



Town of Bridgewater

Town Council

August 11, 2026

7:00 PM

66 Central Square

Academy Building

Council Chambers/2nd Floor

The Town Council meeting is being streamed Live via You Tube.

Go to the Town of Bridgewater Facebook Page for the link.

Please note that the in-person meeting will not be suspended or terminated if technological problems interrupt the remote connection.

MEETING AGENDA

Due to Massachusetts Open Meeting Law requirements, discussions will not take place during Public Comment periods. If appropriate, responses to questions and concerns will be given by the Town Manager at a future Town Council meeting.

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) July 14, 2026 Meeting Minutes

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

- a) Diversity, Equity, Inclusion and Belonging Committee: Francis Jeffries (2026 - 2027)
- b) Housing Authority: Stacy Driscoll (2026 - 2029)
- c) Board of Registrars of Voters Democratic Appointment: Michael Mischley

F. HEARINGS

G. LICENSE TRANSACTIONS

- a) Petition P-2027-003: Granting of the Change of Category for Kotak LLC, Pages III - 233 Broad Street (Inside Roche Bros.)
Public Hearing: Advertised in the 7/31/26 Enterprise. Abutter Letters mailed 7/31/26.
- b) Petition P-2027-004: Granting of the Transfer of the Class II Used Auto Dealers License –Northeast Motor Sales & Services
Public Hearing: Advertised in the 7/31/26 Enterprise. Abutter Letters sent 7/31/26.
- c) Petition P-2027-005: Request to Amend Common Victualler License Hours - Smit Bev Inc. dba Tropical Smoothie

H. PRESENTATIONS

I. TOWN MANAGER'S REPORT

- a) Marilyn's Landing
- b) Water Update

J. DISCUSSIONS

- a) Discussion on Open Meeting Law Complaint Received July 14, 2026

K. COMMITTEE REPORTS

L. LEGISLATION FOR ACTION

- a) **Order O-FY26-079: Acceptance of Gift - Lopieke's Family Trust**
Budget & Finance voted 3-0 to recommend and Finance Committee voted 5-0 to recommend at a joint meeting held on 8/4/26.
- b) **Order O-FY27-007: Acceptance of Gift - Bridgewater State University**
Budget & Finance voted 3-0 to recommend and Finance Committee voted 5-0 to recommend at a joint meeting held on 8/4/26.
- c) **Order O-FY27-009: Transfer Order - Library Budget Reallocation**
Budget & Finance voted 3-0 to recommend and Finance Committee voted 5-0 to recommend at a joint meeting held on 8/4/26.
- d) **Order O-FY27-010: Transfer Order - Finance Budget Reallocation**
Budget & Finance voted 3-0 to recommend and Finance Committee voted 5-0 to recommend at a joint meeting held on 8/4/26.
- e) **Order O-FY27-011: Transfer Order - Funding of Fire Arbitration**
Budget & Finance voted 3-0 to not recommend and Finance Committee voted 5-0 to not recommend at a joint meeting held on 8/4/26.
- f) **Zoning Ordinance D-FY26-014: Amendments to Central Business District Regulations**
Voice vote to refer to Advertising. Community & Economic Development voted 3-0 and Planning Board voted 5-0 to recommend with amendments at a joint meeting held on 6/24/26.
- g) **Ordinance D-FY26-016: Proposed Zoning Ordinance Amendment - High Intensity Data Centers**
Refer to Advertising. CEDC and Planning Board voted unanimously to recommend at a joint public hearing held on 8/5/26.
- h) **Proposed Zoning Ordinance D-FY26-018: Zoning Ordinance to Amend Words Pertaining to 'Town Council'**
Refer to Advertising. CEDC and Planning Board voted unanimously to recommend at a joint public hearing held on 8/5/26.
- i) **Proposed Ordinance D-FY27-001: Amend Part II Administrative Code Chapter 2, Article II. Section 24, Order of Business & Agenda**
Refer to Advertising. Retained at Town Council.

M. OLD BUSINESS

N. NEW BUSINESS

- a) **Order O-FY26-013: Town Council Acceptance of Proposed Traffic Ticket Fee Increases**

- b) Order O-FY27-014: Order Establishing a Financial Feasibility Study Regarding the Potential Withdrawal of Pre-Kindergarten Through Grade 8 from the Bridgewater-Raynham Regional School District
- c) Order O-FY27-015: Laying Out and Accepting a Private Way - Whispering Wood
- d) Order O-FY27-016: Transfer Order - CPC Restoration of Ousamequin Hand Pumper and Historic Pictures
- e) Ordinance D-FY27-002: Community Against "Flock" Encroachment (CAFE) Act of 2026
- f) Proposed General Ordinance D-FY27-003: An Ordinance Amending Part III of the General Ordinances by Establishing a New Chapter Entitled "Municipal Surveillance Technology"
- g) Ordinance D-FY27-004: Save Volunteer Services Program (Work-Off) Rules of Eligibility & Administrative Policies & Procedures
- h) Proposed General Ordinance D-FY27-005: Chapter 220, Article V Water Impact Studies and Town Council Notification

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

- a) Executive Session - Pursuant to M.G.L. c. 30A, § 21(a)(6), to consider the purchase of real property for municipal water supply purposes, the Chair having determined that an open meeting may have a detrimental effect on the negotiating position of the Town Council.

R. ADJOURNMENT



Town of Bridgewater

Town Council

July 14, 2026

7:00 PM

66 Central Square

Academy Building

Council Chambers/2nd Floor

The Town Council meeting was streamed Live via You Tube.

MEETING MINUTES

CALL TO ORDER

A quorum being duly present, Town Council President Paul Murphy called the Town Council meeting to order at 7:00pm on Tuesday, July 14, 2026 in the Council Chambers.

Present: Sean Kennedy, Adelene Ellenberg, Mary McGrath, Michaela Spagone, Dr. Paul Murphy, Marilee Hunt, Timothy Trocchio, Mark Linde and Dr. Kevin Perry.

Also in attendance was Town Manager Justin Casanova-Davis and Town Attorney Jason Rawlins.

Council President Murphy noted that there were no veteran deaths but held a moment of silence for the veterans and their families.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) June 16, 2026 Meeting Minutes
Councilor Spagone made a motion to approve the June 16, 2026 Town Council meeting minutes which was duly seconded by Councilor Linde.

A Roll Call vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- b) June 30, 2026 Special Town Council Meeting Minutes
Councilor Spagone made a motion to approve the June 30, 2026 Special Town Council meeting minutes which was duly seconded by Councilor Linde.

A Roll Call vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

ANNOUNCEMENTS FROM THE PRESIDENT

Council President Murphy thanked the 4th of July Committee for their work on another great 4th of July celebration.

PROCLAMATIONS - None

CITIZEN OPEN FORUM

- Matthew Gerritsen, 941 Plymouth Street and a member of the Board of Trustees for the Library – read a statement regarding the pending certification by the State. The Board will support any and all proposals put forth. All 3 proposals are short-term solutions. Need to make awareness of the fiscal problems the Library will face in the next fiscal year.
- John Donna, 261 South Street: spoke about the Pride flag in Town and the stickers on the Library.
- Marilyn McDonald, 645 Walnut Street: spoke about misinformation given by Councilor Ellenberg regarding her re-appointment; her business is not anywhere near the wells, have the facts or we hurt people, do not get them from Facebook. We are going to get there, it's a team effort.
- Eileen Prisco, 1380 Bedford Street: spoke in support of Ms. McDonald and the information that was given was incorrect. This affects small businesses when people speak things that are not facts, verify before you speak, wish people would take the time to look into things before they speak.

APPOINTMENTS - None

HEARINGS

a) Order O-FY26-071: Loan Order - Water System Improvements

Public Hearing: Advertised in the 6/29/26 Enterprise.

Council President Murphy opened the Public Hearing at 7:15pm and noted that the Public Hearing was advertised in the 6/29/26 Enterprise and on the Town website.

Town Manager Casanova-Davis noted that this is \$8.5M towards water system improvements; Plymouth Street improvements. Will utilize further funding for water main repairs, other well development, Vernon Street wells. Tuberculation at Carvers Pond - \$2M grant. Applied for other additional grants.

Council President Murphy asked if anyone from the public had any general questions: no one spoke.

Council President Murphy asked if anyone from the public wished to speak in favor:

- Carlton Hunt, Austin Street: noted that this request is absolutely necessary to begin the process of fixing the water issues.

Council President Murphy asked if anyone from the public wished to speak in opposition: no one spoke.

Council President Murphy asked if any Councilor had questions:

Councilor Ellenberg asked what the interest rate would be, for how long and if the Town Council will be informed of the loan terms when available. Town Manager Casanova-Davis noted that it depends on how we approach, work we do with the Treasurer Collector and the financial advisors for the best interest of the Town. Plymouth Street project was \$6M and the \$2M we received offsets that. Also noted that the Town Council will be made aware of any loans that are requested and received.

Councilor Kennedy asked the Town Manager to clarify why increased and is the plan to have this \$8.5M available and use the \$2M or use \$10.5M in available funding.

Town Manager Casanova-Davis noted that has changed because there is a lot more work that needs to be done. Gives flexibility to tackle other projects. Tackle more water infrastructure projects, committed to address.

Councilor Spagone asked if someone has spoken with Bond Council, what is the current rate and how long will it take for the process?

Town Manager Casanova-Davis noted that the Town is a AA3 bond rating and it depends on how we approach it. Next meeting can give answer.

Councilor Spagone further asked if we are running into any risks of grants that we applied for being rescinded now that the moratorium is in place.

Town Manager Casanova Davis noted that he will speak on that with the water update but does not see an issue with the \$2M grant we received as it was recently executed.

Council President Murphy closed the Public Hearing at 7:22pm.

Councilor Spagone made a motion to approve Order O-FY26-071, which was duly seconded by Councilor Perry.

A Roll Call vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

LICENSE TRANSACTIONS

- a) Petition P-2027-001: The Granting of a Common Victualler License - Holbrook Taqueria Inc. dba Oaxaca Mexican Taqueria, 1440 Pleasant Street

Councilor Spagone made a motion to approve Petition P-2027-001, which was duly seconded by Councilor Perry.

Councilor Perry noted that this is the former D'Angelos location and does not anticipate a problem.

A Roll Call vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

PRESENTATIONS

- a) Cultural Council Presentation
Theo Simeoni a volunteer on the Cultural Council gave a brief presentation highlighting the 2026 event funding. Funding for the year was \$23,897 and the Cultural Council distributed \$23,205. The excess funds will extend into their 2027 funding.

Mr. Simeoni noted a few events that were funded: Soule Homestead Education Center Sheep Day Festival that took place in May; Raynwater Players performance of Mean Girls and Bridgewater Country Fest at Town River Landing.

Councilor Trocchio noted that he thought this was a great presentation and thanked Mr. Simeoni for his hard work and volunteering. Helps the town, exposes people to different viewpoints and there is a lot of good stuff going on.

Councilor Linde thanked the Cultural Council for their hard work and asked if the money has stayed level funded through the State. Mr. Simeoni noted that they have not seen anything less than \$22,900. Councilor Linde further asked if we can push state delegation for more funding and Mr. Simeoni noted we need people to send in comments to help that along.

Councilor Hunt asked if Music Alley applied for funds and Mr. Simeoni noted that he believes they did and they were funded last year and this year they staggered amounts between repeat groups. Received over 40 submissions and hard to fund everything, 27 were funded. Do not want people to be reliant on the grant all the time.

Councilor Kennedy asked about an event that took place in Middleboro and Mr. Simeoni noted that the Cultural Council had a big discussion if something is happening in another community. It does not happen often but we probably had a councilor wanting to see that funded.

Councilor Kennedy further asked if there was any check on the funds being spent and the event taking place and Mr. Simeoni noted that they are working on that. Right now a little difficult, but not a challenge we cannot overcome. Would be easier with more members to do that.

TOWN MANAGER'S REPORT

a) **Water Update**

Town Manager Casanova-Davis noted that Livable Communities will look at the One Stop grant; they will follow-up and we have not heard from the AGs office.

Continue making progress, getting PFAs vessels this week. Will bring Water group to next meeting (8/11).

Councilor Spagone asked if there was an opportunity for the councilors to see the area for the next phase of the project, concern is what is going on down there and how it looks.

Town Manager Casanova-Davis noted that when we talk about June/July and construction you have timeline issues. Said Mid to late July and we are at that time. PFAs is August/September. Will speak with the Team about a tour. Guilfoil will be coming in and give an overview of the project and will have video coming out.

Councilor Spagone asked about water quality and if we are doing reporting from the test kits, do we have the test results.

Town Manager Casanova-Davis noted that the Conservation Commission will send that over. Will test those as we test all the other water sites.

Councilor Kennedy asked if there was any update on the Resolution that was approved by the council for other available water and Town Manager Casanova-Davis noted that they took a look at Vernon

Street and talked about third party acquisition of properties. Also noted that they are reviewing an IMA on Decell and will provide something when we have something.

Councilor Kennedy asked what the iron/manganese filtering timeline is and Town Manager Casanova-Davis noted that they are moving as quickly as possible; mid to late July. Want to make sure this project is right, could operate now but it would be manually and we do not have enough staff.

Councilor Kennedy asked if there was any idea of how much waste water comes out of these and Town Manager Casanova-Davis noted that he does not know off the top of his head and will make sure the team gets the information.

Councilor Linde noted that we have a long time between meeting and asked that the council be updated before then and would like a tour of Desal Plant. Town Manager Casanova-Davis noted that he would keep the Council updated with what is going on and will put together a tour of the plant.

Councilor Spagone asked if Brockton was the only entity we are looking into an IMA with. Casanova-Davis noted that when we receive water from Middleboro we have an average but they do not have the capacity to give us what Desal can give and the rate. Want to make sure it is cost effective and giving the demand of the community.

Councilor Spagone asked if the Town could have joint rate payers and consolidate services with Middleboro, trying to think outside of the box, regionalization of services may be an idea. Town Manager Casanova-Davis noted that there was not been any discussions with Middleboro about that.

Councilor Ellenberg noted that it sounds like Brockton is way ahead with everything and asked if Apex has made any progress on the Vernon Street studies. Town Manager Casanova-Davis noted that preliminary testing has been ongoing; applied for one stop growth grants and design for Vernon Street wells. We are trying to get those grants in place first so we do not have to take the costs on.

b) **FY27 Update**

Town Manager Casanova-Davis noted that the Governor signed the State budget and thanked Representative Gallagher and Senator Driscoll. Received \$100k for Senior Center; \$25k for fire department for battery operated tools and \$25k for downtown improvements. Schools also received a little more than what was in the Cherry Sheet.

Town Manager Casanova-Davis noted that we are in the new fiscal year and the Town Hall is closed on Fridays. Library changed hours for the Summer. Senior Center also changed hours.

DISCUSSIONS

a) **Communications Discussion**

Councilor Spagone noted that she is concerned about communication being given to the council and how do we communicate to the council and the public. Wants a better understanding on how to provide information to the public.

Councilor Linde noted that all of the councilors have the opportunity to talk to the Town Manager; have been able to call this Council President. I do not want to see Middleboro in Bridgewater. We

give a lot of open communication. Do not think it is effective communication. Up to the Council to get the information.

Councilor Kennedy noted that he agrees with Councilor Linde. Speaks with the Council President at least once a week and with the Town Manager regularly. Also noted that regardless of what other towns do, we could expose ourselves to open meeting law violations. Adding that if a resident comes up to speak about a neighbor and the council starts speaking about is considered deliberating and a violation of the open meeting law on topics that are not posted on the agenda.

Councilor Hunt noted that she wanted to say hear, hear to Councilor Kennedy.

Councilor Spagone noted that all the councilors have busy lives, having a weekly briefing or packet is helpful. Would rather the Town Manager do the work that he needs to do than schedule meetings all the time. Noted if you stipulate on the agenda that only items on the agenda can be discussed in this meeting will prevent the public from bringing up an item.

Councilor Kennedy noted that he does not see any issue with a brief being sent out to the council. As far as the time commitment, Town Council meeting twice a month, then committee meetings and any emergency meetings. Asked the Town Attorney if taking items out of order is that a violation. Town Attorney Rawlins noted that it sounds like you would be violating your own rules, as long as the matter has been posted. Not concerned about the order in which it was taken. A concern could be if you deliberate on something that there is a hearing on then those conversations would not be part of the hearing.

Councilor Ellenberg noted you are concerned about the testimony of people in the public comment period, and suggested that when there is a hearing that the public be permitted to comment on that topic only as part of the hearing and that public comment becomes testimony into the hearing. Town Attorney Rawlins noted that that is the current process as it exists. The Council President asks it during the public hearing and if the public does not come up that is the public. Councilor Ellenberg further noted that she was speaking about public comments being folded into hearings.

Councilor Linde noted that is what was done tonight during the public hearing.

Councilor Hunt also noted that is the way we do public hearings.

b) **Legislative Document Tracking System**

Councilor Spagone noted that this is another item that peaked her curiosity because when she worked in the State House they had a robust tracking system. Trying to make things a little easier knowing we have reduced hours. Interested in seeking out a possible solution that might help the Town Council Clerk.

Council President Murphy noted that the Town Council Clerk sent out an excel spreadsheet to the Councilors showing the legislation and that the website is now being updated after each meeting instead of once a year.

Councilor Linde noted that the prior legislation was done every year in August and now it is being done more frequently and this may solve the problem.

Councilor Trocchio asked the Town Council Clerk what she would like to see to keep track of the legislation. Town Council Clerk noted that there is no money for a new system and she does not have a problem doing the excel spreadsheet.

Councilor Perry noted that anytime he has needed a summary of legislation or what he has put forth the Town Council Clerk has been able to create a spreadsheet with that information. Never been an issue.

COMMITTEE REPORTS - None

LEGISLATION FOR ACTION

- a) Petition P-2027-002: Warrant for 2026 State Primary

It is required that the Town Council accepts and approves the Warrant as a matter of record.

Councilor Spagone made a motion to approve Petition P-2027-002, which was duly seconded by Councilor Perry.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- b) Proposed Ordinance D-FY22-007: Bridgewater Town Charter Article II, Legislative Branch, Term Limits

Charter Change Ordinance sent back from State for minor amendment. Voice vote for Amendment and Approval.

Councilor Linde made a motion to approve Proposed Ordinance D-FY22-007, which was duly seconded by Councilor Spagone.

Councilor McGrath asked if the Council could vote no on this and Town Attorney Rawlins noted that the council is only voting on the amendment given by the State.
Stopping the ordinance would be in violation of the original councils intention, conten has already been voted on.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – No; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 8-1.

- c) Proposed Ordinance D-FY22-009: Bridgewater Town Charter Article III, Elected Officials Recall Provision

Charter change ordinance sent back from the State for minor amendment. Voice vote for Amendment and Approval.

Councilor Perry made a motion to approve Proposed Ordinance D-FY22-009, which was duly seconded by Councilor Spagone.

Councilor Perry noted that just the wording at the end coming back from the State.

Councilor McGrath noted that she finds this very dangerous; language vague.

Councilor Perry further noted that when it was introduced it was modeled after language in other towns. Went through this a number of times for the current language.

Councilor Ellenberg noted that this Ordinance needs to be defeated and brought back in another matter.

Town Attorney Rawlins noted that the Council is only voting on fixing the scribners error, content has already been passed.

Councilor Kennedy noted that this is what the State would like it to say, that is all we are voting here. Adding that he is not a big fan of this but it has already been passed.

Councilor Perry noted that this goes back to the State and then back to the voters, so the voters will decide.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – No; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 8-1.

d) **Proposed General Ordinance D-FY26-004: Amendment to Chapter 3, Article II, Section 1 - Business Ethics and Conduct**

Voice vote to refer to Advertising. Rules & Procedures voted 3-0 to recommend at their 7/1/26 meeting.

Councilor Spagone made a motion to refer Proposed Ordinance D-FY26-004 to advertising, which was duly seconded by Councilor Linde.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

e) **Zoning Ordinance D-FY26-014: Amendments to Central Business District Regulations**

Voice vote to refer to advertising.

Councilor Perry made a motion to refer Zoning Ordinance D-FY26-014 to advertising, which was duly seconded by Councilor Hunt.

Councilor Hunt made a motion to amend Zoning Ordinance D-FY26-014 by changing “Councilor Loreti” to “Councilor Perry”. This was duly seconded by Councilor Spagone.

A voice vote on the amendment was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

Councilor Ellenberg made a motion to amend zoning Ordinance that 9.8.4.3 Development Plan Review Submittals to include “a water impact study on each development”. This was seconded by Councilor Linde.

Town Attorney Rawlins noted that for clarity, if you are going to do that you are probably going to have to define what a water impact study is, who pays for the water impact study, what it needs to include and not include because that term could mean a lot of things.

Councilor Ellenberg noted that she thinks the Planning Board would have the purview to define all of that.

Town Attorney Rawlins noted that he believes that would make the Planning Board's decisions arbitrary and capricious from a legal point of view. You are making a requirement under the zoning requirements. Need to define what a water impact study is.

Councilor Ellenberg noted that the Planning Board would determine policy and policy would go to everybody.

Town Attorney Rawlins noted that you are not making a policy, you are making a requirement under the zoning ordinance. Noting his legal advice is to define a water impact study by way of Ordinance.

Councilor Perry asked if it would we be better served and add a water impact study to the checklist itself because this is only applying to CBD District, not town wide.

Town Attorney Rawlins noted it is a good idea to add to checklist, to the ordinance, as many places as the Planning Board will get support when they make a determination based on the criteria that they are presented. Step 1 is what Councilor Ellenberg is recommending, and Step 2 is making sure it is consistent throughout. What you define as a water impact study.

Councilor Perry noted that he thinks the water impact study needs to be defined also asked the Town Attorney who the checklist is in the purview of. Town Attorney Rawlins noted that he would add by way of ordinance and then it would be added to the checklist by way of ordinance. Be specific on how the ordinance looks.

Town Manager Casanova-Davis noted that this is for the Central Business District and thinkd the intent is for the Town overall to have a requirement to have a Water Impact Study.

Councilor McGrath noted that Councilor Kennedy and herself submitted a water impact ordinance and it is currently pending in Rules and Procedures.

Councilor Kennedy noted that defining what a water impact study is and covering the entire town would be a better use of the council's time. This Ordinance takes away the ability of the CED Director to supercede the Planning Board, places the oversight back with the Planning Board, many wanted to see this.

Councilor Perry noted that he thinks we would be better served to have an ordinance of what defines a water impact study and it applies across all zoning districts; should not do piece meal.

Councilor Trocchio noted that he agrees with Councilor Ellenberg's position and spirit of what she is trying to do.

Councilor Ellenberg noted it needs to be defined but we have a water emergency and we should be directing the Planning Board to include a water impact study. Urge the amendment to be passed.

Councilor Kennedy made a motion to call the question.

A roll call vote was taken on the motion to call the question and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

A roll call vote was taken on the motion to amend and the results are as follows: Kennedy – No; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – No; Murphy – No; Hunt – No; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

Councilor McGrath noted that there were some updates that were given by Mr. Driscoll of the Planning Board but they do not seem to be incorporated.

Councilor Spagone made a motion to continue Zoning Ordinance D-FY26-014 to the next meeting. This was duly seconded by Councilor Ellenberg.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

OLD BUSINESS – None

NEW BUSINESS

- a) Proposed Ordinance D-FY27-001: Amend Part II Administrative Code Chapter 2, Article II. Section 24, Order of Business & Agenda

Councilor Kennedy made a motion to refer Proposed Ordinance D-FY27-001 to Rules & Procedures. This was duly seconded by Councilor Ellenberg.

After a brief discussion Councilor Kennedy rescinded his motion to refer to Rules & Procedures and made a motion to retain Proposed Ordinance D-FY27-001 at Town Council. This was duly seconded by Councilor Perry.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea. Motion passed 9-0.

- b) Order O-FY27-007: Acceptance of Gift – Bridgewater State University
Councilor Perry made a motion to refer Order O-FY27-007 to Budget & Finance and Finance Committee. This was duly seconded by Councilor Spagone.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- c) Order O-FY27-008: Transfer Order – Community Preservation Committee – Cultural Grant Match for the Town House
This order was withdrawn as it is not needed.
- d) Order O-FY27-009: Transfer Order – Library Budget Reallocation
Town Manager Casanova-Davis noted that the Town has limited funds, want to approach to not get de-certified. Moving expense line to salary line and will still use state aid to augment the costs. Put us in the best position possible.

Councilor Trocchio noted that he understands the town financially, will be calling the MBLC tomorrow to see if this will help. Believe the State will say you have defunded the Library; the fight will continue; will continue to advocate for the Library. Would like to see the different courses of action and what those courses of action will be. Where else can we pull funds from.

Councilor Linde made a motion to refer Order O-FY27-009 to Budget & Finance and Finance Committee. This was duly seconded by Councilor Spagone.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- e) Order O-FY27-010: Transfer Order – Finance Budget Reallocation
Town Manager Casanova-Davis noted that there is a need in the assessing department for more support so reallocating to the Assessing department for additional hours.

Councilor Linde made a motion to refer Order O-FY27-010 to Budget & Finance and Finance Committee. This was duly seconded by Councilor Spagone.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- f) Order O-FY27-011: Transfer Order – Funding of Fire Arbitration
Town Manager Casanova-Davis noted that on June 26th the Town received the Arbitration for the Firefighters and he is obligated to present this to the council within 30 days.

Councilor Linde made a motion to refer Order O-FY27-011 to Budget & Finance and Finance Committee. This was duly seconded by Councilor Spagone.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

- g) Order O-FY27-012: Conservation Restriction – 48 Summer Street
Town Manager Casanova-Davis noted that this is on the agenda as a placeholder; there is work that has to be done with the State. Suggest keeping it at the council level.

Town Attorney Rawlins noted that with the award received and CPC funding for Summer Street we have to execute a conservation restriction. We will be back before you with what is approved by the State, they expect you to use their template. The CR is what we took the property for. I expect this to take some time because there is back and forth with the State.

Councilor Spagone made a motion to retain Order O-FY27-012 at Town Council. This was duly seconded by Councilor Linde.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

CITIZEN COMMENTS

- John Donna, 261 South Street: thanked Councilor Ellenberg for introducing the Water Impact Study;
- Carlton Hunt, Austin Street: spoke about serial violation and open meeting law.

COUNCIL COMMENTS

- Councilor Ellenberg: no comments.
- Councilor Spagone: noted 4th of July parade was well attended and thanked the council for engaging in the discussion tonight.
- Councilor Hunt: thanked everyone for their work.
- Councilor Trocchio: thanked everyone for their work.
- Councilor Perry: thanked the 4th of July Committee for all their hard work and congratulated the baseball teams who have been winning in their divisions.
- Councilor Linde: reminded residents that the Fire Department announced there are cooling centers at the Senior Center. Hoping our next meeting is not until August 11th, should have a meeting prior to that. Fundraising for the Library is going good.
- Councilor McGrath: noted Fire for Effect has had two farmer's market that has been well attended.
- Councilor Kennedy: also spoke about the Fire for Effect farmer's market, thanked the 4th of July committee and BTV for filming the fireworks and doing the music.
- Councilor Murphy: no comments.

EXECUTIVE SESSION - None

ADJOURNMENT

Councilor Spagone made a motion to adjourn, which was duly seconded by Councilor Perry.

A voice vote was taken and the results are as follows: Kennedy – Yea; Ellenberg – Yea; McGrath – Yea; Spagone – Yea; Perry – Yea; Murphy – Yea; Hunt – Yea; Linde – Yea; Trocchio - Yea.
Motion passed 9-0.

Meeting adjourned at 9:30pm.

Board/Committee/Commission Application

Print

Del

Submitted by: Frances Jeffries

Submitted On: 2026-06-15 19:18:49

Status: Open

Priority: Normal

Assigned To: Committees Email

Due Date: Open

Attachments

- [VITA JEFFRIES 0126.doc](#) - 2026-06-15 07:18:50 pm

Board/Committee/Commission Application

* Select the Board, Commission, or Committee you are applying for:

Diversity, Equity, Inclusion & Belonging Committee

▼

* First Name	* Last Name
Frances	Jeffries

* Address

35 Shaw Road

Phone	* Email

* Are you presently, or have you ever served on a Board, Committees, or Commission in Town of Bridgewater?

- ☐ No
- ☒ Yes

If yes, please provide dates of service and Identify B/C/C:

ad hoc School Study Committee, 2004-2005; Library Trustee 2007-2010; Board of Registrars, 2018-2024

Are you Applying for reappointment?	If Yes, number of years previously served?
☒ No ☐ Yes	n/a

How did you hear about this vacancy?	If Other, How did you hear about this vacancy?
☐ Town Website	Town Manager
☐ BTV	
☐ Newspaper	
☐ Existing B/C/C member	
☒ Other	

* Please Attach Resume

Choose File

No file chosen

The Please Attach Resume field is required

Please Attach Resume in Microsoft Word or PDF Format (.doc,.docx, .pdf)

In addition to providing a resume, please detail below experience and skills relevant to the B/C/C to which you are applying. List work/volunteer experience, technical skills or other abilities which will make a positive contribution to the B/C/C.

I have applied my skills related to community development and gender and racial equity in six communities in four states. I am eager to continue to serve Bridgewater during this period of growth and change.

Please be advised that the applicants being considered for appointment to a B/C/C in the Town of Bridgewater, MA may be subject to background investigations and financial disclosure.

I understand that participation in a board or committee is strictly voluntary and is not subject to compensation. I further understand that the Town of Bridgewater does not discriminate its selection process for committee members based on race, color, religion, national origin, disability, gender, age, military status, sexual orientation, or genetic history.

Signing below indicates my understanding of the above disclosures and certifies that the information provided above to me is true and accurate to the best of my ability.

Electronic Signature Agreement By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree.

Electronic Signature	Date
Frances Jeffries	06/15/2026

Format: MM/DD/YYYY

FRANCES MOORE JEFFRIES
35 Shaw Road
Bridgewater Massachusetts 02324 USA
Telephone:
email:

EDUCATION

Kent State University, Kent, Ohio Ph.D., 1970
Dissertation: "The Use of Three Types of Group Procedures with Ninth-Grade Underachieving Students and their Parents" (advisor: Dr. Lawrence Litwack)

Boston University, Boston, Massachusetts Ed.M., 1961
Lake Erie College, Painesville, Ohio A.B., 1960
Georg-August Universität, Göttingen, Germany 1959

Higher Education Resource Services (HERS)
Institute for Women in Higher Education, Wellesley, MA 1998-99
Specialized seminars and workshops, especially related to organizational development and change, international project development, marketing, enrollment management, grants development and management, and leadership principles and techniques.

Rotary Peace Center, Chulalongkorn University, Bangkok, Thailand 2016
Peace Fellows Professional Development Certificate

My current work focuses on work in post-conflict areas, working with organizations and groups making systemic change toward positive peace. I offer a breadth of experience and wide range of skills, and typically work on short-term, in-country, or long-term, online consulting projects. The unique characteristics that I bring to any situation are adaptability, stamina, calm, the ability to see the piece of the puzzle that has been overlooked, and planning which uses existing resources and proposes sustainable actions.

I have worked in all types of educational and community settings and with a variety of missions, among which are racial and gender inclusion, adult literacy, water resources, food security, and community stabilization.

In university settings, my most recent experience and skill are in the areas of research development, proposal writing for external funding, and project management.

CONSULTING EXPERIENCES

1995-present

Focusing on areas of research capacity, organizational change, gender inclusion, and postconflict development

Various organizations focused on peacebuilding 2018-present

Rotary Club, Toledo Ohio, USA

Conflict resolution project concerning access and use of the western Lake Erie basin, involving local small farmers, large agricultural corporations, local industry, urban residents, government officials, and community organizations. 2017-2018

Forum for Cities in Transition, Boston Massachusetts, USA

Three month research project producing a conflict analysis for cities in conflict and post-conflict transition, in Jerusalem and Ramallah. Focused on gender inclusion, as studies show that conflict resolution and transition are more effective when women are central to the process. January-March 2016

Ngochoni Petals of Africa School, Ngochoni, Kenya

Reviewed and developed strategic planning for all aspects of a rural school with students from kindergarten through eighth grade. Strategic plan included the board of directors, facilities and properties, curriculum and pedagogy, student life, and community relations. On site work of two three-week periods, as well as ongoing communication online. 2014-present

Foster Care India, Udaipur, India

Worked on site with the organization to better define the roles of board and staff, and develop best practices for record-keeping, human resources, budgeting and planning. October 2013-January 2014

High School for Public Service, New York USA

In a high school for students with mixed ethnic and socioeconomic backgrounds, assisted teachers in preparing and submitting grants for curriculum development and student success. 2010-2013

Manhattanville College, New York, USA

Worked with administration and faculty to develop a culture of research in a predominantly teaching institution. Successfully worked with faculty to apply for and obtain grants for research in a wide range of disciplines, including biology, psychology philosophy, art history, sociology, music, and foreign languages. 2007-2012

MAXIMUS Higher Education Practice, Illinois, USA

Worked with universities and colleges to develop proposals to improve access and success for first-generation students, and students from racial and ethnic minorities. Served as the evaluator for the projects. 2005-2008

Mount Aloysius College, Pennsylvania, USA

Worked with university administration to recruit and support students in an economically depressed area with no other higher education institutions. 2005-2008

Richard Stockton College, New Jersey, USA

Assessed the office of sponsored grants and projects in relation to the university as a whole. My report included both assessment and recommendations for strengthening the office and the university. 2004

Tigray Development Association, Ethiopia

Assisted with establishment of adult literacy program for the region, the goals of which were understanding citizen rights under the new constitution, balanced gender participation, and economic stability. Project was conducted in post-conflict period,

following 17-years of civil strife. On-site for two periods, for 6 weeks and 3 weeks; along with ongoing distance communication. 1995-2002

University of Botswana, Botswana

Conducted a two week workshop for faculty on research involving human subjects, and proposal development. 2006

Walter Sisulu University of Science and Technology, South Africa

Led a three-week workshop for faculty on how to develop research proposals in post-apartheid context. Project was focused on faculty with no prior research experience, and for whom English was not their first language. 2006.

University of Technology, Jamaica

Conducted a one week workshop for faculty on research involving human subjects, and proposal development. 2005

Water for Cambodia, Cambodia

Established adult literacy project, in the context of access to clean and adequate water. Classes provided community members with skills to read and understand information related to health and water conditions; and to then participate in decision making and plans to reduce mortality from dysentery in infants, young children, and the elderly. This project ultimately grew into a long-term partnership involving two Cambodian universities and Bridgewater State University, involving 6 faculty from BSU; as well as faculty and student exchanges between BSU and the Cambodian universities. Three-week period in Cambodia, followed by ongoing distance and online communication. 2005-2015

Wheaton College, Massachusetts, USA

Worked with administration and faculty to develop a culture of research in a predominantly teaching institution. Successfully worked with faculty to apply for and obtain grants for research in a wide range of disciplines, including digital humanities (involving both the English Department and computer science), theatre arts, chemistry, biology, political science, sociology, and history. 2006-2011

Adult Literacy in South Africa, KwaZuluNatal, South Africa

Developed, monitored and evaluated Rotary International funded project to stabilize and strengthen communities through adult literacy. Working at 65 sites, each community designed its own program and worked with local government officials and members of Rotary Clubs to meet their respective goals. 1998-2010

Adult Literacy Coordinator Training, Tigray, Ethiopia

Developed innovative training model for adult literacy coordinators and instructors throughout extremely poor post-conflict zone. 1995-97

OTHER PROFESSIONAL EXPERIENCES

Bridgewater State College (now Bridgewater State University) Bridgewater, Massachusetts Position held: Director of Grants and Sponsored Projects	1997- 2006
--	------------

Major Accomplishments: Built and sustained a culture of research among the faculty. To achieve this, I held workshops of grant development; facilitated learning communities among the faculty, such that faculty were better able to support each other in their research; cultivated extensive contacts within the community as well as partnerships with other institutions, which faculty drew on to execute their research agendas. Two specific outcomes were a substantial increase in international engagement by faculty (including a number of Fulbright awards), as well as the establishment of a program for undergraduate student research.

California State University, Stanislaus
Turlock, California

1986-1997

Positions held: Director of Research and Grants, Director of Graduate Studies, Director of Articulation and Intersegmental Programs, Dean of Enrollment Services, and Director of Admissions

Major Accomplishments (Enrollment Services): Successfully implemented strategies to diversify the student population, enrolling and graduating students who had been underrepresented at the university. These included students from racial and ethnic minorities, recent immigrants, students from low-income families, and first generation college students. This was achieved in part through extensive parent/family outreach and community partnerships, as well as the use of data-driven enrollment management system. These results also influenced the systemwide policies related to funding for outreach projects and recruitment activities.

Major Accomplishments (Research and Grants): I achieved a mandate to establish a culture of research. I accomplished this using three major strategies: establishing a task force to define the University's position on the role of research; revising and implementing all research policies and procedures; and, supporting virtually all major University-wide initiatives. This resulted in a significant increase in the numbers of proposals, external funding for faculty research and University initiatives, and publications and conference presentations by faculty.

Guilford College
Greensboro, North Carolina

1982-86

Positions held: Dean of Admissions and Financial Aid, and Director of Admissions

Major Accomplishments: By developing stronger community, parent and alumni partnerships, the academic quality of applicants and matriculants increased; the student population was diversified; and, the competitive position of the College was strengthened.

Lake Erie College
Painesville, Ohio

1980-82

Position held: Director of Admissions

Major Accomplishments: By developing stronger alumni partnerships, the academic quality of applicants and matriculants increased; the student population was diversified; and, the competitive position of the College was strengthened.

Old Trail School
Bath, Ohio

1975-80

Positions held: Director of Admissions, Counselor, Remedial Reading Supervisor, Public Relations and Alumni Coordinator, and Development Director

Major Accomplishments: By developing stronger parent and alumni partnerships, the academic quality of applicants and matriculants increased; the student population was diversified; and, the competitive position of the School was

strengthened. In addition, I worked closely with Headmaster and Board of Trustees to establish the School's first capital campaign.

TEACHING EXPERIENCE

Bridgewater State College (now Bridgewater State University)
School of Arts and Sciences, Master of Public Administration Program Winter 2000
Taught graduate course in grants and contracts administration Fall 2001
Winter 2004

California State University, Stanislaus
College of Arts, Letters, and Sciences, Dept. of Women and Ethnic Studies Fall 1990
Developed and taught course titled "Women's Development
and Lifestyles", accepted to fulfill major and general education requirements
School of Education, Graduate Programs Fall 1989
Taught Graduate Seminar (capstone course in pupil personnel services
program)

Kent State University 1970-75
School of Education, Graduate Programs
Instructor/Assistant Professor
Courses/seminars taught:
Principles of Guidance, Counseling the Culturally Different,
Counseling Practicum, Clinical Practicum in Remedial Reading

SPECIAL LICENSES

State of Ohio, Department of Education Permanent Certification for Non-Tax Supported
Schools in Ohio (Administrative, Supervision, All Teaching Subjects), C.B. No. 1083582,
effective July 1, 1979

ADDITIONAL PROFESSIONAL EXPERIENCES

Acting Executive Director, 1973-76
Big Brothers and Sisters of Greater Akron, Ohio

Founding Director and Counselor, 1974
CHOICE, The Women's Center of Akron YWCA, Akron, Ohio

Group Counselor 1972-73
Project TREND, Akron, Ohio Public Schools

Group Work Specialist 1969
National Girl Scout Conference, Kent, Ohio

PROFESSIONAL PRESENTATIONS

Community Development and Gender Inclusion

Frances Moore Jeffries

More than 100 workshops and presentations focused on issues related to community development and gender inclusion in socio-economic and political situations, higher education and academic curricula at all levels. These include:

Co-author, "Negotiation of Attachment/Separation Tension in Relationships between Mothers and Daughters Who Are Pioneers," co-authored with Marjorie A. Jaasma, chapter included in *Mothers and Daughters*, edited by Alice H. Deakins, Rebecca Bryant Lockeridge and Helen Sterk, University Press of America, 2012

Co-presenter, "Mothers and Daughters in the Daughter's Decision to Pursue a Doctoral Degree," Annual Conference of the Organization for the Study of Communication, Language and Gender, Chicago, IL, October, 1997

Moderator, Northern California ACE/NIP Workshops, Mills College and UC Davis, January and May, 1995

Co-presenter, "The Balancing Act", *Workshop Proceedings of the National Association of College Admissions Counselors*, October 1985

Literacy

Numerous presentations especially focused on Literacy for Social Change at various Rotary International groups and literacy organizations. Founded Adult Literacy Certificate Program, CSU Stanislaus. Also served as Project Site Visitor, and Monitor and Evaluator, "Literacy in South Africa: A 3-H Proposal to Rotary International."

Research Administration

More than 30 professional presentations, including publications, moderating roundtables, invited papers, and workshops, primarily at the American Association of State Colleges and Universities' Grants Resource Center (AASCU/GRC), the National Council of University Research Administrators (NCURA), and the Society of Research Administrators (SRA). The topics focused on creating a culture of research in a non-research institution of higher education, adapting research policies for non-research institutions, and customizing professional development for staff.

Other Significant Presentations

Presenter, "Aggressive Recruitment Strategies for Three Underrepresented Groups of Students", *Proceedings of the Annual Meeting of the Pacific Association of Collegiate Registrars and Admissions Officers*, November 1989

Work cited by Nancy Carriuolo, "Rural Schools Find College Partners to Overcome Isolation", *The School Administrator*, November, 1992, 10:49, pp.18-21

Keynote Address, "Multicultural Issues in Education", Oregon Council for Hispanic Advancement, September, 1992

Chair, Outreach and Student Preparation Cluster, Intersegmental Coordinating Council, 1990-91 (Vice-Chair, 1989-90)

Managing Editor, CSU Stanislaus Journal of Research, 1995-1997

Invited speaker, "Using Data to Plan Access for Underrepresented Students," Roger and Anne Clapp Distinguished Alumni Speaker Series, Lake Erie College, Painesville, Ohio, January, 1993

Curriculum Consultant, California Department of Education, 1988-92

GRANTS

The following are the grants for which I was the Principal Investigator:

"Developing Learning Communities: Capacity Building for a CSU Campus, Its Faculty and Students," NCCIC of The California State University, \$8,000 awarded, 1997

Project Co-Director, "Leading the Way" (Eisenhower Grant project with Dos Palo Unified School District), U.S. Department of Education, \$300,000 awarded, 1991-1995

Project Director, "Educators 2001", California State University, Office of the Chancellor, \$26,000

"Chicana Mother/Daughter Team Project", California State Department of Finance, \$28,000 awarded, 1989

"Enrollment Management Planning", Council for the Advancement of Private Higher Education, \$10,000 awarded, 1985

"Adult Learners and University Faculty" California State University Academic Program Improvement Grant, \$40,500, submitted February 1990, award deferred August 1990 due to budget reductions

"On Track" -- A Program to Increase Minority Participation in Graduate Programs, United States Department of Education, \$67,000, submitted October, 1989

The following are proposals, focused on institutional development, for which I led the development and complete preparation:

Teaching American History, U.S. Department of Education
Title III (Strengthening Institutions Program), U.S. Department of Education
Science Education Partnership Award, National Institutes of Health
Robert Noyce Teacher Scholarship, National Science Foundation
Preparing African-American Graduate Students for the Professorate, Mellon Foundation
Digital Humanities Award, National Endowment for the Humanities
Graduate Assistantships for Community and Organizational Services, U.S. Department of Housing and Urban Development

HONORS

Scholarship

Distinguished Service Award, National Council of University
Research Administrators

2008

Fulbright Senior Specialist

2005-08, 2018- present

Society of Research Administrators International Distinguished Faculty Emerita, award received 2005

Kent State University Fellow	1967-69
Pi Lambda Theta	1961-Present
Phi Delta Kappa	1990-present
<u>Community Service</u>	
Percy Hogdson Award for Service	2024
Humanitarian Award, Rotary Club of The Bridgewaters	2015
Four Avenues of Service Citation, Rotary International	2003
JC Penney Golden Rule Award for "Our Children - Our Future"	1997
Leadership California, charter class	1992-93
Paul Harris Fellow, Rotary International	1988, 1990, 1997, 2001, 2011, 2020, 2025
First female member of the Turlock Club of Rotary International	1987
Big Brothers and Sisters of Akron, Outstanding Board Service Award	1973, 1975
Outstanding Young Women of America	1970, 1971

PROFESSIONAL MEMBERSHIPS AND ACTIVITIES

Field Reviewer: U.S. Department of Education (Title III), Department of Housing and Urban Development, Massachusetts Board of Higher Education, Massachusetts Campus Compact, 2000-present

Advisory Board Member, Project MEET, Technology Innovation Challenge Grant funded to the Massachusetts Department of Education, February, 1999 - January, 2004

Member, National Council of University Research Administrators, (Region VII Travel Awards Committee Chair, 1993-94 Program Planning Committee, PUI Track Co-Chair, PRA III, 2008), 1991-present

Member, Society of Research Administrators International, 1997-present (International Conference Program Committee and Track Leader, 2003-06, Region I Program Committee, 1998-99, 2004-05; Journal of Research Administration editorial board, 1998-2000, 2003-present; Secretary-Treasurer, Education Division, 2000-02)

Brockton's (MA) Promise Team, 2003-2006

Several committees and task forces of the California State University System, 1986-97

COMMUNITY SERVICE

Rotary International Rotarians for Peace Action Group Representative, United Nations Rights Commission Open Ended Working Group, Declaration of Human Right to Peace (HR2P), nominated 2014

Founding Board Member, Community Foundation of Greater Plymouth County (MA), 2007- 2009

Town of Bridgewater (MA), Board of Registrars, 2020-2024

Town of Bridgewater (MA) Trustee of Bridgewater Public Library, September 2006-2009, 2014-2017

Flora T. Little Trust, Bridgewater Public Library Trustee representative, 2014-present

Board of Directors, The Literacy Place, Bridgewater (MA), September 2004-2009

Member, Rotary International, Turlock (CA), Bridgewaters (MA), Chesterfield (MO), Clayton-Ladue (MO) Clubs, 1987-present (Speech Contest Coordinator; Rotary District 5220, 1988-94; Literacy and Education Committee, Rotary Club of Turlock, 1992-97; Club President, 2001-2002, 2008-2010, District Literacy Resource Task Group Coordinator, 2004-06, World Peace Fellows, 2002-05 and 2013-present, Grants for University Teachers Committee, 2004-06, Rotary Volunteers Committee, 2002-06, Cambodia Pure Water Project Committee 2005-10)

Rotary International: Tigray Development Association, Mekelle, Tigray, Ethiopia, 1996, 2002; Adult Literacy Project, Kwazulu-Natal, South Africa, 2000, 2004; Pure Water Project, Cambodia, 2005

Town of Bridgewater (MA) School Study Committee, September 2004-May 2005

Member, Stanislaus County Literacy Network, 1990-1997

Chair, Stanislaus Free Library Advisory Board (appointed by the Stanislaus County Board of Supervisors), 1993-1997

Founding Member and Chair, Stanislaus Free Library Foundation Board, 1996-97

Campaign Director, Measure C (library support initiative for Stanislaus County), 1994-95

Natural Resources Trust of Bridgewater (MA), 1998-2005 (member, Board of Directors)

Town River Stewards, 2003-2005

LANGUAGES

Native language: English; some speaking, reading, and writing skill in German, Italian, and Spanish.



Bridgewater Citizen's Advisory Committee Applicant Recommendation Form

Name of Applicant: Francis Jefferies

Board/Committee/Commission Applied for: DEIB

Date of Interview: 7/21/2026

Summary of qualifications the applicant will offer to

Board/Committee/Commission: Strong educational and leadership background in areas of inclusion. Candidate has led more than 100 workshop presentations focused on issues related to community development and gender inclusion. Experience in grant writing and a long-time active member of the community

Summary of why the committee would like to recommend the applicant:

Candidate has a passion to make a positive impact on the Bridgewater community in the area of inclusion. Our committee feels her education and leadership background will be an asset to this committee and our town.

Were there other candidates to consider? If yes, how many? No other candidates

Additional Comments:

Date Citizen's Advisory Committee Vote Taken: 07/21/2026

Vote Results: 4-0 to recommend

Completed by: Keith Buohl

Board/Committee/Commission Application

Print

Del

Submitted by: Stacy Driscoll

Submitted On: 2026-05-31 17:20:42

Status: Open

Priority: Normal

Assigned To: Committees Email

Due Date: Open

Attachments

- [Stacy Driscoll ~ Resume \(3\).pdf](#) - 2026-05-31 05:20:43 pm

Board/Committee/Commission Application

* Select the Board, Commission, or Committee you are applying for:

Housing Authority

▼

* First Name

Stacy

* Last Name

Driscoll

* Address

827 Plymouth Street

Phone

* Email

* Are you presently, or have you ever served on a Board, Committees, or Commission in Town of Bridgewater?

- ☐ No
- ☒ Yes

If yes, please provide dates of service and Identify B/C/C:

Housing Authority 2021-2026

Are you Applying for reappointment?

- ☐ No
- ☒ Yes

If Yes, number of years previously served?

5

How did you hear about this vacancy?

- ☐ Town Website
- ☐ BTV
- ☐ Newspaper
- ☐ Existing B/C/C member
- ☐ Other

If Other, How did you hear about this vacancy?

* Please Attach Resume

Choose File

No file chosen

The Please Attach Resume field is required

Please Attach Resume in Microsoft Word or PDF Format (.doc,.docx, .pdf)

In addition to providing a resume, please detail below experience and skills relevant to the B/C/C to which you are applying. List work/volunteer experience, technical skills or other abilities which will make a positive contribution to the B/C/C.

Please be advised that the applicants being considered for appointment to a B/C/C in the Town of Bridgewater, MA may be subject to background investigations and financial disclosure.

I understand that participation in a board or committee is strictly voluntary and is not subject to compensation. I further understand that the Town of Bridgewater does not discriminate its selection process for committee members based on race, color, religion, national origin, disability, gender, age, military status, sexual orientation, or genetic history.

Signing below indicates my understanding of the above disclosures and certifies that the information provided above to me is true and accurate to the best of my ability.

Electronic Signature Agreement By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I Agree.

Electronic Signature	Date
Stacy M. Driscoll	05/31/2026

Format: MM/DD/YYYY



Bridgewater Citizen's Advisory Committee Applicant Recommendation Form

Name of Applicant: Stacy Driscoll

Board/Committee/Commission Applied for: Housing Authority
(reappointment)

Date of Interview: 7/21/2026

Summary of qualifications the applicant will offer to

Board/Committee/Commission: Candidate has 5 years' experience as a member of the housing authority. Candidate is looking to continue the work of the authority with the same passion and drive. Candidate has extensive work experience with Elder Affairs and Council on Aging.

Summary of why the committee would like to recommend the applicant:

Candidate after 5 years as a member of the Housing Authority still projected a strong passion to continue their positive impact on our town. Their experience is very valuable.

Were there other candidates to consider? If yes, how many? No other candidates

Additional Comments:

Date Citizen's Advisory Committee Vote Taken: 07/21/2026

Vote Results: 4-0 to recommend

Completed by: Keith Buohl

Stacy Driscoll
827 Plymouth Street
Bridgewater, MA 02324

Town of Kingston, Elder Affairs, Assistant Director, 5/2025 - present

- Implements and promotes social, informational, educational, programs and events.
- Interaction with town departments, vendors, instructors and agencies daily.
- Manages the Senior Tax Work-off program.
- Oversees kitchen staff and breakfast/lunch program.
- Recruits, interviews and oversees volunteers, Meals on Wheels, clerical, facility maintenance.
- Editor of monthly newsletter, Maintains COA website, My Senior Center stats and social media.
- Aids SHINE counselor, Outreach and Transportation Coordinators when needed.
- Assists Director with departmental tasks, challenges, budgets and grants. Serves as Director when absent.
- Attends MCOA trainings and various monthly meetings.

**Town of West Bridgewater, Council on Aging, Outreach Coordinator/SHINE Counselor,
3/2023 - 5/2025**

- Managed Outreach Assistant and volunteers for the Meals on Wheels, Tax Work-Off, SHINE and Friendship Programs. Recruited and trained volunteers when necessary.
- Assessed needs for low income, disabled residents, seniors and veterans. Determined eligibility for public benefits. Assisted with applications.
- Implemented and marketed educational, wellness, and intergenerational programs and events held in and out of the senior center.
- Advocated in areas such as, Social Security, SNAP, MassHealth, housing, fuel assistance, etc.
- Demonstrated comprehensive knowledge of social work including honoring client self-determination, as well as, the right of limitations of confidentiality.
- Responded to crisis as a mandated reporter, coordinating with town departments, local and state agencies (Police and Fire, BOH, OCES, Protective Services, local and state officials)
- Certified SHINE Counselor, reviews health insurance, Medicare benefits, enrolls. refers,
- Attended monthly MCOA Outreach, SHINE, TRIAD, and OCPC meetings.

Town of Sharon, Council on Aging, Office Manager/Transportation Coordinator, 11/2022-3/2023

- Supervised two van drivers, receptionist, driver and center volunteers Maintained all data for statistics.
- Provided accurate information to seniors and families looking for information regarding transportation.
- Scheduled rides in and out of town, two buses, volunteers and area ASAP, HESSCO.
- Processed MUNIS payroll, warrants and deposits weekly.
- Prepared and edited monthly newsletter.
- Balanced department budget, grants and revolving funds.
- Managed Tax Work Off program and volunteers.
- Aided the Director, Outreach and Program Coordinators, and SHINE Counselor, served as backup.

Town of Rockland, Council on Aging, Outreach Coordinator, Receptionist 2016-2022

- Supported the Director with office management, payroll, warrants, ordered supplies, computer software, COA meeting minutes, planning and promoting of programs and events.
- Assessed needs for the senior, low income and disabled population, provided information of local resources, conducted referrals as necessary. Assisted with applications.
- Responded to crisis as a mandated reporter,
- Attended monthly meetings, MCOA, SHINE and regional outreach meetings.
- Managed all aspects of the Meals on Wheels Program, consumers, volunteers and reports. Interaction with OCES daily.
- Collaborated closely with Veterans Agent for benefits and programs for mutual clients.
- Communicated with instructors and facilitators of programs to ensure best quality.
- Prepared and edited bi-monthly newsletter, website information
- Maintained all required documentation in My Senior Center database.

Town of Bridgewater, Office of Elder Affairs, Office assistant, Nutrition Coordinator, 2009-2016

- Managed the Nutrition/Congregate Lunch, Meals on Wheels Program, and Town Food Pantry overseeing volunteers and accounts, worked closely with Old Colony Elder Services.
- Facilitated volunteer trainings and recognition luncheons.
- Assisted Director and Outreach Coordinator to plan and promote all programs and events.
- Worked along with Bridgewater Fire Department/Emergency Management, “Senior’s Safety First” program, visiting seniors and assessing homes for safety.
- Prepared accurate yearly Executive Office of Elder Affairs reports.
- Produced and edited monthly, Top Of The Hill newsletter .

Certifications, Education and Volunteer Experience:

SHINE, ServSafe and CPR Certified
Department of Housing and Community Development, Board Member Certificate
Boston University, Behavioral Health and Case Management Certificate
Boston University, Volunteer Coordination Certificate
Boston University, Human Services Management Certificate

Massasoit Community College, Grant Writing
Quincy College, Accounting and Business classes
MCOA, NCOA trainings

WB TRIAD Chair, Kingston TRIAD member
Bridgewater Housing Authority Board of Commissioners
Bridgewater Community Preservation Committee
Salvation Army



August 6, 2026

Dear Council President Murphy,

I am writing today on behalf of the Bridgewater Democratic Town Committee to nominate our member Michael Mischley for appointment to the Board of Registrars of Voters serving the Town of Bridgewater. Michael will replace Derek Bennet immediately following the approval of the Town Council. His resume is attached.

Thank you for your time and consideration on this matter.

Sincerely,

Lauren L. DeFilippo, Chairman – Bridgewater Democratic Town Committee

Cc:

Tina Larson, Town Clerk

Michael C. A. Mischley

(

EDUCATION

Clark University, Worcester, MA
Bachelor of Arts in Political Science, Minor in Law and Society, Minor in History

Received: December 2022
GPA: 3.69

Clark University, Worcester, MA
Master of Arts in Public Administration, Accelerated Program
Thesis: Economic Extraterritorial Regulation Amongst the American States

Received: May 2024
GPA: 4.0

Suffolk University Law School, Boston, MA
Juris Doctor

Expected: May 2029
GPA: 3.2

RELEVANT EXPERIENCE

Commonwealth of Massachusetts Boston, MA
Legislative Aide, House of Representatives January 2023 - Present

- Aide to Representative Kate Donaghue in a single-staffed office.
- Directly assisting the member in the performance of her official duties: legislative and budget affairs, constituent services, communications, community engagement, and liaison work with local, state, and federal partners.

Town of Bridgewater Bridgewater, MA
Intern, Town Clerk's Office May 2019 - December 2022

- General office duties; Organizing and filing paper records; Scanning documents and data tabulation; Legal research; Assisting the administration of elections and election-infrastructure maintenance; Collaborative policy creation; Archivist.
- Recognized by the Town Council of Bridgewater for spearheading a digitization project to preserve Bridgewater's history; Promoted public transparency and accessibility of records by working to make accessible over 200 years of town records and genealogical data available for free online.

LEADERSHIP AND VOLUNTEERISM

Massachusetts Democratic State Committee Boston, MA
Elected Member April 2024 - Present

- Assist in strategizing and advancing the goals of the Massachusetts Democratic Party through targeted state and local outreach, campaign coordination, platform drafting, and networking.
- Member of the Youth Outreach Subcommittee

Bridgewater Democratic Town Committee Bridgewater, MA
Vice Chair April 2024 - Present

- Elected member since 2019; Assist in strategizing and advancing the goals of the Democratic Party.
- Policy analysis and administrative responsibilities; Voter outreach; Communicating with other members; Petitioning governing leaders.

Clark University Undergraduate Student Council Worcester, MA
Elected Class Representative; Chair of the Grants Committee September 2019 - September 2020

- Represent and be responsive to the first-year class on the Student Council; Coordinate events and programs with colleagues; Analyze financial information; Budget; Attend weekly committee and organizational meetings.
- Oversee and maintain a budget of approximately eighty thousand dollars; Analyze financial information; Communicating with applicants and presenting applications to the Student Council; Budget and maintain financial records; Coordinate meetings and record proceedings; Parliamentarian; Bookkeeper.

Town of Bridgewater Bridgewater, MA
Town Clerk's Office Election Day Poll Volunteer; Deputy Warden Precinct 4 2017-2025

- Volunteered with the Town Clerk's Office to assist with local, state and federal elections.
- Served as a deputy-warden for Precinct 4 and assisted closing of polls, including hand-counts, and the securing of ballots.



Bridgewater Town Council

Introduced By:

Date Introduced: 8/11/2026

First Reading: 8/11/2026

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2027-003: Granting of the Change of Category for Kotak LLC, Pages III - 233 Broad Street (Inside Roche Bros.)

WHEREAS, the Town of Bridgewater currently has seven (7) All Alcoholic Beverages Licenses for the sale of alcoholic beverages not to be drunk on the premises issued pursuant to Section 15 of Chapter 138 of the Massachusetts General Laws by the Alcoholic Beverages Control Commission ("ABCC"); and

WHEREAS, Kotak, LLC dba Pages III, the holder of a Wine and Malt Beverages License for the premises located at 233 Broad Street (inside Roche Bros), requested that the Bridgewater Town Council petition the Commonwealth of Massachusetts for an additional All Alcoholic Beverages License not to be drunk on the premises; and

WHEREAS, the Bridgewater Town Council submitted the petition to the Commonwealth of Massachusetts in November 2025, and the petition was approved on July 14, 2026, subject to a stipulation; and

WHEREAS, the stipulation provides that: *"The Licensing Authority shall not approve the transfer of the license granted under this section to any other location, but it may grant the license to a new applicant at the same location."*; and

WHEREAS, Kotak, LLC dba Pages III has submitted all documentation required for a Change of Category from a Wine and Malt Beverages License to an All Alcoholic Beverages License not to be drunk on the premises for the location at 233 Broad Street (inside Roche Bros); and

WHEREAS, Jaykumar D. Kotak will serve as the Manager of Record; and

WHEREAS, the Bridgewater Town Council, acting as the Local Licensing Authority pursuant to Chapter 138 of the Massachusetts General Laws, has received favorable recommendations from the

VOICE VOTE FOR APPROVAL

REQUIRES A MAJORITY OF THOSE PRESENT AND VOTING

Building Inspector, with concurrence from the Police and Fire Departments, and finds that the public good will be served by granting this Change of Category;

NOW, THEREFORE, BE IT ORDERED, that the Bridgewater Town Council, acting as the Local Licensing Authority pursuant to Chapter 138 of the Massachusetts General Laws, hereby approves the Change of Category application submitted by Kotak, LLC dba Pages III, for the premises located at 233 Broad Street (inside Roche Bros), from a Wine and Malt Beverages License to an All Alcoholic Beverages License not to be drunk on the premises.

BE IT FURTHER ORDERED that the license shall be subject to the condition imposed by the Commonwealth of Massachusetts that it shall not be transferred to any location other than 233 Broad Street (inside Roche Bros), Bridgewater, Massachusetts, but may be transferred to a new applicant for that same location in accordance with the provisions of Chapter 138 of the Massachusetts General Laws.

Committee Referrals and Dispositions:

- Attachments:
1. Kotak dba Pages III Change of Category Required Documents
 2. H5342 Signed Parchment
 3. Change of Category KOTAK LLC - Applications

VOICE VOTE FOR APPROVAL
REQUIRES A MAJORITY OF THOSE PRESENT AND VOTING

PETITION: ALCOHOL LICENSE – CHANGE OF CATEGORY

Applicant Name: Kotak, LLC dba Pages III
233 Broad Street (Inside Roche Bros.)

Town Council Meeting Date: 8/11/26

State Documents:

	LLA Certificate (To Be completed If Approved)
X	Monetary Transmittal Form
X	DOR Certificate of Good Standing
X	DUA Certificate of Compliance
X	Change of Category Application
X	Vote of the Entity
X	Abutter's Notification (mailed 7.31.26)
X	Advertisement (advertised in the 7/31/26 Enterprise)

Town Documents:

X	\$200 Town Application Fee (non-refundable)
X	Town of Bridgewater Application
X	Delinquent Tax Certification
X	State Tax Affidavit
X	Workman's Compensation Insurance Affidavit

Recommendations:

X	Tax Office
X	Fire Department
X	Police Department
X	Building Department

Notes:

- Kotak LLC dba Pages III Beer and Wine located inside Roche Bros at 233 Broad Street is the holder of a Wine and Malt Beverages License.
- Since the Town is only approved for seven (7) all alcohol package store licenses and they are all taken, in September of 2025, Kotak LLC requested the Town to Petition the State to grant an All Alcohol License to 233 Broad Street.
- The Town Council voted and approved (Order O-FY26-021) this request on 10/7/25 and it was forwarded to the State for further approval.
- On 7/16/26 the Town Council received notification that the State approved this request.
- All ABCC Paperwork is in order.

Chapter 138
of the Acts of 2026

THE COMMONWEALTH OF MASSACHUSETTS

In the One Hundred and Ninety-Fourth General Court

AN ACT AUTHORIZING THE CITY KNOWN AS THE TOWN OF BRIDGEWATER TO ISSUE AN ADDITIONAL LICENSE FOR THE SALE OF ALL ALCOHOLIC BEVERAGES NOT TO BE DRUNK ON THE PREMISES.

Be it enacted by the Senate and House of Representatives in General Court assembled, and by the authority of the same, as follows:

SECTION 1. (a) Notwithstanding section 17 of chapter 138 of the General Laws, the licensing authority of the city known as the town of Bridgewater may grant an additional license for the sale of all alcoholic beverages not to be drunk on the premises pursuant to section 15 of said chapter 138 to KOTAK LLC, doing business as Pages III Beer & Wine, located at 233 Broad street in the town. The license granted pursuant to this section shall be subject to all of said chapter 138 except said section 17.

(b) The licensing authority shall not approve the transfer of the license granted under this section to any other location but it may grant the license to a new applicant at the same location if the applicant files with the licensing authority a letter from the department of revenue and a letter from the department of unemployment assistance indicating the license is in good standing with those departments and that all applicable taxes, fees and contributions have been paid.

(c) If a licensee terminates or fails to renew a license granted under this section or any such license is cancelled, revoked or no longer in use, it shall be returned physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, which may, within 3 years after such return, then grant the license to a new applicant at the same location under the same conditions as specified in this section, otherwise such license shall dissolve.

(d) A license granted under this section shall be issued within 2 years after the effective date of this act; provided, however, that license originally granted within that time period may be granted to a new applicant under subsections (b) and (c) thereafter.

SECTION 2. Upon the issuance of the license authorized in section 1, the licensee shall return physically, with all of the legal rights, privileges and restrictions pertaining thereto, to the licensing authority, its license for the sale of wine and malt beverages not to be drunk on the premises under section 15 of chapter 138 of the General Laws.

SECTION 3. This act shall take effect upon its passage.

House of Representatives, July 8, 2026.

Passed to be enacted,

Paul J. Wento, Speaker.

In Senate, July 9, 2026.

Passed to be enacted,

William U. Brownburg, President.

July 14, 2026.

Approved,

at 3 o'clock and 00 minutes, P. M.

M. T. Heag, Governor.



**TOWN OF BRIDGEWATER
ALCOHOL LICENSE
APPLICATION AND PETITION**

All licenses expire December 31st of the year they are issued

DATE: 07/23/2026

The Undersigned Submits Application for the Change of Category from Beer and Wine to All Alcohol:

Kotak LLC d/b/a Pages III Beer and Wine

(Business Name)

233 Broad Street, Bridgewater, MA 02324

(Business Address)

233 Broad Street

(Mailing Address)

Bridgewater, MA 02324

(Mailing City, State, Zip)

978-223-0689

978-223-0689

(Business Number)

(Cell Number)

jay207kotak@gmail.com

(Email address – Please print legible)

Type of License & Business (*please describe*):

Wines & Malt Beverages Package Store License

ABCC# 90545-PK-0136

Monday - Sunday

Monday - Saturday 8:00AM - 9:00PM

Sunday 10:00AM - 8:00PM

(Days Business is open)

(Hours)

Description of Premises: (*please describe*):

Retail store located at 233 Broad Street within Roche Bros. Supermarket. Premises

consists of approximately 2,000 square feet of retail space and 197 square feet of space

in the back room that is used for storage. 2 entrances/exits.

ANY STATEMENT PROVIDED IN THIS APPLICATION THAT IS INACCURATE IN ANY WAY MAY BE CONSIDERED A MATERIAL MISREPRESENTATION AND SHALL BE SUFFICIENT CAUSE FOR REFUSAL, SUSPENSION, REVOCATION, OR DENIAL OF THE LICENSE SUBJECT TO THIS APPLICATION. SIGNED UNDER THE PAIN AND PENALTY OF PERJURY.



The Commonwealth of Massachusetts
Alcoholic Beverages Control Commission
95 Fourth Street, Suite 3, Chelsea, MA 02150-2358
www.mass.gov/abcc

APPLICATION FOR AMENDMENT-Change of License Classification

☒ **Change of Category**

(e.g. All Alcohol, Wines and Malt)

- Payment Receipt
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Category Application
- Vote of the Entity
- Abutter's Notification*
- Advertisement*

☐ **Change of Class**

(e.g. Seasonal /Annual)

- Payment Receipt
- Monetary Transmittal Form
- DOR Certificate of Good Standing
- DUA Certificate of Compliance
- Change of Classification Application
- Vote of the Entity
- Abutter's Notification*
- Advertisement*

☐ **Change of License Type**

(\$12 ONLY, e.g. general on premises, tavern, inn, restaurant)

- Payment Receipt
- Monetary Transmittal Form
- Change of License Type Application
- Vote of the Entity
- Advertisement*

**If abutter notification and advertisement are required for transaction, please see the local licensing authority.*

1. BUSINESS ENTITY INFORMATION

Entity Name	Municipality	ABCC License Number
Kotak LLC	Bridgewater	90545-PK-0136

Please provide a narrative overview of the transaction(s) being applied for. Attach additional pages, if necessary.

This application is a Change of Category amendment to change from a Beer and Malt Beverages License to an All Alcoholic Beverages License.

APPLICATION CONTACT

The application contact is the person who should be contacted with any questions regarding this application.

Name	Title	Email	Phone
Thomas P. Miller, Esq.	Attorney	tmiller@mqmhlaw.com	617-946-4600

2. LICENSE CLASSIFICATION INFORMATION

2a. Change of License Category

All Alcohol, Wine and Malt,
Wine Malt and Cordials

Last-Approved License Category

Wines and Malt Beverages

Requested New License Category

All Alcoholic Beverages

2b. Change of License Class

Seasonal or Annual

Last-Approved License Class

Requested New License Class

2c. Change of License Type*

E.g. Restaurant to Club

*Certain License Types

CANNOT change once issued*

Last-Approved License Type

Requested New License Type



Bridgewater Town Council

Introduced By:

Date Introduced: 8/11/2026

First Reading: 8/11/2026

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2027-004: Granting of the Transfer of the Class II Used Auto Dealers License – Northeast Motor Sales & Services

WHEREAS, Northeast Motor Sales & Services has submitted all documentation required for the transfer of a Class II License to operate a used motor vehicle dealer establishment at 365 Elm Street, Bridgewater, Massachusetts; and

WHEREAS, Rosa Alvarez will serve as the establishment's Manager of Record; and

WHEREAS, Northeast Motor Sales & Services has requested authorization to display up to **eleven (11)** vehicles for sale; and

WHEREAS, Northeast Motor Sales & Services proposes to operate during the following business hours:

Monday through Saturday: 10:00 a.m. to 4:00 p.m.

Sunday: Closed;

and

WHEREAS, Northeast Motor Sales & Services has complied with all applicable requirements of the Town of Bridgewater and the Commonwealth of Massachusetts, including zoning requirements and the Building and Fire Codes governing the operation of such licenses; and

WHEREAS, the Bridgewater Town Council, acting as the Licensing Authority for the Town of Bridgewater, and upon the affirmative recommendation of the Bridgewater Building Inspector, with concurrence from the Fire and Police Departments, which have oversight authority, finds that the public good requires that such license be granted.

VOICE VOTE FOR APPROVAL

REQUIRES A MAJORITY OF THOSE PRESENT AND VOTING

NOW, THEREFORE, BE IT RESOLVED, that the Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140, Section 58, and Sections 57 and 59 of the Massachusetts General Laws, hereby grants the petition of Northeast Motor Sales & Services for the transfer of a Class II Motor Vehicle Dealer License to operate a Class II Used Motor Vehicle Dealer establishment at 365 Elm Street, Bridgewater, Massachusetts.

Committee Referrals and Dispositions:

- Attachments:
1. 365 Elm Street Class II Transfer Checklist
 2. Northeast Motor Sales Class II Transfer Request

Town Council Meeting Date: 8/11/26

Applicant Name: Northeast Motor Sales & Services
Address: 365 Elm Street
Telephone: (508) 488-8362
Email: rosayf38@gmail.com

TRANSFER CLASS II LICENSE

<u>X</u>	Form 53 (State Application)
<u>X</u>	Application – Town of Bridgewater
<u>X</u>	Copy of one of the following: Purchase & Sale Agreement, Pledge Agreement, Lease Agreement or Deed (if property owner)
<u>N/A</u>	Articles of Incorporation
<u>X</u>	Newspaper Advertisement (Advertised in the 7/31/26 Enterprise)
<u>X</u>	Certified Abutter's List (Abutter Letters Mailed 7/31/26)
<u>X</u>	Plot Plan
<u>X</u>	Delinquent Tax Certification
<u>X</u>	State Tax Affidavit
<u>X</u>	Workman's Compensation Insurance Affidavit
<u>X</u>	\$25,000 Proof of Bond
	Town Fees:
<u>X</u>	\$150.00 Application Fee (Non-Refundable)
<u>X</u>	\$200.00 License Fee
<u>X</u>	\$25.00 Assessors Fee for Abutters Listing

Recommendations:

<u>X</u>	Fire Department
<u>X</u>	Police Department
<u>X</u>	Building Department
<u>X</u>	Tax Office

Notes:

- In November of 2023 the Town Council approved the transfer of a Class II License at 365 Elm Street to Freddy Arriola, Northeast Motor Sales LLC.
- Rosa Alvarez has submitted a request to Transfer the Class II License at 365 Elm Street to Northeast Motor Sales & Services. Rosa Alvarez is the owner of 365 Elm Street.
- Northeast Motor Sales & Services is requesting the same number of vehicles to be displayed – 11.
- Rosa Alvarez dba Northeast Motor Sales & Services has submitted all of the appropriate paperwork and has paid the required Town fees.



BUSINESS LICENSING OFFICE
Academy Building, 66 Central Square
Bridgewater, MA 02324
Debra Ward, Town Council Clerk
508.659.1254(Office)
Email: dward@bridgewaterma.org

DATE: _____

LICENSE NO. _____

TOTAL FEES: \$ 200.00

APPLICATION FOR CLASS I, II OR III LICENSE

YEAR 2026 NEW ☒ RENEWAL _____ DATE: 6/20/2024

Business Name: Northeast Motor Sales & Services

Business Address: 365 Elm St Buxton Tel. No. 508 488-8362

Class of License: II Number of Vehicles to be Displayed for Sale 11

Proposed Hours of Operation: Weekdays 10am - 4pm Sundays closed

DESCRIPTION OF PREMISES:

Number of Buildings: 1

Size of Buildings: 16 x 25

Structure of Buildings: frame office building

Exact Area of Land Occupied by License: 400 ft² Total Area of Premises 400 ft²

Has a surveyed plot plan been filed with the Town? ☒ YES _____ NO

* DATE FILED: _____

** If not, please submit a plot plan to the Town including locus location, designed parking areas and access/egress.*

APPROVED: Date: _____

Rosa Alvarez
Name of Applicant (Please Print)

Rosa Alvarez
Signature of Applicant

365 Elm St Buxton MA
Home Address 02324

Telephone 508 488-8362

Email rosa4f38@gmail.com
Fax _____

LICENSING AUTHORITY

REC'D 6/30/20
@ 3:41 PM
Town Council
D. Ward

APPLICATION FOR A LICENSE TO BUY, SELL, EXCHANGE
OR ASSEMBLE SECOND HAND MOTOR VEHICLES
OR PARTS THEREOF

I, the undersigned, duly authorized by the concern herein mentioned, hereby apply for a
class license, to Buy, Sell, Exchange or Assemble second hand motor vehicles or parts thereof, in accordance with
the provisions of Chapter 140 of the General Laws.

1. What is the name of the concern? .. Northeast Motor Sales & Service ..

Business address of concern. No. 365 Elm .. St.,
Bridgewater .. City — Town.

2. Is the above concern an individual, co-partnership, an association or a corporation? ..
Individual ..

3. If an individual, state full name and residential address.
Bosa Alvarez
365 Elm st Bridgewater MA 02324 ..

4. If a co-partnership, state full names and residential addresses of the persons composing it.
.....
.....
.....

5. If an association or a corporation, state full names and residential addresses of the principal officers.
President
Secretary
Treasurer

6. Are you engaged principally in the business of buying, selling or exchanging motor vehicles? YES
If so, is your principal business the sale of new motor vehicles? .. NO ..
Is your principal business the buying and selling of second hand motor vehicles? YES ..
Is your principal business that of a motor vehicle junk dealer? NO ..

7. Give a complete description of all the premises to be used for the purpose of carrying on the business.

Premise used for the purpose of
carrying the business is
365 Bridgewater MA 02324
The front of the property has a 16x25
office and designated car spots.

8. Are you a recognized agent of a motor vehicle manufacturer? (Yes or No)

If so, state name of manufacturer

9. Have you a signed contract as required by Section 58, Class 1? (Yes or No)

10. Have you ever applied for a license to deal in second hand motor vehicles or parts thereof? No (Yes or No)

If so, in what city — town

Did you receive a license? (Yes or No) For what year?

11. Has any license issued to you in Massachusetts or any other state to deal in motor vehicles or parts thereof ever been suspended or revoked? No (Yes or No)

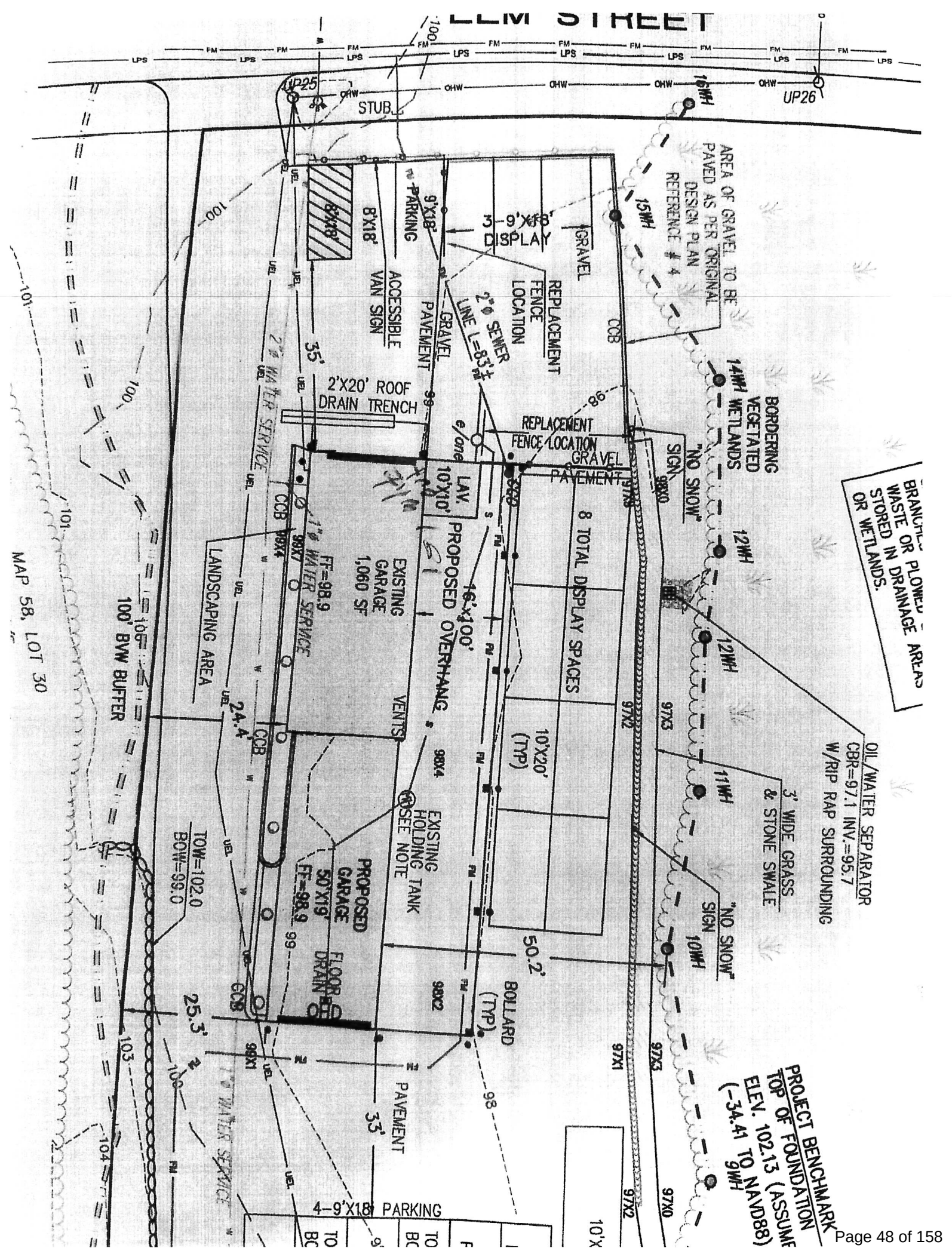
Sign your name in full. (Duly authorized to represent the concern herein mentioned)

Residence. 365 Elm St. Bridgewater,
Ma 02324

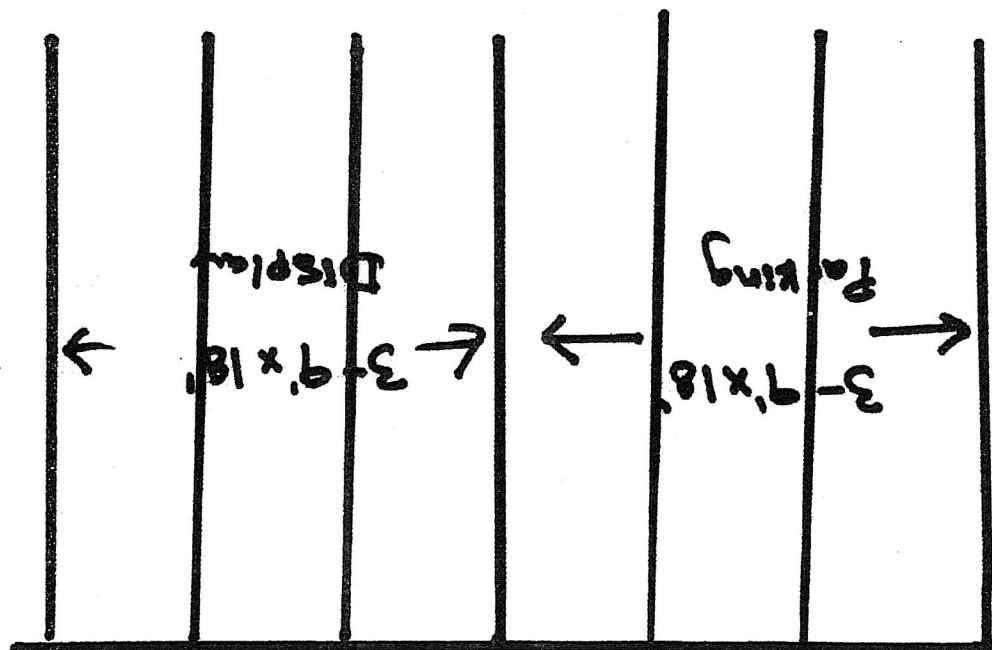
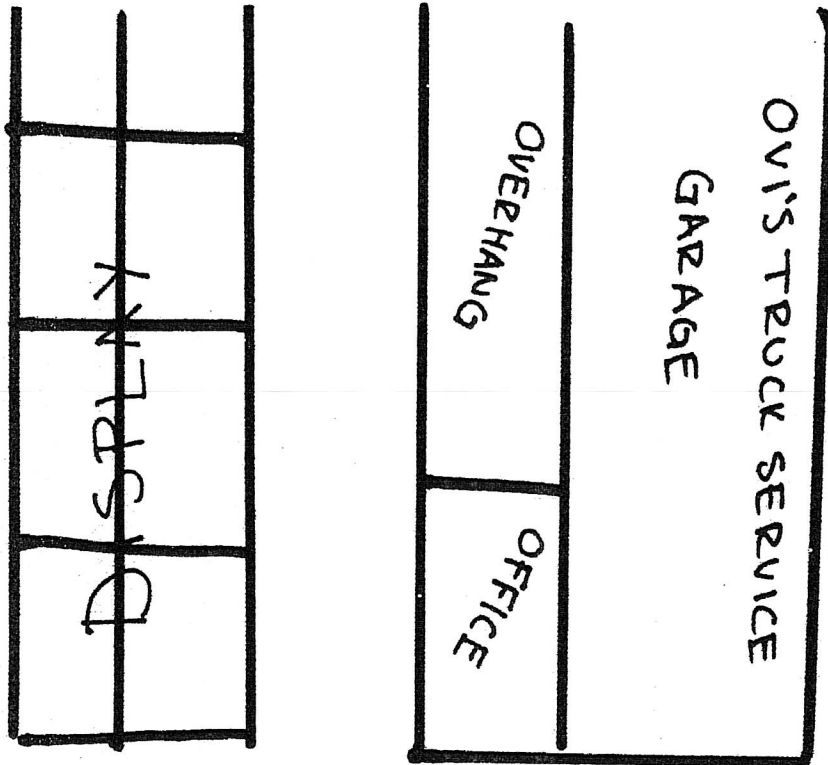
IMPORTANT

EVERY QUESTION MUST BE ANSWERED WITH
FULL INFORMATION, AND FALSE STATEMENTS
HEREIN MAY RESULT IN THE REJECTION OF
YOUR APPLICATION OR THE SUBSEQUENT
REVOCATION OF YOUR LICENSE IF ISSUED.

NOTE: If the applicant has not held a license in the year prior to this application, he must file a duplicate of the application with the registrar. (See Sec. 59)



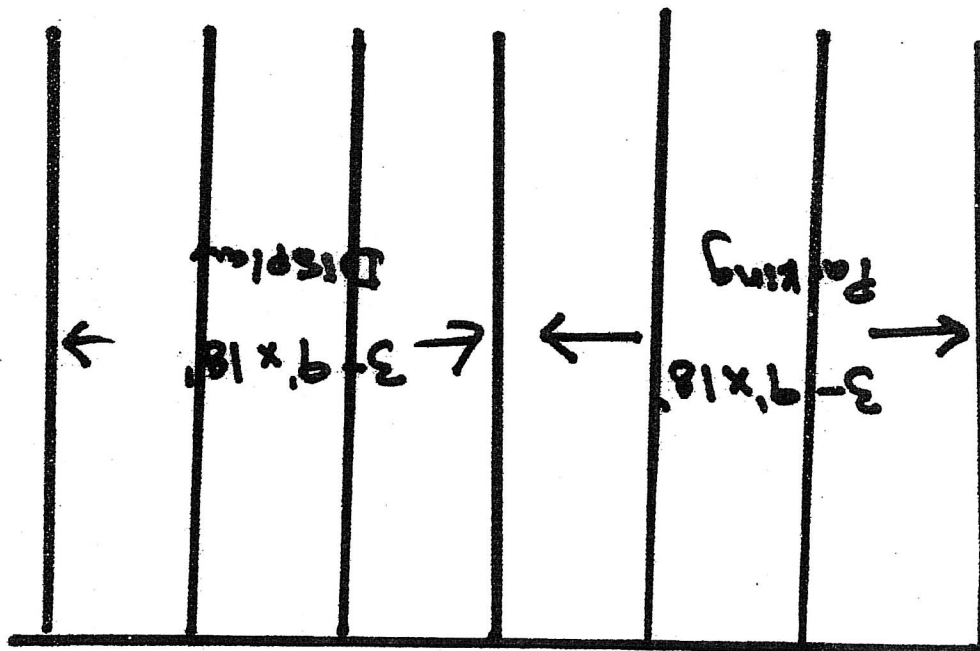
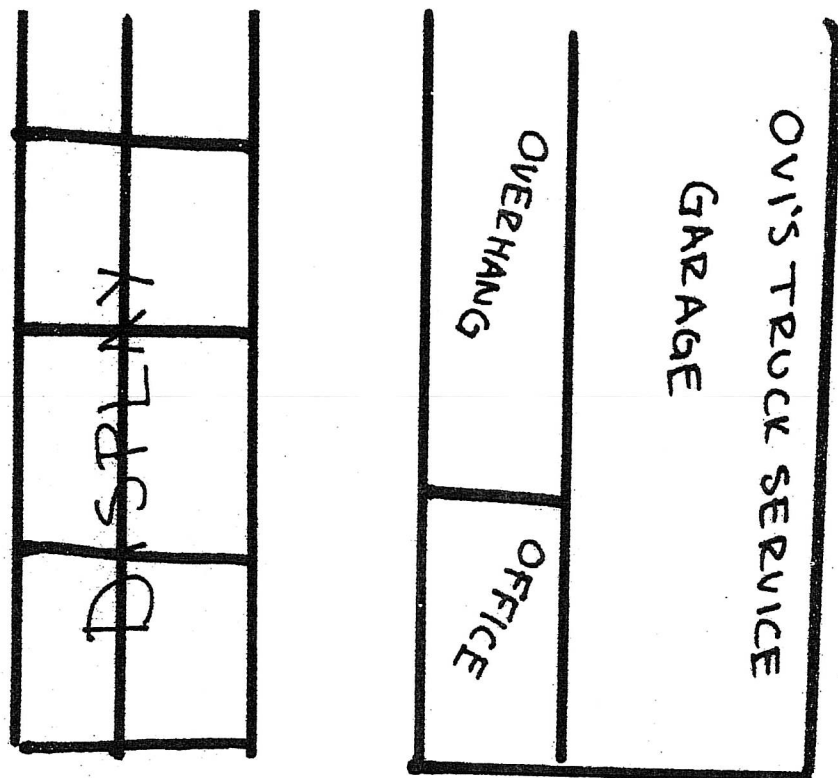
APARTMENT COMPLEX



ELM ST.

WETLAND

APARTMENT COMPLEX



ELM ST.

WETLAND



The Commonwealth of Massachusetts
Town of Bridgewater
Plymouth County
Business Certificate

Date: 6/23/2024

In conformity with the provisions of Chapter One Hundred and Ten, Section Five of the General Laws, as amended, the undersigned hereby declare(s) that a business is conducted under the title of:

Northeast Motor Sales & Services
(Name of Business)

and is conducted at 365 Elm St Bridgewater MA 02324
(Address of Business)

in Bridgewater Massachusetts, by the following person(s), entity, partnership, or corporation.

FULL NAME

Ross Alvarez

RESIDENCE

365 Elm St
Bridgewater, MA 02324

SIGNATURE(S)

[Signature]

Personally appeared before me and made oath that the foregoing statement is true.

A certificate issued in accordance with this section shall be in force and effect for four years for the date of issue and shall be renewed each four years thereafter so long as such business shall be conducted and shall lapse and be void unless so renewed.

June 30 2030
Certificate Expires

(Seal)

[Signature]
Notary/ Clerk
My Commission Expires:

Please Check One: ☒ New Business ☐ Renewal



Town of Bridgewater
Business (D.B.A) Certificate/
Zoning Approval Form

Applicant Information (please print or type)

Name: Rosa Alvarez
Address: 365 Elm St
Phone: 508 488 8362
E-mail: rosa.y.f88@gmail.com

Business Information

Business Name: Northeast Motor Sales & Services
Type of Business: Used Car dealership

Business Location/ Address: 365 Elm St Bridgewater, Ma 02324

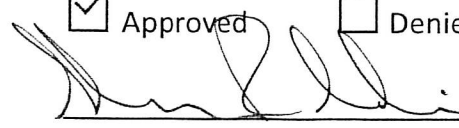
Do you have Company Vehicles: ☐ Yes ☐ No If Yes, How Many _____

Number of Employees: _____

If this is a home business, complete the following:

- Will there be non-resident employees on premises? ☐ Yes ☐ No
If so how many? _____
- Will there be patrons coming to the house ☐ Yes ☐ No
- Will there be outside advertising on premises ☐ Yes ☐ No

TERMS OF LICENSE

Official Town Use Only	
☒ Approved	☐ Denied
 Zoning Enforcement Official	<u>6/30/26</u> Date



Bridgewater Town Council

Introduced By:

Date Introduced: 8/11/2026

First Reading: 8/11/2026

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2027-005: Request to Amend Common Victualler License Hours - Smit Bev Inc. dba Tropical Smoothie

WHEREAS, Smit Bev Inc. dba Tropical Smoothie was issued a Common Victualler License in May 2025 for the establishment located at 3 Broad Street, Bridgewater, Massachusetts; and

WHEREAS, Smit Bev Inc. dba Tropical Smoothie was approved for hours of operation not to exceed:

- Monday – Friday: 7:00 a.m. – 12:00 a.m.
- Saturday – Sunday: 8:00 a.m. – 12:00 a.m.; and

WHEREAS, Smit Bev Inc. dba Tropical Smoothie has submitted a request to amend its hours of operation to 6:00a.m. – 1:00a.m. Monday to Sunday; and

WHEREAS, the Bridgewater Town Council, acting as the licensing authority for Common Victualler Licenses, has received no opposition from the Building Inspector, Fire Department and Health Department; and

WHEREAS, the Bridgewater Town Council received conditions from the Police Department to include 1) a minimum of two staff persons operating café at all times, and 2) service would be for take-out only with no seating; and

WHEREAS, the Town Council must determine whether the public good requires that such amendment be granted;

NOW, THEREFORE, BE IT ORDERED that the Bridgewater Town Council vote to **approve / deny** the request of Smit Bev Inc. dba Tropical Smoothie to amend its Common Victualler License to allow hours of operation of 6:00a.m. to 1:00a.m. seven (7) days per week at the premises located at 3 Broad Street,

VOICE VOTE FOR APPROVAL

REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Bridgewater, Massachusetts, subject to the conditions: 1) there will be two staff persons operating café at all times and 2) take-out service only, no seating.

Committee Referrals and Dispositions:

- Attachments:
1. Common Victualler - Transfer License Checklist
 2. Common Victualler Amended Application

Town Council Meeting Date: 8/11/26

Applicant Name: Smit Bev Inc. DBA Tropical Smoothie

Address: 3 Broad Street

Telephone: _____

Email: smitpateltropical@gmail.com

AMENDMENT TO COMMON VICTUALLER LICENSE – CHANGE OF HOURS

Smit Bev Inc. dba Tropical Smoothie located at 3 Broad Street was approved for a Common Victualler license by the Town Council in May of 2025 with the hours of:

Monday to Friday 7:00am to 12:00am

Saturday and Sunday 8:00am to 12:00am

Smit Bev, dba Tropical Smoothie has now submitted a requested to modify their Common Victualler license with the following hours:

Monday to Friday: 6:00am to 1:00am

Saturday and Sunday: 6:00am to 1:00am

X	Request from Petitioner
X	Town Fees: \$100.00 Application Fee

Recommendation(s)/Opposition(s):

X	Tax Office - No taxes owed
X	Fire Department
X	Building Department
X	Board of Health
X	Police Department: trial period with the following conditions: 1) Minimum of two staff persons operating café at all times 2) Service would be for take-out only with no seating.



**TOWN OF BRIDGEWATER
COMMON VICTUALLER
LICENSE APPLICATION AND PETITION**
All licenses expire December 31st of the year they are issued

DATE: 7 / 27 / 26

NEW APPLICATION

RENEWAL

The Undersigned Submits Application for Approval of License:

Smit Patel

(NAME)

11 Downing Drive Norton MA 02766

(HOME ADDRESS)

Smit Bev Inc

(BUSINESS NAME)

3 Broad St Bridgewater MA

(BUSINESS ADDRESS)

(BUSINESS PHONE NUMBER) 774-351-0310

(APPLICANT CELL PHONE NUMBER) 508-813-5332

(APPLICANT E-MAIL) smitpateltropical@gmail.com

(MANAGER NAME) Smit Patel

(MANAGER CELL PHONE NUMBER) 508-813-5332

PROPOSED HOURS OF BUSINESS:

Monday 6am to 1am

Tuesday 6am to 1am

Wednesday 6am to 1am

Thursday 6am to 1am

Friday 6am to 1am

Saturday 6am to 1am

Sunday 6am to 1am

SEATING CAPACITY: _____

DO YOU PLAN TO HAVE A
JUKEBOX/AUTOMATIC AMUSEMENT
DEVICE?

YES _____ NO X

ARE YOU PLANNING TO FILE FOR AN
ALCOHOLIC BEVERAGE LICENSE?

YES _____ NO X

ANY STATEMENT PROVIDED IN THIS APPLICATION THAT IS INACCURATE IN ANY WAY MAY BE CONSIDERED A MATERIAL MISREPRESENTATION AND SHALL BE SUFFICIENT CAUSE FOR REFUSAL, SUSPENSION, REVOCATION, OR DENIAL OF THE LICENSE SUBJECT TO THIS APPLICATION. SIGNED UNDER THE PAIN AND PENALTY OF PERJURY.

(signature of applicant)

7/27/26

(date)

Smit Patel

(name of applicant)



OPEN MEETING LAW COMPLAINT FORM

Office of the Attorney General
One Ashburton Place
Boston, MA 02108

Please note that all fields are required unless otherwise noted.

Your Contact Information:

First Name: Mary Beth Last Name: Lawton

Address: 23 Bayberry Lane

City: Kingston State: MA Zip Code: 02364

Phone Number: 5082438921 Ext.

Email: mblawton@comcast.net

Organization or Media Affiliation (if any):

Are you filing the complaint in your capacity as an individual, representative of an organization, or media?

(For statistical purposes only)

☒ Individual ☐ Organization ☐ Media

Public Body that is the subject of this complaint:

☒ City/Town ☐ County ☐ Regional/District ☐ State

Name of Public Body (including city/town, county or region, if applicable): Town of Bridgewater

Specific person(s), if any, you allege committed the violation: Bridgewater Town Council

Date of alleged violation: July 6, 2026

Description of alleged violation:

Describe the alleged violation that this complaint is about. If you believe the alleged violation was intentional, please say so and include the reasons supporting your belief.

Note: This text field has a maximum of 3000 characters.

On the evening of July 6, 2026, a quorum of the Bridgewater Town Council traveled to the neighboring Town of Middleborough to attend a meeting of the Middleborough Board of Selectmen to request that the current water interconnection between the two towns be extended for an additional 90 days. The Bridgewater Town Council failed to post any public notice or agenda in the Town of Bridgewater 48 hours prior to this gathering, violating the structural requirements of the Open Meeting Law.

During the Middleborough Select Board's meeting, a quorum of Bridgewater Town Council members of which there were 7 out of the 9 in attendance, actively stepped forward to advocate, communicate and request that Middleborough maintain the emergency water supply interconnection with Bridgewater. The topic of the water supply agreement is an active, critical municipal policy issue that falls squarely within the statutory jurisdiction of the Bridgewater Town Council.

Certain participating members have claimed they attended solely in their capacity as private citizens. However, under MGL c. 30A, SS 18, "deliberation" is defined as any communication between or among a quorum of a public body on any public business within its' jurisdiction. Public officials cannot temporarily strip themselves of their official capacity to discuss active municipal business in an unposted, out-of-town meeting.

What action do you want the public body to take in response to your complaint?

Note: This text field has a maximum of 500 characters.

I request that the Div. of Open Govt. order the following: 1. That the Town Council must formally vote to acknowledge the Open Meeting Law violation at their next properly noticed public meeting; 2. That the Council publish detailed minutes of the 7/6/26 meeting; 3. All members of the Town Council must complete mandatory Open Meeting Law training review conducted by the Atty. General. I WILL NOT request that all actions taken be made void due to the critical nature of water shortage in Bridgewater

Review, sign, and submit your complaint

I. Disclosure of Your Complaint.

Public Record. Under most circumstances, your complaint, and any documents submitted with your complaint, is considered a public record and will be available to any member of the public upon request.

Publication to Website. As part of the Open Data Initiative, the AGO will publish to its website certain information regarding your complaint, including your name and the name of the public body. The AGO will not publish your contact information.

II. Consulting With a Private Attorney.

The AGO cannot give you legal advice and is not able to be your private attorney, but represents the public interest. If you have any questions concerning your individual legal rights or responsibilities you should contact a private attorney.

III. Submit Your Complaint to the Public Body.

The complaint must be filed first with the public body. If you have any questions, please contact the Division of Open Government by calling (617) 963-2540 or by email to openmeeting@state.ma.us.

By signing below, I acknowledge that I have read and understood the provisions above and certify that the information I have provided is true and correct to the best of my knowledge.

Signed:

Mary Beth Lawton

Date:

July 14, 2026

For Use By Public Body

Date Received by Public Body:

For Use By AGO

Date Received by AGO:

From: [OpenMeeting \(AGO\)](#)
To: [Ward, Debra](#)
Cc: [Kennedy, Misha \(AGO\)](#); [OpenMeeting \(AGO\)](#)
Subject: RE: Open Meeting Law Complaint Extension Request
Date: Thursday, July 16, 2026 4:15:16 PM
Attachments: [image001.png](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Dear Clerk Ward,

I am in receipt of your request on behalf of the Bridgewater Town Council (“Council”) for an extension of time to respond to an Open Meeting Law complaint that Mary Beth Lawton filed with the Council on or around July 14, 2026. With the hope that the parties involved can use the additional time to reach a mutually agreeable resolution of the complaint, our office hereby **grants** the request for an extension pursuant to 940 CMR 29.05(5)(b). The Council shall send its response to Mary Beth Lawton and to this office (by email to OpenMeeting@mass.gov) no later than August 17, 2026.

Sincerely,

Matthew Lindberg (he/him/his)
Assistant Attorney General
Division of Open Government
Massachusetts Office of the Attorney General
(617) 963-2169

From: Ward, Debra <DWARD@BRIDGEWATERMA.ORG>
Sent: Wednesday, July 15, 2026 12:56 PM
To: OpenMeeting (AGO) <openmeeting@mass.gov>
Cc: Town Clerk <TownClerk@bridgewaterma.org>
Subject: Open Meeting Law Complaint Extension Request

CAUTION: This email originated from a sender outside of the Commonwealth of Massachusetts mail system. Do not click on links or open attachments unless you recognize the sender and know the content is safe.

To Whom It May Concern:

The Bridgewater Town Council is in receipt of the Open Meeting Law Complaint filed by Mary

Beth Lawton on July 14, 2026.

The Town Council respectfully requests an extension of time to respond to the Complaint. Under the Open Meeting Law, the Town Council's response is due by August 3, 2026, which is the fourteenth business day following receipt of the Complaint.

The Town Council does not have a scheduled meeting until August 11, 2026. The Complaint will be placed on that meeting's agenda so that the Town Council may vote to authorize the Town Attorney to prepare and submit the official response.

Accordingly, the Town Council respectfully requests an extension until August 17, 2026, to submit its response to the Open Meeting Law Complaint.

Thank you for your consideration of this request.



Debbie Ward

Town Council Clerk

Town of Bridgewater | 66 Central Square | Bridgewater, MA 02324

Phone: (508) 659-1254 | dward@bridgewaterma.org



E-mail sent or received via the Town of Bridgewater network are subject to disclosure under the Massachusetts Public Records Law (M.G.L. Chapter 66, Section 10) and the Federal Freedom of Information Act. However, portions of this message, including any attachments, may be confidential, legally privileged and/or exempt from disclosure pursuant to Massachusetts Law (M.G.L. Chapter 78, Section 7). It is intended solely for the addressee. If you received this in error, please contact the sender and delete the material from any computer under your control.



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 6/16/2026
First Reading: 6/16/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY26-079: Acceptance of Gift - Lopieke's Family Trust

ORDERED, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows: "An officer ... of any city or town ... may accept grants or gifts of funds from . . . from a charitable foundation, a private corporation, or an individual, or from the commonwealth, a county or municipality or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a gift of \$125,816, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$125,816 from Doris Lopiekes Two Family Memorial Trusts and in accordance with stated purpose thereof.

Explanation:

The Bridgewater Library and the Town of Bridgewater are the beneficiaries of two Lopiekes family trusts to promote a Fourth of July celebration including but not limited to, fireworks, bands and a parade or other such artistic and cultural events in the community that would benefit everyone in the Town of Bridgewater and for the Bridgewater Public Library to purchase museum passes to any or all of the following museums: Museum of Fine Arts; Isabella Stewart Gardner Museum; New England Aquarium and Museum of Science.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
-------------	----------------

VOICE VOTE FOR APPROVAL
REQUIRES A MAJORITY OF THOSE PRESENT AND VOTING

• Town Council	• 7/14/26: referred to Budget & Finance and Finance Committee
• Budget & Finance and Finance Committee	• 8/4/26 Joint Meeting: Budget & Finance voted 3-0 and Finance Committee voted 5-0 to recommend
•	•

Attachments: 1. Lopicke's Trust Donation - Map 2026

VOICE VOTE FOR APPROVAL
REQUIRES A MAJORITY OF THOSE PRESENT AND VOTING



DELANEY & MUNCEY, P.C.

ATTORNEYS AT LAW

WWW.DELANEY-MUNCEY.COM

KATHLEEN P. MUNCEY
PETER N. MUNCEY, JR.
KATHLEEN M. MULVEY
MICHAEL W. COVENEY

May 26, 2026

EMILY C. JOYCE
CHRISTOPHER R. DONATO
DAVID L. DELANEY
1944-2025
FREDERICK J. SHEEHAN
1924-2013

Jed Phillips, Library Director
Justin Casanova-Davis, Town Manager
Municipal Office Building
66 Central Square
Bridgewater, MA 02324

Re: Dolores V. Lopiekes Trust

Dear Mr. Phillips and Mr. Casanova-Davis:

As you know, the Dolores V. Lopiekes Trust created two charitable trusts, the Anthony and Petronele Lopiekes Memorial Trust and the Lopiekes Family Memorial Trust. Both trusts have been classified as private foundations and, as such, are required by the IRS to spend a certain amount annually for charitable purposes.

Based on the Form 990-PF filed with the IRS for the Anthony and Petronele Lopiekes Memorial Trust for 2025, there is undistributed income in the amount of \$2,192.00. Enclosed is check # 1016 from the Anthony and Petronele Lopiekes Memorial Trust payable to the Bridgewater Public Library in the amount of \$2,192.00.

Based on the Form 990-PF filed with the IRS for the Lopiekes Family Memorial Trust for 2025, there is undistributed income in the amount of \$123,624.00. Enclosed is check # 1031 from the Lopiekes Family Memorial Trust payable to the Town of Bridgewater in the amount of \$123,624.00.

Also enclosed are copies of the pertinent pages of the Dolores V. Lopiekes Trust which provide instructions as to the use of these funds.

Should you have any questions, please contact me directly at 508-503-7125.

Very truly yours,

Kathleen M. Mulvey

KMM/mam
Encs.

cc: Peter Kaufman, Trustee
Catherine Baker, Trustee
Bryan Blundell, Trustee

99-229/Lopiekes/Letter to Town of Bridgewater with checks 05-26-26/mam

part of the Settlor's gross estate for Federal estate tax purposes shall be used to make any of the payments referred to in this ARTICLE SECOND. The Trustee may make any such payments or loans hereunder upon such terms as said Trustee and said Executor or fiduciary may agree upon between themselves, and in making any such payments or loans, the Trustee may rely upon and in all respects be protected in acting in reliance upon a written request asking for such sum of income or principal from said Trust and signed by such Executor or other fiduciary of the Settlor's estate.

B. If, at the time of the death of the Settlor, the Trustee holds any United States Treasury obligations redeemable at par for the payment of Federal estate taxes, then notwithstanding anything hereinabove or in the Settlor's Will to the contrary, the Trustee shall in any event pay so much of the Federal estate taxes due by reason of the Settlor's death as is equal to the par value of such obligations and accrued interest thereon.

C. The Trustee may, if in its uncontrolled discretion it deems it advisable, purchase and retain as investments of said Trust any securities or other property, real or personal, forming part of or belonging to the estate of the Settlor. All successor Trustees, at the time of the death of the Settlor, must limit the equity investments to sixty (60%) percent of each individual trust's asset accumulation and require that no less than forty (40%) percent of each trust's assets be invested in guaranteed investments or securities.

D. The Trustee hereunder shall not be liable in any way for any loss resulting to any trust estate hereunder by reason of any payment, purchase or loan made pursuant to the provisions of this ARTICLE SECOND.

ARTICLE THIRD:

Provisions for the Benefit of Certain Beneficiaries:

After the Settlor's death, the Trustee shall pay over, hold, administer and otherwise deal with the trust property as follows:

A. The Trustee shall hold the sum of One Hundred Thousand (\$100,000.00) Dollars in a separate trust to be known as the "ANTHONY AND PETRONELE

LOPIEKES MEMORIAL TRUST," and the Trustee shall invest and reinvest said trust funds. Each year, the Trustee may make available two-thirds (2/3) of the net income of said fund to the BRIDGEWATER PUBLIC LIBRARY, or its successor, to be used exclusively for the purchase of museum passes to any or all of the following museums, or its successor:

1. MUSEUM OF FINE ARTS;
2. ISABELLA STEWART GARDNER MUSEUM;
3. NEW ENGLAND AQUARIUM; and
4. MUSEUM OF SCIENCE.

If any of the two-thirds (2/3) is unused, then it shall be added to the principal. The other one-third (1/3) of net income shall also be added to the principal of this Trust.

B. The Trustee shall hold the balance of the trust property in a separate trust to be known as the "LOPIEKES FAMILY MEMORIAL TRUST," and the Trustee shall invest and reinvest said trust funds. Each year, the Trustee may make available two-thirds (2/3) of the net income of said fund to the TOWN OF BRIDGEWATER to promote primarily a Fourth of July celebration including, but not limited to, fireworks, bands and a parade or, secondly, other such artistic and cultural events in the community, such as free concerts, plays, art exhibits, or similar activities as yet unknown. The use of said trust funds shall not be restricted to age, gender or any special group. It must be for the cultural benefit of everyone in the Town of Bridgewater. If any of the net income of said fund is unused, then it shall be added to the principal. The other one-third (1/3) of net income shall also be added to the principal of this Trust.

ANTHONY & PETRONELE LOPIEKES
MEMORAL TRUST
PETER KAUFMAN - TRUSTEE
PO BOX 1390
OGUNQUIT, ME 03907

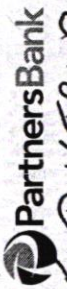
1016



52-7459/2112

PAY
TO THE
ORDER OF

BRIDGEWATER PUBLIC LIBRARY \$ 2,192.-
Two Thousand One Hundred + NINETY TWO DOLLARS



FOR 2025 DISTRIBUTION

P Kauf

⑈001016⑈ ⑆21127459⑆ 8000136203⑈

LOPIEKES FAMILY MEMORIAL TRUST

PETER KAUFMAN - TRUSTEE
PO BOX 1390
OGUNQUIT, ME 03907

1031



52-7459/2112

PAY
TO THE
ORDER OF

TOWN OF BRIDGEWATER \$ 123,624
ONE HUNDRED + TWENTY THREE THOUSAND +
SIX HUNDRED + TWENTY FOUR DOLLARS



FOR 2025 DISTRIBUTION

P Kauf

⑈001031⑈ ⑆21127459⑆ 8000136237⑈



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 7/14/2026
First Reading: 7/14/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-007: Acceptance of Gift - Bridgewater State University

ORDERED, that the Town Council Assembled Vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows: “An officer of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received two gifts from Bridgewater State University totaling \$110,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$60,000 from BSU and to expend the gift in accordance with stated purpose thereof which is equal amounts to be distributed to the Police Department, Fire Department and Highway Department.

FURTHER ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$50,000 from BSU and to expend the gift in accordance with stated purpose thereof which is either renovations to the former gas station at Summer and Plymouth Street or for improvement of the adjacent intersection.

Explanation:

BSU Annual Donation to Public Safety equally divided to Police, Fire, and Highway for ongoing Community Partnership. BSU also made an additional donation for renovations to the former gas station or improvements to the adjacent intersection.

VOICE VOTE FOR APPROVAL

REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Town Council	• 7/14/26: referred to Budget & Finance and Finance Committee
• Budget & Finance and Finance Committee	• 8/4/26 Joint Meeting: Budget & Finance voted 3-0 and Finance Committee voted 5-0 to recommend.
•	•

Attachments: 1. BSU Donation FY27

VOICE VOTE FOR APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



June 15, 2026

Mr. Justin Casanova-Davis, Town Manager
Town of Bridgewater
Memorial Building
25 South Street
Bridgewater, MA 02324

Re: Restricted Gift to the Town of Bridgewater

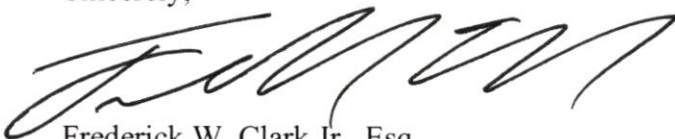
Dear Mr. Casanova-Davis:

On behalf of Bridgewater State University, I am pleased to provide the Town of Bridgewater with a restricted one-time gift of funds in the amount of \$60,000. It is Bridgewater State University's intent to restrict our gift so that equal amounts be distributed to the Town of Bridgewater Fire Department, Town of Bridgewater Police Department and to the Town of Bridgewater Highway Department. The funds from Bridgewater State University are provided in Fiscal Year 2026 but may be used at any time within the next twelve months by the Town of Bridgewater for the restricted purpose noted above.

In addition, I am pleased to provide the Town of Bridgewater with a restricted one-time gift of funds in the amount of \$50,000 from the Foundation. It is Bridgewater State University's intent to restrict our gift to either renovations to the former gas station at Summer and Plymouth Streets or for improvement of the adjacent intersection. These funds are also being provided in Fiscal Year 2026 and may be used by the Town of Bridgewater at any time with the next twelve months for the designated purpose.

It is important for BSU and the Town of Bridgewater to continue finding ways to share resources for our mutual benefit and especially for the benefit of our students.

Sincerely,



Frederick W. Clark Jr., Esq.
President



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 7/14/2026
First Reading: 7/14/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-009: Transfer Order - Library Budget Reallocation

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds \$56,000:

SOURCES OF FUNDING			Amount
Library Expenses	06105012	Operational expenses	\$ 17,000.00
Library Expenses	06105195	Building Maintenance	\$ 39,000.00
Total:			\$ 56,000.00
USES OF FUNDING			Amount
Library Salaries Wages	06105001	Salaries Wages Benefits	\$ 56,000.00
Total			\$ 56,000.00

Explanation:

To reallocate FY2027 budgeted funding from Library Expenditures to Library Salaries. The expenditures will be covered with Library state aid funding.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Town Council	7/14/26: Referred to Budget & Finance and Finance Committee

VOICE VOTE FOR APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• Budget & Finance and Finance Committee	• 8/4/26 Joint Meeting: Budget & Finance voted 3-0 to recommend and Finance Committee voted 5-0 to recommend.
•	•

Attachments: None

VOICE VOTE FOR APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 7/14/2026
First Reading: 7/14/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-010: Transfer Order - Finance Budget Reallocation

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds \$37,549.00:

SOURCES OF FUNDING			Amount
Treasury/Collection Salaries/Wages/Ben	01455001	Salaries Wages Benefits	\$ 37,549.00
Total:			\$ 37,549.00
USES OF FUNDING			Amount
Assessors Salaries/Wages/Benefits	01415001	Salaries Wages Benefits	\$ 37,549.00
Total			\$ 37,549.00

Explanation:

To reallocate FY2027 budgeted funding in the Treasury/Collector's Salaries to the Assessors Salaries within the Finance Department. This will allow funding of an administrative (pt) position in the Assessing Department.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Town Council	7/14/26: referred to Budget & Finance and Finance Committee

VOICE VOTE FOR APPROVAL

REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• Budget & Finance and Finance Committee	• 8/4/26 Joint Meeting: Budget & Finance voted 3-0 and Finance Committee voted 5-0 to recommend at a joint meeting held on 8/4/26.
•	•

Attachments: None

VOICE VOTE FOR APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 7/14/2026
First Reading: 7/14/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-011: Transfer Order - Funding of Fire Arbitration

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds \$1,024,340:

SOURCES OF FUNDING			Amount
Stabilization Fund	8004	Stabilization Trust Fund	\$ 1,024,340.00
Total:			\$ 1,024,340.00
USES OF FUNDING			Amount
Fire/EMS Salaries/Wages/Benefits FY2025	02205001	Salaries Wages Benefits	\$ 155,739.00
Fire/EMS Salaries/Wages/Benefits FY2026	02205001	Salaries Wages Benefits	\$ 250,891.00
Fire/EMS Salaries/Wages/Benefits FY2027	02205001	Salaries Wages Benefits	\$ 617,710.00
Total			\$ 1,024,340.00

Explanation:

To provide funding for the Joint Labor Management Committee's award decision regarding arbitration between the Town and the Bridgewater Firefighters' union from July 1, 2024, through June 30, 2027.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
-------------	----------------

VOICE VOTE APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• Town Council	• 7/14/26: referred to Budget & Finance and Finance Committee
• Budget & Finance and Finance Committee	• 8/4/26 Joint Meeting: Budget & Finance voted 3-0 to not recommend and Finance Committee voted 5-0 to not recommend at a joint meeting held on 8/4/26.
•	•

Attachments: 1. Decision and Award Bridgewater Firefighters IAFF Local 2611 and Town of Bridgewater JLM-24-10842 (003)

VOICE VOTE APPROVAL
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

**COMMONWEALTH OF MASSACHUSETTS
BEFORE THE JOINT LABOR MANAGEMENT COMMITTEE**

In the Matter of Interest Arbitration Between:	)	
	)	
	)	
Bridgewater Firefighters, IAFF Local 2611	)	Decision and Award
	)	
and	)	JLM-24-10842
	)	
Town of Bridgewater	)	
	)	

Committee Members: Sheila Mayberry, Neutral Chair
David Gagne, Management Committee Member
Robert Green, Labor Committee Member

Appearances: For the Employer: John J. Clifford, Esq.
For the Union: Hailey Ferguson, Esq.

Date of Hearing: March 20, 2026

Location: Bridgewater, Massachusetts

I. INTRODUCTION

On March 20, 2026, the Joint Labor Management Committee's appointed Panel held an interest arbitration hearing between the Town of Bridgewater, Massachusetts, and the Bridgewater Firefighters Union, IFFA Local 2611. The Panel admitted documentary evidence and witness testimony. Each party filed a post-hearing brief on May 15, 2026.

The issues certified for arbitration are as follows:

Union Issues

1. Wages
2. EMS Stipend

3. Active Shooter / Hostile Event Response (ASHER) Incentive Pay: Amend Article 17, add new Section 6
4. Educational Incentive Pay: Amend Article 13, Section 2
5. Holiday: Amend Article 5, Section 2

Town Issues

1. Wages
2. Health Insurance: Amend Article 10
3. Vacation Language: Amend Article 7, add new Section 9
4. Vacation Language: Amend Article 7, add new Section 10

Pursuant to JLMC Statute (Chapter 589 of the Acts of 1987), an arbitration panel must consider the following factors in determining any awards:

1. Massachusetts General Law (MGL) Chapter 59, Section 21C.
2. The financial ability of the municipality to meet costs, to include such factors as
 - (i) its state reimbursements and assessments;
 - (ii) its long and short term bonded indebtedness;
 - (iii) its estimated share in the metropolitan district commission's deficit;
 - (iv) its estimated share in the Massachusetts Bay Transportation Authority's deficit; and
 - (v) consideration of average per capita property tax burden, average annual income of community members, the effect any accord might have on the respective property tax rates on the city or town.
3. The interests and welfare of the public.
4. The hazards of employment, physical, educational and mental qualifications, job training and skills involved.
5. A comparison of wages, hours and conditions of employment of the employees with those of other employees performing similar services, and with other employees generally in public and private employment in comparable communities.
6. The decisions and recommendations of the fact-finder, if any.
7. The average consumer prices for goods and services, e.g., the cost of living.

8. The overall compensation presently received by the employees, including direct wages and fringe benefits.
10. Such other factors that are considered in collective bargaining, mediation, fact-finding, arbitration or otherwise between parties, in the public services or in private employment.
11. The Parties' stipulations.

II. FINDINGS AND AWARDS

1. Wages

Union's Proposal

- a. Effective 7/1/24: 5%
- b. Effective 7/1/25: 5%
- c. Effective 7/1/26: 5%

Town's Proposal

- a. Effective 7/1/24: No Change in Compensation
- b. Effective 7/1/25: 0.75%
- c. Effective 7/1/26: 0.75%

Findings

The Panel has reviewed the record evidence and arguments of the Parties and deliberated over the impact of the Town's financial condition and its ability to pay increases in wages and benefits.

The Town of Bridgewater is experiencing very challenging financial circumstances. It is eliminating jobs and reducing hours of many employees. In 2025, the Town's voters rejected, 55% to 44%, a Proposition 2 1/2 override vote to stave off reductions in the Town's budget. The Panel finds that the decision in 2026 not to seek an override after the decisive rejection in 2025 was reasonable. The FY26 budget was balanced with \$450,000 from one-time revenue sources, thereby adding to the structural deficit for FY27. For FY27, only \$540,000 in new revenue was available to fund increases in the Town's operational budget, necessitating reductions in hours

and services, as well as layoffs. The Town's priority was to fully fund public safety, while making reductions in other categories, as follows:

Category	2027 Net Reduction
General Government	-\$229,648 (-5.24%)
Public Safety	-\$24,536 (-0.17%)
Department of Public Works	-\$131,796 (-7.21%)
Health & Human Services	-\$49,600 (-8.74%)
Culture / Recreation	-\$116,411 (-11.28%)
Total Reductions	-\$551,991

The available revenue from the Ambulance funds will be used to balance the Town's budget and a certain percentage of it will be used to partially pay for the Fire Department's budget. New revenue will also be used to shore up other departments' budgets and to pay for increases in the Fire Department. This Panel finds, therefore, that while there is insufficient revenue to pay for the Union's proposed wage increase, there are funds to pay for a wage increase that will not be regressive and also reflect the reality of the Town's current financial circumstances.

With respect to the income levels of members of the Town's police and firefighter bargaining units, the Panel finds that the Town has attempted to maintain pattern bargaining for wage increases between the bargaining units over time. The Panel also finds that bargaining unit members' wages and benefits are comparable to similar communities in the region.

Award

Based upon the evidence of the Town's ability to pay and arguments presented by the Parties, the Panel awards wage increases as follows:

Effective 7/1/2024: 2%

Effective 7/1/2025: 1%

Effective 7/1/2026: 1%

Effective 1/1/2027: 1%

2. EMS Stipend

Union's Proposal

Effective 7/1/24: 18.5% increase

Effective 7/1/25: 19.5% increase

Effective 7/1/26: 20.5% increase

Town's Response

No Change

Findings

The Panel finds that the EMT stipend must include an increased financial recognition of the skills required by certified EMTs and all the services they provide.

Award

The EMT Stipend increase shall be as follows:

Effective 7/1/2024: 0.5%

Effective 7/1/2025: 0.5%

Effective 7/1/2026: 0.5%

3. Active Shooter / Hostile Event Response (“ASHER”) Incentive Pay (Article 17)

Union's Proposal

The Union proposes to add a new Section 6 to Article 17 to memorialize a stipend, whereby members receive a base wage increase of 1% for completing required ASHER training.

Town's Response

No Change

Findings

The Panel does not find that a stipend for completing ASHER training is warranted at this time.

Award

None

4. Educational Incentive Pay (Article 13)

Union's Proposal

The Union proposes to replace the existing flat stipends in Section 2 of Article 13 with percentage-based incentives, based upon the employee's wages, assigned to each educational degree, as follows:

Effective 7/1/2024

- a. Associate's degree: 6%
- b. Bachelor's degree: 7.5%
- c. Master's degree: 9%

Effective 7/1/2025

- a. Associate's degree: 10%
- b. Bachelor's degree: 15%
- c. Master's degree: 20%

Effective 7/1/2026

- a. Associate's degree: 15%
- b. Bachelor's degree: 20%
- c. Master's degree: 25%

Town's Response

No Change

Findings

The existing flat stipends are \$3500 for an Associate's degree, \$4500 for a Bachelor's degree, and \$5500 for a Master's degree. Based on the evidence and arguments presented, the Panel agrees that the educational stipend should instead be calculated as a percentage of the employee's wages, with the provision that no calculated stipend should be lower than the existing flat stipend; therefore, the existing flat stipends now constitute the *minimum* amount. Since this item has been treated as separate and distinct from the wages, it should also be treated as such

during the term of this Agreement. The Panel finds that this change should be implemented in the third year of the contract's term.

Award

Effective July 1, 2026, the educational stipends shall be:

- a. Associate's degree: 5% of wages (\$3500 minimum)
- b. Bachelor's degree: 6.5% of wages (\$4500 minimum)
- c. Master's degree: 7.5% of wages (\$5500 minimum)

5. Health Insurance (Article 10)

Town's Proposal

Effective 7/1/25, all new bargaining unit members shall contribute 25% towards the cost of the Town's contributory group insurance plan, consisting of Mayflower Health Group's BCBS Network Blue Benchmark Plan and HPHC Benchmark Plan.

Union's Response

No Change

Findings

Based upon the argument and the evidence provided by the Parties, the Panel finds that, while increasing the contributory percentage is not unreasonable, it is impractical to implement any change at this point in the negotiations. Therefore, the Panel determines that no change in this rate shall be implemented during the term of this Agreement. However, the Panel recommends that the Town's proposal be discussed during the next round of negotiations.

Award

None

6. Vacation Language (Article 7)

Town's Proposals

1. Add a new Section 9 – Vacation Buyback, as follows:

A member may annually trade in up to eight (8) vacation days per year for compensation but must notify the Town in writing by November 1st of their intent to do so. Once submitted, this request is irrevocable, and the accrual time will be deducted from the member's available vacation balance. The payment will be made at the member's current rate of pay and will appear in the first payroll in December. The payment will be made with regular shift pay. If a member elects to use this provision in one calendar year, the members cannot carry over vacation time in any amount to the succeeding calendar year.

2. Add a new Section 10 – Line-of-Duty Injury, as follows:

In the event a member is absent from duty due to a line-of-duty injury but is able to go on a pre-scheduled vacation, he/she/they shall be required to utilize accrued vacation and/or personal time. The employees' injured-on-duty status and compensation will not be affected.

Union's Response

No Change

Findings

Based upon the arguments of the Parties, the Panel finds insufficient evidence to award the Town's proposal.

Award

None

7. Holiday Language (Article 5)

Union's Proposals

Amend Article V, Section 2 to read:

"... Holiday pay shall be twelve (12) hours pay at the employee's base hourly rate of pay or ata (sic)." Tour off, at the employee's discretion."

The Union also argued to amend Section 2 to remove the requirement that members must give the Chief four (4) days prior notice before taking a holiday off.

Town's Response

No Change

Findings

Based upon the arguments of the Parties, the Panel does not find sufficient justification to award the Union's proposals.

Award

None

III. AWARD SUMMARY

1. Wages

Effective 7/1/2024: 2%

Effective 7/1/2025: 1%

Effective 7/1/2026: 1%

Effective 1/1/2027: 1%

2. EMT Stipend

Effective 7/1/2024: 0.5%

Effective 7/1/2025: 0.5%

Effective 7/1/2026: 0.5%

3. Active Shooter / Hostile Event Response ("ASHER") Incentive Pay (Article 17)

The Panel does not award the Union's proposal.

4. Educational Incentive Pay (Article 13)

Effective July 1, 2026, the educational stipends shall be:

- a. Associate's degree: 5% of wages (\$3500 minimum)
- b. Bachelor's degree: 6.5% of wages (\$4500 minimum)
- c. Master's degree: 7.5% of wages (\$5500 minimum)

5. Health Insurance (Article 10)

The Panel does not award the Town's proposal.

6. Vacation Language (Article 7)

The Panel does not award either of the Town's proposals.

7. Holiday Language (Article 5)

The Panel does not award either of the Union's proposals.



Sheila Mayberry, Neutral Chair



David Gagne, Management Committee Member



Robert Green, Labor Committee Member

June 24, 2026



Bridgewater Town Council

Introduced By: Kevin Perry, Councilor
Date Introduced: 3/17/2026
First Reading: 3/17/2026
Second Reading: 7/14/2026
Amendments Adopted: 7/14/2026
Third Reading: 8/11/2026
Date Adopted:
Date Effective:

Zoning Ordinance D-FY26-014: Amendments to Central Business District Regulations

Be it ordained by the Town Council of the Town of Bridgewater, pursuant to the authority granted by Massachusetts General Laws Chapter 40A and the Bridgewater Town Charter, that the Zoning Ordinance of the Town of Bridgewater is hereby amended as attached.

Explanation:

The purpose of this Ordinance is to amend the Town of Bridgewater Zoning Ordinance as it relates to the Central Business District (CBD) in order to clarify applicable use regulations, dimensional requirements, parking requirements, development review procedures, and the respective roles of the Planning Board and administrative staff in the review of development proposals within the Central Business District.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Town Council	3/17/26: Referred to Planning Board and CEDC.
Joint Meeting with Planning Board and CEDC	6/17/26: Public Hearing scheduled. Notice advertised in the 6/3/26 and 6/10/26 Enterprise. Voted to continue to 6/24/26. 6/24/26: Voted to recommend with amendments.

VOICE VOTE TO REFER TO ADVERTISING
REQUIRES MAJORITY OF THOSE ATTENDING AND VOTING

• Town Council	• 7/14/26: Voted and approved amendments. Voted to continue to next meeting.

- Attachments:

1.

Ordinance D-FY26-014 Planning Board - CEDC Joint Meeting Amendments from 7.14.26 meeting



Community & Economic Development Division
Economic Development/Planning

Municipal Office Building
66 Central Square
Bridgewater, MA 02324
508-697-0950

June 30, 2026

President Paul Murphy
Bridgewater Town Council
Academy Building
66 Central Square
Bridgewater, MA 02324

RE: Ordinance D-FY26-014 Zoning Ordinance – Amendments to Central Business District Regulations

Dear President Murphy & Members of the Council:

At its meeting June 24, 2026, the Bridgewater Planning Board held a joint public hearing with the Council CED Committee on the above referenced ordinance. The Planning Board voted in favor (5-0) to **recommend** D-FY26-014 to the Town Council, but not in its current form. The Planning Board recommended the attached edited version in place of the original version. The sections recommended to be modified are:

- 4.2 Table of Dimensional Requirements – Central Business District Standard and Redevelopment
- 6.1.4 CBD Parking
- 9.6.6 Requirements.
- 9.6.8 Design Standards
- 9.8.4.2 Development Review Process.
- 9.8.4.3 Development Plan Review Submittals.
- 9.8.5.1 Waivers and Variances
- 9.8.6.3 Mixed Use Frontage
- 9.8.6.4 Transitional Frontage
- 9.8.6.5 Flex Frontage
- 10.6 Site Plan Approval

No other changes are recommended. A complete summary of the recommended changes is attached.

Please do not hesitate to contact me with any questions you may have.

Sincerely,

A handwritten signature in black ink, appearing to read "Pat" followed by a stylized, looped monogram.

Patrick Driscoll,
Planning Board Chair

4.2 TABLE OF DIMENSIONAL REQUIREMENTS

Central Business District, Standard & Redevelopment

Minimum Lot Size	No minimum lot size for existing non-conforming lots. Newly created lots require 10,000 sq. ft.
Minimum Lot Area Per Dwelling Unit	See Sec. 9.6.7 Density for CBD-S – N/A for CBD-R
Minimum Lot Frontage	No minimum lot frontage for existing non-conforming lots. New lots require 100 feet.
Minimum Depth FRONT/REAR/SIDE	No setback front or side requirements for existing non-conforming lots. <u>Existing conforming and new</u> lots require 5' front and 5' side setbacks. All lots require 15 feet rear setback.*
Maximum Building Height STORY/FEET	3.5 /45' CBD-S <u>4/45'</u> and CBD-R
Maximum % Building Coverage	No restrictions – determine by the required yard depth and parking requirements.
Maximum % Lot Coverage	80%
Minimum % Open Space	20%
Maximum % Impervious	N/A

- See Section 9.8 for exceptions to maximum building height in CBD-R
- *Projects in the CBD-S and CBD-R fronting on Main St. shall maintain a minimum front yard setback of the existing structure or 20 feet.

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6.1.4 CBD Parking.

1. In the Central Business District, required off-street parking facilities or loading bays may be located on any lot within five hundred feet of the principal use they are designed to serve. Where the inclusion of loadings bays is not practical, loading from the street will be allowed during prescribed posted hours. The distance shall be measured as a straight line between the two closest points of the property lines. If the property on which the off-site parking is located is owned by anyone other than the property owner of the principal use, the property owner of the principal use must secure a letter of agreement with the other property owner confirming the indefinite deed restriction on the property to be utilized use of the property for off-site parking.
2. In the Central Business District, all off-street parking spaces (surface or structured) and loading bays which are to be constructed or expanded, shall be constructed or expanded between a principal building and the rear and/or side lot lines unless otherwise allowed under paragraph 3, below. Such parking spaces or bays shall be set back at least the same distance as the principal building from the right of way of any street or a minimum of twenty feet, whichever is greater.
3. In the Central Business District-S, all off-street parking facilities existing as of the effective date of these provisions may be expanded between the setback line of the principal building and any street, provided a special permit is granted by the Planning Board. The special permit shall be granted if the Planning Board determines that such expansion could not be adequately accommodated elsewhere on the lot, and the design and layout of said improvements and related appurtenances are approved under Section 10.6 Site Plan Approval.
4. Applicants for development or redevelopment within the Central Business District-S or R, who cannot meet parking requirements on site (and/or off site per Section 6.1.4.1 above) shall demonstrate that there will, at a minimum, be no net loss of parking on site. Parking below the minimum requirement established in this section shall be allowed only through a special permit granted by the Planning Board, and shall be subject to the following requirements:
 - a. The applicant cannot meet the parking standards of these bylaws on the property where the use is proposed and/or on any lot within five hundred feet.
 - b. As many parking spaces as reasonably feasible have been added on site and/or off site in an attempt to meet the parking requirements, and, at a minimum, there has been no reduction in the existing number of parking spaces on site.

An applicant for no net loss of parking must submit an application for a special permit which contains a statement addressing both of the requirements both requirements set forth above.

9.6.6 Requirements. All development within the CBD-S, unless otherwise specified below, is subject to the following requirements:

1. The location, size, and proposed uses of the development are properly located on the site.
2. Adjacent properties are protected from nuisance caused by noise, fumes, drainage, shading, traffic, and/or glare of lights.
3. Significant natural features are preserved as much as possible.
4. Historic features or buildings are preserved as much as possible.
5. Properties located within the Historic District shall comply with the rules and regulations of the Historic District Commission.
6. For all new construction, ground floors must be designed to accommodate commercial uses to a depth of at least 20 feet from the front façade, by maintaining a floor to ceiling height of at least 15 feet, within this depth. Commercial/Retail/Restaurant uses must occupy 80% of the gross floor area of the ground floor. (Note that any use allowed in the CBD per Section 3.2 Table of Use Regulations is permitted so long as the ground floor is designed to accommodate commercial uses.)
7. Architectural details of new buildings and additions, and textures of wall and roof materials, should be harmonious with the building's overall architectural style and should preserve and enhance the character of the surrounding area and meet the Design Standards of Section 9.6.8.
8. For new buildings and additions, the mass, proportion, and scale of the building, and proportions and relationships between doors and windows, should be harmonious among themselves and with those of the surrounding area and meet the Design Standards of Section 9.6.8.
9. Parcels in contiguous ownership shall be designed as and considered one project.
10. Parking shall comply with Section 6.1.4 CBD Parking.
11. All drive aisle widths shall be a minimum of 18' unless one-way traffic is proposed, and all parking areas shall maintain a minimum of 10% of the gross area as landscaping in addition to any other requirement in this Ordinance.
12. Drives and parking areas shall not be illuminated by lighting fixtures higher than twenty (20) feet. Sidewalks shall not be illuminated by lighting fixtures higher than fifteen (15) feet.

13. All lighting fixtures shall be shielded to have a total cutoff of all light at less than ninety (90) degrees. The total cutoff of all light shall occur within the property lines of the parcel to be developed.

9.6.8 Design Standards. The standards below apply to any new construction as well as to additions, as relevant (for example, an addition to the rear of an existing building would not trigger compliance with standards related to frontages and front façades). Design standards do not apply to a change of use in an existing building that is not being expanded with an addition.

1. The building's location shall be visually parallel or perpendicular to the street. The design of proposed buildings, structures and additions shall complement, whenever feasible, the general setback, roof line, roof pitch, arrangement of openings, color, exterior materials, proportion and scale of existing buildings in the vicinity.
2. Buildings shall be placed close to the road and sidewalk to encourage pedestrian traffic; long horizontal facades shall be avoided by incorporating recesses and projections, of a minimum of two feet in depth; entrance ways shall be emphasized by use of rooflines, changes in materials, landscape treatments or other architectural elements; franchise architecture with highly contrasting color scheme, non-traditional forms, reflective siding and roof materials shall be avoided; drive-through elements shall be architecturally incorporated into the building; drive-through elements generally shall not face the street; the material used for additions shall complement the materials of the original structure.
3. Building styles do not necessarily have to be identical to existing styles or mimic historic styles but should be complimentary and enhance the appearance of the area.
4. Buildings may be 3.5 stories tall or 45' in height.
5. Rooflines: Pitched roofs are preferred, but flat roofs may be allowed for taller buildings and when green roofs are proposed; roof colors shall be earth tones or a color that is darker than the facade and garish roof colors shall not be used; visible roofing materials shall complement the color and texture of the building's facade; roof mounted mechanical equipment shall be screened from public view or grouped at the rear of the structure where visibility is limited.
6. Twenty percent (20%) of the gross square feet of each lot shall be vegetated open-space. A landscaping plan stamped by a Registered Landscape Architect shall be submitted to the SPGA for review and approval.
7. Street facades should ensure that the building and landscaping enhances the streetscape and does not detract from the character of the area.
8. Building Signs: sign colors shall complement the colors on the building; carved wooded signs are encouraged; internally illuminated signs are not allowed; lighting fixtures illuminating signs shall be located so light is directed only onto the sign facade.
9. A minimum of 30% of the building's street side facade shall contain windows or glass-fronted doors on the ground floor and a minimum of 20% on the upper stories. The

windows shall be divided by muntins and framed with a casing trim; awnings shall be designed as an integral part of the building facade; metal awnings are discouraged.

10. ~~The requirement for commercial development may be accommodated on an adjacent parcel or parcels, providing the commercial development is constructed in conjunction and coordination with the residential development and reflects the character of a village or town center. An approved site plan of the entire development project must outline project phasing and scheduling as well as conditions of approval. Unless otherwise permitted elsewhere in this Section, no~~ No residential units are allowed on the ground floor of a mixed use development within the CBD-S.

9.8.4.2 Development Plan Review Process.

1. Preliminary Application Review

- a. Prior to the submittal of a Development Plan Review application, all DEVELOPMENT PROJECTS shall submit materials to DCED for a preliminary application review meeting with DCED staff. The purpose of the preliminary application shall be to afford the applicant input from DCED staff during the formative stages of the concept design and to highlight areas where the applicant may need to give additional attention prior to filing a Development Plan application. A preliminary application meeting is intended to encourage discussion and to provide guidance to the applicant. However, any opinions or advice offered by DCED staff shall not constitute or imply an approval or a denial of a project.
- b. The current owner of record or an authorized representative may request a preliminary application review meeting by submitting the required materials with a cover letter that is time-stamped at the Town Clerk's Office. The materials shall include one (1) original and seven (7) copies on a flash drive of the required conceptual materials per the CBD-R Preliminary Application Submission Requirements and Checklist.
- c. Prior to scheduling a preliminary application review meeting, and within ten (10) days of receiving the request, DCED shall notify the applicant as to whether the materials are adequate for a preliminary application review meeting and, if applicable, specify the time and location for the meeting. Said meeting shall be scheduled to occur within twenty (20) days of receiving the original request for a preliminary application review meeting. A petitioner may request to reschedule this meeting for another time through direct consultation with DCED.
- d. Comments shall be compiled by DCED staff and forwarded to the current owner of record or the authorized representative within five (5) business days of the review meeting. A copy of said comments shall be transmitted to the Building Inspector and the Town Clerk.

2. Development Plan Review Process

- a. Upon advisement from DCED on the preliminary application review, an applicant may submit a complete Development Plan to DCED pursuant to the requirements of Section 9.8.4.3 and the Development Plan Review Application and Checklist.
- b. DCED Director and Staff shall review all applications and for checklist for completeness within ten (10) days of receiving the application. If deemed

incomplete, based on the contents of the Development Plan Review Application and Checklist, DCED shall send a letter to the applicant via certified mail detailing the missing items and the applicant shall be invited to resubmit. Once the DCED Director and Staff deems an application complete, Staff will schedule a public ~~information meeting hearing with the Planning Board~~.

- c. Within thirty (30) days, or other agreed upon extension of time by the parties, of the opening of the public hearing the Planning Board shall render its decision and file the decision with the town clerk. ~~of deeming the application complete, DCED Staff shall determine whether the application satisfies all the checklist requirements. At the beginning of the 30-day review period by the CED office, the submittals and plans for development shall be sent to the planning board for review at a regularly scheduled planning board meeting. Within the 30-day approval period (unless extended by agreement) the Planning Board shall report its comment and final recommendation back to the CED Department prior to the issuance of any permit. If it does, the application shall be approved. If it does not, DCED Staff shall submit, in writing, any shortcomings to the applicant. Denied applications may be submitted again once any shortcomings are addressed.~~
- d. Where an application requires a variance as determined by the Building Commissioner ~~DCED Director~~, the application may be conditionally approved by the Planning Board ~~DCED Staff~~, pending the outcome of the variance request as described in Section 9.8.6.

9.8.4.3 Development Plan Review Submittals.

1. The current owner of record or an authorized representative shall submit a copy of the development plan review application to DCED after the original application is time-stamped at the Town Clerk's Office.
2. All plans and drawings submitted to the Staff and the Planning Board shall be prepared by a professional licensed in the Commonwealth of Massachusetts in the applicable discipline (i.e. architecture, landscape architecture, and engineering) and shall include all information required as part of the Development Plan Review Application and Checklist.
The checklist shall include a water impact study on each development.

9.8.5 Waivers and Variances.

9.8.5.1 Waivers. A waiver may be requested for any of the checklist requirements referenced in Section 9.8.4 which may not be applicable to a particular project. An applicant may request a waiver, which may be granted at the discretion of the ~~DCED~~ Planning Board.

9.8.6.3 Mixed-use Frontage.

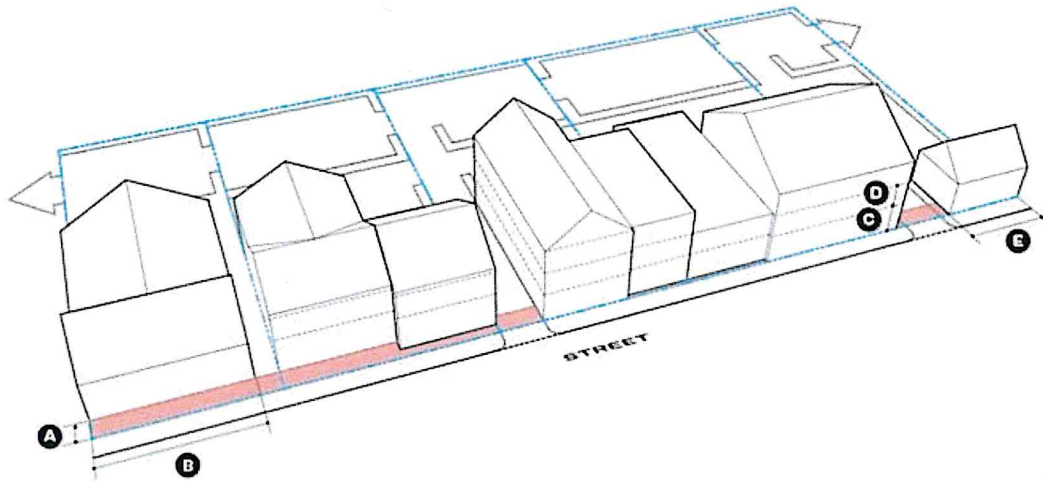
1. Illustrations And Intent. The photos and statements below are provided as illustrations of intent and are advisory only. They do not have the power of law. Refer to the standards on the following pages for the specific prescriptions and restrictions of the Mixed-Use Frontage Village Center Frontage-Building Envelope Standard. Where these photos or statements may be inconsistent with the regulations, the regulations prevail.

The purpose of this frontage is to develop village-scale mixed-use buildings that are close to the sidewalk and support pedestrian activity. New development should continue the character and historic patterns of Central Square. This frontage requires GROUND STORY activation through commercial and other uses that address the needs of the community and strengthen Bridgewater's historical core and sense of place.





2. Siting



A Primary Front Setback (min/max)	0 ft	10 ft
Side Setback (min)	0 ft	
Rear Setback (min)	0 ft*	
Lot Coverage (max)	90%	

* If abutting Residential, the minimum rear setback is twenty (20) feet.

3. Use & Elements

Ground Floor Fenestration (min/max)	30%	90%
Upper Story Fenestration (min/max)	20%	70%
<u>Commercial Ground Story Space Depth (min)</u>	<u>25 ft</u>	
<u>Active Ground Story Commercial (min)</u>	<u>70%</u>	
Blank Wall (max)	20 ft	

4. Massing & Height

B Building width (max)	<u>200-100</u> ft	
C Façade Build Out (min)	80%	
D Ground Story Height (min/max)	15 ft	20 ft
E Upper Story Height (min/max)	10 ft	12 ft
Ground Story Clear Height (min)	12 ft	
Upper Story Clear Height (min)	8 ft	
Building Height (max)	<u>4-3.5</u> stories	
Building Footprint (max)	6,000 sf	

~~* If located behind Frontage buildings, 16,000 sf is permitted.~~

5. Design Standards

- a. Buildings at TERMINATED VISTAS serve as focal points and should be articulated with design features and character that respond visually to their location.
- b. When a use other than retail occupies the GROUND STORY, the space should be designed to accommodate retail such as providing adequate clear height for ventilation and exhaust.
- c. Building support functions, such as lobbies, rental offices, and club/activity rooms may be located at grade; however, excluding the lobby, no more than 25% of the BES SITE FRONTAGE shall be occupied by such uses.
- d. Loading and servicing shall be to the rear and off an alley, if present.
- e. Within 8 feet of a BLOCK CORNER, the GROUND STORY FAÇADE may be chamfered to form a corner entry.

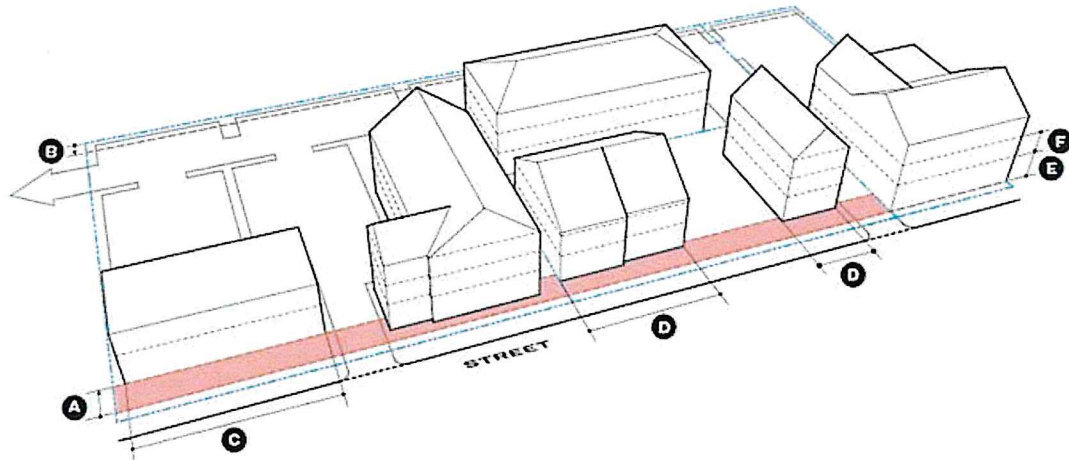
9.8.6.4 Transitional Frontage.

1. Illustrations And Intent. These photos and statements are provided as illustrations of intent and are advisory only. They do not have the power of law. Refer to the standards on the following pages for the specific prescriptions and restrictions of the Transitional Frontage Building Envelope Standard. Where these photos or statements may be inconsistent with the regulations, the regulations prevail.

The purpose of this frontage is to develop neighborhood-scale mixed-use buildings that are close to the sidewalk and support pedestrian activity. This frontage requires commercial activation along the frontage.~~a CONVERTIBLE GROUND STORY to provide flexibility to changing community needs and ensure commercial activity can be located anywhere along the frontage type.~~



2. Siting



A Primary Front Setback (min/max)	5 ft	20 ft
Side Setback (min)	0 ft	
B Rear Setback (min)	10 ft*	
Lot Coverage (max)	75%	
Building Separation (min)	12 ft	

* If abutting Residential, the minimum rear setback is twenty (20) feet.

3. Use & Elements

Ground Floor Fenestration (min/max)	30%	70%
Upper Story Fenestration (min/max)	20%	70%
Convertible Ground Story Space Depth (min)	30 ft	
Active Ground Story Commercial (min)	70%	
Blank Wall (max)	20 ft	

4. Massing & Height

C Building width (max)	200 100ft	
D Façade Build Out (min)	50%	
E Ground Story Height (min/max)	15 ft	20 ft
F Upper Story Height (min/max)	10 ft	12 ft
Ground Story Clear Height (min)	12 ft	
Upper Story Clear Height (min)	8 ft	
Building Height (max)	4 3.5stories*	
Building Footprint (max)	6,000 sf*	

~~*Up to 5 stories is permitted for lots over 160,000 square feet provided the structure is behind FRONTAGE buildings on Broad Street, Spring Street or Plymouth Street and provided that any additional stories are occupied only by residential uses.~~

~~** If located behind FRONTAGE buildings, 25,000 sf is permitted.~~

5. Design Standards

- a. Buildings at TERMINATED VISTAS serve as focal points and should be articulated with design features and character that respond visually to their location.
- b. When a use other than retail occupies the GROUND STORY, the space should be designed to accommodate retail such as providing adequate clear height for ventilation and exhaust.
- c. Loading and servicing shall be to the rear and off the alley, if present.
- d. Within 8 feet of a BLOCK CORNER, the GROUND STORY FAÇADE may be chamfered to form a corner entry.
- e. ~~For RESIDENTIAL UNITS on the GROUND STORY, the finished floor elevation shall be no less than 3 feet above the average elevation of the fronting sidewalk for the BES SITE. Alternatively, the windowsills can be raised to a maximum of five (5) ft if landscaping is provided between the building and the right-of-way.~~

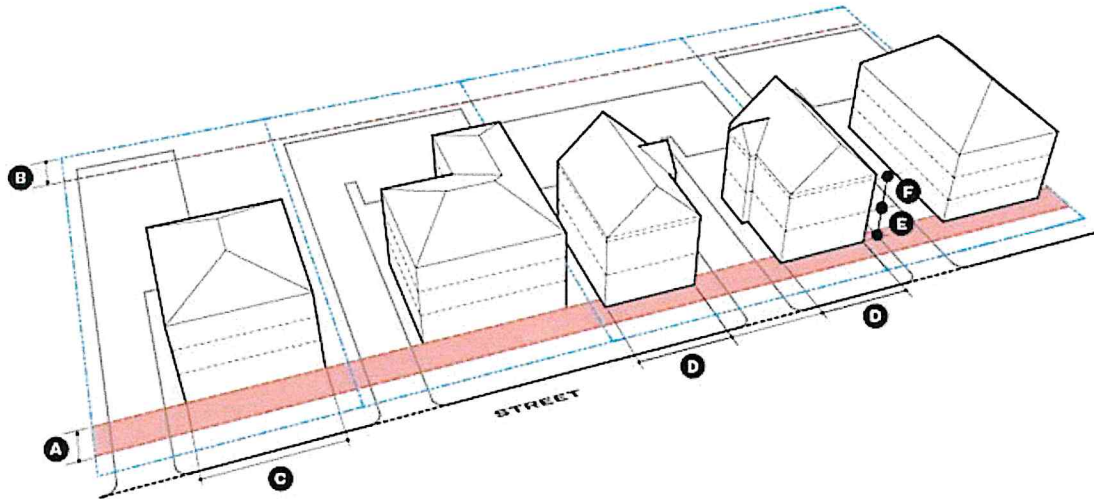
9.8.6.5 Flex Frontage

1. Illustrations And Intent. These photos and statements are provided as illustrations of intent and are advisory only. They do not have the power of law. Refer to the standards on the following pages for the specific prescriptions and restrictions of the Flex Frontage Building Envelope Standard. Where these photos or statements may be inconsistent with the regulations, the regulations prevail.

The purpose of this frontage is to develop neighborhood-scale buildings with a range of uses and housing types. Neighborhood-friendly businesses are allowed and encouraged, especially at intersections and adjacent to the village and neighborhood center frontages. All building space along the street frontage shall be commercial, retail, office or restaurant uses.



2. Siting



A Primary Front Setback (min/max)	10 ft	25 ft
Side Setback (min)	0 ft	
B Rear Setback (min)	20 ft	
Lot Coverage (max)	75%	
Building Separation (min)	12 ft	

3. Use & Elements

Ground Floor Fenestration (min/max)	30%	70%
Upper Story Fenestration (min/max)	20%	70%
<u>Active Ground Story Commercial (min)</u>	<u>70%</u>	
Blank Wall (max)	20 ft	

4. Massing & Height

C Building width (max)	<u>150-100ft</u>	
D Façade Build Out (min)	50%	
E Ground Story Height (min/max)	10 ft	20 ft
F Upper Story Height (min/max)	10 ft	12 ft
Ground Story Clear Height (min)	12 ft	
Upper Story Clear Height (min)	8 ft	
Building Height (max)	<u>4-3.5stories*</u>	
Building Footprint (max)	3500 sf	

*Up to 5 stories is permitted for lots over 160,000 square feet provided the structure is behind FRONTAGE buildings on Broad Street, Spring Street or Plymouth Street and provided that any additional stories are occupied only by residential uses.

~~** If located behind FRONTAGE buildings, 8,000 sf is permitted.~~

5. Design Standards

- a. Loading and servicing shall be to the rear and off the alley, if present.
- b. For RESIDENTIAL UNITS on the GROUND STORY, the finished floor elevation shall be no less than 3 feet above the average elevation of the fronting sidewalk for the BES SITE. Alternatively, the windowsills can be raised to a maximum of five (5) feet if landscaping is provided between the building and the right-of-way.

9.8.7 General Architectural Standards

9.8.7.1 General Intent. The primary purposes of the General Architectural Standards, working in tandem with the Building Envelope Standards, are to:

1. reinforce, enhance, and support a vibrant and safe pedestrian environment through the application of high-quality materials and architectural designs and
2. to achieve an aesthetic that promotes a distinct visual identity, is rich in character, creates inviting public spaces, and is strengthened by the diversity and quality of its architecture and public spaces.

The character of new building facades should complement the materials and general scale of surrounding neighborhood buildings and, through the application of these standards, create a cohesive ensemble of buildings.

9.8.8 Building Wall Materials. All illustrations and precedent images that follow are for illustrative purposes only, with no regulatory effect. They are provided as examples and shall not imply that every element in the image is permitted.

9.8.8.1 Intent. The BUILDING WALL MATERIALS standards are intended to achieve simple configurations and solid craftsmanship. The building walls should be developed using construction techniques and structural constraints of time-tested, long-lasting building materials.

9.8.8.2 General Standards for all Buildings/Building Envelope Standards

1. To achieve simple configurations, the type and color variation of BUILDING WALL MATERIALS should be minimal and kept to three (3) or fewer.

10.6 SITE PLAN APPROVAL

10.6.1 Applicability. The following types of activities and uses require site plan review by the Planning Board:

1. Construction, exterior alteration or exterior expansion of or change of use within a municipal, institutional or residential structure with two or more dwelling units.

~~* CBD-R is exempt from this and should follow the Development Plan Review Process.~~



Bridgewater Town Council

Introduced By: Paul Murphy, Councilor
Date Introduced: 6/2/2026
First Reading: 6/2/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Ordinance D-FY26-016: Proposed Zoning Ordinance Amendment - High Intensity Data Centers

ORDERED, pursuant to MGL, Chapter 40A that the Town Council assembled votes to amend Zoning Ordinance amendment pursuant to High-Intensity Data Center as follows:

Section 11, Definitions, Add the following:

High-Intensity Data Center: Any facility or group of facilities used for the processing, storage, or operation of digital data, including artificial intelligence systems, that meets one or more of the following criteria:

- a. Electrical Demand: A peak electrical load of 5 megawatts (MW or greater);
- b. Water Demand: Consumption of 10,000 gallons per day or more of water for cooling or operations;
- c. Facility Size: Contains 25,000 square feet or more of data processing or server space;
- d. Cooling Systems: Utilizes industrial-scale cooling systems, including evaporative or liquid cooling, which increases water or energy demand;
- e. Cumulative Impact: Multiple facilities under common ownership or control that collectively meet or exceed the above thresholds."

Table of Use Regulations, G. Industrial Wholesale and Transportation, Add the following:

Amend Table of Uses Section G. to include "High-Intensity Data Center" and to have it be N in all zoning districts.

Explanation:

The purpose of this ordinance is to protect the public health, safety, and welfare of the residents of the Town of Bridgewater by ensuring that land uses placing significant and continuous demands on municipal infrastructure are appropriately regulated.

The Town recognizes that certain high-intensity data centers, including those supporting artificial intelligence and large-scale computing operations, require substantial and continuous consumption of electrical power,

VOICE VOTE TO REFER TO ADVERTISING

REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

water resources, and supporting infrastructure. Without appropriate regulation, such uses may exceed local infrastructure capacity, impact service reliability, and alter the character of the community.

This ordinance is intended to ensure that the Town has the ability to evaluate and plan for such uses in a manner consistent with long-term infrastructure capacity, environmental sustainability, and community needs.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Town Council	• 6/2/26: Referred to Planning Board and Community and Economic Development (CEDC)
• CEDC and Planning Board	• 8/5/26: CEDC and Planning held a joint Public Hearing on 8/5/26 and voted unanimously to recommend.
• Town Council	• 8/11/26: Refer to Advertising

Attachments: None

VOICE VOTE TO REFER TO ADVERTISING
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Bridgewater Town Council

Introduced By: Mary McGrath, Councilor
Date Introduced: 6/16/2026
First Reading: 6/16/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Proposed Zoning Ordinance D-FY26-018: Zoning Ordinance to Amend Words Pertaining to 'Town Council'

Ordered, by the Town Council, that the Town of Bridgewater's Zoning Ordinance is hereby amended as follows:

Section 3.0 Use Regulation

3.1.2 Permitted Uses.

In the Following Use Regulations, the uses permitted by right in the district shall be designated by the letter (Y). Uses designated (N) shall not be permitted in the district. Those uses may be permitted by special permit in the district, in accordance with Section 10.5, shall be designated by identification of the Special Permit Granting Authority, which is either:

BA Zoning Board of Appeals
PB Planning and Zoning Board
~~**TC** Town Council~~

10.5.1 Special Permit Grant Authority

The Board of Appeals Planning Board ~~and the Town Council~~ shall be the Special Permit Granting Authority (SPGA) as specified in the Use Table and various sections of the Ordinance and when designated herein, shall hear and decide application for special grants.

Section 10.0 Administration and Enforcement

10.6.3 Procedures

Applicants for site plan approval shall submit ten (10) copies of the site plan to the Board for review. The Board shall provide a copy of the applications to the Fire Department, Building Inspector, ~~Town Council~~,

VOICE VOTE TO REFER TO ADVERTISING

Department of Public Works, Conservation Commission, Board of Health and Police Chief for their advisory review and comments.

Explanation:

According to the Town of Bridgewater's Town Charter, The Town Council is responsible for making, amending or repealing laws. No where in the Town Charter does it state that the Town Council should be issuing special permits or rendering advisory reviews and comments on site plans.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Town Council	6/16/26: Referred to Planning Board and Community and Economic Development (CEDC)
CEDC and Planning Board	8/5/26: CEDC and Planning Board voted unanimously to recommend at a joint public hearing held on 8/5/26.
Town Council	8/11/26: Refer to advertising.

Attachments: None



Bridgewater Town Council

Introduced By: Paul Murphy, Councilor
Date Introduced: 7/14/2026
First Reading: 7/14/2026
Second Reading: 8/11/2026
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Proposed Ordinance D-FY27-001: Amend Part II Administrative Code Chapter 2, Article II. Section 24, Order of Business & Agenda

WHEREAS, In accordance with the provisions of the Bridgewater Home Rule Charter relative to amendments to the Administrative Code, it is therefore;

ORDERED that; the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend the Bridgewater Administrative Code, Part II, Chapter 2, Article II, Section 24 Order of Business & Agenda as follows:

All items for the agenda, including any relevant communications from town officers and town boards other than the Town Manager, shall be submitted to the Council Clerk in writing no later than 10:00 AM on the ~~Wednesday~~ **Tuesday** preceding the regular Council meeting. The agenda including any additional relevant information shall be provided to the Council by ~~12:00 noon~~ **4:00 PM** on the ~~Friday~~ **Thursday** preceding a Tuesday Council meeting.

Explanation:

Due to the Academy Building's revised operating hours and Friday closure, the deadline for submitting items for the Town Council agenda must be adjusted.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Town Council	7/14/26: Voted to retain at Council.

VOICE VOTE FOR REFERRAL TO ADVERTISING
REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY26-013: Town Council Acceptance of Proposed Traffic Ticket Fee Increases

ORDERED, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the attached proposed Traffic Ticket Fee Increases with an effective date of October 1, 2026.

Explanation:

An affirmative vote will formally accept the attached increases effective October 1, 2026.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: 1. Copy of Traffic Ticket Fees

NOT FOR ACTION - FIRST READING

VOICE VOTE TO REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

Parking Ticket Fees					
Code	Offense	Current Fee	Proposed Fee	Increased By	Notes
1	Handicapped Parking	\$105	No change	0	State mandated fee
2	Impeding Snow Removal	\$25	\$50	\$25	
3	All Night Parking	\$25	\$50	\$25	
4	Double Parking	\$20	\$50	\$30	
5	Within 10 ft' of a Fire Hydrant	\$105	No change	\$0	State mandated fee
6	Wrong Direction	\$20	\$50	\$30	
7	Obstructing Crosswalk or Sidewalk	\$25	\$50	\$25	
8	Obstructing Driveway	\$20	\$50	\$25	
9	Restricted or Prohibited Area	\$20	\$50	\$30	
10	Within 20' of Intersection	\$25	\$50	\$30	
11	Overtime Parking	\$20	\$50	\$25	
12	Over 1ft from Curb	\$20	\$50	\$30	
13	Bus Stop and Taxi Stand	\$20	\$50	\$30	
18	Other	\$20	\$50	\$30	
29	Blocking Fire Exit/Lane	\$25	\$50	\$25	
30	Improper Parking	\$20	\$50	\$30	
33	Obstructing Flow of Traffic	\$20	\$50	\$30	
40	Violations of Rules and Regulations - Town Facilities	\$20	\$50	\$30	
44	On Private Way	\$20	\$50	\$30	
47	Wrong Side of Street	\$20	\$50	\$30	
50	Parking Outside Marked Line	\$20	\$50	\$30	



Bridgewater Town Council

Introduced By: Mary McGrath, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-014: Order Establishing a Financial Feasibility Study Regarding the Potential Withdrawal of Pre-Kindergarten Through Grade 8 from the Bridgewater-Raynham Regional School District

BE IT ORDERED, that the Bridgewater Town Council hereby directs its Budget and Finance Committee to undertake a financial feasibility study regarding the potential withdrawal of the Town of Bridgewater's Pre-Kindergarten through Grade 8 students from the Bridgewater-Raynham School District.

WHEREAS, the study shall include, but not be limited to, an analysis of transportation costs, short- and long-term educational implications, contractual obligations, staffing impacts, healthcare and pension costs, capital and operational expenses, and any other financial or operational matters the Committee determines are necessary to complete a comprehensive review; and

WHEREAS, pursuant to applicable law, any proposal to withdraw from the regional school district must be approved by a vote of the residents of the Town of Bridgewater prior to July 1 of a fiscal year and must also receive the approval of the Commissioner of Elementary and Secondary Education; and

WHEREAS, the Budget and Finance Committee shall have up to one (1) year to complete and present its findings and recommendations to the Town Council, unless the Committee requests, and the Town Council grants, an extension of time.

NOW THEREFORE, BE IT RESOLVED, that the Bridgewater Town Council authorizes and directs its Budget and Finance Committee to conduct the financial feasibility study described herein and to report its findings and recommendations to the Town Council upon completion..

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
-------------	----------------

NOT FOR ACTION - FIRST READING
RETAIN AT TOWN COUNCIL

•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Sean Kennedy, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-015: Laying Out and Accepting a Private Way - Whispering Wood

WHEREAS, the owners of the subdivision known as Whispering Wood has requested the Town of Bridgewater to lay out and accept Whispering Wood as a public way; it is therefore;

ORDERED: that the common necessity and convenience of the inhabitants of the Town of Bridgewater require the laying out of Whispering Wood and for that purpose it is necessary to take an easement for Highway purposes and lay out as a public street or way of said Town of Bridgewater, said easement passing by or over lands of those persons shown on, attached hereto, and parties unknown.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: 1. Whispering Woods Laying Out Accepting Private Way Request

VOICE VOTE #1: THE INTENT TO TAKE THE WAY
VOICE VOTE #2: REFER TO PLANNING BOARD

May 8, 2026

Town of Bridgewater
Town Managers Office
66 Central Square
Bridgewater MA 02324

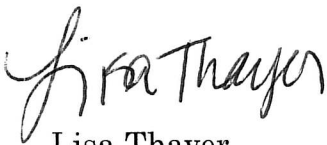
Re: Street Acceptance, "Whispering Wood"
Petitioner: Lisa Thayer

Dear Mr. Casanova-Davis:

I, Lisa Thayer as resident of Whispering Wood, respectfully request that the Town of Bridgewater lay out and accept the private way "Whispering Wood" as a public way.

Enclosed please find: A certified abutters list
 As-built plan
 Legal description of the road, drainage and any applicable easements.

Sincerely,

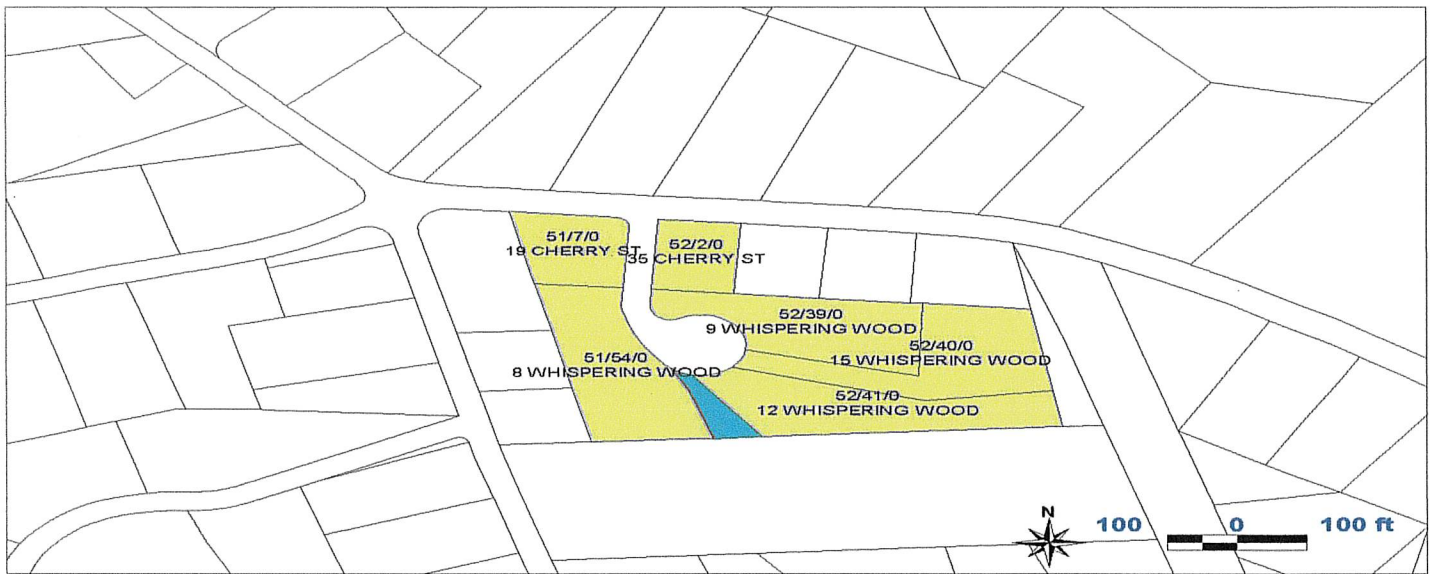
A handwritten signature in black ink that reads "Lisa Thayer". The signature is fluid and cursive, with the first name "Lisa" and last name "Thayer" clearly distinguishable.

Lisa Thayer
15 Whispering Wood
Bridgewater, MA 02324
508-513-5284
LTHAYER1002@yahoo.com



TOWN OF BRIDGEWATER, MA
BOARD OF ASSESSORS
66 Central Square

Direct Abutters to Whispering Wood



5238	51-7-0-R	PERKINS DAVID F JR	19 CHERRY ST	19 CHERRY ST	BRIDGEWATER	MA	02324
10618	51-54-0-R	BRAND JOSEPH O & KELLY L	8 WHISPERING WOOD	8 WHISPERING WOOD	BRIDGEWATER	MA	02324
4333	52-1-0-R	DUBEE MARCIA M TRUSTEE RETEP REALTY TRUST	0 WHISPERING WOOD	15 WHISPERING WOOD	BRIDGEWATER	MA	02324
4336	52-2-0-R	CATINO VICTOR J & JUDITH N	35 CHERRY ST	35 CHERRY ST	BRIDGEWATER	MA	02324
10621	52-39-0-R	RYAN MATHEW A	9 WHISPERING WOOD	9 WHISPERING WOOD	BRIDGEWATER	MA	02324
10620	52-40-0-R	THAYER CRAIG D & LISA M TRUSTEES THAYER FAMILY AP TRUST	15 WHISPERING WOOD	15 WHISPERING WOOD	BRIDGEWATER	MA	02324
10619	52-41-0-R	GAZZILLO PHILLIP & PAULETTE	12 WHISPERING WOOD	12 WHISPERING WOOD	BRIDGEWATER	MA	02324

I hereby certify this to be a true and accurate listing of owners with the most recent tax listing in the Town of Bridgewater, MA.

Michelle Burgess, CAA
Assistant Assessor

WHISPERING WOOD

Beginning at a concrete bound with a drill hole on the southerly side of Cherry Street;
thence S 20°59'10" W a distance of 148.00' to a concrete bound with a drill hole;
thence with a curve turning to the left with a radius of 180.00', with an arc length of 47.78', to a concrete bound with a drill hole;
thence with a compound curve turning to the left with a radius of 25.00', with an arc length of 46.63', to a concrete bound with a drill hole;
thence with a reverse curve turning to the right with a radius of 65.00', with an arc length of 287.16', to a concrete bound with a drill hole;
thence with a compound curve turning to the right with a radius of 220.00', with an arc length of 188.00', to a concrete bound with a drill hole;
thence N 20°59'10" E a distance of 123.00' to a concrete bound with a drill hole;
thence with a curve turning to the left with a radius of 25.00', with an arc length of 39.27', to a concrete bound with a drill hole on the southerly side of Cherry Street;
thence S 69°00'50" E along Cherry Street a distance of 65.00' to a concrete bound with a drill hole;
which is the point of beginning,
having an area of 24,510 square feet, or 0.56 acres as shown on Plan Book 47, Page 431.

DRAINAGE LOT 5

Beginning at a capped iron rod on the southerly side of the Whispering Wood cul de-sac;
thence S 20°42'45" E a distance of 162.91' to a capped iron rod;
thence N 76°15'42" W a distance of 71.40' to a capped iron rod;
thence N 03°28'55" E a distance of 94.86' to a point;
thence N 11°57'15" W a distance of 52.51' to a capped iron rod on the southerly side of the Whispering Wood cul de-sac;;
thence southeasterly with a curve turning to the left with a radius of 65.00', with an arc length of 20.00', to a capped iron rod;
which is the point of beginning,
having an area of 5,326 square feet, or 0.12 acres as shown on Plan Book 47, Page 431.

WHISPERING WOOD

Beginning at a concrete bound with a drill hole on the southerly side of Cherry Street;
thence S 20°59'10" W a distance of 148.00' to a concrete bound with a drill hole;
thence with a curve turning to the left with a radius of 180.00', with an arc length of 47.78', to a concrete bound with a drill hole;
thence with a compound curve turning to the left with a radius of 25.00', with an arc length of 46.63', to a concrete bound with a drill hole;
thence with a reverse curve turning to the right with a radius of 65.00', with an arc length of 287.16', to a concrete bound with a drill hole;
thence with a compound curve turning to the right with a radius of 220.00', with an arc length of 188.00', to a concrete bound with a drill hole;
thence N 20°59'10" E a distance of 123.00' to a concrete bound with a drill hole;
thence with a curve turning to the left with a radius of 25.00', with an arc length of 39.27', to a concrete bound with a drill hole on the southerly side of Cherry Street;
thence S 69°00'50" E along Cherry Street a distance of 65.00' to a concrete bound with a drill hole;
which is the point of beginning,
having an area of 24,510 square feet, or 0.56 acres as shown on Plan Book 47, Page 431.

DRAINAGE LOT 5

Beginning at a capped iron rod on the southerly side of the Whispering Wood cul de-sac;
thence S 20°42'45" E a distance of 162.91' to a capped iron rod;
thence N 76°15'42" W a distance of 71.40' to a capped iron rod;
thence N 03°28'55" E a distance of 94.86' to a point;
thence N 11°57'15" W a distance of 52.51' to a capped iron rod on the southerly side of the Whispering Wood cul de-sac;;
thence southeasterly with a curve turning to the left with a radius of 65.00', with an arc length of 20.00', to a capped iron rod;
which is the point of beginning,
having an area of 5,326 square feet, or 0.12 acres as shown on Plan Book 47, Page 431.

Access Easement

Beginning at a point on the westerly side line of Drainage Lot 5; said point being S 11°57'15" E a distance of 26.21' from a capped iron rod on the southwesterly side of the Whispering Wood cul-de-sac;

thence S 11°57'15" E along the westerly sideline of Drainage Lot 5 a distance of 26.30' to a point;

thence S 03°28'55" W along the westerly sideline of Drainage Lot 5 a distance of 94.86' to a capped iron rod;

thence N 76°15'42" W a distance of 7.11' to a point;

thence N 03°28'55" E a distance of 118.94' to a point;

which is the point of beginning,

having an area of 748 square feet, or 0.02 acres as shown on Plan Book 47, Page 431.

Drainage Easement A

Beginning at a point on the southerly line of Lot 1, said point being N 76°15'42" W a distance of 7.11' from a capped iron rod on the corner of Lot 1 and Lot 5;

thence N 76°15'42" W a distance of 150.36' to a capped iron rod;

thence N 02°12'00" E a distance of 125.00' to a point;

thence S 87°48'00" E a distance of 25.00' to a point;

thence S 02°12'00" W a distance of 104.59' to a point;

thence S 76°15'42" E a distance of 125.42' to a point;

thence S 03°28'55" W a distance of 25.41' to a point;

which is the point of beginning,

having an area of 6,317 square feet, or 0.14 acres as shown on Plan Book 47, Page 431.

Drainage Easement B

Beginning at a point on the westerly sideline of Lot 2, said point being S 20°42'45" E a distance of 138.66' from a capped iron rod on the southerly side of Whispering Wood cul-de-sac and also being the lot corner of Lot 5 and Lot 2;
thence S 76°15'42" E a distance of 177.75' to a point;
thence N 87°37'47" E a distance of 198.84' to a point;
thence S 79°24'43" E a distance of 55.12' to a capped iron rod;
thence S 06°23'40" W a distance of 78.84' to a point;
thence N 76°15'42" W a distance of 420.17' to a capped iron rod;
thence N 20°42'45" W a distance of 24.25' to a point;
which is the point of beginning,
having an area of 17,122 square feet, or 0.39 acres as shown on Plan Book 47, Page 431.

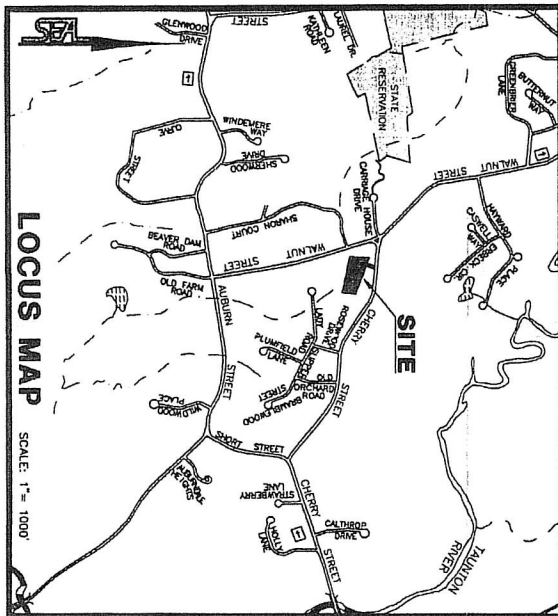
PARCEL DATA	
CURRENT OWNER:	MARCO M. DIURE
TITLE OF REPT. REALTY TRUST	
DEED REFERENCE:	BOOK 3419, PAGE 130/131
ASSESSORS REFERENCE:	MAP 51, LOT 23 & MAP 52, LOT 1
ZONING REFERENCE:	RESIDENTIAL A/B

CONDITIONS OF APPROVAL PER LETTER FROM THE TOWN OF BRIDGEWATER PLANNING BOARD, DATED NOVEMBER 8, 2002.

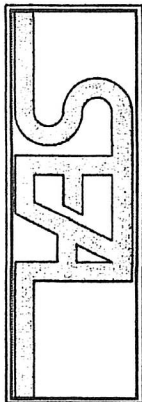
1. ALL SITES OF THE PLAN WILL BE RECORDED.
2. THE TOWN OF BRIDGEWATER HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
3. NO PART OF A SUBDIVISION SHALL BE CONSTRUCTED UNLESS FORMALLY APPROVED BY THE BOARD OF PLANNING.
4. ALL ROADS, WAYS AND VANS SHALL BE CONSTRUCTED IN STRICT COMPLIANCE WITH 801 CAR AND THE PROVISIONS OF THE MASSACHUSETTS REGISTRY OF DEEDS.
5. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
6. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
7. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
8. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
9. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.
10. THE BOARD HAS REVIEWED THE PLAN AND HAS APPROVED IT IN ACCORDANCE WITH THE ZONING RULES AND REGULATIONS OF THE TOWN OF BRIDGEWATER.

APPLICANT / PREPARED FOR:
RETEP REALTY TRUST
POST OFFICE BOX 99
BRIDGEWATER, MASSACHUSETTS 02324

BEING A DEFINITIVE SUBDIVISION OF
"WHISPERING WOOD"
ASSESSORS MAP 51, LOT 23 & MAP 52, LOT 1
CHERRY STREET, BRIDGEWATER, MASSACHUSETTS
SUBMISSION DATE: JULY 22, 2002



PREPARED BY:
SILVA ENGINEERING ASSOCIATES, P.C.
1615 BEDFORD STREET
BRIDGEWATER, MASSACHUSETTS 02324



LAWRENCE P. SILVA, P.E.
TIMOTHY R. BENNETT, P.L.S.

Professional Engineer
 46 June 2799

SHEET #

- 1 OF 5
- 2 OF 5
- 3 OF 5
- 4 OF 5
- 5 OF 5

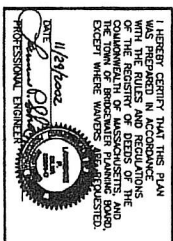
CONTENTS

- INDEX PLAN
- EXISTING CONDITIONS
- LOT LAYOUT
- PLAN & PROFILE
- CONSTRUCTION DETAILS

LATEST DATE

- 11/25/02
- 11/25/02
- 11/25/02
- 11/25/02
- 11/25/02

DEC 14 2002
 12:04 PM
 12-888
 FOR REGISTRY USE ONLY



DATE	DESCRIPTION
10/23/02	UPDATE PLAN LIST
11/25/02	CONDITIONS OF APPROVAL & UPGRADE PLAN LIST

APPROVED WAGER REQUESTS FROM THE SUBDIVISION RULES AND REGULATIONS

- SECTION 1-10(1) - REPT. FROM THE CONSTRUCTION OF TWO SEVERALS TO ONE SECTAL.
- SECTION 1-10(2) - INTERSECTION WITH OTHER STREET
- SECTION 1-10(3) - ADJACENT PAVEMENT NOT TO EXCEED
- SECTION 1-10(4) - STORM WATER DRAINAGE - DRAINAGE
- SECTION 1-10(5) - STORM WATER DRAINAGE - DRAINAGE
- SECTION 1-10(6) - STORM WATER DRAINAGE - DRAINAGE
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DATE: _____
 APPROVAL: _____
 BRIDGEWATER PLANNING BOARD
 APPROVAL UNDER SECTION 1-10 SUBDIVISION CONTROL LAW REQUIRED

I HEREBY CERTIFY THAT THE NOTICE OF APPROVAL OF THIS PLAN WAS RECORDED IN THE REGISTRY OF DEEDS OF THE COMMONWEALTH OF MASSACHUSETTS, AND THE TOWN OF BRIDGEWATER PLANNING BOARD, AFTER SUCH RECEIPT OF SAID NOTICE.

DATE: _____
 BRIDGEWATER TOWN CLERK

ANNING BOARD, DATED NOVEMBER 8, 2002

- [illegible]

DATE _____

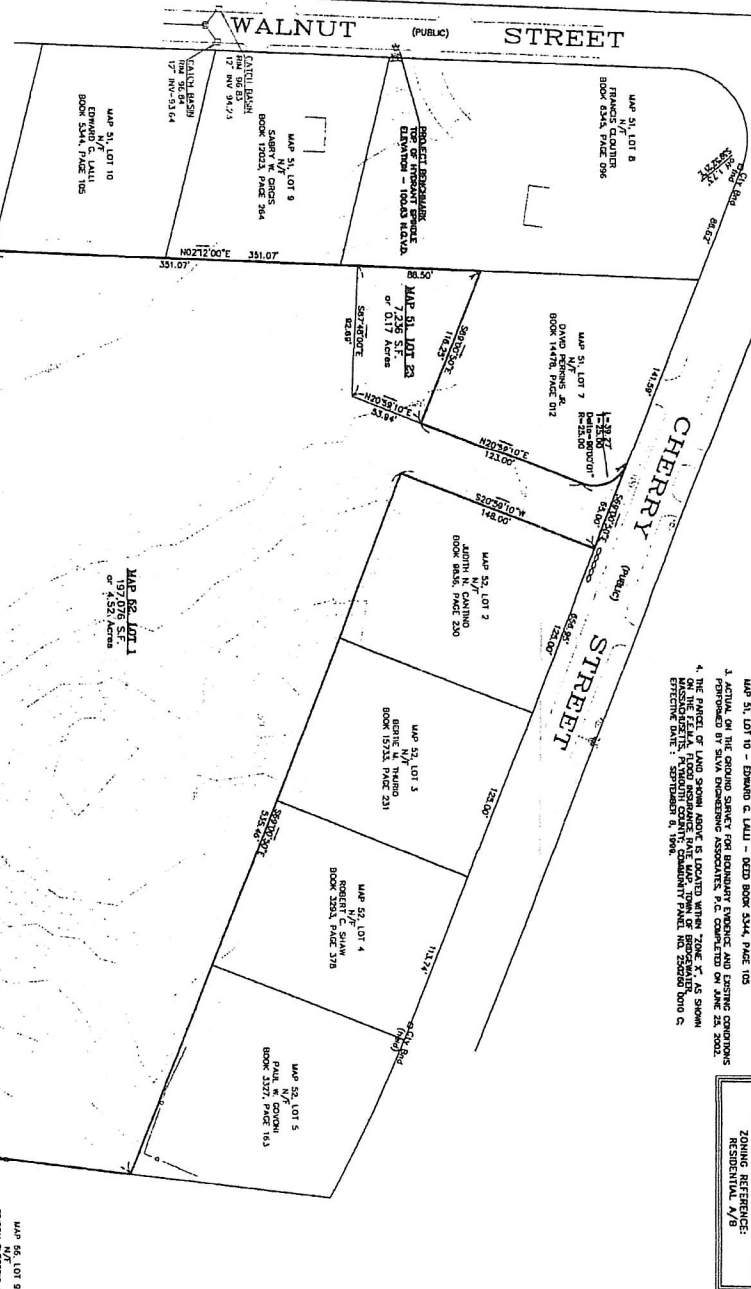
APPROVAL UNDER SECTION 81-U SUBDIVISION CONTROL L

Gayatri Sundari

DATE _____

THAT THE NOTICE OF APPROVAL OF THIS

I HEREBY CERTIFY THAT THE NOTICE OF APPROVAL OF THIS PLAN BY THE BRIDGEWATER PLANNING BOARD HAS BEEN RECEIVED AND RECORDED AT THIS OFFICE AND NO NOTICE OF APPEAL HAS BEEN RECEIVED DURING THE TWENTY DAYS NEXT AFTER SUCH RECEIPT OF SAID NOTICE.

[illegible][illegible]

PARCEL DATA
CURRENT OWNER: MARCIA M. DUBIE
TRUSTEE OF RETEL RELAY TRUST
DEED REFERENCE: BOOK 5419, PAGES 130/131
ASSESSOR'S REFERENCE: MAP 51, LOT 23 & MAP 52, LOT 1
ZONING REFERENCE: RESIDENTIAL, A/B

FOR REGISTRY USE ONLY

Plymouth County Registry of Deeds
PLAN BOOK 46 PAGE 28

I HEREBY CERTIFY THAT THIS PLAN
WAS PREPARED IN ACCORDANCE
WITH THE RULES AND REGULATIONS
OF THE REISTRY OF DEEDS OF THE
COMMONWEALTH OF MASSACHUSETTS, AND
THE TOWN OF BROADVIEW PLANNING BOARD
EXCEPT WHERE MANNERS ARE SPECIFIED

DATE 11/29/2002

James J. Ryan

PROFESSIONAL ENGINEER



REVISIONS	
DATE	DESCRIPTION
11/25/02	CONDITIONS OF APPROVAL

NOTES:

ZONING REFERENCE: RESIDENTIAL A/B

MIN. LOT SIZE:	43,560 S.F.
MIN. FRONTAGE:	150 FEET
MIN. FRONT YARD:	40 FEET
MIN. SIDE YARD:	20 FEET
MIN. REAR YARD:	30 FEET

**WHISPERING WOOD.
DEFINITIVE SUBDIVISION**

EXISTING CONDITIONS

STATE:

MAP 51, LOT 23 & MAP 52, LOT
CHERRY STREET

PREPARED FOR:
ETTER REALTY TRUST

**SILVA
ENGINEERING
ASSOCIATES, P.C.**

**1615 BEDFORD STREET
BRIDGEWATER, MA. 02324
PHONE (508) 697-3100
FAX (508) 697-3136**

SCALE	DRAWN	DATE	ACAD FILE	SHEET
1"= 40'SFM/LAP		7/22/02	BO2026EX	2 OF 5

CONDITIONS OF APPROVAL PER LETTER
FROM THE TOWN OF BRIDGEWATER
PLANNING BOARD, DATED NOVEMBER 8, 2002

- [illegible]

BRIDGEWATER BOARD OF HEALTH

DATE _____

APPROVAL UNDER SECTION 81-U SUBDIVISION CONTROL LAW REQUIRED

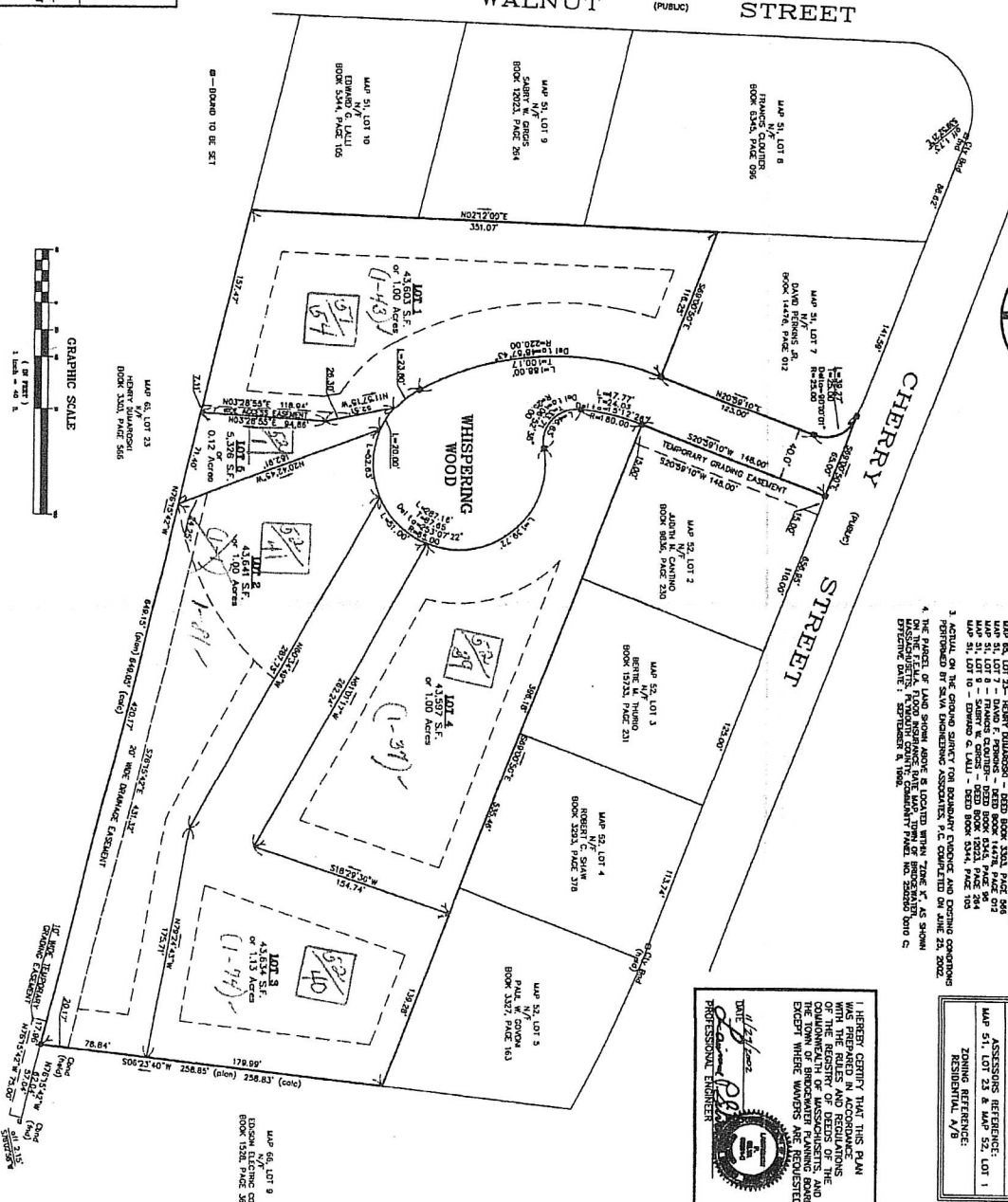
Theresa E. Lopez
DATE

I HEREBY CERTIFY THAT THE NOTICE OF APPROVAL OF THIS PLAN BY THE BRIDGEWATER PLANNING BOARD HAS BEEN RECEIVED AND RECORDED AT THIS OFFICE AND NO NOTICE OF APPEAL HAS BEEN RECEIVED DURING THE TWENTY DAYS NEXT AFTER SUCH RECEIPT OF SAID NOTICE.

DATE _____ BRID _____

BRIDGEWATER TOWN CLERK

WALNUT (PUBLIC) STREET



A circular stamp with the letters 'SEA' in a bold, stylized font. Below 'SEA' is a horizontal line that tapers to the right, ending in an arrowhead. Underneath the arrow is the text 'SEE PLAN REFERENCE #1'.

PLAN REFERENCES

- [illegible]

I HEREBY CERTIFY THAT THIS PLAN
WAS PREPARED IN ACCORDANCE
WITH THE RULES AND REGULATIONS
OF THE BUREAU OF DEEDS OF THE
COMMONWEALTH OF MASSACHUSETTS, AND
THE TOWN OF BRIDGEWATER PLANNING BOARD.
EXCEPT WHERE WAIVERS ARE REQUESTED.

DATE 11/14/2002
James P. P.
PROFESSIONAL ENGINEER



PARCEL DATA
CURRENT OWNER: MARCELO REYES
TRUSTEE OF REYES REALTY TRUST
DEED REFERENCE: BOOK 5419, PAGES 130/131
ASSASSORS REFERENCE: MAP 51, LOT 23 & MAP 52, LOT 1
ZONING REFERENCE: RESIDENTIAL M/B

12/4/02
02-888

I HEREBY CERTIFY THAT THIS PLAN
WAS PREPARED IN ACCORDANCE WITH
THE RULES AND REGULATIONS OF
THE REGISTRY OF DEEDS, OF THE
COMMONWEALTH OF MASSACHUSETTS.

DATE 11/27/2002

 DAVID D. BROWN
PROFESSIONAL LAND SURVEYOR

REVISIONS	
DATE	DESCRIPTION
10/23/02	ADDRESS PLANNING BOARD COMMENTS
11/23/02	CONDITIONS OF APPROVAL

NOTES:

MIN. LOT SIZE:	43,560 S.F.
MIN. FRONTAGE:	150 FEET
MIN. FRONT YARD:	40 FEET
MIN. SIDE YARD:	20 FEET
MIN. REAR YARD:	30 FEET

**"WHISPERING WOOD"
DEFINITIVE SUBDIVISION**

'LOT LAYOUT'

SITE:

PREPARED FOR:
RETEP REALTY TRUST

SEA SILVA
ENGINEERING
ASSOCIATES, P.C.

CIVIL ENGINEERS, LAND SURVEYORS
& ENVIRONMENTAL CONSULTANTS

1615 BEDFORD STREET
BROOKWATER, MA. 02334
PHONE (508) 697-3100
FAX (508) 697-3136

SCALE	DRAWN	DATE	ACAD FILE	SHEET
1" = 40'	SFM/LVP	7/22/02	B02026LL	3 OF 5

Professional Engineer
 46 JUN 283
 FOR RECIPIENT USE ONLY

I HEREBY CERTIFY THAT THIS PLAN
 WAS PREPARED BY ME OR UNDER MY
 SUPERVISION AND THAT I AM A LICENSED
 PROFESSIONAL ENGINEER IN THE
 COMMONWEALTH OF MASSACHUSETTS, AND
 EXCEPT WHERE SHOWN OTHERWISE,
 THE PLAN COMES UNDER MY RESPONSIBILITY.



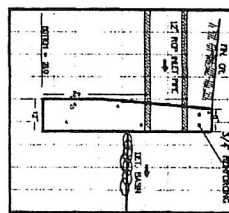
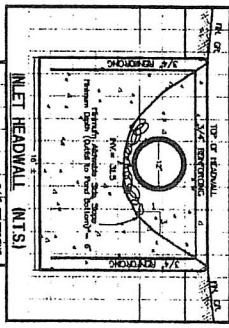
DATE	REVISIONS
10/29/02	DESIGN/CONSTRUCTION
1/29/02	ADDRESS REVISIONS
1/29/02	ADDRESS CORRECTIONS OF APPROVAL

WHISPERING WOOD
 DEFINITIVE SUBDIVISION
 CONSTRUCTION DETAILS

SITE
 MAP 51, LOT 23 & MAP 52, LOT 1
 BRIDGEWATER MASSACHUSETTS

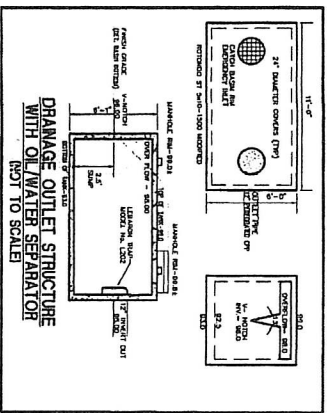
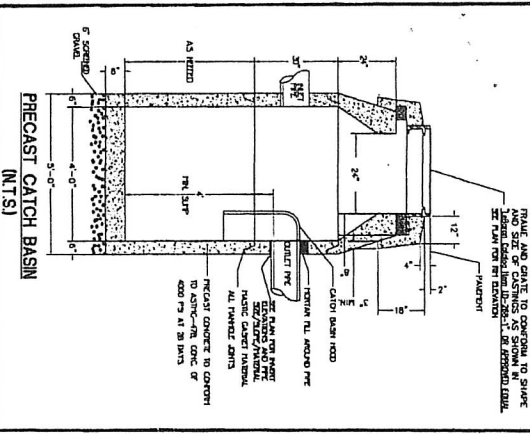
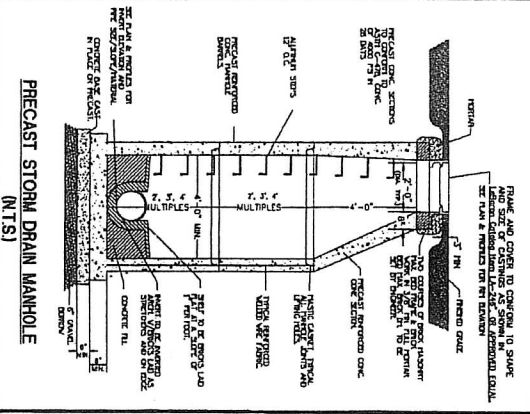
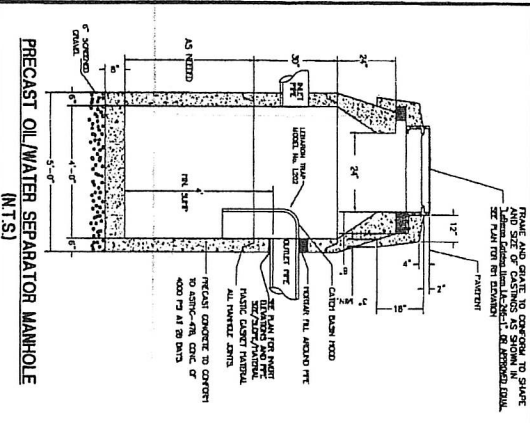
PREPARED FOR
 RETER REALTY TRUST
 CIVIL ENGINEERING & ASSOCIATES P.C.
 1615 BEDFORD STREET
 BEDFORD, MASSACHUSETTS 01730
 PHONE (508) 697-3100
 FAX (508) 697-3135

SCALE: DRAWN: DATE: AS SHOWN
 NAME: SHW/Lsh/1722/02 800026020 5 OF 5



MAINTENANCE SCHEDULE

- CATCH BASIN AND MANHOLE CLEANING SHALL BE PERFORMED QUARTERLY AND REMOVAL OF SOLIDIFIED MATERIAL SHALL BE DONE FOR TIMES PER YEAR.
- DETENTION BASIN SHALL BE INSPECTED AFTER SIGNIFICANT STORM EVENTS AND THREE PER YEAR (MINIMUM) FOR REMOVAL OF SOLIDIFIED MATERIAL AND DEBRIS.
- MANHOLE SHALL BE INSPECTED AFTER EACH MAJOR STORM EVENT AND THREE PER YEAR (MINIMUM) FOR REMOVAL OF SOLIDIFIED MATERIAL AND DEBRIS.
- SEE OPERATOR'S AND MAINTENANCE PLAN FOR ADDITIONAL INFORMATION.



SLOPE FACED GRANITE CURBING / EDGING (NTS)

1. THIS CLASS CONCRETE THAT IS ACCEPTABLE TO THE DEPARTMENT UNDER SECTION C-1 OF THE MASS STANDARD SPECIFICATIONS. ALL TEST REQUIREMENTS ARE BASED ON THIS CONCRETE. IT IS NOT TO BE USED AS A SUBSTITUTE FOR PORTLAND CEMENT CONCRETE. IT WILL BE INCLUDED IN THE PRICE PER LINEAL FOOT OF CURBING / EDGING.

BRIDGEWATER BOARD OF HEALTH

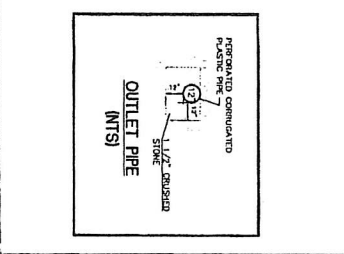
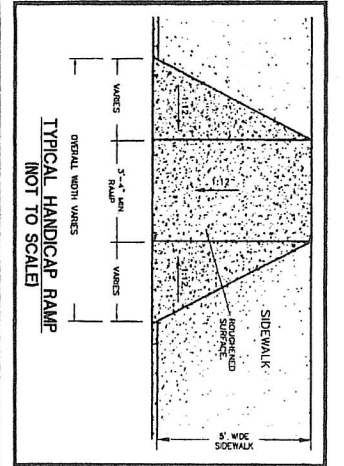
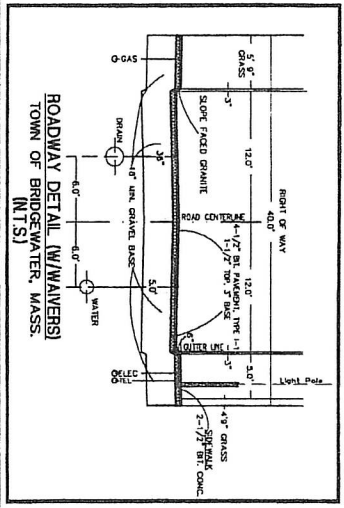
DATE: _____

APPROVAL UNDER SECTION 11-10 SUPERVISOR CONTROL CAN BE OBTAINED FROM: _____

DATE: _____

I HEREBY CERTIFY THAT THE NOTICE OF APPROVAL OF THIS PLAN HAS BEEN RECEIVED BY THE BOARD OF HEALTH AND NO NOTICE OF APPEAL HAS BEEN RECEIVED DURING THE TWENTY DAYS NEXT AFTER SUCH RECEIPT OF SAID NOTICE.

BRIDGEWATER TOWN CLERK





Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY27-016: Transfer Order - CPC Restoration of Ousamequin Hand Pumper and Historic Pictures

ORDERED, in accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$181,000 broken into two takes to be taken from the Historic Preservation Reserve (Account Number 324200). Task 1 is the restoration of the Ousamequin pumper for \$123,000 and Task 2 is for the restoration of the pictures for \$58,000.

Explanation:

See CPC Recommendations.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:

1. CPC Recommendation Hand Pumper
2. Hand Pumper and Picture Restoration Application (1)
3. Bridgewater Fire Department Cost Breakout

NOT FOR ACTION - FIRST READING

VOICE VOTE REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE



Town of Bridgewater, MA

Community Preservation Committee

66 Central Square
Bridgewater, MA 02324

August 4, 2026

Mr. Justin Cassanova-Davis, Town Manager
Mr. Paul Murphy, Town Council President
Town of Bridgewater
66 Central Square
Bridgewater, MA 02324

Re: Restoration of Ousamequin Hand Pumper and Historic Pictures

Dear Mr. Cassanova-Davis and Mr. Murphy:

In response to an application received from the Bridgewater Fire Department for the restoration of their Ousamequin hand pumper and historic pictures, dated July 7, 2026, the following motion was made by Carlton Hunt and duly seconded at the CPC's July 22nd meeting. The motion passed unanimously.

To recommend an appropriation of \$181,000 broken into two tasks to be taken from the Historic Preservation Reserve 324200. Task 1 is the restoration of the Ousamequin pumper for \$123,000, and the other is for the restoration of the pictures for \$58,000.

Please see that this information is placed on the Town Council agenda and that the application is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

A handwritten signature in black ink that reads "Gina Guasconi".

Gina Guasconi, Chair
Community Preservation Committee

cc: Josh McGraw
Laurie Guerrini
Carlton Hunt
Debra Ward

CPC Project Application

Print

Del

Submitted by:

Submitted On: 2026-07-07 15:17:24

Status: Open

Priority: Normal

Assigned To: Josh McGraw

Due Date: Open

Attachments

- [IMG_5740.jpeg](#) - 2026-07-07 03:17:26 pm
- [IMG_5156.jpeg](#) - 2026-07-07 03:17:26 pm

Applications should be submitted **no later than 4:00 PM, at least two (2) weeks before the CPC meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair.

Project timelines may extend up to **five (5) years**.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-Year Plan. [CPC 5-Year Plan](#)
- The applicant has site control of the proposed parcel, or the project includes the property owner's involvement or consent.
- Community support is demonstrated (e.g., elected officials, abutters, user groups, civic associations, and/or community organizations).
- The applicant demonstrates the capacity to implement the project and provides a plan for ongoing maintenance and stewardship.
- The project occurs on public property or on private property with public access.

. . .

GENERAL INFORMATION

* Project Name: Hunneman Hand Pumper/Historical photograph restoration	* Project Location (address and neighborhood) 1185 Pleasant Street
* Legal Property Owner of Record: Town of Bridgewater-Bridgewater Fire Department	
* CPA Program Area (check all that apply): ☐ Open Space ☒ Historic Preservation ☐ Community Housing ☐ Recreation	

. . .

PROJECT INFORMATION

* Project Description:

Restoration of the Fire Department's 1848 Hunneman hand pumper (Ousamequin) and 15 photographs depicting department history.

* Estimated Start Date:

11/15/2026

Format: MM/DD/YYYY

* Estimated Completion Date:

02/15/2028

Format: MM/DD/YYYY

* Amount Requested:

\$180,150.00

* Total Project Cost:

\$180,150.00

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PROJECT CONTACT

* Contact Person:

Glen Grafton-Deputy Chief

Phone Number:

5086591402

Email Address:

ggrafton@bridgewaterma.org

Project Manager (who's overseeing project)

Glen Michael Grafton

Phone Number:

Ex. (123) 456-7890

Project Sponsor/Organization (check one below):

☒ Committee or Department

☐ Public Charity/Non-Profit

☐ Private

Have you or the organization applied for or received CPA funding before?

NO

If YES, what project and when?

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.

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PROJECT NARRATIVE

Please refer to the CPC's Project Application Guidance for requirements.

CPC Goals and Priorities:

The Ousamequin represents a significant and tangible link to our department’s early history and to the heritage of the town. and was housed at a fire station (in actuality a barn) in the Scotland area in the mid-1800s. As one of the few surviving artifacts from that era, the Ousamequin deserves historically accurate restoration and proper preservation. To ensure the work is performed to the highest standard, I have had extensive discussions with Hal Fillingier of Vintage Vehicle Restorations, Inc., in Harleysville, PA. Mr. Fillingier specializes in antique hand fire apparatus and has restored several Hunneman hand pumpers. He is currently restoring the Rockland Fire Department’s King Philip hand pumper, a comparable piece. His experience and craftsmanship align with the level of historical accuracy and care this apparatus requires. The goal is a complete restoration to original factory specifications. The proposed scope of work includes: • Complete disassembly • Fabrication and replacement of all degraded components by skilled craftsmen (leather tooling, wooden components, metal bolts, rivets, and straps) • Wheel restoration • Brass restoration • Recreation of the original toolbox • Recreation of suction pipes • Restoration of push rails to original wood, replacing later galvanized pipe modifications • Complete paint removal • Application of original Hunneman factory paint colors • Gold leaf detailing • Any additional work necessary to return the apparatus to authentic factory condition Given the importance of this apparatus, restoration should be entrusted to experienced craftsmen who specialize in antique fire equipment. Upon completion, the Ousamequin would be displayed indoors at Headquarters to protect it from environmental exposure while maintaining visibility for visitors. Three potential display locations have been identified: • Apparatus floor • East mezzanine • Training tower alcove In addition to permanent indoor display, we would like the Ousamequin to participate in the annual 4th of July parade. Due to insurance carrier restrictions, pushing the apparatus along the parade route is no longer permitted; however, it may be safely transported and exhibited on a flatbed trailer. Restoring and displaying the Ousamequin will preserve an irreplaceable piece of the departments and the town’s history. It reflects the dedication, craftsmanship, and community spirit that have defined generations of firefighters. This project ensures its legacy is properly honored and shared with future members and visitors alike. The second part of this project is the rehabilitation and digital restoration of 15 photographs depicting the original School Street station, horse pulled fire apparatus (including the Ousamequin), and department personnel. These photos align with significant department milestones included in Benjamin Spence's Fire Service in Bridgewater, MA 1844-1910. Our intention is to display the digitized prints in the public areas of the station, chronicling the department's evolution to the current day. Both parts of this project align with the principles and goals described in Bridgewater's Community Preservation Plan, particularly the preservation and rehabilitation of historic artifacts and equipment. These pieces represent the living history of the department, little of which remains.

Community Needs:

This project represents the history of the Fire Department and will be available for all community members to view upon completion. This project is a link to our past and will serve as tangible talking points to stimulate discussion about Bridgewater's (and the Department's) past and future.

Implementation and Timeline:

With a hopeful approval timeline of late September 2026, the project would be implemented by October 15th, 2026. The Hunneman hand pumper will be shipped to Harleysville, PA to begin the restoration process and the photographs will be delivered to the approved vendor to begin the rehabilitation and restoration process. The anticipated completion date is February of 2028, though an earlier conclusion is possible. The Hunneman pumper will take considerably longer to complete than the photographs.

Organizational Experience and Capacity:

Bridgewater Fire Department

Proposed Maintenance Plan:

The Hunneman hand pumper will be displayed at the new fire headquarters with 3 possible viewing locations in consideration. Post-restoration care will follow the recommendation of Hal Fillingier of Vintage Vehicle Restorations, Inc. Digital reproductions of the photographs will be displayed in public areas of fire headquarters with the originals, after restoration, stored securely.

Multi-Year Projects:

See the Attachments Checklist for additional required materials, if applicable and available.

Please upload attachments for this Application below.

* Upload a File

Choose File

No file chosen

The Upload a File field is required

. . .

ASSURANCE

I hereby certify under the penalties of perjury that the following application information is true and accurate to the best of my knowledge, and I am legally able to enter into a contract on behalf of <type org/name below> with the Town of Bridgewater for Community Preservation Funds.

. . .

Complete Application Check List

Please submit the application in this order:

Please submit the application in this order:

- ☐ Project Application Page
- ☐ Project Narrative and Timeline
- ☐ Budget Narrative and Cost Breakdown

Required Project Attachments including:

- ☐ Documentation of who has site control on the property (if other than applicant)
- ☐ Photographs of project site (at least 3)
- ☐ Map of project site showing the nearest major roads or intersections
- ☐ Letters of support from relevant Town departments, officials, and boards/commissions
- ☐ Letters of committment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Upload Attachments here

Choose File

No file chosen

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.

. . .

* By checking this box and typing my name below, I acknowledge that I am submitting this form electronically and that my typed name serves as my signature.

☒ Please Check Box

* Name:

Glen Grafton

* Date

07/07/2026

Format: MM/DD/YYYY

From: [Grafton, Glen](#)
To: [McGraw, Joshua](#)
Cc: [Community Preservation Committee](#)
Subject: Bridgewater Fire Department submission
Date: Monday, May 11, 2026 12:07:09 PM

Mr. McGraw,

The following is a cost breakout for the requested funds.

Vintage Vehicle Restorations by Hal Fillingner

\$115,000.00 Hunneman hand pumper ("Ousamequin") restoration

Dunnes Towing Inc.

\$7,900.00 Round trip secure transport from Bridgewater to

Harleysville, PA

NEDCC (Northeast Document Conservation Center

\$57,250.00 Conservation and Restoration Treatment Plan for 15

historical photos/prints of the BFD

I hope this is what is needed. If you need any further information, please reach out. Thank you for the consideration.

Glen Grafton

Deputy Chief



Bridgewater Town Council

Introduced By: Michaela Spagone, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Ordinance D-FY27-002: Community Against "Flock" Encroachment (CAFE) Act of 2026

Pursuant to Massachusetts General Law relative to unauthorized and unsanctioned use of certain recording and surveillance devices, the following ordinance shall be considered for enactment by the Bridgewater Town Council:

Section 1. Purpose and Intent

The purpose of this ordinance is to ensure that residents and visitors to the Town of Bridgewater are further protected from unauthorized surveillance, monitoring, and tracking. Due to an increased proliferation of AI-aided, internet-based camera systems, the public at large are at a heightened risk of surveillance without their expressed or implied consent. These cameras, collectively known as "Flock" (or similar branding) pose a novel and urgent threat due to their unsecured, internet-based cloud storage. The data obtained from these cameras can in turn be sold or distributed without the consent of the surveilled, in direct violation of the Fourth Amendment of the United States Constitution, the Massachusetts Constitution, and the Commonwealth's General Laws.

Section 2. Definitions

- a. Automated License Plate Reader (ALPR) – A type of surveillance camera used to identify, monitor, or report vehicle information, but can be further tailored on the backend of its systems to monitor other data and traits picked up during the course of normal operation. Some common brands are, but not limited to: Flock Safety, Motorola Solutions, Genetec, Leonardo, and Axon. Systems may utilize internet or cloud-based storage and open-source or proprietary software coding to ensure functionality.
- b. License Plate Reader (LPR) – Device similar in use, purpose and technology to an ALPR.

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VOICE VOTE TO REFER TO RULES & PROCEDURES

- c. AI-aided surveillance – Use of artificial intelligence, machine learning or language learning models to determine potential offenders or suspect activity. Systems are imprecise, prone to AI hallucination, and incorrect parties can be cited or charged with an offense due to improper results.
- d. Private entities – Any household, homeowner association, business or industrial site operating or residing within the corporate body politic of the City known as the Town of Bridgewater.

Section 3. Expressed Ban on ALPR/LPR or Similar Devices by the Town of Bridgewater

- a. There shall be immediately imposed an immediate and total ban on the use of all ALPRs, LPRs, or similar related devices within the boundaries and environs of the corporate body politic of the City known as the Town of Bridgewater by the same.
- b. This ban shall extend to the publicly accepted roadways, streets, alleyways, sidewalks and other public rights of way owned wholly, or in part, by the Town of Bridgewater.
- c. At no point shall the Town of Bridgewater, its designees or assigns seek to obtain, install, maintain, or utilize ALPRs, LPRs, or other AI-aided surveillance technologies.
- d. If the Town of Bridgewater, its designees or assigns has obtained, installed, currently maintains or otherwise utilizes ALPRs, LPRs or other AI-aided surveillance technologies, those systems shall be immediately removed.

Section 4. Notification of Use of ALPRs/LPRs by Private Entities

- a. While ALPRs or LPRS or AI-aided surveillance technologies may be in use by private entities within the Town of Bridgewater, those entities must report their usage to the Town of Bridgewater.
- b. Notification of use shall be immediately reported to the Bridgewater Police Department, inclusive of location within a property, reason for usage, and sample of signage used to inform visitors, residents or other public bodies of the use of ALPRs, LPRs or AI-aided surveillance technologies.
- c. Private entities shall also be required to report to the Town of Bridgewater the nature of the storage used by their systems to store data, security practices in place to protect data, retention/disposal of data and the reason for such retention/disposal, any recent breach of their data, and how the data collected is used in the day-to-day affairs of the same.
- d. Signage indicating usage shall be readable and conspicuously posted at all points of entry/exit, and at all times in a large text-format. Signage shall be at minimum black lettering on white background indicating cameras in use on-site on a 24/7basis.
- e. Signage shall be readable and fully legible from an approximate minimum distance of 50 ft from a point of entry/exit of a private property.

Section 5. Failure to Notify, Penalty for Use, Enforcement

- a. For any private entity that fails to comply with Section 4 shall be subject to a fine of \$150 per camera, per day, until failure to notify is cured.
- b. The Bridgewater Police Department shall be tasked with enforcing this ordinance to protect the community, and to ensure state laws relevant to unauthorized surveillance are enforced.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Sean Kennedy, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Proposed General Ordinance D-FY27-003: An Ordinance Amending Part III of the General Ordinances by Establishing a New Chapter Entitled "Municipal Surveillance Technology"

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote to amend Part III of the General Ordinances of the Town of Bridgewater by inserting a new Chapter ___, entitled "Municipal Surveillance Technology," containing Article I, entitled "Automated License Plate Reader Systems," as in the attached.

Explanation:

This ordinance prohibits the Town of Bridgewater from acquiring, installing, operating, or directly accessing Flock Safety cameras or any other automated license plate reader system. It applies regardless of whether the technology is obtained through a purchase, grant, donation, free trial, private funding, vendor arrangement, regional network, or another public or private entity.

ALPR systems automatically collect vehicle images, plate numbers, locations, dates, times, and travel information and convert those observations into searchable records. A single observation on a public road may reveal little, but combining records from many cameras and communities can create a detailed history of a vehicle's movements. These records are generally collected without notice or meaningful individual choice and are maintained through privately operated technology platforms whose access, retention, sharing, and expanding capabilities depend on vendor systems, agency settings, contracts, and applicable law.

Emerging technologies demonstrate how quickly license plate surveillance can expand beyond identifying vehicles. Systems such as Leonardo's ELSAG SignalTrace are being developed to associate license plate records with signals from phones, smartwatches, fitness trackers, and other electronic devices traveling inside a vehicle. As these capabilities continue to develop faster than legislative safeguards and public oversight, this ordinance pauses Town participation in ALPR systems. The Town may reconsider the issue in the future if the technology, applicable law, and available protections provide a clearer and more accountable framework for municipal use, including reliable safeguards against the transfer, retention, or aggregation of locally collected data in privately operated databases or broader data-sharing networks.

NOT FOR ACTION - FIRST READING

VOICE VOTE TO REFER TO RULES & PROCEDURES

The ordinance preserves the Police Department’s ability to receive and review specific information lawfully provided in connection with a particular incident or investigation. Implementation is assigned to the Town Manager or the Town Manager’s designee.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

- Attachments:
1. D-FY27-003 Attachment Memorandum
 2. D-FY27-003 Attachment

MEMORANDUM

Supporting Memorandum: Automated License Plate Reader Systems

This memorandum provides additional background supporting the proposed ordinance. It is intended as legislative background and is not part of the codified ordinance.

Privately operated, government-searchable movement records

Automated license plate reader systems collect vehicle images, plate numbers, locations, dates, times, vehicle characteristics, and travel information and convert those observations into searchable records. The records are collected automatically as vehicles pass roadside cameras, generally without notice or meaningful individual choice. Participating agencies may search or receive alerts through privately operated platforms whose access, retention, sharing, and integrations depend on vendor systems, agency settings, contracts, and applicable law.

Aggregation changes the nature of observation

A single vehicle sighting on a public road may reveal little. The policy concern arises when many observations are retained, searched, and combined across time and across multiple cameras or communities. That aggregation can create a detailed account of a vehicle's movements and associations that would be difficult to reproduce through ordinary human observation.

Local retention does not necessarily control copies elsewhere

A short local retention period may reduce the amount of data kept directly under Town control, but it may not determine whether duplicate records have been shared with or retained by a vendor, another agency, or a broader network. The practical effect of a deletion policy therefore depends on how the system is configured, where records are stored, what sharing has occurred, and which legal or evidentiary obligations apply.

Routine database access differs from incident-specific police work

The ordinance distinguishes routine or automated access to a searchable ALPR system from traditional, incident-specific police work. It preserves manual plate checks and the receipt and review of particular information or images lawfully provided in connection with a specific incident, traffic stop, investigation, or call for service.

Developing legal and policy framework

The legal and policy standards governing large-scale location information, privately maintained databases, interagency access, retention, and automated surveillance continue to develop. The ordinance reflects a legislative policy choice to discontinue Town participation while those standards and safeguards remain unsettled. The Town Council may reconsider the issue in the future if applicable law, technical controls, contractual protections, and public oversight provide a clearer and more accountable framework for municipal use.

PART III GENERAL ORDINANCES
CHAPTER ___ MUNICIPAL SURVEILLANCE TECHNOLOGY
ARTICLE I AUTOMATED LICENSE PLATE READER SYSTEMS

§ ___-1. Purpose.

The purpose of this article is to prohibit the acquisition, operation, access, and use by or on behalf of the Town of automated license plate reader systems and data obtained through such systems.

§ ___-2. Definitions.

As used in this article:

ALPR DATA. Any license plate number, vehicle image or description, location, date, time, direction of travel, alert, search result, or associated metadata collected, generated, received, or derived through an ALPR System.

AUTOMATED LICENSE PLATE READER SYSTEM or ALPR SYSTEM. A camera or sensor, together with associated software, databases, networks, or services, that automatically captures an image of a license plate or vehicle, converts or analyzes the image, and records the observation with its date, time, location, or other travel information. The term includes systems and services offered by Flock Safety and any substantially similar or successor technology.

§ ___-3. Prohibited activities.

The Town may not, directly or through another person or entity:

- A.** Purchase, lease, accept, install, operate, maintain, test, or use an ALPR System;
- B.** Apply for, accept, or expend any grant, donation, forfeiture proceeds, private funding, free trial, equipment loan, or other funding or assistance for an ALPR System;
- C.** Enter into, renew, extend, expand, or replace any contract, subscription, license, memorandum of understanding, data-sharing agreement, or other arrangement involving an ALPR System or ALPR Data;
- D.** Request or arrange for another person or entity to undertake an activity prohibited by this section.

This section applies regardless of the source of funding, ownership or location of the equipment, or whether the equipment, service, or data is provided without charge.

§ ___-4. Existing systems and agreements.

- A.** No prior grant acceptance, procurement action, authorization, or agreement authorizes continued Town use of an ALPR System after the effective date of this article, except to the extent determined by the Town Manager or the Town Manager's designee to be necessary to satisfy or lawfully conclude a binding legal or contractual obligation.
- B.** No agreement involving an ALPR System or ALPR Data may be renewed, extended, expanded, or replaced with a substantially similar system or service.
- C.** The Town Manager or the Town Manager's designee must take all legally and contractually permissible actions to:
 - 1.** Discontinue Town operation, access, and use of each ALPR System;
 - 2.** Deactivate or remove equipment installed for or on behalf of the Town;
 - 3.** Prevent further collection of ALPR Data for or on behalf of the Town; and
 - 4.** Terminate, or provide notice of nonrenewal of, any related agreement at the earliest legally permissible time.
- D.** The Town Manager or the Town Manager's designee must request deletion of ALPR Data collected for or on behalf of the Town and, when reasonably available, obtain confirmation of deletion, except where retention is required by law, court order, records-retention requirement, litigation hold, or evidentiary obligation.

§ ___-5. Exceptions.

This article does not prohibit:

- A. The manual observation, recording, or checking of a license plate in connection with a specific incident, traffic stop, investigation, or call for service;
 - B. Receipt and review of specific information lawfully provided in connection with a particular incident or investigation;
 - C. Review of a particular photograph or recording lawfully obtained in connection with a specific incident.
 - D. The use of body-worn cameras, provided that footage from such cameras is not subjected to automated license plate recognition or used to create ALPR Data; or
 - E. Conduct expressly required by state or federal law or by order of a court of competent jurisdiction.
- Nothing in this section authorizes routine or automated access to an ALPR System, network, or database.

§ ____-6. Administration.

The Town Manager or the Town Manager's designee must administer this article.

Section 2. Implementation report. Within 45 days after the effective date of this ordinance, the Town Manager or the Town Manager's designee must submit a report to the Town Council identifying:

- A. Each ALPR System currently possessed, operated, or accessible by the Town;
- B. Any related grant, contract, subscription, or data-sharing agreement;
- C. The status of discontinuation, termination, nonrenewal, removal, and data deletion;
- D. Any legal or contractual impediment to complete discontinuation; and
- E. The anticipated date of termination or expiration of any agreement that cannot immediately be concluded.

Section 3. Severability. If any provision of this ordinance or its application is held invalid, the remaining provisions and applications are not affected.

Section 4. Effective date. This ordinance takes effect in accordance with the Bridgewater Home Rule Charter.

EXPLANATION

This ordinance prohibits the Town of Bridgewater from acquiring, installing, operating, or directly accessing Flock Safety cameras or any other automated license plate reader system. It applies regardless of whether the technology is obtained through a purchase, grant, donation, free trial, private funding, vendor arrangement, regional network, or another public or private entity.

ALPR systems automatically collect vehicle images, plate numbers, locations, dates, times, and travel information and convert those observations into searchable records. A single observation on a public road may reveal little, but combining records from many cameras and communities can create a detailed history of a vehicle's movements. These records are generally collected without notice or meaningful individual choice and are maintained through privately operated technology platforms whose access, retention, sharing, and expanding capabilities depend on vendor systems, agency settings, contracts, and applicable law.

Emerging technologies demonstrate how quickly license plate surveillance can expand beyond identifying vehicles. Systems such as Leonardo's ELSAG SignalTrace are being developed to associate license plate records with signals from phones, smartwatches, fitness trackers, and other electronic devices traveling inside a vehicle. As these capabilities continue to develop faster than legislative safeguards and public oversight, this ordinance pauses Town participation in ALPR systems. The Town may reconsider the issue in the future if the technology, applicable law, and available protections provide a clearer and more accountable framework for municipal use, including reliable safeguards against the transfer, retention, or aggregation of locally collected data in privately operated databases or broader data-sharing networks.

The ordinance preserves the Police Department's ability to receive and review specific information lawfully provided in connection with a particular incident or investigation. Implementation is assigned to the Town Manager or the Town Manager's designee.

MEMORANDUM

Supporting Memorandum: Automated License Plate Reader Systems

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The ordinance distinguishes routine or automated access to a searchable ALPR system from traditional, incident-specific police work. It preserves manual plate checks and the receipt and review of particular information or images lawfully provided in connection with a specific incident, traffic stop, investigation, or call for service.

Developing legal and policy framework

The legal and policy standards governing large-scale location information, privately maintained databases, interagency access, retention, and automated surveillance continue to develop. The ordinance reflects a legislative policy choice to discontinue Town participation while those standards and safeguards remain unsettled. The Town Council may reconsider the issue in the future if applicable law, technical controls, contractual protections, and public oversight provide a clearer and more accountable framework for municipal use.



Bridgewater Town Council

Introduced By: Kevin Perry, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Ordinance D-FY27-004: Save Volunteer Services Program (Work-Off) Rules of Eligibility & Administrative Policies & Procedures

WHEREAS, the Senior Volunteer Services Program pursuant to MGL c. 59, Sec. 5K (the “Program”) provides a mechanism to allow senior resident in a Massachusetts municipality, to volunteer services to the municipality in exchange for a reduction of the assessed real property tax obligations applicable to the domicile of the veteran (or spouse, if applicable), subject to a maximum reduction not to exceed \$2,000 for any single tax period; and

WHEREAS the Program allows an approved representative to provide such services on behalf of and in place of a senior physically unable to offer such services to the municipality.

NOW, THEREFORE, be it ordained that the Town Council of the Town of Bridgewater duly assembled, vote the acceptance of Massachusetts General Laws, Chapter 59, Section 5K, local rules of eligibility and Administrative Policies & Procedures as follows, all such provisions to be deemed effective and applicable to assessed real property taxes commencing in fiscal year 2027. All Mass General Laws shall supersede any local program rules.

A. Rules of Eligibility:

1. The hourly rate at which the tax reduction is to be computed; is the minimum wage of the commonwealth;
2. January 1 will be the effective date a volunteer must meet the ownership, domicile, age or any other eligibility criteria or must be the assessed owner of the property or over 60 years of age at the time the work is performed;
3. The volunteer needs to be domiciled on their property for 5 years to qualify;
4. SAVE work done will not impede or replace town employees’ duties or responsibilities;
5. A volunteer can't exceed three consecutive years of work unless no other applicant can perform such duties needed to fulfil the town's needs;

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6. An approved representative may provide services on behalf of and in place of a senior physically unable to offer such services to the municipality as voted at town meeting on 11/8/2010;
7. If there are more qualified applicants for participation in the Program than the Town has budgeted for or has a need for in any particular year, priority shall be given to applicants in the order of experience unless otherwise noted
8. The number of volunteers depends on the annual budget determined by the Chief Assessor with consultation of the Finance Director and Town Manager;
9. Types of work performed will be determined by the Department Heads of such volunteers.
10. if the Town Council votes to approve current employees to be eligible for either SAVE program then all criteria must be met per the conditions set by the Town.

B. Administrative Policies and Procedures

1. Per the Bridgewater Massachusetts Town Code; and
2. The towns standard operating procedure for S.A.V.E. and Veterans Abatement Programs; and
3. Additionally, the SAVE Committee shall by vote adopt any further rules that are not inconsistent with the foregoing, and which are consistent with the intent of MGL c. 59, Section 5K to aid in the administration of this Ordinance.

Explanation:

This ordinance shall ensure the program shall be the most beneficial to the town and participants of this program and ensure fairness to eligible participants while providing a valuable source of volunteer labor to the Town of Bridgewater and a beneficial reduction in the volunteer's tax bill.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None

NOT FOR ACTION - FIRST READING

VOICE VOTE TO REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE



Bridgewater Town Council

Introduced By: Sean Kennedy, Councilor
Mary McGrath, Councilor
Date Introduced: 8/11/2026
First Reading: 8/11/2026
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Proposed General Ordinance D-FY27-005: Chapter 220, Article V Water Impact Studies and Town Council Notification

ORDERED: That Part III of the Bridgewater Town Code, General Ordinances, Chapter 220, Water and Sewer, is amended by adding the following Article V:

Section 1. Purpose, Administration, and Scope

This Article establishes Water Impact Study requirements for development that may create significant demand upon Bridgewater's municipal water system and requires timely informational notice to the Town Council.

The Town Manager or designee is responsible for administering this Article.

Nothing in this Article changes zoning, alters the authority or statutory deadlines of a permitting board or municipal official, or transfers permitting, administrative, or technical authority to the Town Council.

For development proceeding under M.G.L. c. 40B, §§ 20 through 23, this Article applies only to the extent its requirements have not been superseded, waived, or incorporated into the comprehensive-permit process.

Section 2. Definitions and Demand Calculations

Full Development means the entire proposed development at reasonably foreseeable buildout, including related lots, buildings, phases, uses, ownership entities, and applications.

Title 5 Design Flow means the applicable design-flow calculation established under 310 CMR 15.203.

Water Impact Study or **WIS** means a technical study evaluating projected daily water demand and the anticipated effect of a development on the Town's water supply, treatment, pumping, storage, pressure, transmission, and distribution systems.

Residential demand must be calculated using the applicable Title 5 design flow.

Commercial, industrial, hotel, motel, restaurant, and other nonresidential demand must be calculated using the maximum applicable Title 5 design flow. Hotel and motel calculations must use guest-room count, and

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restaurant calculations must use maximum authorized seating. Separate or accessory uses must be included when Title 5 assigns them additional design flow.

For mixed-use development, each component must be calculated separately under Title 5 and combined to determine the projected demand of the Full Development. When a final bedroom count has not been established, the Town Manager or designee may determine the maximum reasonably possible bedroom count from the floor area, layout, occupancy, and development plans.

Section 3. Developments Requiring a Water Impact Study

A Water Impact Study is required for:

- A.** New residential development containing two or more dwelling units;
- B.** A subdivision, resubdivision, phased subdivision, or coordinated residential development containing more than five cumulative homes;
- C.** Residential development containing or proposing 15 or more cumulative bedrooms;
- D.** Commercial or industrial development, including the nonresidential portion of a mixed-use development will be considered to have a projected daily demand equal to or greater than 75 gallons per day per 1,000 square feet; and
- E.** An expansion, conversion, change of use, amendment, additional phase, or redevelopment that causes a development to meet a threshold in this Section or increases demand beyond the amount evaluated in a prior WIS.

Water-service pipe size does not independently determine whether a WIS is required.

Section 4. Referrals, Exemptions, and Cumulative Review

A. Zoning Board of Appeals and Planning Board referrals

After an application has been filed, the Zoning Board of Appeals or Planning Board must refer it to the Town Manager or designee when the requested waiver, variance, special permit, subdivision approval, amendment, or other relief may increase the number of units, homes, lots, bedrooms, guest rooms, restaurant seats, commercial floor area, occupancy, or projected water demand.

Within ten business days after referral, the Town Manager or designee must issue a written determination stating whether a WIS is required and identifying the applicable threshold. The determination must be provided to the referring board, applicant, and property owner.

A referral does not affect the application's filing date or completeness, extend a statutory deadline, or alter the referring board's authority. When a board must act before a required WIS is completed, the WIS may remain a condition of final municipal water-service authorization to the extent permitted by law.

B. Residential exemptions

A WIS is not required solely because of:

- 1. The creation of one lawful accessory dwelling unit; or
- 2. An addition, alteration, renovation, reconstruction, repair, or other improvement to an existing one-family or two-family property,

provided that the work does not otherwise meet a threshold in Section 3.

The exemption does not apply when the work is part of a related, phased, expanded, resubdivided, or coordinated development.

C. Cumulative and phased development

Related plans, applications, parcels, buildings, phases, uses, or ownership entities must be considered together when they have common or related ownership or control, share infrastructure, involve coordinated permitting or construction, or form part of a common or reasonably foreseeable development plan.

Development must not be divided, phased, transferred, or presented through separate applications for the purpose or effect of avoiding this Article. All thresholds and demand calculations must include the Full Development.

D. Previously approved subdivisions

A previously approved subdivision is not automatically subject to a WIS solely because construction continues within the scope of its existing approval.

A later amendment, expansion, resubdivision, or additional phase is subject to this Article when the cumulative development exceeds five homes or otherwise meets a threshold in Section 3.

A WIS required under this subsection must evaluate the Full Development but does not, by itself, reopen or modify an existing approval. Development of an individual lot does not independently trigger a WIS when no expansion, resubdivision, or additional phase is proposed.

Section 5. Water Impact Study Requirements

The applicant is responsible for preparing and submitting a required WIS. The Town Manager or designee may require that the study or a technical component be prepared or certified by a qualified professional.

A WIS must, at minimum, evaluate:

- A.** Projected daily water demand, expressed in gallons per day, with the applicable Title 5 calculations and supporting assumptions;
- B.** Existing water pressure and the anticipated effect of the Full Development on available pressure, using a pressure test, hydraulic analysis, or other appropriate technical evaluation;
- C.** The Full Development and all related phases at reasonably foreseeable buildout;
- D.** Anticipated effects on supply, treatment, pumping, storage, transmission, distribution, pressure, fire flow, and infrastructure; and
- E.** Any proposed demand limitation, infrastructure improvement, phasing condition, operational restriction, or other mitigation.

These are minimum requirements. The Town Manager or designee may require additional information, testing, calculations, modeling, or analysis reasonably necessary to evaluate the development's effect on the municipal water system.

The Town Manager or designee may establish written forms, technical standards, and administrative procedures consistent with this Article. Generally applicable standards must be publicly available and applied consistently to similarly situated developments.

A required WIS must be completed before final municipal authorization for water service associated with the development, to the extent that the authorization remains within the Town's lawful authority.

Section 6. Town Council Notification

A municipal office, department, or board receiving a WIS must forward the study and date of receipt to the Town Manager or designee without unnecessary delay.

Within five business days after receipt, the Town Manager or designee must transmit the WIS, as received, to the Council Clerk. The transmission must include available information identifying the property, applicant, owner, project, applicable development measurements, projected daily demand, date received, and review status. Missing information does not postpone transmission.

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VOICE VOTE TO REFER TO RULES & PROCEDURES

Within two business days after receipt, the Council Clerk must distribute the materials electronically to every member of the Town Council.

Within five business days after a final written administrative disposition is issued, the Town Manager or designee must transmit the disposition and any material final technical analysis, demand limitation, infrastructure requirement, mitigation measure, or phasing condition to the Council Clerk. The Council Clerk must distribute the materials to every member of the Council within two business days.

The same notification process applies to a material amendment, withdrawal, expiration, suspension, or revocation of the final disposition.

Notification under this Section is informational only. Distribution does not constitute approval or a finding that the WIS is complete, sufficient, or accurate. No action by the Town Council is required as part of the WIS or associated permitting process.

Section 7. Existing Developments and Transitional Review

A development approved before the effective date of this Article is not automatically required to obtain a WIS solely because approved work remains incomplete or under construction.

A new application, expansion, subdivision amendment, resubdivision, additional phase, change of use, or other material modification submitted after the effective date remains subject to this Article.

For 90 days after the effective date, the Town Manager or designee may review an unfinished development approved before the effective date that would have met a threshold in Section 3.

A WIS may be required through transitional review only when:

- A.** The Town retains lawful authority over a pending or continuing water-service authorization or otherwise retains authority to require additional water-system information;
- B.** Written findings identify a potential material impact on the municipal water system based on the remaining development, projected demand, pressure impact, and remaining buildout;
- C.** The owner and applicant receive written notice and at least ten business days to respond; and
- D.** Town Counsel confirms in writing that the Town retains lawful authority to require the WIS and that the requirement does not unlawfully impair vested rights or conflict with an existing approval or applicable law.

A transitional designation must be issued within the 90-day period. It does not reopen or modify an existing land-use approval and may be used only in connection with a matter over which the Town retains lawful authority.

Sections 5 and 6 apply to a WIS required through transitional review.

Explanation:

This ordinance addresses a serious transparency and planning gap involving major development and Bridgewater's municipal water system.

Significant projects have previously advanced without a Water Impact Study or a clear explanation of why one was not required. Where studies were completed, no formal process existed to ensure that the Town Council received timely information about the development, anticipated water demand, study findings, or final administrative disposition.

The ordinance replaces water-service pipe size as the primary threshold with measurable development standards. A WIS is required for residential development involving two or more units, subdivisions containing more than five homes, residential development containing 15 or more bedrooms, and commercial or industrial

development exceeding a single projected-demand threshold. Projected demand is calculated using the applicable Title 5 standards.

Every WIS must evaluate projected daily demand, water pressure, full buildout, anticipated system impacts, and proposed mitigation. Related phases and applications must be evaluated together so a project cannot be divided to avoid review. Applications before the Zoning Board of Appeals or Planning Board that may increase water demand must also be referred for evaluation.

Completed studies and final administrative dispositions must be provided to the Town Council for informational purposes. The ordinance does not change zoning or transfer permitting or technical authority to the Council. The Town Manager or designee continues to administer the WIS process, while the Council receives the information needed for legislative oversight, budgeting, infrastructure planning, water policy, and public accountability.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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•	•
•	•

Attachments: None