

Bridgewater Elder Affairs Commission Meeting Minutes

Monday, October 10, 2025

Members Present:

Vice Chair, Diane Roza, Treasurer, Gloria Lemieux, Nick Bagas, Doug Dorr, Marylou Harding, Robin Sherick, Debbie Heckbert, Associate Member, Jane Marochino
Elder Affairs Director, Courtney Riley and Joshua McGraw were also present.

The meeting was called to order by Vice Chair, Diane Roza at 2:00pm.

A motion to approve September minutes was made by Doug Dorr, which was duly seconded. Seeing no objection, the motion to approve passed.

Elder Affairs Director, Courtney Riley announced the upcoming holiday building closures. She also spoke about the upcoming Veteran's Day celebration and building closure.

Treasurer Gloria Lemieux gave a brief overview of current fund balances and highlighted noteworthy expenses. Nick Braga's asked how much was taken in by coffee bar donations, noting whatever that amount is; It's worth it to see the community socializing.

Director, Courtney Riley spoke about the updates to the coffee bar to ensure ADA accessibility. She then provided a very brief update on the Friends Group, noting it is still working through the process and she is waiting for updates. At the request of Vice Chair Roza, Ms. Riley explained the process of creating a Friends Group.

Courtney Riley introduced Josh McGraw, Special Assistant to the Town Manager for Boards and Committees. Mr. McGraw explained the fiscal responsibilities of the EAC. He explained that all fiscal responsibility falls to the Director. The Elder Affairs Commission are advisory to the Director and have no fiscal responsibility. As an advisory commission, they should be suggesting ideas for the Director to consider. Mr. McGraw handed out a copy of the Town Code with the EAC responsibilities. Discussion followed as members of the commission asked questions of Mr. McGraw and Ms. Riley about the budget, and capital plan. Courtney Riley noted she had put in for electronic FOB entry doors, an air curtain and a camera.

It was noted that the next meeting would be held November 17th at 2pm due to the Veteran's Day celebration and the following meeting was scheduled for December 8th.

A motion to adjourn was made by Gloria Lemieux, which was duly seconded. Seeing no objection, the motion passed

The meeting adjourned at 3:01 p.m.
Minutes submitted by Ann Holmberg