



**Town of Bridgewater**  
**Budget & Finance Committee**

December 2, 2025

5:30 PM

**Joint Meeting with Budget & Finance and Finance Committee**

Conference Room 201A/2nd Floor

66 Central Square

and via Zoom: <https://us06web.zoom.us/j/81396649428>

Meeting ID: 813 9664 9428

**MEETING AGENDA**

*A Quorum of the Town Council May Be In Attendance*

- A. Call to Order**
- B. Approval of Meeting Minutes**
- C. Public Comment**
- D. Legislation Referred**
  - a) Order O-FY26-035: Transfer Order - General Fund Free Cash Allocation
  - b) Order O-FY26-036: Transfer Order - Bridgewater Raynham School District Operational Review
  - c) Order O-FY26-037: Transfer Order - Bridgewater-Raynham School District Capital Plan Transfer
  - d) Resolution R-FY26-003: FY2027 Budget Resolution
  - e) Order O-FY26-031: Transfer Order for Prior Year Bill - Sewer Fund
  - f) Order O-FY26-032: Transfer Order - Contractual Payments
  - g) Order O-FY26-033: Transfer Order – CPC Engineering for Multi-Functional Fields
- E. Public Comment**
- F. Adjournment of Meeting**



# Bridgewater Town Council

Introduced By: Town Manager  
 Date Introduced: 11/18/2025  
 First Reading: 11/18/2025  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY26-035: Transfer Order - General Fund Free Cash Allocation

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$4,297,690 below schedule:

Source of Funds	Account No.	GL Account Description	Amount
GF UNDESIGNATED	09905990-596000	TRANSFER OUT	\$4,297,690.00
<b>Total:</b>			<b>\$4,297,690.00</b>
Use of Funds	Account No.	GL Account Description	Amount
GF STABILIZATION TRUST FUND	80054-497000	TRANSFER FROM GF	\$1,050,000.00
CAPITAL STABILIZATION TRUST FUND	80104-497000	TRANSFER FROM GF	\$2,522,690.00
OPEB STABILIZATION TRUST FUND	80114-497000	TRANSFER FROM GF	\$ 100,000.00
EMPLOYEE LIABILITY FUND	80044-497000	TRANSFER FROM GF	\$ 475,000.00
ONE TIME/UNFORESEEN FUND	80134-497000	TRANSFER FROM GF	\$ 150,000.00
<b>Total</b>			<b>\$4,297,690.00</b>

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**Explanation:**

*Recommended allocation of the General Fund Undesignated Fund Balance (Certified Free Cash) to the established Funds as noted above.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:                None



# Bridgewater Town Council

Introduced By: Town Manager  
 Date Introduced: 11/18/2025  
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 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY26-036: Transfer Order - Bridgewater Raynham School District Operational Review

**ORDERED**, in accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$33,913 from One Time/Unforeseen Fund (Account Number 80135-596100) for the Town of Bridgewater's share of the operational review of the Bridgewater-Raynham School District.

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: 1. 10\_23\_25 Revised Scope of Work - Exhibit A

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 REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

## 10-23-25 Exhibit A

### BRRSD Operational and Financial Review Scope of Work

- A. Historical Financial Analysis (FY2019–FY2025)
  - a. Review of historical funding by Towns, State, and District
  - b. Expenditure trend review by major category.
  - c. Use of one-time funds; recurring vs. pandemic-era grants.
  - d. Certified Excess & Deficiency (E&D) balance history.
  - e. Variance analysis: original budgets vs. actuals; prior projection accuracy
- B. Programs & Contract Cost Drivers
  - a. Special Education (SPED): In-district vs. out-of-district placements; tuition and related transportation costs; drivers of growth; oversight mechanisms and alignment with MA best practices.
  - b. Transportation Contracts: Structure, procurement, routing/utilization, performance standards, escalation terms, and fiscal impact on both general ed and SPED.
  - c. Labor & Compensation (Teachers and Staff): Salary schedules, steps, lanes, longevity, stipends/extra duty; comparison to regional/state benchmarks; modeling of contract variables and their long-term budget impact
  - d. Health Insurance: Plan design, enrollment mix, contribution strategy, and trend analysis; explain why the school's increase outpaced the town's last year and recommend options to control growth.
- C. Capital Funds & Projects
  - a. Receipts and expenditures of all School capital funds since FY2019
  - b. Project list with status; budget-to-actual comparisons; change orders.
  - c. Compliance with funding authorizations and procurement requirements; controls over capital payables and reimbursements.
- D. Projections & Tools
  - a. Prepare multi-scenario projections for the next 3–5 years, incorporating: enrollment, SPED placement mix, transportation rates, labor contracts, health insurance trend, grant sunsets, and capital/debt impacts.
- E. Findings, Benchmarks & Recommendations
  - a. Identify the factors driving cost increases and any control gaps.
  - b. Provide prioritized recommendations (policy, process) with estimated fiscal effects and implementation timeline.



# Bridgewater Town Council

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 Date Adopted:  
 Date Effective:

## Order O-FY26-037: Transfer Order - Bridgewater-Raynham School District Capital Plan Transfer

**ORDERED**, that the Town Council assembled vote to

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

FUND	SOURCES OF FUNDING	Account No.	Description	Amount
8010	CAPITAL STABILIZATION	80105-596110	BRRSD Capital	\$976,138.00
<b>Total</b>				<b>\$976,138.00</b>
FUND	USES OF FUNDING	Account No.	Description	Amount
1000	BRRSD SCHOOL CAPITAL	10300226-580000	BRRSD Capital	\$976,138.00
<b>Total</b>				<b>\$976,138.00</b>

### Explanation:

*This transfer will fund requested Bridgewater-Raynham School District Capital Outlay projects as outlined and Approved by the Bridgewater-Raynham Regional School District Committee.*

### Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Attachments:

1. Copy of SOURCES AND USES CAPITAL PLAN FY26 BRRSD SCHOOL

**BRRSD Funding Requirements FY 2026**

2026	300	Bridgewater Middle School	300.90	BMS Riding Auto Scrubber	\$17,000.00
2026	300	Bridgewater Middle School	300.91	BMS Update key cards/access control system to door 12	\$10,000.00
2026	300	Bridgewater Middle School	300.92	BMS fencing around field along parking lot	\$20,000.00
2026	300	Bridgewater Middle School	300.93	BMS Reconstruct curbing and relocate crosswalk	\$20,000.00
2026	300	Bridgewater Middle School	300.94	BMS Install New building water filtration system	\$200,000.00
2026	300	Bridgewater Middle School	300.95	BMS Auditorium projector and screen	\$100,000.00
2026	300	Bridgewater Middle School	300.96	BMS Auto Scrubber	\$10,000.00
2026	300	District Wide	300.10	DW Install mini split system replacmt window/units Central Office	\$49,328.00
2026	300	District Wide	300.10	DW Design and upgrade the Central Office entrance way Central Office	\$18,498.00
2026	300	District Wide	300.10	DW Storage units (#5 #6) DW	\$28,980.20
2026	300	District Wide	300.11	DW Fisher 2.5 Poly caster spreader - DW	\$5,241.10
2026	300	District Wide	300.11	DW Security camera federation DW	\$6,166.00
2026	300	District Wide	300.63	DW Replace Central office Staff Laptops	\$12,332.00
2026	300	High School	300.10	DW Replace Movers (wrestling) High School	\$16,031.60
2026	300	High School	300.10	DW Ventrac 4500 w/attachments - DW	\$52,411.00
2026	300	High School	300.11	DW Replace Network Closet UPS - HS	\$24,664.00
2026	300	High School	300.11	DW Replace data Center UPS - HS	\$12,332.00
2026	300	High School	300.97	DW Storage Unit (3#1's #4 and #5) High School	\$33,913.00
2026	300	High School	300.98	DW Replace remaining Sprinkler Heads High School	\$55,494.00
2026	300	High School	300.99	DW Replace Carpet in Guidance Suite High School	\$27,747.00
2026	300	Mitchell Elementary School	300.80	MES Storage Unit (#4)	\$15,000.00
2026	300	Mitchell Elementary School	300.81	MES Replace Chrombooks in card (30) x2	\$20,000.00
2026	300	Mitchell Elementary School	300.82	MES Commercial stand-on zero turn mower	\$14,500.00
2026	300	Williams Intermediate School	300.83	WIS Install Mini-split to Replace current floor model a/c	\$7,500.00
2026	300	Williams Intermediate School	300.84	WIS Replace Chromebooks in cart (30) x2	\$20,000.00
2026	300	Williams Intermediate School	300.85	WIS Rebuild 2 of 4 Boilers Chambers	\$80,000.00
2026	300	Williams Intermediate School	300.86	WIS Lighting Controls / LED Lighting Upgrades	\$45,000.00
2026	300	Williams Intermediate School	300.87	WIS Replace/Repair Intercom system	\$27,500.00
2026	300	Williams Intermediate School	300.88	WIS Replace/Repair Entrance door hardware/Camera system	\$12,000.00
2026	300	Williams Intermediate School	300.89	WIS Storage Unit (#4)	\$14,500.00
<b>2026 Total</b>	<b>300</b>	<b>BRRSD SCHOOL</b>	<b>300.00</b>	<b>BRRSD SCHOOL</b>	<b>\$976,137.90</b>



# Bridgewater Town Council

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Introduced By: Kevin Perry, Councilor  
Date Introduced: 11/18/2025  
First Reading: 11/18/2025  
Second Reading:  
Amendments Adopted:  
Third Reading:  
Date Adopted:  
Date Effective:

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## **Resolution R-FY26-003: FY2027 Budget Resolution**

**WHEREAS:** A methodical and disciplined approach to the operating budget is warranted.

**RESOLVED:** Pursuant to establishing guidelines and priorities for the Town Manager to develop the Annual Budget, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to adopt the following Policy Guidelines for the Town Manager to use in creating the FY2027 Budget:  
The Town Council is adopting these budget policy guidelines pursuant to Section 6-1 of the Bridgewater Home Rule Charter. Based on these guidelines, the Town Manager will develop budgetary goals and the Town Budget for Fiscal Year 2027 that commences on July 1, 2026.

### **Introduction**

The following financial principles set forth the framework for our overall fiscal planning and management of the Town of Bridgewater's resources and are designed to ensure the Town's sound financial condition, now and in the future.

### **Sound Financial Condition is defined as:**

- Cash Solvency – the ability to pay bills in a timely fashion
- Budgetary Solvency – the ability to annually balance the budget
- Long Term Solvency – the ability to pay for future costs
- Service Level Solvency – the ability to provide needed and desired services
- Reserve Solvency – the ability to adapt and respond to the economic conditions
- Capital Solvency – the ability to assess, maintain, and replace our capital assets
- Bond Rating – maintain or improve current bond rating Aa3

To this end we will adhere to the following financial policies.

### **Financial Policies and Guidelines:**

The Town will adopt a multi-year forecast for fiscal years 2027-2031 and a Capital Improvement Program, prior to submission of the Town Manager's FY2027 Budget. This will give the Town a broader, more forward-looking perspective to better understand the budgetary cost drivers and our revenue

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capacity. Projecting forward will allow us to foresee where a structural deficit may exist when building out our operating budget for the ensuing year.

The following will be applied in preparing the FY2027 Budget:

1. The town will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expenses, such as postponing maintenance and upkeep of our facilities and equipment.
2. Recurring operating costs will be funded by recurring sources of revenue. In addition, to budget prudently and plan for contingencies, the town sets the following reserve objectives for FY 2027:
  - a. Unreserved Fund Balance (free cash) for FY 2027 (07/01/2027) will be targeted at 1% of the 2027 operating budget and used only for one-time expenditures such as capital improvements, capital equipment, unexpected or extraordinary expenses such as unbudgeted snow and ice removal expenses, and/or to meet the stabilization reserve policy objectives.
  - b. The Town will maintain a Stabilization Fund as its main financial reserve in the event of an emergency, unforeseen circumstances, or an extraordinary need. It shall be the goal of the town to achieve and maintain a balance in the Stabilization Fund equal to 10.5% of its operating budget.

### 3. Revenue:

- a. Revenue Estimating: the revenues will be estimated conservatively, using an objective analytical approach. The goal is to predict revenues as accurately as possible while erring on the side of caution.
- b. The Town will use methodologies established that best fit the accuracy of specific forecasting, in other words, different methods for different revenue types: Property Tax, Local Aid, Local Receipts, and Other Available Funds.
- c. Ambulance Receipts Reserved for Appropriation: A five-year forecast will be used to determine available funds to support, proportionately, the ensuing year's Fire Department operating budget and capital requirements for the Ambulance Fleet.
- d. For FY2027 the projected revenue surplus shall be set at 1% of the 2027 operating budget. Revenue surpluses are essential to continue the annual funding of the Stabilization Fund at the 10.5% level, fund capital purchases of machinery, equipment, and vehicles, capital building improvement, infrastructure and engineering costs, unfunded sick leave buyback, and outstanding OPEB liability.

### 4. Expenditures:

- a. Estimating Major Cost Drivers: This compilation will address the increases necessary to fund the major budgetary cost drivers - salaries and benefits - which support our current service levels.
- b. Maintenance of Capital Assets: The Town will compile a budget that will maintain capital assets and infrastructure to protect the town's investment. The Town will compile a budget that will maintain our assets to protect the Town's investment, support and provide services, community, and economic development. Specifically:

- Mach/Equip/Vehicles
- Software
- Infrastructure
- Land & Land Improvement
- Building & Building Improvements

- c. New Program or Initiatives: The Town will budget for new programs or initiatives only after fully funding existing major cost drivers and the maintenance of capital assets.

### **FY 2027 Town Manager's Budget Objectives**

1. Continue the Town's efforts within all departments to obtain grant funding from federal, state, and other sources in order to offset capital expenditures and major initiatives

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2. Review the cost implications of contracted services vs. staffing in various departments and explore areas for consolidation or regionalization.
3. Continue to enhance the Town's website and use other technologies as cost-effective means for delivering information and services, increasing public awareness, budget transparency, and encouraging public feedback.
4. Submit a budget that attempts to maintain the Town's current service level and a budget that will meet the Town Manager's service priorities.
5. Develop a plan that will improve Town-owned roads (within projected funds) that are in need of improvement. Understanding that a great deal of roads are in need of repair, present priority of what road(s) will be priority for FY27, where funding will include projected Chapter 90 funds, State/Federal grants, and capital funds.
6. Work collaboratively with the School Superintendent to best allocate financial resources to the Bridgewater-Raynham School District.

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:                None



# Bridgewater Town Council

Introduced By: Town Manager  
 Date Introduced: 11/4/2025  
 First Reading: 11/4/2025  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY26-031: Transfer Order for Prior Year Bill - Sewer Fund

**ORDERED**, that the Town Council Assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$2,763.00 from the FY2026 budget from expense account no: 61005431-553012.

**Explanation:**

*Prior Year bill not processed within Fiscal Year 2025 - an appropriation from the current budget from identified account number above, that can absorb this cost.*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>Meeting 11/17/25</li> </ul>
<ul style="list-style-type: none"> <li>Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>Meeting 11/18/25</li> </ul>
<ul style="list-style-type: none"> <li></li> </ul>	<ul style="list-style-type: none"> <li></li> </ul>

Attachments: None

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 REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

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# Bridgewater Town Council

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 Date Introduced: 11/4/2025  
 First Reading: 11/4/2025  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY26-032: Transfer Order - Contractual Payments

**ORDERED**, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer to and from the schedule:

Source of Funds	Account No.	GL Account Description	Amount
Employee Liability Fund	80045-596100	Transfer to GF	\$ 51,802.00
Water Retained Earnings	6100-359000	Full Time Wages	\$ 11,300.00
Sewer Retained Earnings	6200-359000	Full Time Wages	\$ 11,300.00
Total:			\$ 74,402.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries Fire	02205001-519005	Contractual Buyout	\$ 49,900.00
Salaries Library	06105001-519005	Contractual Buyout	\$ 1,902.00
Salaries Sewer	61005001-519005	Contractual Buyout	\$ 11,300.00
Salaries Water	62005001-519005	Contractual Buyout	\$ 11,300.00
Total			\$ 74,402.00

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**Explanation:**

*Payments for Employee Contractual obligations FY2026*

**Committee Referrals and Dispositions:**

<b>Referral(s)</b>	<b>Disposition(s)</b>
<ul style="list-style-type: none"><li>• Finance Committee</li></ul>	<ul style="list-style-type: none"><li>• Meeting 11/17/25</li></ul>
<ul style="list-style-type: none"><li>• Budget &amp; Finance</li></ul>	<ul style="list-style-type: none"><li>• Meeting 11/18/25</li></ul>
<ul style="list-style-type: none"><li>•</li></ul>	<ul style="list-style-type: none"><li>•</li></ul>

Attachments:                None



# Bridgewater Town Council

Introduced By: Town Manager  
 Date Introduced: 11/4/2025  
 First Reading: 11/4/2025  
 Second Reading:  
 Amendments Adopted:  
 Third Reading:  
 Date Adopted:  
 Date Effective:

## Order O-FY26-033: Transfer Order – CPC Engineering for Multi-Functional Fields

**ORDERED**, in accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$25,000 from Undesignated Funds (Account Number 35900) funding for Phase 1 of the multi-functional field recreational project.

**Explanation:**

*See CPC recommendation*

**Committee Referrals and Dispositions:**

Referral(s)	Disposition(s)
<ul style="list-style-type: none"> <li>• Finance Committee</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting 11/17/25</li> </ul>
<ul style="list-style-type: none"> <li>• Budget &amp; Finance</li> </ul>	<ul style="list-style-type: none"> <li>• Meeting 11/18/25</li> </ul>
<ul style="list-style-type: none"> <li>•</li> </ul>	<ul style="list-style-type: none"> <li>•</li> </ul>

- Attachments:
1. Recommendation (revised) - Multi-functional Fields - Phase 1
  2. Middle School Multi-Functional Fields Application

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 REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE



# Town of Bridgewater, MA

## Community Preservation Committee

66 Central Square

Bridgewater, MA 02324

October 28, 2025

Mr. Justin Casanova-Davis, Town Manger  
Town of Bridgewater  
66 Central Square  
Bridgewater, MA 02324

Re: Recommendation to Town Council - Engineering for Multi-Functional Fields

~~Dear~~ <sup>Dear</sup> Mr. Casanova-Davis:

In response to application submitted by the Parks and Recreation Department, via your office, dated September 23, 2025, for the creation of multi-functional fields behind the Middle School, the following motion was made by Patrick Driscoll and seconded by Carlton at the CPC's September 24th meeting. This application was submitted as a two phase project - Phase 1 being the engineering study and Phase 2 acting on the engineering study to construct fields. The motion passed unanimously.

*That the CPC recommend the funding of Phase 1 of the multi-functional field recreational project in the amount of \$25,000 for due diligence engineering and scope of work from account 359000 Undesignated Funds.*

Once the engineering study is complete, the applicant will assess costs and ask for the balance of the application amount. Note that the land is town-owned and leased to the BR School District. As can be seen by the letter of support from the BR School Committee, they are in favor of the project.

Please see that this information is placed on the next Town Council agenda and that the attached application and related documents are forwarded to the Council as backup to the Order.

I would appreciate if you or a designee would let me know when the Council acts on this Order so we can prepare the award letter. As always, we are always available to answer any questions.

Sincerely,

Gina Guasconi, Chair  
Community Preservation Committee

Att: Application

CC: Josh McGraw  
Johnny Loreti  
Laurie Guerinni  
Debra Ward  
Carlton Hunt



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org) and the CPC's administrative assistant (McGraw, Joshua <JMCGRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.<sup>1</sup> Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

- Applicant Signature:  Date Submitted: 9/23/25

<sup>1</sup> For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### Complete Application Check List

Please submit the application in this order:

- Project Application Cover Page (signed)
- Project Narrative and Timeline
- Budget Narrative and cost breakdown
- Required Project Attachments including:
  - Documentation of who has site control on the property (if other than the applicant)
  - Photographs of project site (at least three (3))
  - Map of project site showing nearest major roads or intersections
  - Letters of support from relevant Town departments, officials, and boards/commissions
  - Letters of commitment (from any organizations or individuals providing funding to the project)
- Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### GENERAL INFORMATION

**Project Name:** Mt. Prospect St. Field & Tennis

**Project Location:** 166 Mt. Prospect St (Rear of) Bridgewater, MA 02324

**Legal Property Owner of Record:** Bridgewater Middle School

**CPA Program Area** *(check all that apply):*

Open Space     Historic Preservation     Community Housing     Recreation

#### PROJECT DESCRIPTION

**Short Project Description:** Rehabilitate approximately 2 acres of existing open field green area grading adjustments, removal of an abandoned tennis court, loam, grass, irrigation, upgrades to an existing well, rehabilitation of 4 tennis courts, installation of a sports wall, install conduit for lighting, and if the budget permits install lighting.

**Estimated Start Date:** 11/1/2025    **Estimated Completion Date:** 11/1/2026

**Amount Requested:** \$ 500,000.00

**Total Project Cost:** \$ 500,000.00

#### PROJECT CONTACT

**Contact Person:** Town Manager's Office

**Telephone:** 508-697-0919

**Email:**  
townmanager@bridgewaterma.org

**Project Sponsor/Organization** *(check one below):*

Town Committee or Department     Public Charity/Non-Profit     Private

**Have you or this organization applied for or received CPA funding before?**  Yes  No

**If yes, what project and when?**

**Multiple Projects – such as the Softball Fields, Legion Field lights, etc.**

#### ASSURANCE

I Justin Casanova-Davis hereby certify under the penalties of perjury the  
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of the Town of Bridgewater ( with the Town of Bridgewater for Community Preservation Funds.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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Signature *John Coram-Han* Date: 9/23/25 Title: Town Manager



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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## Project Narrative

### 1. PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:

**Phase I:** Develop a scope of work and detailed engineering plans to achieve the results desired in Phase II. This will result in hiring a licensed professional engineering firm. Based on research from one firm and the below desired outcome in Phase II, this cost is estimated to be \$25,000.00

**Phase II:**

Rehabilitate approximately 2 acres of existing open field green area and tennis courts located behind Bridgewater Middle School for students and residents to safely enjoy recreational activities. Proposal included but not limited to the following:

1. Grade area from upper level down to create one open and level green area
2. Remove dilapidated tennis courts
3. Add irrigation system (tap into existing well and provide necessary upgrades)
4. Add conduit for lights and if the budget permits add lights allowing athletes and residents to enjoy the space safely at night
5. Storage facilities for equipment (Lacrosse and Badgers currently using shipping containers)
6. Add a sports wall 30' w' high (available for the public to use)
7. Rehabilitate existing tennis courts (4). Add gravel parking spots on Crane St or where deemed necessary.

**2. CPC GOALS AND PRIORITIES:** Rehabilitate or restore existing parks, playgrounds and other recreational facilities

**3. COMMUNITY NEEDS:**

**4. COMMUNITY SUPPORT:**

Name	Date Requested	Date Submitted
<i>(committee, department, official, organization, etc.)</i>		
Bridgewater Lacrosse	5/5/2025	
Parks and Recreation Commission	5/5/2025	
Bridgewater Badgers Football	5/5/2025	
Bridgewater-Raynham School Committee	5/5/2025	
Planning Board	5/5/2025	6/4/2025

### 5. IMPLEMENTATION AND TIMELINE:



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### 6. ORGANIZATIONAL EXPERIENCE AND CAPACITY:

7. **MAINTENANCE:** Maintenance to be handled with a combination of School Staff, Town Staff, and private entities (leagues that use the fields).

#### 8. MULTI-YEAR PROJECTS:

9. **See Attachments Checklist for additional required materials, if applicable and available.**

APPLICANT SIGNATURE: \_\_\_\_\_

A handwritten signature in black ink, appearing to read "John Corcoran".

DATE SUBMITTED: 9/23/25



# Project Application Community Preservation Committee Bridgewater, MA

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## Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
  - a. Historic Preservation Proposals
  - b. Open Space Proposals
  - c. Recreation Proposals
  - d. Community Housing Proposals
  - e. Proposals Involving Real Property
  - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at [cpc@bridgewaterma.org](mailto:cpc@bridgewaterma.org)



# Project Application Community Preservation Committee

**Bridgewater, MA**

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## Project Budget Narrative

### PROJECT COST:

#### Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$500,000.00	\$500,000.00	\$	100%

### LEVERAGING FUNDING:

#### Sources of Funding Overview

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
	\$	
	\$	
	\$	
	\$	
	\$	

**ANTICIPATED PROJECT EXPENSES: \$500,000**

**PROJECT COST ASSUMPTIONS:**

**ACQUISITION OF AN INTEREST IN REAL ESTATE: BONDING**

**AGAINST CPA FUNDS:**



# Project Application

## Community Preservation Committee

### Bridgewater, MA

# Project Budget Attachment

### BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$500,000	\$500,000	\$0	%100

### INCOME – OTHER SOURCES OF PROJECT FUNDING

Source <i>(private, federal, state, or local government)</i>	Amount	Status <i>(received, pending, will apply)</i>
	\$	
	\$	
	\$	
	\$	
	\$	

### SUMMARY OF PROJECT EXPENSES<sup>2</sup>

	CPA Funds	Other Funding	Total
<b>Personnel</b>	\$	\$	\$
<b>Equipment</b>	\$	\$	\$
<b>Supplies</b>	\$	\$	\$
<b>Design and Contracts</b>	\$	\$	\$
<b>Construction</b>	\$	\$	\$
<b>Other</b>	\$	\$	\$
<b>TOTAL</b>	\$	\$	\$

<sup>2</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

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#### DETAILED PROJECT EXPENSES

##### Personnel

	CPA Funds	Other Funding	Total
<i>Ex: Project Manager</i>	\$5,000	\$50,000	\$55,000
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

##### Equipment<sup>3</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Furniture</i>	\$	\$5,000	\$50,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

##### Supplies<sup>4</sup>

	CPA Funds	Other Funding	Total
<i>Ex:</i>	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

##### Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	\$5,000	\$5,000
Ex: Appraisal	\$12,000	\$0	\$12,000
Engineering Plans	<b>\$25,000</b>	\$	<b>\$25,000.00</b>
	\$	\$	\$
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

<sup>3</sup> Equipment is generally defined as an item with a useful life expectancy of more than one year.

<sup>4</sup> Supplies are defined as an item with a useful life of less than one year.



# Project Application

## Community Preservation Committee

### Bridgewater, MA

#### Building and Construction<sup>5</sup>

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	<b>\$</b>	<b>\$50,000</b>	<b>\$50,000</b>
Site Readiness	<b>TBD</b>		
Install New Fields	<b>TBD</b>		
2- Storage Facilities	<b>TBD</b>	<b>\$</b>	
Lacrosse Wall	<b>TBD</b>	<b>\$</b>	
Lighting	<b>TBD</b>		
Irrigation	<b>TBD</b>		
<b>TOTAL</b>	<b>\$475,000</b>	<b>\$</b>	<b>\$</b>

#### Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	<b>\$1,000,000</b>	<b>\$500,000</b>	<b>\$1,500,000</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	<b>\$</b>

#### Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	<b>\$100,000</b>	<b>\$15,000</b>	<b>\$115,000</b>
<i>Ex: Accessible Elevator</i>	<b>\$75,000</b>	<b>\$0</b>	<b>\$ 75,000</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>TOTAL</b>	<b>\$</b>	<b>\$</b>	

**Attach Letters of support and other key documents.**

**Note: the above budget can be completed once detailed documents are created to allow for quoting.**

<sup>5</sup> Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



**To the Community Preservation Committee,**

On behalf of the Bridgewater Youth Lacrosse Board of Directors, we are writing to express our enthusiastic support for the proposal to rehabilitate the fields at Bridgewater Middle School.

We believe these upgrades will significantly enhance the environment for all who use the facilities, including our athletes and the broader community.

We are excited about the proposed improvements and recognize the positive impact they will have—not only on the development of our program and similar youth initiatives, but also on the public who enjoy and rely on these fields.

It is with great confidence and without reservation that we offer our full support for this project. We look forward to seeing the completed renovations and utilizing the improved facilities.

We sincerely appreciate your commitment to enhancing and beautifying the grounds at the Edward J. O'Donoghue Middle School.

Thank you for your time and consideration.

**Sincerely,**

**Frank Judd – President**

**Matt Connolly – Vice President**

**Stephanie O'Malley – Secretary**

Bridgewater Youth Lacrosse

Board of Directors

[Bridgewaterlax@gmail.com](mailto:Bridgewaterlax@gmail.com)

<http://www.bridgewaterlax.com>

Mark Thomas  
50 Aberdeen Ln  
Bridgewater, MA 02324

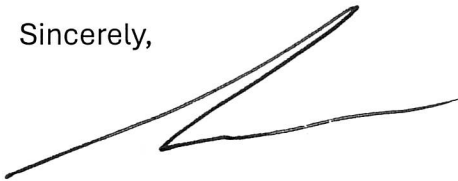
To the Community Preservation Committee,

On behalf of the Bridgewater Parks and Recreation Commission, I would like to express my support for the proposal to rehabilitate an open grass area into a Multi-Sports field at the Bridgewater Middle School.

We believe that by removing the abandoned tennis court and installing a sports wall with new grass fields with irrigation and lighting will be a benefit to the Bridgewater community. We will work closely with the Bridgewater Youth Lacrosse, Bridgewater Badgers Youth Football programs as well as the Bridgewater School District to understand and clearly identify the roles and responsibilities for the maintenance of this Multi-Sports field.

We look forward to seeing the project completed and appreciate your commitment to beautifying the grounds at the Bridgewater Middle School.

Sincerely,

A handwritten signature in black ink, appearing to be 'Mark Thomas', written over a horizontal line.

Mark Thomas  
Bridgewater Parks and Recreation Commission Chair



## **Bridgewater Badgers Youth Football**

**P.O. Box 387  
Bridgewater, MA 02324**

**PRESIDENT  
Bob Long**

**Vice President  
Justin Roberts**

**TREASURER  
Brian Heath**

**Secretary  
Matt Tripp**

June 20, 2025

To the Community Preservation Committee,

On behalf of the Bridgewater Youth Football Board of Directors, we are writing to express our support for the proposal to rehabilitate the fields at Bridgewater Middle School. We believe that it is important to upgrade the facilities to improve the overall experience for the students, school members, youth programs and the community.

The Badger organization fully supports the proposed improvements and looks forward to seeing the completed renovations and recognize the positive impact that they will provide the various Bridgewater youth programs that utilize these facilities. As an organization we appreciate your commitment to improving the facilities behind the Edward J O'Donoghue Middle School and thank you for all you do for the community and all the Bridgewater youth programs.

Thank you and if you have any questions or need additional assistance please don't hesitate to contact us.

Sincerely,

Bob Long - President - [rjlong@ups.com](mailto:rjlong@ups.com)

Justin Roberts - Vice President

Matt Tripp - Secretary

Brian Heath - Treasurer

Bridgewater Badgers Youth Football is a registered non-profit 501C (3) organization with the IRS.  
(Tax Identification #81-1145697)

# BRIDGEWATER-RAYNHAM REGIONAL SCHOOL DISTRICT

166 Mt. Prospect Street, Bridgewater, MA 02324

**Rachel King**  
Chair

**Michael Losche**  
Vice Chair

**Andi Hoy Thomas**  
Secretary-Clerk

**Jessica Davenport**  
Member



**Laura Conrad-Laberinto**  
Member

**Cleonie Mainvielle**  
Member

**Daniel Gouthro**  
Member

**Timothy Fitzgibbons**  
Member

June 16, 2025

Bridgewater Youth Lacrosse  
VIA Email Only: [bridgewateryouthlax@gmail.com](mailto:bridgewateryouthlax@gmail.com)

To the Bridgewater Youth Lacrosse Board,

On June 11, 2025, the Bridgewater-Raynham Regional School Committee unanimously voted to support your proposal to overhaul the Bridgewater Middle School fields to provide a better environment for those who use them.

We thank you for your well thought out design to include new grass fields with irrigation and the addition of a lacrosse wall adjacent to the tennis courts at no cost to the district.

We agree that the upgrades will benefit not only the development of the sport and your program but the general public at large.

Therefore it is without reservation that we lend our full support of this project.

We look forward to seeing the completed project and appreciate your efforts in the beautification of the grounds at the (Bridgewater) Edward J. O'Donoghue Middle School.

Sincerely,

A handwritten signature in black ink that reads "Rachel King". The signature is written in a cursive style.

Mrs. Rachel King  
Bridgewater-Raynham Regional School Committee Chair



**TOWN OF BRIDGEWATER  
PLANNING BOARD**

Academy Building, 66 Central Square, Room 003

Bridgewater, Massachusetts 02324

☎: (508) 697-0942 ✉: CED@bridgewaterma.org

*Patrick Driscoll, Chair  
Michael MacDonald, Vice Chair  
Steven Geller,  
Thomas Pratti,  
Edward Haley,  
Eric Costa, Associate*

June 16, 2025

Gina Guasconi  
Chair of the Community Preservation Committee  
66 Central Square, Bridgewater MA 02324

Re: Support of Athletic Facilities Upgrades at Bridgewater Middle School

Dear Chair Guasconi,

At the June 4, 2025 Planning Board meeting during Committee Reports, the Planning Board discussed and voted to support the project and funding of the proposal for multi-use fields and upgrades to athletic facilities at Bridgewater Middle School.

The Bridgewater Planning Board is supportive of this multi-use field proposal and hopes to see the CPC support this initiative.

Respectfully,

Patrick Driscoll  
Planning Board Chair



Mt Prospect St

Center St

104

Crane St

Union St

Pleasant St

Pleasant St

Mt Prospect St

Almay Dr

Church St

Union St

Main St

South St













