Town of Bridgewater

Finance Committee

September 8, 2025
7:00 PM
Join Zoom Meeting
https://us06web.zoom.us/j/87907667607

Meeting ID: 879 0766 7607

MEETING AGENDA

Disclosure: Pursuant to Section 20 of Chapter 20 of the Acts of 2020, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, and the June 30, 2027, extension granted by Chapter 22 of the Acts of 2022, this meeting for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. No in-person attendance is permitted. Citizens who wish to tune in to the meeting may do so via Zoom.

A. Call to Order

B. Approval of Meeting Minutes

a) July 21, 2025

C. Public Comment

D. Old Business

E. New Business

a) Order O-FY26-014: Transfer Order - CPC First Parish Unitarian Church Window Project

b) Order O-FY26-018: Acceptance of Donation – Howard Foundation
Refer to Budget & Finance and Finance Committee

c) Order O-FY26-019: Acceptance of Donation to Parks & Recreation Department - Ron Enos
Refer to Budget & Finance and Finance Committee

d) Order O-FY26-020: Acceptance of Gift - Bridgewater State University
Refer to Budget & Finance and Finance Committee

F. Additional Items for Discussion

G. Adjournment of Meeting

Town of Bridgewater
Finance Committee

MEETING MINUTES

A. Call to Order

B. Approval of Meeting Minutes

a) June 23, 2025 Meeting Minutes
Rigobert Noel motioned to approve the June 23, Meeting Minutes which was duly seconded. The motion was approved unanimously.

C. Public Comment

D. Old Business

E. New Business

a) Town Manager Introduction - Justin Casanova-Davis

b) Order O-FY26-007: Acceptance of Gift - Lopieke's Family Trust
The Bridgewater Library and the Town of Bridgewater are the beneficiaries of two Lopiekes family trusts. These distributions are pursuant to the instruction contained in the respective trusts. The distributions are based on IRS filings of 2024. The Town Manager will meet with appropriate personnel to ensure the community will benefit for many years with this generous bequest.

Rigobert Noel motioned to recommend O-FY26-007 which was duly seconded. The motion was approved unanimously.

c) Order O-FY26-008: Loan Authorization for Phase 2 Waste Water Treatment Facility (WWTF) Preliminary Design and Engineering of Phosphorous Removal Upgrade Project
The DPW/Sewer Division is moving forward to meet the current Administrative Consent Order (ACO) that the Town is required by the USEPA to meet the nutrient removal requirements for the removal of nitrogen and phosphorus at its Morris Ave Wastewater Treatment Facility (WWTF). This is the Towns Phase 2 of the WWTF Upgrade Project planning.

Derek Bennett motioned to recommend O-FY26-008 which was duly seconded. The motion was approved unanimously.

d) Order O-FY26-009: Loan Authorization - Community Septic Management Program (CSMP) Title V - Homeowner Loans

The Community Septic Management Program (CSMP) was created in 1995 by the state legislature to assist homeowners to defray the cost of septic system repair or replacement. Using State Revolving Funds (SRF) loans from the MCWT (the Trust) communities such as Bridgewater can provide betterment loans to assist homeowners who must address septic system failures.

Rigobert Noel motioned to recommend O-FY26-009 which was duly seconded. The motion was approved unanimously.

e) Order O-FY26-010: Post Override Supplemental Appropriation

Post election School Committee recertification of the FY2026 budget requires an appropriation of $849,529. This is the Town Manager's recommendation.

Rigobert Noel motioned to take O-FY26-010 out of order which was duly seconded. The motion was approved unanimously.

Rigobert Noel motioned to recommend O-FY26-010 which was duly seconded. The motion was approved unanimously.

f) Order O-FY26-011: FY26 Water Rates

A vote to establish water rates for FY26 for the Town of Bridgewater.

Rigobert Noel motioned to recommend O-FY26-011 which was duly seconded. The motion was approved unanimously.

g) Order O-FY26-012: FY26 Sewer Rates

A vote to establish sewer rates for FY26 for the Town of Bridgewater.

Derek Bennett motioned to recommend O-FY26-012 which was duly seconded. The motion was approved unanimously.

h) Order O-FY25-073: Town Clerk's Salary

This sets the salary for the newly elected Town Clerk to $89,305.18

Derek Bennett motioned to recommend O-FY25-073 which was duly seconded. With a vote of 4 Yea and 1 Nay, the motion was approved.

F. Additional Items for Discussion

G. Adjournment of Meeting

Rigobert Noel motioned to adjourn the meeting at 8:51 p.m. which was duly seconded. The motion was approved unanimously.

Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 8/12/2025
First Reading: 8/12/2025
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY26-014: Transfer Order - CPC First Parish Unitarian Church Window Project

ORDERED, in accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate $38,000 from Historic Preservation Reserve (Account Number 32400) for the restoration of the First Church windows.

Explanation:
See CPC Recommendation

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:
1. Recommendation - First Parish Windows (003)
2. CPA Application - First Parish Unitarian Church Window Project (003)

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

Town of Bridgewater, MA

Community Preservation Committee

66 Central Square

Bridgewater, MA 02324

August 5, 2025

Mr. Justin Casanova-Davis, Town Manager
Town of Bridgewater
66 Central Square
Bridgewater, MA 02324

Re: Recommendation to Town Council – First Parish Church Windows

Dear Mr. Casanova-Davis:

In response to an application submitted by the First Parish Universal Unitarian Church, dated July 16, 2025, for the restoration of windows at the church, the following motion was made by Carlton Hunt and duly seconded by Maureen Minasian at the CPC's July 23rd meeting. The motion passed unanimously.

> *That the CPC recommend funding $38,000 for the restoration of the First Church windows using the Historic Reserve account 324200.*

Note that the CPC members discussed the application at length and analyzed the project to ensure it passed the 3-part test put forth by the Supreme Judicial Council (SJC). Information on the 3-part test is attached. The discussion can be viewed on the meeting recording (https://www.youtube.com/watch?app=desktop&v=pX_c6rtLlHo) at minutes 20-38. In addition, the church has received CPA funding in the past and an historic deed restriction is held by the Historic District Commission (HDC). The HDC has issued a Certificate of Appropriateness for this project (see attached).

Please see that this information is placed on the Town Council agenda for their next meeting and that the attached application and related documents are forwarded to the Council as backup to the Order.

I would appreciate it if you would let me know when the Council acts on the Order so we can prepare the grant agreement.

Sincerely,

Gina Guasconi

Gina Guasconi, Chair
Community Preservation Committee

att: SJC 3-Part Test
Application
HDC Certificate of Appropriateness

cc: Josh McGraw
Johhny Loreti
Laurie Guerrini
Debra Ward
Carlton Hunt

Project Application
Community Preservation Committee
Bridgewater, MA

Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at *cpc@bridgewaterma.org* and the CPC's administrative assistant (McGraw, Joshua <JMCGRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month)**.

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.[1] Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan *https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=*
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

- Applicant Signature: Lorrie Kelly Date Submitted: 7/16/2025

[1] For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.

Project Application
Community Preservation Committee
Bridgewater, MA

GENERAL INFORMATION

Project Name: First Parish Windows

Project Location (address and neighborhood): 50 School St., Bridgewater, MA 02324

Legal Property Owner of Record: First Parish Church of Bridgewater, Unitarian Universalist

CPA Program Area *(check all that apply):*

☐ Open Space ☑ Historic Preservation ☐ Community Housing ☐ Recreation

PROJECT DESCRIPTION

Short Project Description: Removal, restoration, and reinstallation of sanctuary windows

Estimated Start Date: 8/5/2025 **Estimated Completion Date:** 12/1/25

Amount Requested: $ 38,000 **Total Project Cost: $** 79,900

PROJECT CONTACT

Contact Person: Kathleen Keenan

Telephone: 508-823-5345 **Email:** kkeenan909@gmail.com

Project Sponsor/Organization *(check one below)*:

☐ Town Committee or Department ☑ Public Charity/Non-Profit ☐ Private

Have you or this organization applied for or received CPA funding before? ☑ Yes ☐ No

If yes, what project and when? 2007 & 2014, see narrative

ASSURANCE

I Desiree Krebs hereby certify under the penalties of perjury the
(Print the name of the fiduciary agent)
following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of First Parish Church (with the Town of Bridgewater for Community Preservation Funds.

Signature Desiree Krebs **Date** 7/16/2025

Title Parish President

Project Application
Community Preservation Committee
Bridgewater, MA

Project Narrative:First Parish Sanctuary Windows

1. **Project Description, Tasks, and Anticipated Outcome**:

   At present the windows in the sanctuary of the First Parish meetinghouse, while in good condition overall, require full glazing, wood epoxy and paint restoration to ensure their longevity. Blackburn Building Conservation will be the contractor for the project. The company has extensive experience in conserving and restoring historic buildings in New England, including a number of windows projects, and we have worked with them on two previous restoration projects. We have confidence in their capacity to do this work following the requirements of the historic preservation restrictions placed on the building in 2011. The completed work will not change the exterior appearance of the building.

   The restoration plan requires that the windows be removed from the sanctuary and transported to the contractor's facility for the work to be completed according to generally accepted preservation guidelines, including the Secretary of the Interior's Standards for the Treatment of Historic Properties. Blackburn's approach is based on their extensive knowledge and research. After restoration the windows will be reinstalled with weather stripping on the inside to improve the building's energy efficiency.

   Work will be completed in two phases, with half of the windows restored in each phase. The four windows on the School Street side (south) of the building will be restored in phase one. After they are reinstalled, work will begin on the remaining north side windows as soon as funding becomes available. If we are awarded grant funds from the CPC, work can proceed without interruption and be completed by December 2025.

2. **CPC Goals and Priorities:**

   This project addresses the first priority of the CPC goal of historic preservation: to preserve and rehabilitate historic properties to improve accessibility, use, and awareness of the town's historic resource, including privately-held buildings for public benefit.

First Parish Church has been located on School Street, just off of Bridgewater Common, since 1716, when English settlers founded a new precinct, known as the South Parish of Bridgewater. One of the settlers donated two acres of land for construction of a meetinghouse and burial ground, and in 1717 the first building was dedicated. The current meeting house (the third) was built in 1845 and has been a presence in the town center since then. The historic importance of the building was recognized in 2011 when it was made part of the Bridgewater Historic District; in 2012 the congregation accepted a preservation restriction on the exterior of the building.

First Parish has received two prior grants from the CPC for work on the sanctuary building. In 2007 the CPC awarded the congregation a $27,000 grant to restore and paint the south-facing facade, where the main entrance to the sanctuary is located. A second grant was received in 2014, $42,730 to repair the siding and chimney.

Over the years the congregation has invested its own funds in a number of projects designed to improve accessibility to the building, including construction of a wheelchair ramp on the side entrance to the parish hall extension, an elevator providing accessibility to the sanctuary and both levels of the parish hall, and widening some sanctuary pews to accommodate wheelchairs.

3. Community Needs

Service to the Bridgewater community is an important priority for the First Parish congregation. Individual members support a range of community organizations and events, particularly those focused on issues of social justice. The meetinghouse is made available for meetings and events such as concerts and plays, with modest rental fees to both individuals and community organizations. The church participates in community events such as the Fourth of July and Juneteenth celebrations.

4. Community Support: Letters of Support

Name	Date Submitted
Lorraine Carrozza, Bridgewater Elder Affairs	5/31/2025
Gloria Moran, Bridgewater United Methodist Church	5/31/2025
Evelyn DeLutis, One Book, One Community	6/1/2025
Dennis Gallagher, State Representative	7/10/2025

5. Project Implementation and Timeline

Phase 1 of the windows restoration project is scheduled to begin August 5th, after we have received a certificate of appropriateness from the Bridgewater Historic Commission. The four windows on the School Street side of the building will be restored in this phase, which is expected to take four weeks to complete. If the CPC awards the funds we need to undertake Phase 2 (four windows on the north side of the building), that work will begin soon after the first phase is complete, and be finished by December 1st. Fifty percent of the estimated cost will be paid at the start of work, with 25% due when half of the work is done, and the final 25% paid when all work is complete.

6. Organizational experience and capacity

Kathy Keenan will serve as Project Manager for the windows restoration.

Kathy has been a member of the congregation for over 30 years, and in that time has served in many roles, including parish president, chair of ministerial search committees, and chair of the trustees of the First Parish endowment. She retired in 2017 from a thirty-three year career as a college administrator, which included positions at community colleges in Pennsylvania and Massachusetts, and ended with twenty-two years at Massachusetts College of Art and Design. She has managed a wide range of projects in her career. At Massasoit Community College, she coordinated a four-year, $1.8 million federal grant involving four complex activities. The project required management of dozens of participants, activity budgets, implementation plans, and annual reports to the US DOE on goal attainment and project expenditures. At MassArt she served as director of institutional research and then associate vice-president for research and planning, with responsibility for state and federal enrollment reporting and writing the college's annual performance reports to the MA Board of Higher Education and the state legislature. She also served four years as the interim dean of admissions, supervising staff and managing budgets.

Kat Gillespie will be responsible for financial oversight of this project.

Kat brings over 30 years of experience in the newspaper industry, with a strong focus on operational and financial management. Throughout her career, she has managed customer service teams, developed and overseen budgets for single copy operations for more than a decade, and currently works closely with the finance department to allocate payments and manage national contracted accounts.

From 2017 to 2022, she served as treasurer for First Parish Bridgewater, during which time she consistently produced responsible, balanced budgets—even through the financial challenges posed by the COVID-19 pandemic. First Parish bylaws prevented

her from continuing in this role for the following two years; however, she was re-elected as treasurer in 2025, a role she will continue to serve with diligence and accountability.

For the upcoming window restoration project, designated funds will be held in a separate account to ensure transparency and proper tracking. Disbursements will be made only as payments become due, with estimates and invoices maintained on file for recordkeeping. All account activity will be reported to the Parish Committee on a monthly basis until the project's completion, ensuring continued oversight and fiscal accountability.

Blackburn Building Conservation will be the contractor for this project.

Blackburn has extensive experience in conserving and restoring historic buildings in New England, and we have worked with them on previous restoration projects. Walter Eayrs, one of the partners in the firm, will supervise this project. We have confidence in their capacity to complete this work following all requirements of the historic preservation restrictions placed on the building in 2012, and consistent with the Secretary of the Interior's Standards for the Treatment of Historic Properties. The Blackburn website includes the following statement:

*O*ur wo*rk* is e*x*ecuted in accordance with generally accepted preservation guidelines, such as those identified in The Code of Ethics and The Guidelines for Practice of the American Institute for Conservation of Historic *&* Artistic Works, as well as the Secretary of the Interior*'*s Standards for the Treatment of Historic Properties. *O*ur approach is based on e*x*tensive knowledge and research.

More information about Blackburn Building Conservation is available on their website: www.Blackburnconservation.com

7. Maintenance

The condition of the windows will be inspected annually and after weather events that may have caused damage. Any damages will be appropriately addressed with funds from the church's maintenance budget.

8. Project Budget Narrative and Forms

Stewardship of our historic building is an important priority for the congregation of First Parish Bridgewater. We recognize the importance of preserving the building in good condition for the use of future congregations and for historic value to the town of Bridgewater. We perform routine maintenance and repairs of the facility to preserve it in good condition, and ensure that any major work on the building meets the requirements of our historic preservation restriction.

As a small congregation (about 90 members), maintaining an almost 200 year old building presents significant financial challenges. While we have been aware of the need for work on the windows for a few years, our financial resources are not sufficient to cover the full cost of this project. The church operates on a very tight budget. Two thirds of our operating income comes from annual pledges made by members during an annual canvass. Although we receive income from a modest endowment, these funds are restricted to 'the support of a minister,' and do not cover the full cost of the minister's salary and benefits. Building and parking lot rentals, along with a variety of fundraising activities comprise our remaining income.

While we allocate funds to a building account in our annual operating budget, they are intended to pay for ordinary expenses of building maintenance; we maintain a balance in this account to deal with emergency needs that may arise. The estimated $80,000 that is needed to appropriately restore the windows far exceeds the funds we have available or can raise from the congregation. A designated bequest that we received from the estate of a congregant in 2023 will now allow us to begin work on phase one of this project, during which half of the sanctuary windows will be restored. A grant from the CPC would enable us to complete the full project in 2025, ensure the future structural integrity of the windows, improve energy efficiency of the building, and protect the sanctuary interior from potential weather damages.

BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
$79,900	**$38,000**	**$41,900**	**48%**

INCOME - OTHER SOURCES OF PROJECT FUNDING

Source	Amount	Status
First Parish Church	**$41,900**	**Received**
Note: This amount includes a $35.000 bequest, plus CD interest, and a contribution from the church's building maintenance account.		

SUMMARY OF PROJECT EXPENSES

	CPA Funds	Other Funding	Total
Construction	**$38,000**	**$41,900**	**$79,900**
All expenses are included in our agreement with the contractor. Detailed estimate attached.			

DETAILED PROJECT EXPENSES

Personnel: No personnel will be hired by the church; project managers are congregational officers or volunteers. All other personnel are employees of the contractor
Equipment: No equipment will be purchased.
Supplies: No supplies will be purchased.
Design and Contracts: Not Applicable.

Building and Construction

	CPA Funds	Other Funding	Total
Restoration of Sanctuary Windows	**$ 38,000**	**$ 41,900**	**$ 79,900**
TOTAL	**$ 38,000**	**$ 41,900**	**$79,900**

All expenses are included in the contract with Blackburn Building Conservation. For details see the attached estimate.

9. Attachments

Letters of Support (*Note: The required letter of support from the Historic District Commission is pending. They will review our project at their meeting on July 22 and provide a letter when the CPC meets.)*

Photographs of the building

Parcel map of location

Contractor's Estimate

Historic District Statement of Support *(pending)*
Historic District Certificate of Appropriateness *(pending)*

Bridgewater Historical Commission

64 Central Square
Bridgewater, MA 02324

July 23, 2025

Dr. Carlton Hunt, Clerk
Community Preservation Committee
64 Central Square
Bridgewater, MA 02324

Re; Historical Preservation
50 School Street

Dear Sir;

The Unitarian Church located at 50 School is located on the site of the original South Parish Meeting House in colonial Bridgewater. The building played a very significant role in the settlement of the town and the organization of early town government. The Bridgewater Historical Commission supports the funding of repairs to the original windows as opposed to wholesale replacement of the sash.

The building has been preserved in a historical manner in keeping with its importance, and we feel the funding of this project will continue in the preservation for the enjoyment of the public.

Sincerely

David R. Moore
Chair
Bridgewater Historical Commission

TOWN OF BRIDGEWATER

Historic District Commission

64 Central Square
Bridgewater, MA 02324
Phone 508-697-0928

Dr. Carlton Hunt
Community Preservation Committee
Town of Bridgewater

7-22-2025

Dear Dr. Hunt;

Attached please find an approved, signed application for a “Certificate of Appropriateness,” for the First Parish Unitarian Church, which was approved by the Historic District Commission in our meeting on Tuesday, July 22, 2025.

The application concerns the restoration of the large original sanctuary windows in the First Parish Church which will be restored fully. The HDC enthusiastically endorses this important restoration project for one of the town’s most beautiful architectural buildings.

Sincerely,

William S. Smith

William S. Smith,
Chair, HDC

C: Ms. Gina Gausconi
Mr. Joshua McGraw

Town of Bridgewater
Historic District Commission
CERTIFICATE OF APPROPRIATENESS

RECEIVED
TOWN CLERKS OFFICE
BRIDGEWATER, MA
2026 JUN 12 P 3:26

Application is hereby made for the issuance of a Certificate of Appropriateness under 40C of Ch. 373 General Laws of Massachusetts 1960 for proposed work as described below and on plans, drawings or photographs accompanying this application.

Applicant: First Parish Church Date: 6/9/2026
Phone: 508-697-2525 Email Address firstparishbridgewater@gmail.com
Signature Desiree Krebs parish president

Historic Location: 50 School St., Bridgewater, MA Assessors Map # 034
Owner of property: First Congregational Society of Bridgewater Assessors Lot # 183
Mailing Address: 50 School St., Bridgewater, Ma 02324 Phone: 508-697-2525

Names and Addresses of Direct Abutters including across streets, use back of page if necessary.

Bridgewater State University (both sides and across the street
CVS (west side rear)

Agent or Contractor Walter Fayrs, Blackburn Building Conservation Web Site: Blackburnconservation.com
Address: 48 Plymouth St., Middleboro, MA 02346
Phone 508-962-7188 Email Address: walter@blackburnconservation.com
Signature: WMF

Proposed work:
1. Exterior building construction: New building ___ Addition ___ Alteration ___
2. Type of Building: House ___ Garage ___ Commercial ___ Other ___
3. Exterior Painting: Color/Colors dark green, window frames & stiles (existing color)
4. Signs or Billboards: New Sign ___ Existing sign ___ Repaint existing ___
5. Structure: Fence: ___ Wall ___ Flagpole ___ Other windows repair/restoration

SUBMIT SAMPLES OF PROPOSED MATERIALS AND LOCATIONS OF CURRENT AND PROPOSED SIGNAGE AT HEARING

APPROVED ✓ DISAPPROVED ___

CONDITIONS OF APPROVAL IF ANY

Date: July 27, 2026 HDC Chairperson: William Smith, Chair

IMPORTANT: Approval is subject to the 20-day appeal period provided in the act.

The Commonwealth of Massachusetts

HOUSE OF REPRESENTATIVES
STATE HOUSE, BOSTON 02133-1054

DENNIS C. GALLAGHER
STATE REPRESENTATIVE
EIGHTH PLYMOUTH DISTRICT

Committees:
Labor and Workforce Development
State Administration and Regulatory Oversight
Intergovernmental Affairs
Steering, Policy and Scheduling

STATE HOUSE, ROOM 39
TEL. (617) 722-2014
Dennis.Gallagher@MAhouse.gov

July 11, 2025

Bridgewater – Community Preservation Committee
Attn: Chairwomen Gina Guasconi

REF: Funding First Parish Unitarian Universalist Church

Dear Committee members:

I am writing in support of the First Parish Unitarian Church's request for CPC funds. They are requesting $40,000.00 (which is being matched by a private donation) for the replacement of the windows on their historic church located at 50 School Street here in Bridgewater.

The First Parish has a long history in Bridgewater, going back to 1716 when it was incorporated. The current Church was built in 1845 on the exact site of the initial Parish.

The First Parish also plays a vital role in our community. They offer Saturday Coffee House, First Parish Players, Christmas Eve Services, Fairs, Concerts as well as One Book One Community programs. They also promote social justice initiatives including LGBTQ rights, climate actions and economic equality.

I request your highest consideration for this worthy request.

Respectfully.

Dennis C. Gallagher
State Representative
8th Plymouth District
Bridgewater/Raynham

To: cpc@bridgewaterma.org

Cc: Lorraine Carrozza <Mlcarro55@comcast.net>, Diane Roza <droza110@gmail.com>

Subject: Unitarian Universalist Church

To: Gina Guasconi

Chairperson, CPC

From: Lorraine Carrozza

91 North Street, Bridgewater

Mlcarro55@comcast.net

May 31, 2025

Please accept this email as a letter of support for the Unitarian Universalist Church's request for partial funding from the CPC for the replacement of all of its windows. I retired in 2019 as Bridgewater's Director of Elder Affairs and am a 40+year town resident. I can tell you firsthand how actively involved and how vital the UU Church is in this Community. These are some of the programs/events that they offer: a coffee house once a month; a Christmas Fair; Christmas Eve Service with a brass quintet; organ concerts; yoga classes; a community theater that has productions 3x year; participates in the Town's Fall Fair as well as the July 4th celebration. The theater, coffee house and yoga classes all offer reduced fees for seniors. The UU Church has been a site for Town wide concerts as well as programs for the One Book One Community. The UU Church is welcoming to all. It is my hope that the CPC will favorably consider partial funding for the replacement of all of its windows. Maintaining this building will be a positive investment for the Church's future and for our Community.

From: Gloria Moran <morantg123@gmail.com>

Date: May 31, 2025 at 3:47:53 PM EDT

To: Diane Roza <droza110@gmail.com>

Subject: CPC Unitarian Church

To whom it May Concern:

Bridgewater United Methodist Church is a neighbor on School Street to the Unitarian Church. They are excellent neighbors and provide excellent outreach for social justice. They maintain their buildings beautifully and I am in support of this request for window replacements.

If there are further questions about this letter of support, please contact me.

Respectfully submitted,

Gloria Moran

BUMC

morantg123@gmail.com

Hello.

My name is Evelyn DeLutis. I am addressing this letter to The Community Preservation Council and the Historical commission.

Over my years as a resident of Bridgewater, I have had the pleasure of attending several events held in the First Parish Unitarian Universalist Church located on School St. in this town.

First, as a member of One Book, One Community there has been a play held there directed by BSU Professor Lisa Troy and performed by students from BSU.

I have attended one of the Juneteenth celebrations held there on the grounds as well as an evening of music. Members of the community were also able to work together with me in one of the rooms to create decorations for a friend's 80th birthday.

As I have indicated here, it is evident that The First Parish Universalist Unitarian Church has given community members many occasions to participate in and hold events there.

I am hoping you will find them worthy to receive the grant they are applying for.

Thank you for taking time to read my letter.

Sincerely,

Evelyn DeLutis

50 School St., south-facing side of sanctuary

50 School St., north-facing side of sanctuary

Direct view from across School St., facing north

Note: These maps are not intended for use in conveyance or for engineering purposes. The Town of Bridgewater and it's representatives shall not be held liable for any reuse of this information.

See Sheet No. 21

See Sheet No. 33

See Sheet No. 35

See Sheet No. 48

Scale in Feet 0 25 50 75 100 200 300

From the office of Silva Engineering Associates, P.C. June 2016 Bridgewater, MA

Blackburn Building Conservation LLC
48 Plymouth St.
Middleboro, MA 02346 US
+508 9827188
walter@blackburnconservation.com
www.Blackburnconservation.com

Estimate

ADDRESS
Eileen Hiney
First Parish UU Church

ESTIMATE # 1453
DATE 12/02/2023

	AMOUNT
WINDOW RESTORATION - FIRST PARISH UU CHURCH - BRIDGEWATER, MA	0.00
Services Based on a site visit conducted on November 8th, the Sanctuary windows are overall in good shape but require full glazing, wood epoxy and paint restoration to insure their longevity. This will require removal for off-site restoration and reinstallation with weather stripping to insure the best possible thermo- efficiency. WINDOW SASH RESTORATION OFF SITE *Remove sash and install plywood temporary protection *Remove all glazing putty and failed paint *Complete epoxy consolidation and dutchman repairs as required *Repair or replace broken glass with historic glass *Glaze sash with Dana Lim Linseed Oil Putty *Prime exterior with linseed oil paint (**Required for protecting if painted in subsequent phase) *Install sash and Adjust for ease of operation LABOR AND MATERIALS	62,900.00
Services EXTERIOR PAINTING (HIGHLY RECOMMENDED) 2 - COATS LINSEED OIL PAINT	8,500.00
Services INTERIOR PAINTING - PAINT SASH INTERIOR (1 COAT)	2,400.00
Services INSTALL WEATHERSTIPPING - FIT AND INSTALL SPRING BRONZE WEATHERSTRIPPING FOR LOWER SASH; SEAL UPPER SASH	6,100.00
***Recommended Sequencing and Scheduling: 4 window units in 2 phases (approx. 4 weeks per phase)	0.00
***Pricing Includes staging to access windows	0.00

If you have any questions please do not hesitate to call, (508)947-1739

TOTAL **$79,900.00**

Accepted By

Accepted Date

Bridgewater Town Council

Introduced By:	Town Manager
Date Introduced:	9/2/2025
First Reading:	9/2/2025
Second Reading:	
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY26-018: Acceptance of Donation – Howard Foundation

WHEREAS: Massachusetts General Laws, Chapter 44, $53A, states as follows:
"An officer ... of any city or town ... may accept grants or gifts of funds from . .. from a charitable foundation, a private corporation, or an individual, or from the commonwealth, a county or municipality or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a gift of $9,000, therefore, in accordance with Chapter 44, $53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of $9,000 from the Trustees of the Home for Aged Men in the City of Brockton aka Howard Home, and in accordance with stated purpose thereof.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

•	•

Attachments: 1. Acceptance COA Donation $9000 Home for Aged Men in City of Brockton

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

JOHN F. CREEDON, P.C.
ATTORNEY AT LAW
Legion Commons
71 Legion Parkway, Third Floor
Brockton, Massachusetts 02301

TELEPHONE (508) 584-4088

FAX: (508) 584-7760
Email: jpcreedonlaw@gmail.com

August 4, 2025

Town of Bridgewater
Council on Aging
Attention: Ms. Emily EJ Williams, Director
10 Wally Krueger Way
Bridgewater, MA 02324

Re: Trustees of the Home for Aged Men in the City of Brockton

Dear Ms. Williams:

The Trustees of the Home for Aged Men in the City of Brockton have recently voted to grant your organization the sum of nine thousand dollars ($9,000.00). Therefore, I have enclosed a check made payable to your organization in the afore-mentioned amount.

We must reiterate to you that the Howard Home is under the Attorney General's Office-Public Charities Division and thus, is audited for compliance with the Trust each year. Every bit of expenditures made with our donation must be made on behalf of ***elderly only*** and we are ***NOT*** allowed to pay any salaries or provide for capital expenditures (i.e. new buildings or new wings on buildings). **Also, we require that a detailed description of the expenditures made from this grant be mailed to us for our records. Next year, in order to be considered, you must submit the detailed description of expenditures as we did not receive a detail accounting this year.**

When you have depleted this grant and ***after submitting a detailed expenditure report,*** you may make a written request for additional funds. The Trustees will review each request and you will be notified of our decision. **If you apply before a year has expired, the Trustees will take no action until the appropriate time.**

If you have any questions, or need any further explanation as to the guidelines of the trust, please do not hesitate to contact me at my office.

Very truly yours,

JOHN F. CREEDON

Bridgewater Town Council

Introduced By:	Town Manager
Date Introduced:	9/2/2025
First Reading:	9/2/2025
Second Reading:	
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY26-019: Acceptance of Donation to Parks & Recreation Department - Ron Enos

WHEREAS: Massachusetts General Laws, Chapter 44, $53A, states as follows:
"An officer ... of any city or town ... may accept grants or gifts of funds from . .. from a charitable foundation, a private corporation, or an individual, or from the commonwealth, a county or municipality or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a gift of $867.81, therefore, in accordance with Chapter 44, $53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of $867.81 from Ron Enos, to the Parks and Recreation Department, in accordance with the stated purpose thereof.

Explanation:
Mr. Enos has donated the funds for the purchase of a memorial bench at Stiles & Hart. The bench will be installed with a memorial plaque in memory a loved one.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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•	•

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

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Attachments: 1. Ron Enos Donation August 2025

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

August 25, 2025

Justin Casanova-Davis
Town Manager
Municipal Office Building
66 Central Square
Bridgewater, MA 02324

Dear Mr. Casanova-Davis,

This letter is to attest that Ron Enos is making a donation in the amount of $867.81 to the Parks and Recreation Department to fund the purchase of a memorial bench at Stiles & Hart. This bench will be installed with a memorial plaque in memory of a loved one. These funds are for this express purpose only.

Thank you in advance for your cooperation in this matter. Should you have any questions, please feel free to contact me on 508 659-1232.

Thank you.

Allyson Johnson

Allyson Johnson
Office Coordinator
Parks and Recreation Department

Bridgewater Town Council

Introduced By:	Town Manager
Date Introduced:	9/2/2025
First Reading:	9/2/2025
Second Reading:	
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY26-020: Acceptance of Gift - Bridgewater State University

ORDERED, that the Town Council Assembled Vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows: "An officer ... of any city or town … may accept grants or gifts of funds from … from the commonwealth … or an agency thereof, … and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a gift from Bridgewater State University for $55,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of $55,000 from BSU and to expend the gift in accordance with stated purpose thereof.

Explanation:
BSU Annual Donation to Public Safety equally divided to Police, Fire, and Highway for ongoing Community Partnership

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE

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•	•

Attachments: None

NOT FOR ACTION - FIRST READING
REFER TO BUDGET & FINANCE AND FINANCE COMMITTEE