



Town of Bridgewater Rules and Procedure Committee

September 9, 2024

7:30 PM

The meeting was held virtually via Zoom.

A Quorum of the Town Council may be in attendance

MEETING MINUTES

Disclosure: Pursuant to Section 20 of Chapter 20 of the Acts of 2020, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, and the March 31, 2025, extension granted by Chapter 22 of the Acts of 2022, this meeting for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. No in-person attendance is permitted. Citizens who wish to tune in to the meeting may do so via Zoom.

CALL TO ORDER

Councilor Chase called the Town Council Rules & Procedures Committee meeting to order at 7:00pm. The meeting took place via Zoom.

Council Members Present:

Councilor Chase

Councilor Murphy

Councilor McKinnon

PUBLIC COMMENT

- Janet Hanson, Pleasant Street: noted that the committee should have more than 5 people and asked if the Acting Town Manager picks the names.
- Mark Linde: would like the committee to consider either 7 or 9 committee members.

LEGISLATION REFERRED

- a) Order O-FY25-009: Town Manager Search Preliminary Screening Ad Hoc Committee Selection
Councilor Chase gave a brief description of the order.

Councilor Murphy made a motion to amend Order O-FY25-009 by adding “effective through and including the next Town Election Day” as the last sentence in the first paragraph. This was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

Councilor Murphy made a motion to amend Order O-FY25-009 by replacing “with the top three” before applicants to “no more than five (5)”. This was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

Councilor Murphy made a motion to approve Order O-FY25-009 as amended, which was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

b) Proposed Ordinance D-FY25-005: An Ordinance Establishing the Process for Hiring a Town Manager

Councilor Chase noted that this ordinance establishes future councils with process on hiring a new Town Manager.

Councilor Murphy made a motion to amend Proposed Ordinance D-FY25-005 by deleting “at least three, but”. This was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

Councilor Murphy made a motion to amend Proposed Ordinance D-FY25-005 by changing the last paragraph to read “The Preliminary Screening Ad-hoc Committee will ensure that the proper background checks have been completed for all finalists.”. This was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

Councilor Murphy made a motion to approve Proposed Ordinance D-FY25-005 as amended, which was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

ADJOURNMENT OF MEETING

Councilor Murphy made a motion to adjourn, which was duly seconded by Councilor McKinnon.

A roll-call vote was taken and the results recorded as follows: McKinnon – Yea; Murphy – Yea; Chase – Yea. Motion passed 3-0.

Meeting adjourned at 8:00pm.

Town of Bridgewater
Rules and Procedure Committee Agenda
Monday, September 9, 2024

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Rules & Procedures Committee assembled voted, at their meeting on October 8, 2024, to approve the aforementioned minutes, as submitted.