



Town of Bridgewater

Town Council

September 23, 2024

7:30 PM

Town Manager Preliminary Screening Ad Hoc Committee Meeting

Academy Building

66 Central Square

Council Chamber/2nd Floor

MEETING MINUTES

A Quorum of the Town Council may be in attendance

CALL TO ORDER

A quorum being duly present, Town Council President Kevin Perry called the meeting of the Town manager Preliminary Screening Ad Hoc Committee meeting to order at 7:40pm on Monday, September 23 2024, in the Council Chambers.

PRESENT

Fred Chase, Dr. Kevin Perry, Susan Robinson, Paul Murphy and Timothy Fitzgibbons.

Council President Perry thanked the Councilors and Mr. Fitzgibbons for attending the meeting.

NOMINATION AND VOTE FOR AD HOC COMMITTEE CHAIR

Council President Perry asked that his name be removed from the list of candidates for chairperson and noted that it appears based on schedules Mondays at 7:30pm would work best for the committee members.

Councilor Chase made a motion to nominate Councilor Murphy as Chair of the Town Manager Preliminary Ad Hoc Committee, which was duly seconded by Councilor Robinson.

A voice vote was taken with the results recorded as follows:

Fitzgibbons – Yea; Chase – Yea; Perry – Yea; Murphy – Yea; Robinson – Yea.

Motion Passed 5-0.

Councilor Murphy will be the Chair of the Town Manager Preliminary Ad Hoc Committee.

PUBLIC COMMENT – None

ITEMS TO BE DISCUSSED

a) Discussion and selection of search firm

Mr. Fitzgibbons suggested that the committee members evaluate each of the search firms that submitted RFPs and come back with an evaluation of each at the next meeting. Asked that the evaluations be

confidential from each other until a decision is made.

Councilor Robinson was in agreement with that.

Councilor Murphy asked if the Collins Center submitted an RFP and the Town Council Clerk noted that an RFP was not received from the Collins Center.

Councilor Perry asked if the town has used any of the 3 and noted that the MMA videos he sent out to the full council showed that a search firm was the way to go.

Mr. Fitzgibbons noted for transparency, the RFP is a public document, the RFP responses are a public document and the Ad Hoc Committee evaluation scores will be a public document.

Councilor Murphy noted that each Ad Hoc Committee member will go through evaluating each search firm who submitted an RFP and come back to discuss at the next meeting.

- b) Discussion regarding the Town Manager and their role collaborating with the School District
Mr. Fitzgibbons noted that this was simply a request to the Town Council Clerk to forward an email from Mr. Losche to the Ad Hoc Committee members.

c) Next Steps

Councilor Murphy asked if the Ad Hoc Committee members were available to meet on Monday, September 30th at 7:30pm and all noted that they were available.

Councilor Robinson asked if the meetings can be done via Zoom and Mr. Fitzgibbons noted that he believes it is important to have public meetings in person but is happy to do whatever is decided.

Councilor Murphy asked if the Ad Hoc Committee would be interviewing each firm and Councilor Perry noted that a meeting could be set up with a representative from each firm or the highest ranked firm after reviewing the ratings. Councilor Perry noted that it would be good to have a meet and greet of the representative prior to selecting the firm.

Councilor Robinson suggested that we reach out to the search firms and let them know to hold a certain date and then confirm once decided.

Councilor Murphy confirmed that the next Ad Hoc Committee meeting would be next Monday, September 30th at 7:30pm in Council Chambers and the topic would be to discuss the Search Firm ratings.

ADJOURNMENT

Councilor Robinson made a motion to adjourn, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows:

Fitzgibbons – Yea; Chase – Yea; Perry – Yea; Murphy – Yea; Robinson – Yea.

Motion Passed 5-0.

Meeting adjourned at 8:12pm.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Manager Preliminary Screening Ad Hoc Committee assembled voted, at their meeting on Tuesday, September 30, 2024, to approve the aforementioned minutes, as submitted.