

Town of Bridgewater, Massachusetts

Community Preservation Committee



Community Preservation Committee

Gina Guasconi, Chair
Recreation Commission

Carlton Hunt, Vice-Chair
Citizen at Large

Maureen Minasian
Open Space Committee

Stacy Driscoll
Housing Authority

Patrick Driscoll
Planning Board

Harry Bailey, Jr.
Conservation Commission

Geoff Merriman
Historical Commission

William Smith
Historic District Commission

-
Affordable Housing Trust

Meeting Minutes March 27th, 2024

Link to meeting recording:

<https://www.youtube.com/watch?v=fWpuSCZC3MA>

A. Call to Order

The meeting was called to order by the Chair at 6:30

Members Present: Gina Guasconi, Carlton Hunt, Geoff Merriman, Harry Bailey, Maureen Minasian

Members Absent: Stacey Driscoll, William Smith, Patrick Driscoll

Guests:

B. Chair's Announcements

C. Public Comments – None.

D. Approval of Meeting Minutes

a) February 28th, 2024

Carlton Hunt motioned to approve the February 28th, 2024, minutes which was duly seconded. The motion was approved unanimously.

b) March 18th, 2024

Carlton Hunt motioned to approve the March 18th, 2024, minutes which was duly seconded. The motion was approved unanimously.

E. Financial Reports

a) February 29, 2024

The financial report indicates that the committee is at 85% of its budget goal with a 6% state match above expectations.

F. Old Business

a) Policies and Procedures Document – Vote

The final document was distributed to the committee for review.

Geoffrey Merriman motioned to accept the Policies and Procedures document which was duly seconded. The motion was approved unanimously.

Town of Bridgewater, Massachusetts

Community Preservation Committee

b) Applications Received

1. Senior Center Community Garden

According to the CPA Coalition, it was advised that most of the work was ineligible for funding. After the special meeting on March 18th, it was referred to the Town Attorney for additional review. The Town Attorney will be speaking with the coalition and try to include Gina and Carlton in the discussion. No vote is necessary to “hold” the application.

2. Hanson’s Farm

Negotiations are ongoing.

c) Project Updates – Active projects

1. Stiles and Hart Improvement

The CPC has not received the itemization for what will be covered by the awarded funding. A bid was received for the trails and the estimated cost came in between \$800,000 and \$2,000,000. W

2. Hemlock Drive Windows Replacement

The grant agreement has been sent out and the project will begin once returned.

3. Old State Farm Trails

The redraw from the state is complete and NRTB have raised a number of funds for the program.

4. Parthenon Frieze

The town is looking into strengthening the proposed area for the installation.

5. Summer Street

The money is still showing that it has not been paid, due clarification in who to pay, and it has been asked that it be put into a special account. A survey for the future of the site will be made available to the public and committees in the coming weeks.

6. Broad Street Properties

The deed is being completed and a vote from the Town Council is required to include the parcels in the park.

d) Project Updates – Completed Projects

1. McElwain School

Town of Bridgewater, Massachusetts

Community Preservation Committee

The finalized report will be completed and presented to the committee.

e) Administrative Account – FY23 Carryover Encumbrances

1. Recognition Plaques and Signage for CPA Funded Projects

Carlton Hunt has submitted a request for cost and once received, he will move forward to have them ordered.

f) Annual Public Hearing and 5-Year Plan – Update

The contract has been awarded to J.M. Goldson and Jennifer Goldson will be at the June meeting. The Town Manager is waiting for the standard contract to be submitted.

G. New Business

a) FY25 Budget

The budget has been reviewed by the CPC Officers. A maximum of 5% can be put into Administrative Expenses and 10% for Historic Reserve. There is no surplus or deficit in this year's budget.

Harry Bailey motioned to approve the FY25 budget as presented which was duly seconded. The motion was approved unanimously.

H. Committee Liaison Reports

Parks and Rec

The committee is waiting for the Town Manager and Town Council to move forward on accepting the gift of the Jenny Leonard Park Parking lot.

Open Space

There is nothing to report.

Conservation Commission

The ConCom will be meeting on 3/28, however, there is nothing of CPC interest on their agenda.

Historical Commission

Town of Bridgewater, Massachusetts

Community Preservation Committee

The commission has met with the developers interested in the Perkins Foundry property.

L. Adjournment of Meeting

The next meeting will be held on April 24th at 6:30 p.m.

Adjourn – The meeting was adjourned at 7:16 p.m.

Harry Bailey motioned to adjourn the meeting at 7:16 p.m., which was duly seconded. The motion was approved unanimously.

Submitted by: Joshua McGraw