



Town of Bridgewater
Budget & Finance Committee

September 17, 2024

6:15 PM

Academy Building

66 Central Square

Conference Room 201A/2nd Floor

MEETING AGENDA

- A. Call to Order**
- B. Approval of Meeting Minutes**
- C. Public Comment**
- D. Legislation Referred**
 - a) Order O-FY25-013: Transfer Order - Salary to Expense
 - b) Order O-FY25-014: Contractual Payments
 - c) Order O-FY25-015: Transfer Order - Public Education Government (PEG) for Town Council Chambers
 - d) Order O-FY25-016: Acceptance of Gift - Bridgewater State University
- E. Public Comment**
- F. Adjournment of Meeting**



Bridgewater Town Council

Introduced By: Blythe Robinson, Acting Town Manager
Date Introduced: 9/10/2024
First Reading: 9/10/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY25-013: Transfer Order - Salary to Expense

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$221,367 below schedule:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Town Manager Salary	01235001-510000	Full Time Wages	\$150,000.00
Animal Control Salary	02925001-510000	Full Time Wages	\$ 71,367.00
Total:			\$ 221,367.00

<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
TM Professional Services	01235013-530000	Professional Services	\$150,000.00
ACO Professional Services	02925013-530000	Professional Services	\$ 71,367.00
Total			\$221,367.00

Explanation:

Transfer available funds budgeted for salaries in FY2025 to instead be used for Professional Services Contracts.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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NOT FOR ACTION - FIRST READING

Attachments: None



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Amendments Adopted:
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Order O-FY25-014: Contractual Payments

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$164,641 below schedule:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
EMPLOYEE LIABILITY FUND	80045-596100	TRANSFER TO GF	\$ 164,641.00
Total:			\$ 164,641.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Salaries Police	02105001-519005	Contractual Payout	\$ 81,767.00
Salaries Fire	02205001-519005	Contractual Payout	\$ 49,897.00
Salaries General Government	01555001-519005	Contractual Payout	\$ 32,977.00
Total			\$ 164,641.00

Explanation:

Contractual Payments of Collective Bargaining and Contractual Agreements

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Attachments: None



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Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY25-015: Transfer Order - Public Education Government (PEG) for Town Council Chambers

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate \$20,000 below schedule:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Public Education Government PEG	25085-596100	Transfer to Capital Fund	\$ 20,000.00
Fund			
Total:			\$ 20,000.00

<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
PEG Audio Visual Upgrades	10155025-580000	Council Chamber Upgrades	\$ 20,000.00
Total			\$ 20,000.00

Explanation:

Transfer Appropriation for Audio/Visual Upgrades to the Town Council Chambers. With guidance from BTV, the IT department will be upgrading Audio/Visual equipment that is almost 10 years old. The back control room will replace equipment no longer supported, and modernize current streaming and recording of meetings.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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NOT FOR ACTION - FIRST READING

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Attachments: None



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First Reading: 9/10/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY25-016: Acceptance of Gift - Bridgewater State University

ORDERED, that the Town Council Assembled Vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift from Bridgewater State University for \$55,000. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$55,000 from BSU and to expend the gift in accordance with stated purpose thereof.

Explanation:

BSU Annual Donation to Public Safety equally divided to Police, Fire, and Highway for ongoing Community Partnership

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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NOT FOR ACTION - FIRST READING

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Attachments: None