



Town of Bridgewater

Town Council

June 18, 2024

7:00 PM

66 Central Square

Academy Building

Council Chamber - Second Floor

The Town Council meeting is also aired via Facebook Live:

<https://www.facebook.com/bridgewaterma.org>

MEETING AGENDA

Due to Massachusetts Open Meeting Law requirements, discussions will not take place during Public Comment periods. If appropriate, responses to questions and concerns will be given by the Town Manager at a future Town Council meeting.

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) June 4, 2024 Meeting Minutes

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

- a) Margaret Wielhouwer Proclamation
- b) Quock Walker Proclamation

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

- a) Appointment - Veterans Council:
Kate Anderson (2024 - 2027)
- b) Reappointment - Board of Health:
Guillaume Dougados (2024 - 2027)
- c) Reappointment - Conservation Committee:
Wendy Smith (2024 - 2027)
- d) Reappointment - Cultural Council:
Nora Tarr (2024 - 2027)
- e) Reappointment - Disability Commission:
David Frim (2024 - 2027)
- f) Reappointments - Elder Affairs Commission:
Nick Bagas (2024 - 2026)
Gloria Lemieux (2024 - 2027)

- g) Reappointment - Historical Commission:
Geoffrey Merriman (2024 - 2027)
- h) Reappointment - Open Space Committee:
Maureen Minasian (2024 - 2026)
- i) Reappointment - Transportation Committee:
James Creed (2024 - 2027)

F. HEARINGS

- a) General Ordinance D-FY24-005: Amend Chapter 74, Article II, "Storage of New or Used Tires"
Public Hearing: Noticed in the 6/6/24 Enterprise. Rules & Procedures voted 3-0 to Recommend at their 3/18/24 Meeting.

G. LICENSE TRANSACTIONS

H. PRESENTATIONS

- a) Vision to Reality Update - Bob Rulli, CED Director

I. TOWN MANAGER'S REPORT

- a) Addressing Prior Public Comment Items (*No Council Discussion*):
 - 1) Bridgewater Raynham High School Band - Memorial Day Parade
 - 2) Summer Recreation Program Update
 - 3) Charter Violations - What Happens
- b) Fire Station Update
- c) Update on Businesses in Residential Areas in Town
- d) Veterans District Update

J. DISCUSSIONS

K. COMMITTEE REPORTS

L. LEGISLATION FOR ACTION

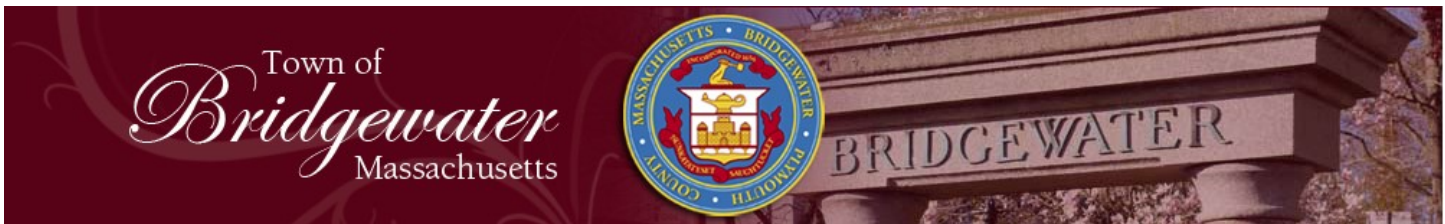
- a) Order O-FY24-041: Town Clerk's Salary
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.
- b) Order O-FY24-042: Transfer Order - Capital Appropriation Items
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.
- c) Order O-FY24-043: Employee Liability Transfers - Contractual Payments
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.
- d) Order O-FY24-044: End of Year Transfers
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.
- e) Order O-FY24-045: Acceptance of Grant: Council on Aging - Massachusetts Home and Community Based Services (HCBS)
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.
- f) Order O-FY24-046: Transfer Order - Rebinding of Death Records Book
Budget & Finance meeting 6/18/24. Finance Committee meeting 6/17/24.

M. OLD BUSINESS

N. NEW BUSINESS

O. CITIZEN COMMENTS

- P. COUNCIL COMMENTS**
- Q. EXECUTIVE SESSION**
- R. ADJOURNMENT**



Town of Bridgewater Town Council

June 4, 2024
7:00 PM

MEETING MINUTES

CALL TO ORDER

A quorum being duly present, Town Council President Kevin Perry called the meeting of the Bridgewater Town Council to order at 7:00pm on Tuesday, June 4, 2024 in the Council Chambers.

Present: Fred Chase, Paul Murphy, Mary McGrath, Susan Robinson, Kevin Perry, Mark Linde, Adelene Ellenberg and Sonya Striggles.

Absent: Brad McKinnon

Also in attendance was Town Manager Michael Dutton and Town Attorney Jason Rawlins.

A moment of silence was held for Charles E. Murphy, a US Army veteran who passed away on May 5, 2024.

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) May 21, 2024 Meeting Minutes

Councilor Linde made a motion to amend the names in the May 21, 2024 meeting minutes, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0.

Councilor Linde made a motion approve the May 21, 2024 meeting minutes, which was duly seconded by Councilor Striggles.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0.

ANNOUNCEMENTS FROM THE PRESIDENT

Council President Perry noted that Council Training is scheduled for Tuesday, June 25th at 7:00p.m.

PROCLAMATIONS – None

CITIZEN OPEN FORUM

- Ed Ivaldi, Boxwood Lane: spoke about charter ordinances and suggested a Charter Compliance

Committee be formed. Also asked about retail businesses in residential zones.

- Janet Hanson, Pleasant Street: noted that she was glad to see Memorial Day parade back but questioned why the BR Band did not march.

APPOINTMENTS

a) Veterans Council:

Frederick Timmerman (2024 - 2027)
Paul La Porte (2024 - 2026)
Mary Bogle (2024 - 2027)

Councilor Linde made a motion to appoint Frederick Timmerman, Paul La Porte and Mary Bogle to the Veterans Council, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0.

b) Cultural Council:

Joyce Pitta (2024 - 2027)

Councilor Chase made a motion to appoint Joyce Pitta to the Cultural Council, which was duly seconded by Councilor Robinson.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0.

c) D.E.I.B. Committee:

Stephanie Simeon (2024 - 2025)

Councilor Robinson made a motion to appoint Stephanie Simeon to the D.E.I.B. Committee, which was duly seconded by Councilor Striggles.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – No; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 7-1-0.

HEARINGS – None

LICENSE TRANSACTIONS - None

PRESENTATIONS - None

TOWN MANAGER'S REPORT

a) Addressing Prior Public Comment Items (*No Council Discussion*):

1) Charter Review Ordinances

Town Manager Dutton noted that there was a total of 11 recommendations made by the Charter Review Committee and 5 were returned to Council by Rules for discussion and approval.

2) Zoom Meetings

Town Manager Dutton noted that Zoom is frustrating but here to stay. Many volunteers on committees can

only commit to Zoom meetings. Some committees have asked to meet in-person which requires the meeting to be recorded. Hybrid cannot be done until better technology and more staffing.

3) Public Comments at Meetings

Town Manager Dutton noted that public comments during committee meetings are followed by Roberts Rules. Want to prevent potential lawsuits.

b) Fire Station Update

Town Manager Dutton noted that the project is moving along, first phase permit all set.

c) Parthenon Frieze Restoration Update

Town Manager Dutton noted that the Friezes have been restored to original condition and are being stored for \$200 per month. In order to hang, structural work must be done which means cannot use the front door. Looking at Fall months for this work to be completed.

d) Olde Scotland Links Paving Update

Town Manager Dutton noted that the paving is almost complete. No impact to golfing and have heard no complaints.

Councilor Linde would like an update on the Broad Street Project at the next meeting.

Councilor McGrath would like an update on why summer program was cancelled and why no rec. center in town.

Councilor Murphy would like a Veterans District update.

DISCUSSIONS - None

COMMITTEE REPORTS - None

LEGISLATION FOR ACTION

Items under Legislation for Action could not be voted on due to Finance Committee not meeting on June 3, 2024. All Orders will be on the June 18, 2024 meeting.

a) Order O-FY24-041: Town Clerk's Salary

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

b) Order O-FY24-042: Transfer Order - Capital Appropriation Items

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

c) Order O-FY24-043: Employee Liability Transfers - Contractual Payments

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

d) Order O-FY24-044: End of Year Transfers

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

e) Order O-FY24-045: Acceptance of Grant: Council on Aging - Massachusetts Home and Community Based Services (HCBS)

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

f) Order O-FY24-046: Transfer Order - Rebinding of Death Records Book

Budget & Finance Committee meeting 6/4/24. Finance Committee meeting 6/3/24.

OLD BUSINESS -None

NEW BUSINESS

- a) Ordinance D-FY24-007: Proposed Amendment to Ordinance Part II - Administrative Code: Chapter 1, Article II, Section 1
Councilor Chase noted that this ordinance would impact Planning Board, Board of Appeals and Conservation Commission.

Councilor Robinson made a motion to refer Ordinance D-FY24-007, which was duly seconded by Councilor Linde.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0.

- b) Order O-FY24-047: Laying Out and Accepting a Private Way – Timber Lane
Councilor Chase noted that the developer has come before the council for the next 3 Orders.

Councilor Linde made a motion to refer Order O-FY24-047 to Planning Board, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0-0.

- c) Order O-FY24-048: Laying Out and Accepting a Private Way – Oldfield Road

Councilor Striggles made a motion to refer Order O-FY24-048 to Planning Board, which was duly seconded by Councilor Robinson.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0-0.

- d) Order O-FY24-049: Laying Out and Accepting a Private Way – Erbeck Circle Ext.

Councilor Robinson made a motion to refer Order O-FY24-049 to Planning Board, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0-0.

CITIZEN COMMENTS

- Ed Ivaldi, Boxwood Lane: noted about State of the Town not happening in January and what happens when violation of the Charter.
- Janet Hanson, Pleasant Street: noted that public comments definition should be noted on the agenda.
- Gina Guasconi, 35 Ball Avenue: asked for a Summer Recreation program update.

COUNCIL COMMENTS

- Councilor Robinson: thanked the volunteers who were ratified.
- Councilor Ellenberg: would like the status of the State and Bridgewater talk on water/sewer.
- Councilor Murphy: thanked BCCR for the flag raising event. Looking forward to Juneteenth.

- Councilor Linde: noted that Councilor Murphy did a great job representing the Council at the Flag raising.
- Councilor Chase: noted that Memorial Day was well attended and organized. Thanked the new Veterans agent. Also noted that the Pride flag raising was a great event.
- Councilor Striggles: thanked those that spoke and commend the Town and DEI.
- Councilor McGrath: congratulated the seniors who graduated from BRHS. Also noted that the Senior Center is in need of an expansion.
- Councilor Perry: congratulated students on graduation. Congratulated the veterans agent on a successful Memorial Day.

EXECUTIVE SESSION – None

ADJOURNMENT

Councilor Chase made a motion to adjourn, which was duly seconded by Councilor Robinson.

A voice vote was taken with the results recorded as follows: McKinnon – Absent; Robinson – Yea; Ellenberg – Yea; Murphy – Yea; Perry – Yea; Linde – Yea; Chase – Yea; Striggles – Yea; McGrath – Yea; Motion passed 8-0-0.

Meeting adjourned at 8:06pm.

Dr. Kevin Perry
Councilor-At-Large
President

Paul Murphy
Councilor-At-Large
Vice President

Mark Linde
District 2 Councilor

Adelene Ellenberg
Councilor-At-Large

Town of Bridgewater

OFFICE OF THE TOWN COUNCIL



Sonya Striggles
District 1 Councilor

Bradford McKinnon
Councilor-At-Large

Mary McGrath
Councilor-At-Large

Susan Robinson
Councilor-At-Large

Fred Chase
District 3 Councilor

PROCLAMATION

- WHEREAS,** Margaret Wielhouwer began volunteering with George H. Mitchell Elementary School Parents Association (GMSPA) 13 years ago when her daughters were in kindergarten; and
- WHEREAS,** Margaret was the resident Box Top coordinator, cutting, sorting and counting thousands of box tops each and every month, earning the school thousands of dollars that went towards playground equipment, mini grants for teachers, special events and so much more; and
- WHEREAS,** Margaret was there for 6 years to set up, design, build props, decorate, sell tickets, concessions and so much more for every single event GMSPA hosted; and
- WHEREAS,** Margaret joined the Junior Music Boosters and was an integral part of the success of the music boosters and music programs as she is a relentless advocate and a tireless supporter of the arts programs and has dedicated all of her spare time to ensure that the musicians, directors and district have what it needs for the students to thrive and succeed; and
- WHEREAS,** Margaret was not only the Board's Treasurer, Vice President and unofficial Historian, she was also the resident photographer, uniform mender, gift giver, community liaison and many other titles; and
- WHEREAS,** Margaret has taught future volunteers what they need to know to succeed and leaves behind some very big shoes to fill.

NOW, THEREFORE, the Town Council of the Town of Bridgewater, Massachusetts, does hereby declare **June 12, 2024 Margaret Wielhouwer Day** to show the Town's appreciation for all the Ms. Wielhouwer has done through her years of selfless volunteer work.

IN WITNESS WHEREOF, I have hereunto set my hands and caused the seal of the Town of Bridgewater to be affixed this 6th Day of June, 2024

Dr. Kevin Perry, Council President

Dr. Kevin Perry
Councilor-At-Large
President

Paul Murphy
Councilor-At-Large
Vice President

Mark Linde
District 2 Councilor

Adelene Ellenberg
Councilor-At-Large

Town of Bridgewater

OFFICE OF THE TOWN COUNCIL



Sonya Striggles
District 1 Councilor

Bradford McKinnon
Councilor-At-Large

Mary McGrath
Councilor-At-Large

Susan Robinson
Councilor-At-Large

Fred Chase
District 3 Councilor

PROCLAMATION

Whereas, this year marks the 241st Anniversary of the Quock Walker Case that effectively led to the end of slavery in Massachusetts; and

Whereas, in 1641 the Massachusetts Bay Colony became the first of Britain's mainland colonies to make slavery legal; and

Whereas, Quock Walker entered the historical record on May 4, 1754, when Zedekiah Stone sold Mingo, Dinah, and 9-month-old Quock to James Caldwell of the Rutland District for 180 pounds; and

Whereas, in 1780, the Commonwealth of Massachusetts adopted a Constitution which included Article 1, which reads in part,

All men are born free and equal, and have certain natural, essential, and unalienable rights; among which may be reckoned the right of enjoying and defending their lives and liberties; and

Whereas, a promise to Quock Walker of emancipation was withdrawn, he self-emancipated in April 1781; But was later captured, beaten, and imprisoned by his former enslaver Nathaniel Jennison; and

Whereas, Quock Walker persisted and again declared himself a free man and successfully sued Jennison for assault; and

Whereas, Quock Walker, a self-emancipated Black man from Barre, pursued his court case for freedom over several years to the state's top court, and

Whereas, in 1783, Massachusetts Supreme Court Chief Justice William Cushing, noted in his instructions to the jury, "the idea of slavery is inconsistent with our own conduct and Constitution"; and

Whereas, the Quock Walker cases contributed to the abolition of slavery across the Commonwealth of Massachusetts over 70 years before President Abraham Lincoln's Emancipation Proclamation; and

Whereas, in another Massachusetts court case in 1781 two enslaved people, Mum Bett (Elizabeth Freeman) and Brom, successfully sought their freedom from

slavery, and their former owner’s appeal was denied, an outcome likely informed by the Quock Walker trials, and

Whereas, in 2022, the Massachusetts legislature passed a bill making July 8th *Massachusetts Emancipation Day, also known as Quock Walker Day in the Commonwealth of Massachusetts*; and

Now, Therefore, We, the Bridgewater Town Council, do hereby proclaim July 8, 2024, to be *Massachusetts Emancipation Day, also known as Quock Walker Day*, and urge all the citizens of the Town of Bridgewater to celebrate the tenacity and audacity of Quock Walker while building upon his legacy to make Bridgewater and the Commonwealth a more just place to exercise our natural, essential, and unalienable rights.

Dr. Kevin Perry Councilor-At-Large President	Mary McGrath Councilor-At-Large	Mark Linde District 2 Councilor
Paul Murphy Councilor-At Large Vice President	Adelene Ellenberg Councilor-At-Large	Bradford McKinnon Councilor-At-Large
Susan Robinson Councilor-At-Large	Sonya Striggles District 1 Councilor	Fred Chase District 3 Councilor

Part I	ADMINISTRATION OF THE GOVERNMENT
Title II	EXECUTIVE AND ADMINISTRATIVE OFFICERS OF THE COMMONWEALTH
Chapter 6	THE GOVERNOR, LIEUTENANT GOVERNOR AND COUNCIL, CERTAIN OFFICERS UNDER THE GOVERNOR AND COUNCIL, AND STATE LIBRARY
Section 15SSSSSS	MASSACHUSETTS EMANCIPATION DAY; QUOCK WALKER DAY

Section 15SSSSSS. The governor shall annually issue a proclamation setting apart July 8 as Massachusetts Emancipation Day, also know as Quock Walker Day, in recognition the significant contributions made by Quock Walker to abolish slavery in the commonwealth and the supreme judicial court decisions, which came to be known as the Quock Walker Cases, that culminated with Chief Justice William Cushing of the supreme judicial court declaring that slavery was incompatible with the constitution of the commonwealth and recommending that the day be observed in an appropriate manner by the people.



Caldwell farm in Barre, Massachusetts, where Quock Walker took refuge. Courtesy
Barre Historical Society and Arthur C. Walworth, Jr.

1781-83

THE QUOCK WALKER CASES

In April 1781, Quock Walker, a 28-year-old enslaved man from Worcester County, ran away from his brutal owner, Nathaniel Jennison. Represented by the prominent attorneys Levi Lincoln and Caleb Strong, Walker brought suit against Jennison to win his freedom and obtain civil

damages for assault and battery. After a jury trial, Walker won his freedom and £50 in damages.

In 1781, Nathaniel Jennison was indicted on a criminal charge of assault and battery on Quock Walker. Jennison was tried in 1783 before a Worcester County jury sitting with the Supreme Judicial Court, and was found guilty. The trial judge, Chief Justice William Cushing, instructed the jury that “perpetual servitude can no longer be tolerated in our government, and...liberty can only be forfeited by some criminal conduct or relinquished by personal consent or contract...” This case was popularly believed to have abolished slavery in Massachusetts.

“The Quock Walker cases...stand not only as a monument in the history of freedom because they signaled the end of slavery in Massachusetts, but also as a milestone in constitutional history.”

—Hon. Peter W. Agnes, Jr., Massachusetts Appeals Court

Nathaniel Jennison was indicted for beating and holding the enslaved Quock Walker by force. Walker's name, derived from the ancient name of Quaco, is variously spelled Quock, Quork and Qock.

Courtesy Judicial Archives,
Massachusetts State Archives.



**Bridgewater Citizen's Advisory Committee
Applicant Recommendation Form**

Name of Applicant: Kate Anderson

Board/Committee/Commission Applied for: Veteran's Council

Date of Interview: 5/22/24

Summary of qualifications the applicant will bring to the committee:
Committed town resident with numerous family members who have served or are serving in the United States Armed Forces.

Summary of why the committee would like to recommend the applicant:
Enthusiastic that we can do more for Veterans in our town.

Were there other candidates to consider? If yes, how many? No

Additional Comments: Dedicated town Citizen

Date Citizen's Advisory Committee Vote Taken: 5/22/24

Vote Results: 4-0 to recommend

Completed by: Keith Buohl



Bridgewater Town Council

Introduced By: Brad McKinnon
Date Introduced: 2/6/2024
First Reading: 2/6/2024
Second Reading: 4/9/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

General Ordinance D-FY24-005: Amend Chapter 74, Article II, "Storage of New or Used Tires"

WHEREAS, Chapter 74, Article II, "Storage of New or Used Rubber Tires" allows the outdoor storage of rubber tires, and

WHEREAS, the outdoor storage of rubber tires can depress property values of neighboring properties, and

WHEREAS, the outdoor storage of rubber tires attracts mosquitos which can carry deadly disease and other undesirable animals, it is therefore,

ORDERED, that the Town Council assembled votes to amend Chapter 74, Article II, "Storage of New or Used Rubber Tires" to read as follows:

Part III. General Ordinances

Chapter 74. Fire Department

Article II. Storage of New or Used Rubber Tires

Section 1. Prohibition.

The outdoor storage of used rubber tires shall be prohibited in the Town of Bridgewater, provided however that existing outdoor used tire storage sites shall maintain suitable access, alleyways and fire lanes capable of supporting fire department apparatus to any buildings located therein and throughout the storage yard. All sides of storage pile shall be accessible by means of alleyways and fire lanes. An alleyway shall have a width of one and one-half times pile height, but not less than twenty (20) feet, with fire lanes between alternate rows of two pile groups, providing a clear space of at least one hundred (100) feet. Each pile shall not exceed one hundred twenty-five (125) feet in length, twenty-five (25) feet in width, nor fifteen (15) feet in height. Fire lanes shall be provided for access across each end and shall provide a clear space of at least one hundred (100) feet to adjacent pile rows, or other exposed property. Where practical, greater widths are desirable to minimize the

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

effects of radiated heat, particularly in high-piled yards. Fire lanes shall be kept unobstructed at all times to permit the maneuvering of fire suppression equipment and other emergency vehicles. For basic fire protection, a water supply shall be provided. The water supply shall be large enough to provide 1000 G.P.M. for a period of two (2) hours, and shall be accessible to fire apparatus as directed by the Fire Chief, or his designee.

Section 2. Preventing Weeds.

Any existing used tire storage area shall be kept free of all trees, weeds, grass and similar vegetation. Dead vegetation shall be removed. Weed burners shall not be used. Good housekeeping shall be maintained at all times, including regular and frequent cleaning of materials handling equipment.

Section 3. Smoking Prohibited.

Smoking shall be prohibited in outdoor tire storage yards. No smoking signs shall be posted in tire storage yards.

Section 4. Unauthorized Access.

Access into yard areas by unauthorized persons shall be prohibited. Storage areas shall be enclosed with a suitable fence equipped with proper gates located to permit entry of Fire Department and other emergency apparatus.

Section 5. Care of Site.

Miscellaneous occupancy hazards, such as vehicle storage and repair shops, cutting and welding operations, flammable liquid storage, liquefied petroleum gas storage and similar operations shall be safeguarded in accordance with NFPA standards. Vehicles and other power devices shall be of an approved type set forth in standards for powered industrial trucks, NFPA 505, and 225 be safely maintained and operated. Vehicle fueling operations shall be conducted in specified safe locations isolated from storage areas and principal operating buildings. All electrical equipment and installation shall conform to the provisions of the National Electrical Code NFPA 70. No cutting, welding or other use of open flames or spark producing equipment shall be permitted in storage areas. The owner of the storage yard shall be responsible for the hiring of any heavy equipment to aid in the extinguishing of a fire should it be deemed necessary by Fire Chief, or his designee.

Section 6. Non-criminal Disposition.

Any fine issued under this Section may be assessed through non-criminal process in accordance with M.G.L. Ch. 40, Section 21 D. Each day on which any such violation continues shall be considered a separate violation of this section. The availability of non-criminal process herein shall not preclude the use of criminal process or other means of enforcement.

Explanation:

This amendment prohibits the outdoor storage of used tires and preserves the requirements for access to existing piles of used tires. It also eliminates the requirement to use herbicide, but preserves the requirement to keep the existing piles free of trees, weeds, grass and similar vegetation.

Committee Referrals and Dispositions:

Rules & Procedures	3/18/24: Voted 3-0 to recommend with amendments.
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Attachments: None

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Bridgewater Town Council

Introduced By: Kevin Perry, Councilor
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-041: Town Clerk's Salary

ORDERED, that the Town Council assembled vote:

To set the Town Clerks salary beginning May 9, 2024 - at Grade 13 Step 1 \$41.8881 hourly. Annually \$87,127.04.

Explanation:

This sets the salary for the newly elected Town Clerk.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	Meeting 6/18/24
Finance Committee	Meeting 6/17/24

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-042: Transfer Order - Capital Appropriation Items

ORDERED, that the Town Council assembled vote to

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>FUND</u>	<u>SOURCES OF FUNDING</u>	<u>AMOUNT</u>
8010	CAPITAL STABILIZATION	
	Capital Stabilization Trust Funds	\$ 543,127.74
8010	AMBULANCE RRA	
	ARRA	\$ 90,103.19
	TOTAL	\$ 633,230.93

<u>PROJECT#</u>	<u>USES OF FUNDING</u>	<u>AMOUNT</u>
220.45	Mach/Equip/Vehicles	
	Fire Engine (E3) Lease Pay 2/5	\$ 166,565.75
220.15	Mach/Equip/Vehicles	
	Fire Radio Equipment Lease Pay 4/5	\$ 95,521.84
220.32	Mach/Equip/Vehicles	
	Ambulance (A1) Lease Pay 2/5	\$ 90,103.19
210.20	Mach/Equip/Vehicles	
	Police Body Worn Camera System 4/5	\$ 65,318.00
300.00	Bldgs & Property	
	Town Raynham Old High School Purchase 5/12	\$ 70,000.00
420.09	Mach/Equip/Vehicles	
	DPW John Deer Loader - Lease Payment 3/5	\$ 48,520.91
420.13	Mach/Equip/Vehicles	
	DPW No. 2-24 Freightliner 6-Wheeler Lease Pay 4/5	\$ 48,600.62
420.14	Mach/Equip/Vehicles	
	DPW No. 2-26 Freightliner 6-Wheeler Lease Pay 4/5	\$ 48,600.62
		\$ 633,230.93

Explanation:

This transfer will fund Capital leasing obligations in FY2025

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance	• Meeting 6/18/24
• Finance Committee	• Meeting 6/17/24

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-043: Employee Liability Transfers - Contractual Payments

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate to below schedule:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
EMPLOYEE LIABILITY FUND	80045-596100	TRANSFER TO GF	\$ 89,960.00
Total:			\$ 89,960.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Salaries Library	06105001-519005	Contractual Payout	\$ 68,190.00
Salaries Fire	02205001-519005	Contractual Payout	\$ 21,770.00
Total:			\$ 89,960.00

Explanation:

Employee Liability payments as per contractual obligations.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	Meeting 6/17/24

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• Finance Committee	• Meeting 6/18/24
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Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-044: End of Year Transfers

ORDERED; pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council ass appropriate and transfer the amounts from below schedule Source of Funds to below schedule of Use of Funds:

Dept	Dept Description	Group	Amount
Source of Funds			
132	FINANCE RESERVE FUND	2-Expenses	(60,000.00)
135	FINANCE - ACCOUNTING	2-Expenses	(20,000.00)
155	INFORMATION TECHNOLOGY	1-Salary/Wages/Benefits	(20,000.00)
182	CED	1-Salary/Wages/Benefits	(10,000.00)
192	TOWN BUILDINGS	1-Salary/Wages/Benefits	(20,000.00)
210	POLICE	1-Salary/Wages/Benefits	(100,000.00)
240	INSPECTIONAL SERVICES	1-Salary/Wages/Benefits	(65,000.00)
300	BR CAPITAL	2-Expenses	(495,000.00)
420	DPW - HIGHWAY	1-Salary/Wages/Benefits	(104,251.00)
424	DPW - STREET LIGHTING	2-Expenses	(100,000.00)
610	LIBRARY	1-Salary/Wages/Benefits	(25,000.00)
Source of Funds Total			(1,019,251.00)

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Dept	Dept Description	Group	Amount
Use of Funds			
111	TOWN COUNCIL	1-Salary/Wage/Benefits	400.00
123	TOWN MANAGER	1-Salary/Wage/Benefits	10,000.00
135	FINANCE - ACCOUNTING	1-Salary/Wage/Benefits	26,200.00
141	FINANCE - ASSESSOR	1-Salary/Wage/Benefits	600.00
151	LEGAL	2-Expenses	50,000.00
152	HUMAN RESOURCES	1-Salary/Wage/Benefits	31,000.00
152	HUMAN RESOURCES	2-Expenses	1,550.00
192	TOWN BUILDINGS	2-Expenses	115,000.00
210	POLICE	2-Expenses	50,000.00
220	FIRE	1-Salary/Wage/Benefits	175,000.00
220	FIRE	2-Expenses	20,000.00
301	BRISTOL AGRICULTURAL	2-Expenses	4,400.00
301	BRISTOL AGRICULTURAL	2-Expenses	189,000.00
303	NORFOLK AGRICULTURAL	2-Expenses	58,200.00
410	ENGINEERING	1-Salary/Wage/Benefits	700.00
510	HEALTH	1-Salary/Wage/Benefits	5,000.00
541	COUNCIL ON AGING	1-Salary/Wage/Benefits	5,100.00
610	LIBRARY	2-Expenses	25,000.00
752	DEBT PRINCIPAL	3-Debt Service	56,000.00
830	COUNTY ASSESSMENTS	2-Expenses	1.00
913	UNEMPLOYMENT	1-Salary/Wage/Benefits	20,000.00
914	BENEFITS - MEDICAL/INSURANCE	1-Salary/Wage/Benefits	65,000.00
919	BENEFITS - HR RELATED	2-Expenses	53,100.00
945	LIABILITY INSURANCE	2-Expenses	18,000.00
950	GASOLINE DEPOT	2-Expenses	40,000.00
Use of Funds Total			1,019,251.00

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance	• Meeting 6/18/24
• Finance Committee	• Meeting 6/17/24

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-045: Acceptance of Grant: Council on Aging - Massachusetts Home and Community Based Services (HCBS)

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS, The Town of Bridgewater has received a grant award in the amount of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA Grant Programs for individuals with Alzheimer's disease and related dementia in the community; and

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA to expend the grant in accordance with stated purpose thereof.

Explanation:

The COA Director applied for and received an additional grant of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA Grant Program to expand the social day program for individuals with dementia by creating a dementia-friendly Senior Center.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	Meeting 6/18/24

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

• Finance Committee	• Meeting 6/17/24
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading: 6/4/2024
Amendments Adopted:
Third Reading: 6/18/2024
Date Adopted:
Date Effective:

Order O-FY24-046: Transfer Order - Rebinding of Death Records Book

ORDERED, that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$3,000 from the Historical Reserve Account (Account#2100-324200) for the restoration/rebinding of the 1857-1904 Death Records book.

Explanation:

Attached see CPC recommendations of funding of \$3,000 from CPC Historical Reserve Account.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Budget & Finance	Meeting 6/18/24
Finance Committee	Meeting 6/17/24

Attachments:

- Death Record Book Rebinding Application
- CPC Letter

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING



Town of Bridgewater

*Office of the
Town Clerk*

66 Central Square

Bridgewater, Massachusetts 02324



508-697-0921 Office

508-659-1220 Direct

mkhunt@bridgewaterma.org

*Marilee Kenney Hunt
Town Clerk*

April 23, 2024

Bridgewater Community Preservation Committee
C/O Gina Guasconi, Chair
E-mail: Gigi1024@verizon.net

Dear Ms. Guasconi:

The Town Clerk's Office, being the keeper of records for the Town of Bridgewater, needs, from time to time to restore the aged books still used to help find ancestors for those seeking information about their early families. The Community Preservation Committee has helped us in the past with some large restoration projects which were beautifully done and are a great benefit to both the office and those seeking information on their ancestors from Bridgewater.

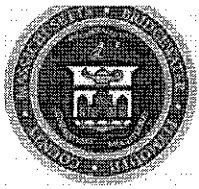
Recently, we discovered our Death Records book from 1857-1904 has pages coming loose from the binding. We are concerned that pages may be torn, damaged or possibly even lost if the book is not rebound. Our usual book binder is Town Book Bindery. We asked Mr. Raymond DeCosta, the owner of Town Book Bindery in East Freetown, MA, to evaluate the pages then offer a cost estimate for restoration of the whole book.

Our choice for restoration is to clean professionally and carefully the "rag paper" pages then insert them into airtight vinyl, before re-binding the book. That process will ensure cleanliness and longevity while maintaining the original paper and ink and, hopefully, preventing the need for further restoration.

The estimated cost for the process from pick-up to return delivery is \$3,000. The Town Clerk's Office would be grateful to the CPC for assistance with this important restoration.

Thank you,

Marilee Kenney Hunt



Project Application

Community Preservation Committee

Bridgewater, MA

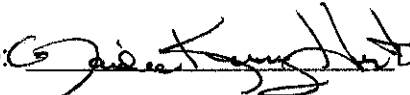
Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at cpc@bridgewaterma.org and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

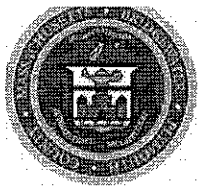
Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.¹ Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan
<https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

- Applicant Signature:  Date Submitted: April 23, 2024

¹ For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



Project Application

Community Preservation Committee

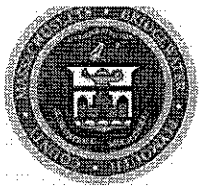
Bridgewater, MA

Complete Application Check List

Please submit the application in this order:

- ☒ Project Application Cover Page (signed)
- ☒ Project Narrative and Timeline
- ☒ Budget Narrative and cost breakdown
- ☒ Required Project Attachments including:
 - ☐ Documentation of who has site control on the property (if other than the applicant)
 - ☒ Photographs of project site (at least three (3))
 - ☐ Map of project site showing nearest major roads or intersections
 - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
 - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



Project Application

Community Preservation Committee

Bridgewater, MA

GENERAL INFORMATION

Project Name:

Project Location (address and neighborhood):

Legal Property Owner of Record:

CPA Program Area (check all that apply):

☐ Open Space ☒ Historic Preservation ☐ Community Housing ☐ Recreation

PROJECT DESCRIPTION

Short Project Description:

Estimated Start Date: 5/1/20 **Estimated Completion Date:** 6/30/20

Amount Requested: \$ 3,000 **Total Project Cost:** \$

PROJECT CONTACT

Contact Person: Marilee Kenney Hunt

Telephone: 508-697-0921

Email: mkhunt@bridgewaterma.org

Project Sponsor/Organization (check one below):

☒ Town Committee or Department ☐ Public Charity/Non-Profit ☐ Private

Have you or this organization applied for or received CPA funding before? ☐ Yes ☐ No
If yes, what project and when?

ASSURANCE

I Marilee Kenney Hunt hereby certify under the penalties of perjury the
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I
am legally able to enter into a contract on behalf of (with the
Town of Bridgewater for Community Preservation Funds.

Signature Marilee Kenney Hunt

Date April 23, 2024

Title Bridgewater Town/City Clerk



Project Application

Community Preservation Committee

Bridgewater, MA

Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:**

2. **CPC GOALS AND PRIORITIES:**

3. **COMMUNITY NEEDS:**

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
None requested—asking for support verbal from the CPA members serving on the Historic Commission and the Historic District Commission		

5. **IMPLEMENTATION AND TIMELINE:**

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Book Bindery is extremely skilled i

7. **MAINTENANCE:** The re-bound book will be well cared for with other historical books in our va

8. **MULTI-YEAR PROJECTS:** N/A

9. See Attachments Checklist for additional required materials, if applicable and available.

APPLICANT SIGNATURE:

DATE SUBMITTED: April 23, 2024



Project Application

Community Preservation Committee

Bridgewater, MA

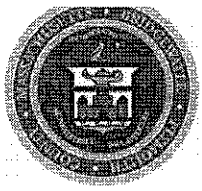
Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
 - a. Historic Preservation Proposals
 - b. OPEN SPACE PROPOSALS
 - c. RECREATION PROPOSALS
 - d. COMMUNITY HOUSING PROPOSALS
 - e. Proposals Involving Real Property
 - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at cpc@bridgewaterma.org and Community and Economic Development Department (CED) Director DeBoisbriand, Jennifer at JBURKE@bridgewaterma.org or call at 508-697-0950.



Project Application

Community Preservation Committee

Bridgewater, MA

Project Budget Narrative

PROJECT COST:

Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$3,000	\$3,000	\$	% 100%

LEVERAGING FUNDING:

Sources of Funding Overview

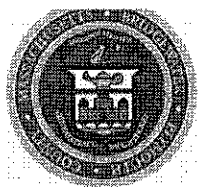
Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	

ANTICIPATED PROJECT EXPENSES: \$3,000

PROJECT COST ASSUMPTIONS: \$3,000

ACQUISITION OF AN INTEREST IN REAL ESTATE: 0

BONDING AGAINST CPA FUNDS: 0



Project Application

Community Preservation Committee

Bridgewater, MA

Project Budget Attachment

BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$3,000	\$3,000	\$-----	100% 3,000

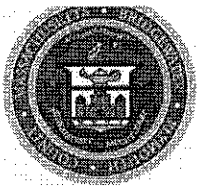
INCOME – OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	

SUMMARY OF PROJECT EXPENSES²

	CPA Funds	Other Funding	Total
Personnel	\$1,000	\$	\$1,000
Equipment	\$1,000	\$	\$1,000
Supplies	\$1,000	\$	\$1,000
Design and Contracts	\$	\$	\$
Construction	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$3,000	\$	\$3,000

² Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Project Application

Community Preservation Committee

Bridgewater, MA

DETAILED PROJECT EXPENSES

Personnel

	CPA Funds	Other Funding	Total
Ex: Project Manager	\$5,000	\$50,000	\$55,000
Ex. Inspectional Services	\$	\$	\$
Binder	\$1,000	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$
	\$1,000		\$1,000

Equipment³

	CPA Funds	Other Funding	Total
Ex: Furniture	\$	\$5,000	\$50,000
Binding machine	\$500	\$	\$500
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$500	\$	\$500

Supplies⁴

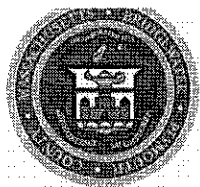
	CPA Funds	Other Funding	Total
Ex:	\$	\$	\$
Cleaning materials	\$500	\$	\$
Repair materials	\$300	\$	\$
Laminant	\$700	\$	\$
TOTAL	\$1,500	\$	\$1,500

Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	\$5,000	\$5,000
Ex: Appraisal	\$12,000	\$0	\$12,000
N/A	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

³ Equipment is generally defined as an item with a useful life expectancy of more than one year.

⁴ Supplies are defined as an item with a useful life of less than one year.



Project Application

Community Preservation Committee

Bridgewater, MA

Building and Construction⁵

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	\$	\$50,000	\$50,000
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	\$1,000,000	\$500,000	\$1,500,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	\$100,000	\$15,000	\$115,000
<i>Ex: Accessible Elevator</i>	\$75,000	\$0	\$75,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$190,000

Attach Letters of support and other key documents.

⁵ Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

April 30, 2024

Mr. Michael Dutton, Town Manager
Town of Bridgewater
66 Central Square
Bridgewater, MA 02324

Re: Rebinding of Death Records Book

Dear Mr. Dutton:

In response to an application received from Marilee Hunt, Town Clerk, for the rebinding of the 1857-1904 Death Records book, dated April 23, 2024, the following motion was made and seconded by Harry Bailey and Geoffrey Merriman at the CPC's April 24th meeting. The motion passed unanimously.

To recommend \$3,000 for the restoration/rebinding of the 1857-1904 Death Records book from the Historical reserve account 324200.

Please see that this information is placed on the Town Council agenda and that the application is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

Gina Guasconi, Chair
Community Preservation Committee

cc: Josh McGraw
Laurie Guerrini
Town Council President
Dawn Menard
Debra Ward