



Town of Bridgewater

Town Council

May 21, 2024

7:00 PM

66 Central Square

Academy Building

Council Chamber - Second Floor

The Town Council meeting is also aired via Facebook Live:

<https://www.facebook.com/bridgewaterma.org>

MEETING AGENDA

Due to Massachusetts Open Meeting Law requirements, discussions will not take place during Public Comment periods. If appropriate, responses to questions and concerns will be given by the Town Manager at a future Town Council meeting.

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) May 7, 2024 Meeting Minutes

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

- a) Dementia Friendly Community

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

F. HEARINGS

G. LICENSE TRANSACTIONS

- a) Petition P-2024-022: Granting of the Transfer of a Wine and Malt Beverages License - Bridgewater0414 Corporation dba 7-Eleven
- b) Petition P-2024-023: The Granting of an Annual Entertainment License - Casa Agave
- c) Petition P-2024-024: The Granting of One Day Entertainment Permits - Fire For Effect Foundation Inc.
- d) Petition P-2024-025: The Granting of One Day Entertainment Permits - Portuguese Holy Ghost Society of Bridgewater

H. PRESENTATIONS

- a) ARPA Award Check Presentation - Plymouth County Commissioners and Plymouth County Treasurer

I. TOWN MANAGER'S REPORT

- a) Addressing Prior Public Comment Items (*No Council Discussion*)
- b) Grove Street Update

- c) Spring Street @ Broad Street - No Turn on Red Sign
- d) Stiles & Hart Update

J. DISCUSSIONS

- a) Saving Bridgewater's Main Street - Councilor Ellenberg

K. COMMITTEE REPORTS

L. LEGISLATION FOR ACTION

M. OLD BUSINESS

N. NEW BUSINESS

- a) Order O-FY24-041: Town Clerk's Salary
- b) Order O-FY24-042: Transfer Order - Capital Appropriation Items
- c) Order O-FY24-043: Employee Liability Transfers - Contractual Payments
- d) Order O-FY24-044: End of Year Transfers
- e) Order O-FY24-045: Acceptance of Grant: Council on Aging - Massachusetts Home and Community Based Services (HCBS)
- f) Order O-FY24-046: Transfer Order - Rebinding of Death Records Book

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

R. ADJOURNMENT



Town of Bridgewater

Town Council

May 7, 2024
7:00 PM

MEETING MINUTES

Town Clerk Marilee Hunt swore in the newly elected councilors: Mary McGrath, Adelene Ellenberg and Sonya Striggles.

CALL TO ORDER

A quorum being duly present, Councilor Kevin Perry called the meeting of the Bridgewater Town Council to order at 7:03pm on Tuesday, May 7, 2024 in the Council Chambers.

Present: Fred Chase, Paul Murphy, Mary McGrath, Sonya Striggles, Susan Robinson, Kevin Perry, Brad McKinnon, Mark Linde and Adelene Ellenberg. Also in attendance was Town Manager Michael Dutton and Town Attorney Jason Rawlins

APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) April 23, 2024 Meeting Minutes

Councilor McKinnon made a motion to approve the April 23, 2024 meeting minutes, which was duly seconded by Councilor Linde.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Abstained; Striggles – Abstained; Ellenberg – Abstained; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 6-0-3.

ANNOUNCEMENTS FROM THE PRESIDENT

a) Reorganization of the Council: Elect President and Vice President

Town Clerk Marilee Hunt asked for nominations for President of the Council.

Councilor Chase nominated Councilor Perry which was seconded by Councilor Murphy.

Councilor McKinnon nominated Councilor Linde which was seconded by Councilor Ellenberg.

A voice vote was taken and the results were as follows:

Councilor Chase voted for Perry

Councilor Perry voted for Perry

Councilor Murphy voted for Perry

Councilor Striggles voted for Perry
Councilor Robinson voted for Perry
Councilor McKinnon voted for Linde
Councilor Ellenberg voted for Linde
Councilor McGrath voted for Linde
Councilor Linde voted for Linde

With a vote of 5-4, Council Perry is the new Town Council President.

Town Clerk Marilee Hunt then asked for nominations for Vice President:

Councilor Chase nominated Councilor Murphy which was seconded by Councilor Robinson.

Councilor Ellenberg nominated Councilor Linde which was seconded by Councilor McGrath.

A voice vote was taken and the results were as follows:

Councilor Chase voted for Murphy
Councilor Perry voted for Murphy
Councilor Murphy voted for Murphy
Councilor Striggles voted for Murphy
Councilor Robinson voted for Murphy
Councilor McKinnon voted for Linde
Councilor Ellenberg voted for Linde
Councilor McGrath voted for Linde
Councilor Linde voted for Linde

With a vote of 5-4, Council Murphy is the new Town Council Vice President.

b) Reorganization of Council Seats

Town Clerk Marilee Hunt had each councilor pick a card for seat assignment. The following is the seat assignment:

McKinnon, Robinson, Ellenberg, Murphy, Perry, Linde, Chase, Striggles and McGrath.

PROCLAMATIONS – None

CITIZEN OPEN FORUM

- Tim Fitzgibbons, 238 South Drive: congratulated the newly elected councilors, Vice President President. Also noted that Ms. King from the school committee was in attendance and asked that the rules be suspended so she can speak if needed during the budget hearing.

Councilor Murphy made a motion to suspend the rules to allow Ms. King to speak, which was duly seconded by Councilor McKinnon.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

- Ed Ivaldi, 10 Boxwood Lane: congratulated the newly elected councilors and made suggestions on how they can better interact with the residents. Also commented in regards to the State of the Union and asked a few questions.
- Janet Hansen, Pleasant Street: congratulated the newly elected councilors and asked about CBDS, waiting on an answer.
- Rebecca Fleisch-Cordeiro, 135 Deerfield Drive: congratulated the newly elected councilors and spoke about the Juneteenth flag. Invited all to the event taking place on June 22nd from 1pm to 6pm at BSU.
- Kevin Buohl, 10 Fieldcrest Drive: spoke about the Pride and Juneteenth flags and noted that the July 4th festivities fundraising has begun. \$50k is needed.
- Raymond Ajemian, 221 Aldrich Road: spoke about the Juneteenth flag raising.

APPOINTMENTS – None

Town Manager Dutton introduced Greg Martin, Veterans Agent who presented a presentation to the Council and residents of the veterans who have passed away since September of 2023. A moment of silence was then held.

HEARINGS

a) Budget Order O-FY25-001: FY2025 Annual Town Budget

This hearing has been duly advertised in the Enterprise and on the Town's website. All orders relative to the FY2025 budget may be finally voted this evening and are itemized under L: Legislation for Action. Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Council President Perry opened the Public Hearing at 7:31pm.

Town Manager Dutton noted that the FY2025 budget was a challenging budget; reduction in fees and state aid. No major staffing changes. School Department is 50% of the total budget.

Council President Perry asked if there were any general questions from the Public:

- Carlton Hunt, Austin Street: spoke on behalf of the energy committee and asked about \$150k.

Council President Perry asked if there was anyone that wished to speak in favor: no one spoke.

Council President Perry asked if there was anyone that wished to speak in opposition: no one spoke.

Council President Perry asked if any Councilors had any questions:

- Councilor Ellenberg asked how many employees were in the Town Manager's office and Town Manager Dutton noted that there are 4 employees.

Council President Perry closed the Public Hearing at 7:41pm.

Councilor Linde made a motion to approve Budget Order O-FY25-001, which was duly seconded by Councilor Chase.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

LICENSE TRANSACTIONS – None

PRESENTATIONS – None

TOWN MANAGER'S REPORT

- a) Addressing Prior Public Comment Items (*No Council Discussion*)
Town Manager Dutton noted that there were no questions asked at the last council meeting to be answered.
- b) Spring Street: Gazebo Engineer, Clean-up and Re-pavement Update
Town Manager Dutton noted that the town is looking in a gazebo at Town River Landing and that Bristol Plymouth High School has put it on the Fall list. DPW is working with an architect to create a plan. DPW also did some cleaning and paving will e done when other roads are done.
- c) Tire Pile Issue Update
Town Manager Dutton noted that they are not sure whose property the tire dump issue is located on and a site visit will be conducted with BSU and the Town.

Councilor Ellenberg asked about the cost to the Town for this clean-up and Town Manager Dutton noted that there would be no cost to the Town because it is not Town owned property.
- d) Signage Issues around Town
Town Manager Dutton noted that Hayward and Hale Street sign issues have been replaced and they are working on the speed limit sign on Route 104.
- e) Winter Street Paving Update
Town Manager Dutton noted that it is not a simple paving job on Winter Street. 5 electric poles need to be relocated and drainage replaced. Will take about 6 to 8 months and on National Grid list for pole relocation.
- f) Flagg Street at Conant Street Intersection Paving
Town Manager Dutton noted that because of the sink holes looking to start the drainage on Flagg Street as soon as possible. Then replacing road. Truck traffic can resume on Flagg once drainage is done.
- g) Fire Hydrant Status Update
Town Manager Dutto noted that there are 7 fire hydrants out of service. 1 was because of an accident; 1 is leaking and 5 are being replaced. There is a total of 10,500 hydrants in Town.
- h) Fire Station Update
Town Manager Dutton noted that they are waiting on a permit from the Army Corp and once that is received work can start. Walls should be up before winter.

Councilor McKinnon asked that the following items be added to the next agenda:

- 1) Grove Street: jersey barriers, can this be changed. Accidents still happening.

- 2) Spring Street at Broad Street: Can the “no turn on red” be changed?

Councilor Murphy asked that the following item be added to the next agenda:

- 1) Stiles & Hart Update

DISCUSSIONS – None

COMMITTEE REPORTS – None

LEGISLATION FOR ACTION

- a) Budget Order O-FY25-002: FY2025 Water Enterprise Fund Budget

Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Town Manager Dutton noted that this is the same service levels as last year.

Councilor McKinnon made a motion to approve Budget Order O-FY25-002, which was duly seconded by Councilor Murphy.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

- b) Budget Order O-FY25-003: FY25 Sewer Enterprise Fund Budget

Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Town Manager Dutton again noted that this is the same service levels as last year.

Councilor Chase made a motion to approve Budget Order O-FY25-003, which was duly seconded by Councilor Linde.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

- c) Budget Order O-FY25-004: FY25 Transfer Station Enterprise Fund Budget

Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Town Manager Dutton noted that the Transfer Station has volatility in trash and recycling. Paying more money to get rid of recyclables.

Councilor McKinnon made a motion to approve Budget Order O-FY25-004, which was duly seconded by Councilor Murphy.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

d) Budget Order O-FY25-005: Authorization of Revolving Funds

Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Town Manager Dutton noted that this is approved on an annual basis, set up to cover expenses without having to come to Town Council for a transfer. Limits set by Town Council.

Councilor Linde made a motion to approve Budget Order O-FY25-005, which was duly seconded by Councilor McKinnon.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

e) Order O-FY25-006: CPA Reserve Accounts - FY2025

Budget & Finance voted 3-0 to recommend at their 4/16/24 meeting. Finance Committee voted 6-0 to recommend at their 4/29/24 meeting.

Councilor Linde made a motion to approve Budget Order O-FY25-006, which was duly seconded by Councilor Robinson.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

f) Petition P-2024-021: A Resolution Honoring Juneteenth

This measure was not referred to any committee. 14 days has elapsed, therefore this measure may be voted this evening.

Councilor Linde made a motion to take f) Petition P-2024-021 out of order. This was duly seconded by Councilor McKinnon.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

Councilor Chase noted that he was grateful for the support for this Petition from the Council and the residents.

Councilor Chase made a motion to approve Petition P-2024-021, which was duly seconded by Councilor Striggles.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion

passed 9-0-0.

OLD BUSINESS – None

NEW BUSINESS – None

CITIZEN COMMENTS

- Laurene Powers, 41 Sunrise Drive: thanked the council for approving the Pride and Juneteenth flags.
- Janet Hansen, Pleasant Street: suggested that the Pride and Juneteenth flags be done automatically every year.
- Rebecca Fleisch-Cordeiro, 135 Deerfield Drive: thanked the council for approving the Juneteenth flag.
- Gina Guasconi, 35 Ball Avenue: thanked the council for their support of the CPC and asked new Councilors to come to a meeting to see how the process works. Also noted that they created policies and procedures and posted to the website.

COUNCIL COMMENTS

- Councilor Chase: congratulated and welcomed the new Town Councilors.
- Councilor Murphy: congratulated and welcomed the new Town Councilors and thanked those that attended the meeting tonight.
- Councilor Linde: congratulated and welcomed the new Town Councilors and elected President and Vice President. Thanked Marilee Hunt for her service.
- Councilor McKinnon: welcomed the new Town Councilors and thanked those that showed up for First Responders Day. Thanked Councilors Perry and Linde for helping with the Town Wide Clean up day.
- Councilor McGrath: thanked all that voted for her.
- Councilor Ellenberg: thanked all those that voted for her.
- Councilor Striggles: thanked all that voted for her and noted that there are now 4 strong women on the council.
- Councilor Robinson: thanked the newly elected councilors and thanked the residents for coming to the meeting.
- Councilor Perry: thanked the newly elected councilors and the residents for participating this evening.

EXECUTIVE SESSION – None

ADJOURNMENT

Councilor McKinnon made a motion to adjourn, which was duly seconded by Councilor Linde.

A voice vote was taken with the results recorded as follows: Chase – Yea; Murphy - Yea; McGrath – Yea; Striggles – Yea; Ellenberg – Yea; Robinson – Yea; Perry – Yea; McKinnon – Yea; Linde – Yea. Motion passed 9-0-0.

Meeting adjourned at 8:32p.m.

Dr. Kevin Perry
Councilor-At-Large
President

Paul Murphy
Councilor-At-Large
Vice President

Mark Linde
District 2 Councilor

Adelene Ellenberg
Councilor-At-Large

Town of Bridgewater

OFFICE OF THE TOWN COUNCIL



Sonya Striggles
District 1 Councilor

Bradford McKinnon
Councilor-At-Large

Mary McGrath
Councilor-At-Large

Susan Robinson
Councilor-At-Large

Fred Chase
District 3 Councilor

PROCLAMATION

WHEREAS in Bridgewater, Massachusetts, our aging population in the next 10 years will exceed 35% over age 60+ and so too will dementia and cognitive decline; and

WHEREAS since the pandemic, the requests for dementia care and resources have skyrocketed; and

WHEREAS the Council on Aging staff has completed numerous dementia trainings to businesses, Bridgewater Regional High School students, library staff and individuals; and

WHEREAS in addition to these trainings, the Council on Aging will soon launch a new dementia social day program at the Senior Center and a Dementia Friendly Bridgewater Cares Transit System.

NOW, THEREFORE, the Town Council of the Town of Bridgewater, Massachusetts, does hereby declare Bridgewater a Dementia Friendly Community to show the Town's dedication to bringing awareness and support to families, caregivers, and individuals living with dementia.

IN WITNESS WHEREOF, We have hereunto set our hands and caused the seal of the Town of Bridgewater to be affixed this 21st Day of May, 2024

Dr. Kevin Perry
Councilor-At-Large
President

Mary McGrath
Councilor-At-Large

Mark Linde
District 2 Councilor

Paul Murphy
Councilor-At Large
Vice President

Adelene Ellenberg
Councilor-At-Large

Bradford McKinnon
Councilor-At-Large

Susan Robinson
Councilor-At-Large

Sonya Striggles
District 1 Councilor

Fred Chase
District 3 Councilor



Bridgewater Town Council

Introduced By:

Date Introduced: 5/21/2024

First Reading: 5/21/2024

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2024-022: Granting of the Transfer of a Wine and Malt Beverages License - Bridgewater0414 Corporation dba 7-Eleven

WHEREAS, Bridgewater0414 Corporation dba 7-Eleven has submitted all applicable documentation as required for the transfer of a Wine and Malt Beverages license currently held by 7-Eleven of Massachusetts, Inc; and

WHEREAS, the petitioner has described the service premises at 755 Bedford Street:

On first floor of single-story building, sales floor with one (1) walk-in cooler located at rear of store, one (1) walk- in cooler located at far right of store. Backroom storage located at far-right rear of store, a storage area at far right of store, and a storage area located at front right of store. Sales are located at far left of store. Main entrance/exit located at front of store and accessible via parking lot located on Winter Street. Emergency exit located far-right rear of store; and

WHEREAS, approval of request to sell all wine and malt beverages is required by Massachusetts General Law – Chapter 138, section 12 prior to the final submission to the Commonwealth’s Alcohol Beverages Control Commission (ABCC) who must ratify the action; and

WHEREAS, the hours of operation for the sale of wine and malt beverages will be:

Monday to Saturday: 8:00am to 11:00pm

Sunday:10:00am to 11:00pm

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority, with the affirmative recommendations of the Building Inspector, Fire, Police, and Health Departments who have oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138, section 12 and Chapter 140 - section 2 and section 6 respectively of the Massachusetts General Law (MGL), in Town Council assembled approve the petition of Bridgewater0414 Corporation dba 7-Eleven to sell wine and malt beverages on the premises of 755 Bedford Street, Bridgewater, Massachusetts as requested.

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Committee Referrals and Dispositions:

- Attachments:
1. Transfer of Beer and Wine License Checklist
 2. 7-11 755 Bedford Street Town License Application

PETITION: ALCOHOL ESTABLISHMENT - TRANSFER OF BEER & WINE LICENSE

Applicant Name:

Town Council Meeting Date:

State Documents:

☐	LLA Certification (Form 43) – To be completed by Town of Bridgewater
☒	\$200 fee via ePay
☒	Monetary Transmittal Form
☒	Advertisement
☒	DOR Certificate of Good Standing
☒	DUA Certificate of Compliance
☒	New/Transfer Retail Application
☒	Business Structure Documents
☒	CORI Authorization Form
☒	Manager Application
☒	Proof of Citizenship
☒	Vote of the Corporate Board
☒	Purchase & Sale Agreement
☒	Supporting Financial Documents
☒	Legal Right to Occupy
☐	Floor Plan

Town Documents:

☒	\$150 Town Application Fee (non-refundable)
☒	Town of Bridgewater Application
☒	Delinquent Tax Certification
☒	State Tax Affidavit
☒	Workman's Compensation Insurance Affidavit

Recommendations:

☒	Tax Office
☒	Police Department
☒	Building Department

Notes:

- 1) Bridgewater0414 Corporation dba 7-Eleven is requesting a transfer of the Beer & Wine license at 755 Bedford Street that is currently held by 7-Eleven of Massachusetts, Inc. dba 7-Eleven. All ABCC Paperwork is in order.
- 2) The Fire Department, Police Department and Building Department have no issues with the transferring of this beer and wine license.
- 3) There are no outstanding tax issues



**TOWN OF BRIDGEWATER
ALCOHOL LICENSE
APPLICATION AND PETITION**

All licenses expire December 31st of the year they are issued

DATE: 5 / 3 / 2024

The Undersigned Submits Application for the Transfer of a Beer and Wine License:

Bridgewater0414 Corporation

(Business Name)

755 Bedford Street, Bridgewater, MA 02324

(Business Address)

45 Hemingway Street

(Mailing Address)

Shrewsbury, MA 01545

(Mailing City, State, Zip)

(508) 279-4160

(860) 882-2094

(Business Number)

kaursukhjeet@yahoo.com

(Cell Number)

(Email address – Please print legible)

Type of License & Business (*please describe*):

Convenience Store with Wine and Malt Beverages Package Store License

Mondays through Sundays

24 hours; Alcohol Sales 8 AM - 11 PM Mon-Sat;

10 AM - 11 PM Sun

(Days Business is open)

(Hours)

Description of Premises: (*please describe*):

On first floor of single-story building (+/-3341 SF), sales floor (+/-1,450 SF) with one (1) walk-in cooler located at rear of store (+/-204 SF), one (1) walk-in cooler located at far right of store (+/-275.5 SF). Backroom storage located at far-right rear of store (+/-252 SF), a storage area at far right of store (+/- 72 SF), and a storage area located at front right of store (+/- 96 SF) Sales area located at far left of store (+/- 333 SF). Main entrance/exit located at front of store and accessible via parking lot located on Winter Street. Emergency exit located at far-right rear of store.

ANY STATEMENT PROVIDED IN THIS APPLICATION THAT IS INACCURATE IN ANY WAY MAY BE CONSIDERED A MATERIAL MISREPRESENTATION AND SHALL BE SUFFICIENT CAUSE FOR REFUSAL, SUSPENSION, REVOCATION, OR DENIAL OF THE LICENSE SUBJECT TO THIS APPLICATION. SIGNED UNDER THE PAIN AND PENALTY OF PERJURY.



Bridgewater Town Council

Introduced By:

Date Introduced:

First Reading:

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2024-023: The Granting of an Annual Entertainment License - Casa Agave

WHEREAS, Casa Agave Inc. has requested an annual entertainment license for Live Music and Disc Jockey for their location at 14 Summer Street; and

WHEREAS, the hours of operation for the live music entertainment will be:

- Monday to Saturday: 11:00am to 12:00pm
- Sunday: 12:00pm to 10:00pm

WHEREAS, Casa Agave Inc. has complied with the requirements of the Town of Bridgewater; and,

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with the affirmative recommendation of the Bridgewater Building Inspector, Fire and Police Departments who have oversight authority, it appears that the public good so requires such license be granted;

WHEREAS, this license is being issued under the most current state guidelines which could be revoked or changed such that the applicant will have to abide by any new state or local requirements;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 and Chapter 140- Section 183A respectively of the Massachusetts General Law (M.G.L.), in Town Council assembled approve the petition of Casa Agave Inc. to be granted an annual entertainment license for live music or disc jockey at 14 Summer Street, Bridgewater, MA 0224.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

•	•
•	•

- Attachments:
1.

Entertainment License Checklist
2.

Application for Annual Entertainment License

Town Council Meeting Date: 5/21/24

NEW ENTERTAINMENT LICENSE

Applicant Name: Casa Agave Inc.
Address: 14 Summer Street
Telephone: (774) 281-3088
Email: _____

Proposed hours:

<u> X </u>	Application Form
	Floor Plans
<u> X </u>	Delinquent Tax Certification
<u> X </u>	State Tax Affidavit
<u> X </u>	Workman's Compensation Insurance Affidavit
	Town Fees:
<u> X </u>	\$75.00 – Application Fee (Non-refundable)

Recommendations:

<u> X </u>	Fire Department
<u> X </u>	Police Department
<u> X </u>	Building Department

Notes:

- 1) Casa Agave Inc. is requesting an annual entertainment license for live music or disc jockey at their location at 14 Summer Street.
- 2) Casa Agave Inc. currently holds an All Alcohol Liquor License.
- 3) There are no tax issues.
- 4) The police, fire and building departments have no problem with the issuance of this license.



Fee: _____

Date: _____

License Number _____

**TOWN OF BRIDGEWATER
OFFICE OF THE TOWN MANAGER
APPLICATION FOR ANNUAL ENTERTAINMENT LICENSE**

OUTDOOR ☒

INDOOR ☒

WEEKDAYS ☒

SUNDAYS ☒

NAME OF ESTABLISHMENT Casa Agave Inc.

MANAGER Kristine Barbati

ADDRESS 14 Summer Street

HOURS: Weekdays: 11:00 am - 12:00 pm

Sundays: 12:00 pm - 10:00 pm

TYPE OF ENTERTAINMENT:

X LIVE MUSIC

X DISC JOCKEY

 OTHERS: Please Specify _____
(Please see Page 2 attached)

Signature of Manager *Kristine Barbati*

Address 14 Summer Street, Bridgewater, MA 02324

Telephone 774-281-3088

APPROVED BY: _____

Signature of Licensing Authority

DATE OF APPROVAL: _____

Page 2 – APPLICATION FOR ANNUAL ENTERTAINMENT LICENSE

Please answer all questions

1. Specify precisely the type of concert, dance, exhibition, cabaret or public show sought to be licensed.

Acoustic singer/instruments

2. Will such show include:

A. Dancing by patrons?

Yes

☐

No

☒

B. Dancing by performers or entertainers?

Yes

☐

No

☒

C. Recorded or live music?

Yes

☒

No

☐

Specify Acoustic singer, DJ

D. The use of amplification system?

Yes

☒

No

☐

E. A theatrical exhibition, play or moving picture show?

Yes

☐

No

☒

Specify _____

F. A floor show of any description?

Yes

☐

No

☒

Specify _____

G. A light show of any description?

Yes

☐

No

☒

Specify _____

H. Any other dynamic audio or visual show, Whether live or recorded?

Yes

☐

No

☒

3. State whether or not as part of the concert, dance, Exhibition, cabaret or public show anyone will be Allowed to appear nude or semi-nude.

Yes

☐

No

☒



Bridgewater Town Council

Introduced By:

Date Introduced: 5/21/2024

First Reading: 5/21/2024

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2024-024: The Granting of One Day Entertainment Permits - Fire For Effect Foundation Inc.

WHEREAS, Fire For Effect Foundation Inc., 10 Town River Landing, Bridgewater, MA, has petitioned for (5) One-Day Entertainment permits for the following events to be held at the Town River Landing, Spring Street:

	EVENT	DATE	TIME	APPROX. ATTENDANCE
1	Live Entertainment: Summerfest	June 22, 2024	12:00pm to 7:00pm	100 - 200
2	Live Entertainment: South Shore Farmer Brew Fest	July 13, 2024	12:00pm to 5:00pm	100 - 200
3	Live Entertainment: Country Fest	July 14, 2024	12:00pm to 6:00pm	100 - 200
4	Live Entertainment: Thrive Music Fest	September 20, 2024	4:00pm to 11:00pm	200 - 300
5	Live Entertainment: Thrive Music Fest	September 21, 2024	11:00am to 11:00pm	200 - 300

WHEREAS, Fire For Effect Foundation Inc. has complied with the requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the legislative body of the Town has such licensing authority and with the affirmative recommendation of the Bridgewater Building Inspector, Fire and Police Departments who have oversight authority, it appears that the public good so requires such licenses to be granted; and,

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

WHEREAS, these licenses are being issued under the most current state guidelines which could be revoked or changed such that the applicant will have to abide by any new state or local requirements;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - Section 14 and Chapter 140 - Section 183A respectively of the Massachusetts General Law (M.G.L.), in Town Council assembled approve the petition of Fire For Effect Foundation Inc. to be granted five (5) One-Day Entertainment Permits for the aforementioned events to be held on the grounds of Town River Landing, Spring Street, Bridgewater, MA 02324.

Committee Referrals and Dispositions:

Attachments: None



Bridgewater Town Council

Introduced By:

Date Introduced: 5/21/2024

First Reading: 5/21/2024

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Petition P-2024-025: The Granting of One Day Entertainment Permits - Portuguese Holy Ghost Society of Bridgewater

WHEREAS, Portuguese Holy Ghost Society of Bridgewater has petitioned (3) One-day Entertainment permits for the following events:

<u>Event</u>	<u>Date</u>	<u>Time</u>	<u>Approximate Attendance</u>
Annual Festival	June 14, 2024	6:00pm - 12:00am	200 - 300
Annual Festival	June 15, 2024	6:00pm - 12:00am	200 - 300
Annual Festival	June 16, 2024	12:00pm - 9:00pm	200 - 300

;and,

WHEREAS, Portuguese Holy Ghost Society has complied with the requirements of the Town of Bridgewater; and,

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with the affirmative recommendation of the Bridgewater Building Inspector, Fire and Police Departments who have oversight authority, it appears that the public good so requires such license be granted; and

WHEREAS, these licenses are being issued under the most current state guidelines which could be revoked or changed such that the applicant will have to abide by any new state or local requirements;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 and Chapter 140- Section 183A respectively of the Massachusetts General Law (M.G.L.), in Town Council assembled approve the petitions of Portuguese Holy Ghost Society to be granted three (3) one-day entertainment permits for the aforementioned events to be held on the grounds of 352 Broad Street, Bridgewater, MA 0224.

Committee Referrals and Dispositions:

VOICE VOTE - REQUIRES MAJORITY OF THOSE PRESENT AND VOTING

Attachments: None



Bridgewater Town Council

Introduced By:
Date Introduced:
First Reading:
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

ARPA Award Check Presentation - Plymouth County Commissioners and Plymouth County Treasurer

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By:

Date Introduced:

First Reading:

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Spring Street @ Broad Street - No Turn on Red Sign

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:

None



Bridgewater Town Council

Introduced By:

Date Introduced:

First Reading:

Second Reading:

Amendments Adopted:

Third Reading:

Date Adopted:

Date Effective:

Stiles & Hart Update

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments:

None



Bridgewater Town Council

Introduced By: Kevin Perry, Councilor
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-041: Town Clerk's Salary

ORDERED, that the Town Council assembled vote:

To set the Town Clerks salary beginning May 9, 2024 - at Grade 13 Step 1 \$41.8881 hourly. Annually \$87,127.04.

Explanation:

This sets the salary for the newly elected Town Clerk.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-042: Transfer Order - Capital Appropriation Items

ORDERED, that the Town Council assembled vote to

pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>FUND</u>	<u>SOURCES OF FUNDING</u>	<u>AMOUNT</u>
8010	CAPITAL STABILIZATION	
	Capital Stabilization Trust Funds	\$ 543,127.74
8010	AMBULANCE RRA	
	ARRA	\$ 90,103.19
	TOTAL	\$ 633,230.93

<u>PROJECT#</u>	<u>USES OF FUNDING</u>	<u>AMOUNT</u>
220.45	Mach/Equip/Vehicles	
	Fire Engine (E3) Lease Pay 2/5	\$ 166,565.75
220.15	Mach/Equip/Vehicles	
	Fire Radio Equipment Lease Pay 4/5	\$ 95,521.84
220.32	Mach/Equip/Vehicles	
	Ambulance (A1) Lease Pay 2/5	\$ 90,103.19
210.20	Mach/Equip/Vehicles	
	Police Body Worn Camera System 4/5	\$ 65,318.00
300.00	Bldgs & Property	
	Town Raynham Old High School Purchase 5/12	\$ 70,000.00
420.09	Mach/Equip/Vehicles	
	DPW John Deer Loader - Lease Payment 3/5	\$ 48,520.91
420.13	Mach/Equip/Vehicles	
	DPW No. 2-24 Freightliner 6-Wheeler Lease Pay 4/5	\$ 48,600.62
420.14	Mach/Equip/Vehicles	
	DPW No. 2-26 Freightliner 6-Wheeler Lease Pay 4/5	\$ 48,600.62
	TOTAL	\$ 633,230.93

Explanation:

This transfer will fund Capital leasing obligations in FY2025

NOT FOR ACTION - FIRST READING

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-043: Employee Liability Transfers - Contractual Payments

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate to below schedule:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
EMPLOYEE LIABILITY FUND	80045-596100	TRANSFER TO GF	\$ 89,960.00
Total:			\$ 89,960.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
Salaries Library	06105001-519005	Contractual Payout	\$ 68,190.00
Salaries Fire	02205001-519005	Contractual Payout	\$ 21,770.00
Total:			\$ 89,960.00

Explanation:

Employee Liability payments as per contractual obligations.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION - FIRST READING

•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-044: End of Year Transfers

ORDERED; pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council ass appropriate and transfer the amounts from below schedule Source of Funds to below schedule of Use of Funds:

Dept	Dept Description	Group	Amount
Source of Funds			
132	FINANCE RESERVE FUND	2-Expenses	(60,000.00)
135	FINANCE - ACCOUNTING	2-Expenses	(20,000.00)
155	INFORMATION TECHNOLOGY	1-Salary/Wages/Benefits	(20,000.00)
182	CED	1-Salary/Wages/Benefits	(10,000.00)
192	TOWN BUILDINGS	1-Salary/Wages/Benefits	(20,000.00)
210	POLICE	1-Salary/Wages/Benefits	(100,000.00)
240	INSPECTIONAL SERVICES	1-Salary/Wages/Benefits	(65,000.00)
300	BR CAPITAL	2-Expenses	(495,000.00)
420	DPW - HIGHWAY	1-Salary/Wages/Benefits	(104,251.00)
424	DPW - STREET LIGHTING	2-Expenses	(100,000.00)
610	LIBRARY	1-Salary/Wages/Benefits	(25,000.00)
Source of Funds Total			(1,019,251.00)

NOT FOR ACTION - FIRST READING

Dept	Dept Description	Group	Amount
Use of Funds			
111	TOWN COUNCIL	1-Salary/Wage/Benefits	400.00
123	TOWN MANAGER	1-Salary/Wage/Benefits	10,000.00
135	FINANCE - ACCOUNTING	1-Salary/Wage/Benefits	26,200.00
141	FINANCE - ASSESSOR	1-Salary/Wage/Benefits	600.00
151	LEGAL	2-Expenses	50,000.00
152	HUMAN RESOURCES	1-Salary/Wage/Benefits	31,000.00
152	HUMAN RESOURCES	2-Expenses	1,550.00
192	TOWN BUILDINGS	2-Expenses	115,000.00
210	POLICE	2-Expenses	50,000.00
220	FIRE	1-Salary/Wage/Benefits	175,000.00
220	FIRE	2-Expenses	20,000.00
301	BRISTOL AGRICULTURAL	2-Expenses	4,400.00
301	BRISTOL AGRICULTURAL	2-Expenses	189,000.00
303	NORFOLK AGRICULTURAL	2-Expenses	58,200.00
410	ENGINEERING	1-Salary/Wage/Benefits	700.00
510	HEALTH	1-Salary/Wage/Benefits	5,000.00
541	COUNCIL ON AGING	1-Salary/Wage/Benefits	5,100.00
610	LIBRARY	2-Expenses	25,000.00
752	DEBT PRINCIPAL	3-Debt Service	56,000.00
830	COUNTY ASSESSMENTS	2-Expenses	1.00
913	UNEMPLOYMENT	1-Salary/Wage/Benefits	20,000.00
914	BENEFITS - MEDICAL/INSURANCE	1-Salary/Wage/Benefits	65,000.00
919	BENEFITS - HR RELATED	2-Expenses	53,100.00
945	LIABILITY INSURANCE	2-Expenses	18,000.00
950	GASOLINE DEPOT	2-Expenses	40,000.00
Use of Funds Total			1,019,251.00

NOT FOR ACTION - FIRST READING

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-045: Acceptance of Grant: Council on Aging - Massachusetts Home and Community Based Services (HCBS)

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS, The Town of Bridgewater has received a grant award in the amount of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA Grant Programs for individuals with Alzheimer's disease and related dementia in the community; and

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA to expend the grant in accordance with stated purpose thereof.

Explanation:

The COA Director applied for and received an additional grant of \$100,490 from the Massachusetts Home and Community Based Services (HCBS) ARPA Grant Program to expand the social day program for individuals with dementia by creating a dementia-friendly Senior Center.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION - FIRST READING

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 5/21/2024
First Reading: 5/21/2024
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY24-046: Transfer Order - Rebinding of Death Records Book

ORDERED, that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$3,000 from the Historical Reserve Account (Account#2100-324200) for the restoration/rebinding of the 1857-1904 Death Records book.

Explanation:

Attached see CPC recommendations of funding of \$3,000 from CPC Historical Reserve Account.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: 1. Death Record Book Rebinding Application
 2. CPC Letter

NOT FOR ACTION - FIRST READING



Town of Bridgewater

*Office of the
Town Clerk*

66 Central Square

Bridgewater, Massachusetts 02324



508-697-0921 Office

508-659-1220 Direct

mkhunt@bridgewaterma.org

*Marilee Kenney Hunt
Town Clerk*

April 23, 2024

Bridgewater Community Preservation Committee
C/O Gina Guasconi, Chair
E-mail: Gigi1024@verizon.net

Dear Ms. Guasconi:

The Town Clerk's Office, being the keeper of records for the Town of Bridgewater, needs, from time to time to restore the aged books still used to help find ancestors for those seeking information about their early families. The Community Preservation Committee has helped us in the past with some large restoration projects which were beautifully done and are a great benefit to both the office and those seeking information on their ancestors from Bridgewater.

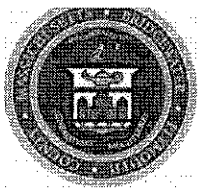
Recently, we discovered our Death Records book from 1857-1904 has pages coming loose from the binding. We are concerned that pages may be torn, damaged or possibly even lost if the book is not rebound. Our usual book binder is Town Book Bindery. We asked Mr. Raymond DeCosta, the owner of Town Book Bindery in East Freetown, MA, to evaluate the pages then offer a cost estimate for restoration of the whole book.

Our choice for restoration is to clean professionally and carefully the "rag paper" pages then insert them into airtight vinyl, before re-binding the book. That process will ensure cleanliness and longevity while maintaining the original paper and ink and, hopefully, preventing the need for further restoration.

The estimated cost for the process from pick-up to return delivery is \$3,000. The Town Clerk's Office would be grateful to the CPC for assistance with this important restoration.

Thank you,

Marilee Kenney Hunt



Project Application

Community Preservation Committee

Bridgewater, MA

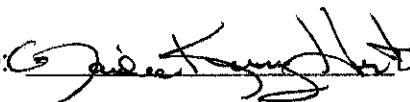
Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at cpc@bridgewaterma.org and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

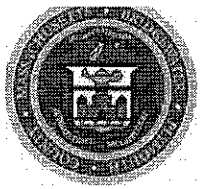
Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.¹ Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan
<https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

- Applicant Signature:  Date Submitted: April 23, 2024

¹ For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



Project Application

Community Preservation Committee

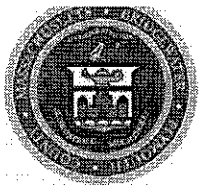
Bridgewater, MA

Complete Application Check List

Please submit the application in this order:

- ☒ Project Application Cover Page (signed)
- ☒ Project Narrative and Timeline
- ☒ Budget Narrative and cost breakdown
- ☒ Required Project Attachments including:
 - ☐ Documentation of who has site control on the property (if other than the applicant)
 - ☒ Photographs of project site (at least three (3))
 - ☐ Map of project site showing nearest major roads or intersections
 - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
 - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



Project Application

Community Preservation Committee

Bridgewater, MA

GENERAL INFORMATION

Project Name:

Project Location (address and neighborhood):

Legal Property Owner of Record:

CPA Program Area (check all that apply):

☐ Open Space ☒ Historic Preservation ☐ Community Housing ☐ Recreation

PROJECT DESCRIPTION

Short Project Description:

Estimated Start Date: 5/1/20 **Estimated Completion Date:** 6/30/20

Amount Requested: \$ 3,000 **Total Project Cost:** \$

PROJECT CONTACT

Contact Person: Marilee Kenney Hunt

Telephone: 508-697-0921

Email: mkhunt@bridgewaterma.org

Project Sponsor/Organization (check one below):

☒ Town Committee or Department ☐ Public Charity/Non-Profit ☐ Private

Have you or this organization applied for or received CPA funding before? ☐ Yes ☐ No
If yes, what project and when?

ASSURANCE

I Marilee Kenney Hunt hereby certify under the penalties of perjury the
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I
am legally able to enter into a contract on behalf of (with the
Town of Bridgewater for Community Preservation Funds.

Signature Marilee Kenney Hunt

Date April 23, 2024

Title Bridgewater Town/City Clerk



Project Application

Community Preservation Committee

Bridgewater, MA

Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:**

2. **CPC GOALS AND PRIORITIES:**

3. **COMMUNITY NEEDS:**

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
None requested—asking for support verbal from the CPA members serving on the Historic Commission and the Historic District Commission		

5. **IMPLEMENTATION AND TIMELINE:**

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Book Bindery is extremely skilled i

7. **MAINTENANCE:** The re-bound book will be well cared for with other historical books in our va

8. **MULTI-YEAR PROJECTS:** N/A

9. See Attachments Checklist for additional required materials, if applicable and available.

APPLICANT SIGNATURE:

DATE SUBMITTED: April 23, 2024



Project Application

Community Preservation Committee

Bridgewater, MA

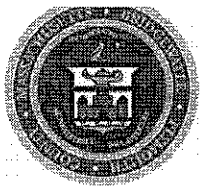
Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
 - a. Historic Preservation Proposals
 - b. OPEN SPACE PROPOSALS
 - c. RECREATION PROPOSALS
 - d. COMMUNITY HOUSING PROPOSALS
 - e. Proposals Involving Real Property
 - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at cpc@bridgewaterma.org and Community and Economic Development Department (CED) Director DeBoisbriand, Jennifer at JBURKE@bridgewaterma.org or call at 508-697-0950.



Project Application

Community Preservation Committee

Bridgewater, MA

Project Budget Narrative

PROJECT COST:

Project Budget Overview

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$3,000	\$3,000	\$	% 100%

LEVERAGING FUNDING:

Sources of Funding Overview

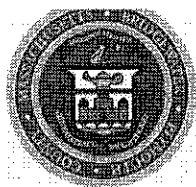
Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	

ANTICIPATED PROJECT EXPENSES: \$3,000

PROJECT COST ASSUMPTIONS: \$3,000

ACQUISITION OF AN INTEREST IN REAL ESTATE: 0

BONDING AGAINST CPA FUNDS: 0



Project Application

Community Preservation Committee

Bridgewater, MA

Project Budget Attachment

BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$3,000	\$3,000	\$-----	100% 3,000

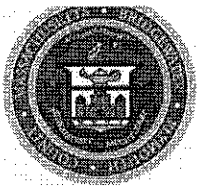
INCOME – OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
	\$0	
	\$0	
	\$0	
	\$0	
	\$0	

SUMMARY OF PROJECT EXPENSES²

	CPA Funds	Other Funding	Total
Personnel	\$1,000	\$	\$1,000
Equipment	\$1,000	\$	\$1,000
Supplies	\$1,000	\$	\$1,000
Design and Contracts	\$	\$	\$
Construction	\$	\$	\$
Other	\$	\$	\$
TOTAL	\$3,000	\$	\$3,000

² Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Project Application

Community Preservation Committee

Bridgewater, MA

DETAILED PROJECT EXPENSES

Personnel

	CPA Funds	Other Funding	Total
Ex: Project Manager	\$5,000	\$50,000	\$55,000
Ex. Inspectional Services	\$	\$	\$
Binder	\$1,000	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$
	\$1,000		\$1,000

Equipment³

	CPA Funds	Other Funding	Total
Ex: Furniture	\$	\$5,000	\$50,000
Binding machine	\$500	\$	\$500
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$500	\$	\$500

Supplies⁴

	CPA Funds	Other Funding	Total
Ex:	\$	\$	\$
Cleaning materials	\$500	\$	\$
Repair materials	\$300	\$	\$
Laminant	\$700	\$	\$
TOTAL	\$1,500	\$	\$1,500

Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	\$5,000	\$5,000
Ex: Appraisal	\$12,000	\$0	\$12,000
N/A	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

³ Equipment is generally defined as an item with a useful life expectancy of more than one year.

⁴ Supplies are defined as an item with a useful life of less than one year.



Project Application

Community Preservation Committee

Bridgewater, MA

Building and Construction⁵

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	\$	\$50,000	\$50,000
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	\$1,000,000	\$500,000	\$1,500,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	\$100,000	\$15,000	\$115,000
<i>Ex: Accessible Elevator</i>	\$75,000	\$0	\$75,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$190,000

Attach Letters of support and other key documents.

⁵ Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

April 30, 2024

Mr. Michael Dutton, Town Manager
Town of Bridgewater
66 Central Square
Bridgewater, MA 02324

Re: Rebinding of Death Records Book

Dear Mr. Dutton:

In response to an application received from Marilee Hunt, Town Clerk, for the rebinding of the 1857-1904 Death Records book, dated April 23, 2024, the following motion was made and seconded by Harry Bailey and Geoffrey Merriman at the CPC's April 24th meeting. The motion passed unanimously.

To recommend \$3,000 for the restoration/rebinding of the 1857-1904 Death Records book from the Historical reserve account 324200.

Please see that this information is placed on the Town Council agenda and that the application is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

Gina Guasconi, Chair
Community Preservation Committee

cc: Josh McGraw
Laurie Guerrini
Town Council President
Dawn Menard
Debra Ward