



Town of Bridgewater **Budget & Finance Committee**

March 21, 2023

6:00 PM

MEETING MINUTES

CALL TO ORDER

Councilor Gallagher called the meeting to order at 6:09p.m. The meeting took place in Conference Room 201A, 2nd Floor of the Academy Building.

Committee Members Present:

Councilor Wood, Councilor George and Councilor Gallagher. Also in attendance was Town Manager Michael Dutton.

APPROVAL OF MEETING MINUES – None

PUBLIC COMMENT - None

LEGISLATION REFERRED

- 1) Order O-FY23-049: Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions for 1185 Pleasant Street

Town Manager Dutton noted this was to release the restriction on 1185 Pleasant Street.

Councilor George made a motion to approve Order O-FY23-049, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Yea; Wood – Yea. The motion passed 3-0.

- 2) Order O-FY23-050: Capital Plan Leasing Obligation

Councilor George made a motion to approve Order O-FY23-050, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Yea; Wood – Yea. The motion passed 3-0.

3) Order O-FY23-051: Transfer Order: Restoration of Parthenon Frieze

Councilor George made a motion to approve Order O-FY23-051, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Yea; Wood – Yea. The motion passed 3-0.

4) Resolution R-FY23-005: Funds Review Resolution

Councilor Gallagher noted that he would like to continue to discuss this Resolution and noted that the next meeting with me on April 4th at 6:15p.m.

DISCUSSION

1) Town Clerk - Salary and Budget Discussion

Town Clerk Marilee Hunt gave an update on the need for another person in the Clerk's office. Work has increased, vote by mail process is done differently. Would like part-time/benefitted front office and state computer.

Councilor Gallagher noted that he does not disagree but would like to see a succession plan. Also noting that the Town Council could not tell the Town Manager to add a position.

PUBLIC COMMENT - None

ADJOURNMENT OF MEETING

Councilor George made a motion to adjourn, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Yea; Wood – Yea. The motion passed 3-0

Meeting adjourned at 6:40pm.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Budget & Finance Committee assembled voted, at their meeting on Tuesday, April 4, 2023, to approve the aforementioned minutes.