



Town of Bridgewater

Finance Committee

March 13, 2023

7:30 PM

The meeting will be held virtually via Zoom.

To attend via video, click on the link below:

<https://us06web.zoom.us/j/82662395222>

To attend via phone, dial: 1(646) 876-9923

Meeting ID: 826 623 952 22

MEETING AGENDA

Disclosure: Pursuant to Section 20 of Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, this meeting for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. There will be no in person attendance permitted. Citizens who wish to tune in to the meeting may do so via Zoom.

- A. Call to Order**
- B. Approval of Meeting Minutes**
 - a) 2/27/2023 Meeting Minutes
- C. Public Comment**
- D. Joint Meeting with Budget and Finance Committee**
 - a) Discussion of Resolution R-FY23-005: Funds Review Resolution
- E. New Business**
 - a) Order O-FY23-049: Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions for 1185 Pleasant Street
 - b) Order O-FY23-050: Capital Plan Leasing Obligation
 - c) Order O-FY23-051: Transfer Order: Restoration of Parthenon Frieze
- F. Old Business**
 - a) Ordinance D-FY23-009: Capital Expenditure Policy
 - b) Resolution R-FY23-005: Funds Review Resolution
- G. Additional Items for Discussion**
- H. Adjournment of Meeting**

TOWN OF BRIDGEWATER

Finance Committee

Nathan Schofield, Chair
Eric Langone, Vice Chair
Julie Scleparis
Christopher Blunt
MJ Spagone
Rigobert Noel
Lee Beane
Brian Glidden
Stephen Pace



Academy Building - 66 Central Square
Bridgewater, MA 02324

Bridgewater Finance Committee Minutes for the FinCom Meeting that Convened on February 27, 2023

Call to order: 7:30

Committee Members Present: Nathan Schofield, Julie Scleparis, Christopher Blunt, Stephen Pace, MJ Spagone

Committee Members Not Present: Eric Langone, Rigobert Noel, Lee Beane, Brian Glidden

Guests in Attendance:

Public Comment - None

Approval of Meeting Minutes – February 16, 2023

Julie Scleparis motioned to approve the meeting minutes from February 16, 2023, which was duly seconded. With a vote of 3 yea and 2 members abstaining, the motion was approved.

New Business

Order O-FY23-048: Acceptance of Funds - Council on Aging Donation

COA Director, Emily Williams plans to set up a new coffee brewing station at the senior center and continuously improve and take care of the senior programs.

Christopher Blunt motioned to recommend O-FY23-044 which was duly seconded. The motion was approved unanimously.

Resolution R-FY23-005: Funds Review Resolution

The Budget and Finance Committee and the Bridgewater Financial Committee will review the Town's capital and stabilization funds and make any recommendations for changes to the Town Council by October 1, 2023. A joint meeting with the Budget and Finance Committee is being planned to further discuss and review.

Old Business

Ordinance D-FY23-009: Capital Expenditure Policy

This policy will ensure that the request of funding from Bridgewater-Raynham, and the payments approved by the Town Council, and made by the Town of Bridgewater are tightly coupled so that no audit gaps or uncertainty of how the funds are used will exist. A revised Ordinance has been submitted by the Town Attorney which the committee has reviewed.

Adjourn – *Christopher Blunt motioned to adjourn the meeting of the FinCom at 8:06 p.m. which was duly seconded. The motion was approved unanimously.*



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 3/7/2023
First Reading: 3/7/2023
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-049: Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions for 1185 Pleasant Street

Whereas, the Town Council has authorized the construction of a new fire station at 1185 Pleasant Street, and

Whereas, the use of the property was restricted by vote of Town Meeting of May 20, 1996,

Whereas, the Town of Bridgewater owns the property and holds the Restriction;

Whereas, the partial use of the property for public safety requires Town Council approval;

Whereas, the Trustee of the Toole Family Trust has consented to the partial use of the property for public safety purposes; and

Whereas, the Town and Trustee have ensured that vast majority of the property remain passive recreational land by virtue of the documents being voted on herein; and

Now, Therefore, the Town Council votes to adopt the attached Release of Trustee and Acceptance of Funds, Release of All Restrictions and Covenants, and Declaration of Restrictions.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•

NOT FOR ACTION - FIRST READING

Attachments:

1. Fire Department Restriction Documents

**Trustees Certificate
Pursuant to M.G.L. c.184, §35**

Name of Trust: Toole Nominee Trust

Dated: May 12, 1995

I, Jerome H. Fletcher, Trustee of The Toole Nominee Trust, a written trust dated May 12, 1995 (the "Trust"), certify as follows:

(a) The Trust is in full force and effect and has not been further amended or modified, and has not been revoked as of the date hereof.

(b) I am the current Trustee of the Trust.

(c) Any current Trustee of the Trust shall have authority to act with respect to real estate owned by the Trust, and have full and absolute power under said Trust to convey any interest in real estate and improvements thereon held in said Trust and no purchaser or third party shall be bound to inquire whether the Trustee has said power or is properly exercising said power or to see to the application of any Trust asset paid to the Trustee for a conveyance thereof; and

(d) The sole beneficiary of the Trust, the Lilia V. Toole Revocable Trust directs the Toole Nominee Trust, pursuant to Section 4.2 of said Trust to execute a release of restrictions and covenants recorded herewith.

Signatures on Next Page

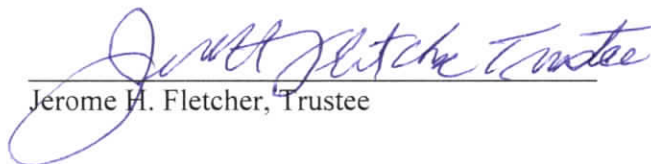
EXECUTED as a sealed instrument under the pains and penalties of perjury this 5th day of December 2022.

Toole Nominee Trust u/d/t May 12, 1995


Jerome H. Fletcher, Trustee

Assented to:

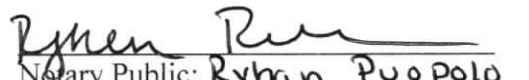
Lilia V. Toole Revocable Trust u/d/t May 12, 1995


Jerome H. Fletcher, Trustee

COMMONWEALTH OF MASSACHUSETTS
COUNTY OF PLYMOUTH

On this 5 day of December 2022, before me, the undersigned notary public, personally appeared Jerome H. Fletcher, as Trustee, as aforesaid, proved to me through satisfactory evidence of identification, which was a Massachusetts Driver's License, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and is signed voluntarily for its stated purpose.




Notary Public: Ryhan Puopolo
My Commission Expires: 12/29/26

RELEASE OF TRUSTEE AND ACCEPTANCE OF FUNDS

Whereas, on the 12th Day of May, 1995, the Lilia V. Toole established the Lilia V. Toole Revocable Trust;

Whereas, ARTICLE FIFTH of said Trust stated "The Trustee shall also distribute to the Town of Bridgewater the remainder of the Trust assets after completion of any estate or trust administration with said assets to be held and administered by the Town of Bridgewater as the Toole Memorial Park Fund";

Whereas, Eighty Thousand (\$80,000.00) Dollars of the residuary trust funds were previously distributed to and accepted by the Town of Bridgewater on or about September 16, 1996 along with a deed of distribution of trust real estate situated at 1185 Pleasant Street, Bridgewater, MA through the Toole Nominee Trust recorded in Plymouth County Registry of Deeds Book 14669, Page 42, and

Whereas, the balance of the remaining residuary trust funds in the possession of the Trustee are being released and distributed to the Town of Bridgewater pursuant to the terms of the Trust and to be held in the "Toole Memorial Park Fund" established by the Town; and

Whereas the "Toole Memorial Park Fund" is to be used for establishing and maintaining the "Toole Memorial Park" portion of the property at 1185 Pleasant Street to be used for open space, conservation, and other passive recreational activities such as walking trails to observe the habitat and natural flora and fauna of the site;

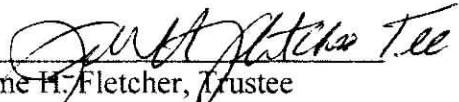
Now therefore for good and valuable consideration including prior distributions of funds and real estate and present final distribution of remaining Trust funds in the amount of \$ _____, the receipt of which is hereby acknowledged, the Town of Bridgewater hereby releases; Jerome H. Fletcher as Trustee of the Lilia V. Toole Revocable Trust and the Toole Nominee Trust both under declarations of Trust dated May 12, 1995 from any further claims, demands or liabilities the Town of Bridgewater may now or ever had against the Trustee relative to the Trustee's administration and distribution of real estate and residuary trust funds to the Town of Bridgewater and further assents to and otherwise waives the receipt of any accounting from the Trustee relative thereto.

SIGNATURES FOLLOW

IN WITNESS WHEREOF we have hereunto set our hands and seals this 5th day of
December, 2022.

Town of Bridgewater,
By and through its Town Council,

Lilia V. Toole Revocable Trust
By and through its Trustee,



Jerome H. Fletcher, Trustee
Lilia V. Toole Revocable Trust

Toole Nominee Trust,
By and through its Trustee,



Jerome H. Fletcher, Trustee
Toole Nominee Trust

Declaration of Restrictions

WHEREAS, the Town of Bridgewater by and through its Town Council voted on _____, 2022, vote of the Town of Bridgewater is recorded herewith, that the Town would continue to hold the Property located at 1185 Pleasant Street, Bridgewater, Massachusetts, as evidenced by a Deed dated September 16, 1996, recorded with the Plymouth County Registry of Deeds at Book 14669, Page 42, subject to the following covenants, terms and restrictions:

1. The Property will be partially utilized for public safety and welfare as a Fire Station;
2. The Town of Bridgewater will maintain and utilize 5.75 Acres of the Property as the Toole Family Memorial Park with restricted uses by the public for open space, conservation and other passive recreational activities such as walking trails to observe the habitat and natural flora and fauna of the site;
3. The Town of Bridgewater will designate at least five (5) parking spaces on the site for those wishing to utilize the site for open space, conservation and other passive recreational activities; and
4. The Town of Bridgewater will install and maintain a sign at the entrance of the park that reads the "Toole Family Memorial Park".

The Town is and shall continue to be the sole holder of these covenants, terms and restrictions and shall abide by them in perpetuity.

IN WITNESS WHEREOF we have hereunto set our hands and seals this _____ day of _____, 2022.

Town of Bridgewater,
By and through its Town Council,

**Release of all Restrictions
And Covenants**

Whereas, on the 16th day of September, 1996, Jerome H. Fletcher, as Trustee of the Toole Nominee Trust u/d/t May 12, 1995 gifted and otherwise distributed and conveyed the trust real property located at 1185 Pleasant Street, Bridgewater, Massachusetts 02324 to the Town of Bridgewater, Massachusetts with the following restrictions:

Whereas, Pursuant to Article 13 of the May 20, 1996, Town of Bridgewater Town Warrant recorded with the Plymouth County Registry of Deeds on September 23, 1996 at Book 14669, Page 043, the Town of Bridgewater voted to accept the real property located at 1185 Pleasant Street, Bridgewater, Massachusetts and to hold certain deed restrictions on the Property;

Whereas said deed restrictions held by the Town of Bridgewater were specifically set forth in the Trust and transfer deed as follows:

1. The house to be razed by the Town of Bridgewater after removal of any remaining tangible personal property selected by the Donor's designated Will legatees;
2. The land to be held, improved and maintained by the Town of Bridgewater, or a Town Board or Commission designated by its Board of Selectmen, as a Memorial Park with restricted uses by the public for open space, conservation and other passive recreation activities such as walking trails to observe the habitat and natural flora and fauna of the site;
3. The site to be designated as the "Toole Memorial Park" given in memory of John A. Toole and his wife, Martha B. Toole and Edward W. Toole and his wife, Lilia V. Toole.

Whereas, the use of said real property is necessary for the public safety and welfare of the citizens of Bridgewater and whereas said real property can also continue to be utilized for passive recreational use by the Public;

Whereas, the Town of Bridgewater as well as the Trustee of the Toole Nominee Trust agree that said Property can and should be utilized for both passive recreation as well as public safety and welfare;

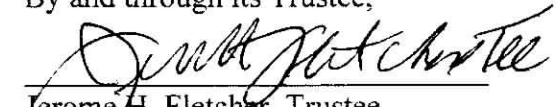
Whereas in order to accomplish same, both the Town of Bridgewater and the Trustee of the Trust must terminate the existing covenants and restrictions on the Property; and

Now Therefore, the undersigned persons who are all the Parties who could have any control or authority over the restrictive covenants and restrictions hereinabove described for themselves, their heirs, executors, administrators, successors, and assigns do hereby release, abandon, and forever discharge said restrictions, covenants and conditions heretofore imposed on said Property by Deed dated September 16, 1996, recorded with the Plymouth County Registry of Deeds at Book, 14669, Page 042 and Vote dated May 20, 1996, recorded with the Plymouth County Registry of Deeds at Book 14669, Page 043 with a subsequent Declaration of Covenants and Restrictions to be recorded and referenced to the distribution deed noted herein.

IN WITNESS WHEREOF we have hereunto set our hands and seals this 5th day of December, 2022.

Town of Bridgewater,
By and through its Town Council,

Toole Nominee Trust,
By and through its Trustee,



Jerome H. Fletcher, Trustee
Toole Nominee Trust

Lilia V. Toole Revocable Trust,
Beneficiary of the Toole Nominee
Trust
By and through its Trustee,

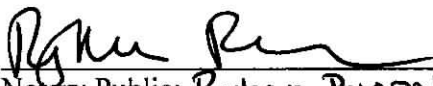


Jerome H. Fletcher, Trustee
Lilia V. Toole Revocable Trust

**COMMONWEALTH OF MASSACHUSETTS
COUNTY OF PLYMOUTH**

On this 5th day of December 2022, before me, the undersigned notary public, personally appeared Jerome H. Fletcher, as Trustee, as aforesaid, proved to me through satisfactory evidence of identification, which was a Massachusetts Driver's License, to be the person whose name is signed on the preceding or attached document, and who swore or affirmed to me that the contents of the document are truthful and accurate to the best of his knowledge and belief and signed voluntarily for its stated purpose on behalf of said trusts.




Notary Public: Ryhan Puopolo
My Commission Expires: 12/29/26



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 3/7/2023
First Reading: 3/7/2023
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-050: Capital Plan Leasing Obligation

ORDERED, that the Town Council assembled vote to,

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$512,496.95 from Capital Stabilization Trust Funds to accounts as outlined:

<u>FUND</u>	<u>SOURCES OF FUNDING</u>	<u>AMOUNT</u>
8010	CAPITAL STABILIZATION Capital Stabilization Trust Funds	\$ 512,496.95
		\$ 512,496.95

<u>PROJECT #</u>	<u>USES OF FUNDING</u>	<u>AMOUNT</u>
220.12	Mach/Equip/Vehicles Fire Engine (E4) 2250-1 Lease Pay 5/ 5	\$ 137,491.80
220.15	Mach/Equip/Vehicles Fire Radio Equipment Lease Pay 3/5	\$ 95,521.84
210.20	Mach/Equip/Vehicles Police Body Worn Camera System 3/5	\$ 65,318.00
300.00	Bldgs & Property Town Raynham Old High School Purchase 4/12	\$ 70,000.00
420.08	Mach/Equip/Vehicles DPW No. 2-16 Freightliner 2099-4 Lease Pay 5/5	\$ 46,964.07
420.13	Mach/Equip/Vehicles DPW No. 2-24 Freightliner TE2250 6-Wheeler Lease Pay 2/5	\$ 48,600.62
420.14	Mach/Equip/Vehicles DPW No. 2-26 Freightliner TE2250 6-Wheeler Lease Pay 2/5	\$ 48,600.62
		\$ 512,496.95

Committee Referrals and Dispositions:

NOT FOR ACTION - FIRST READING

Referral(s)	Disposition(s)
•	•
•	•

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 3/7/2023
First Reading: 3/7/2023
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-051: Transfer Order: Restoration of Parthenon Frieze

ORDERED, that the Town Council assembled vote to

In accordance with section 6-4 of the Bridgewater Home Rule Charter, vote to appropriate \$18,000 from CPC Historic Preservation Reserve (Account# 324200) to Project Account# 21005-584001 for the restoration of the Parthenon Frieze.

Explanation:

Attached see CPC recommendations of funding of \$18,000 from CPC Historic Preservation Reserve.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: 1. CPC Letter for Restoration of Parthenon Frieze
 2. Frieze Project Packet

NOT FOR ACTION - FIRST READING



Town of Bridgewater, MA

Community Preservation Committee

66 Central Square, Bridgewater, MA 02324

March 1, 2023

Mr. Michael Dutton, Town Manager
Town of Bridgewater
66 Central Square
Bridgewater, MA 02324

Re: Restoration of Parthenon Frieze

Dear Mr. Dutton:

In response to your application for the restoration of the Parthenon frieze, dated January 25, 2023, the following motion was made and seconded by William Smith and Harry Bailey at the CPC's February 22nd meeting. The motion passed with 5 yeas and 0 nays.

To recommend \$18,000 for the restoration of the Parthenon frieze.

At the CPC's January 25th meeting, the committee voted that the project was eligible for CPA monies to be taken from Account 324200 (Historic Preservation Reserve) if the committee voted in February, pending the complete application, on the actual recommendation and dollar amount.

Please see that this information is placed on the Town Council agenda and that the application is forwarded to the Council members as backup to the order.

I would appreciate if you would let me know when the Council acts on the order so we can prepare the award letter.

Sincerely,

A handwritten signature in dark ink, appearing to read "Gina Guasconi".

Gina Guasconi, Chair
Community Preservation Committee

cc: Josh McGraw
Anthony Sulmonte
Laurie Guerrini
Fred Chase
Dawn Menard
Debra Ward



Project Application

Community Preservation Committee

Bridgewater, MA

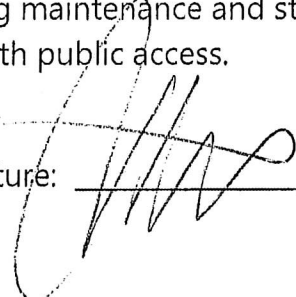
Cover Sheet

An electronic copy of this application and all supporting materials should be submitted to the CPC Chair at cpc@bridgewaterma.org and the CPC's administrative assistant (McGraw, Joshua <JMCRAW@bridgewaterma.org>). Applications should be submitted **no later than 4:00PM at least two weeks prior to the CPC's meeting (the CPC meets on the fourth Wednesday of each month).**

Complete applications received by this date will be reviewed at the next CPC meeting and considered for recommendation to the Town Council. Applications received after this will be reviewed at the following month's meeting, unless you receive an exception from the CPC chair for cases related to real estate purchase opportunities.¹ Projects may have timelines extending to a maximum of five years.

Projects will be favored by the CPC where:

- The project addresses at least one goal of the current CPC 5-yr. plan <https://www.bridgewaterma.org/DocumentCenter/View/2928/Community-Preservation-Committee-Plan?bidId=>
- the applicant has site control of the proposed project parcel or involvement of the site owner.
- there is demonstrated community support for the project from elected officials, abutters, user groups, civic associations, and community organizations.
- applicants can demonstrate their capacity to implement their project and have a plan for ongoing maintenance and stewardship. projects occur on public space or private space with public access.

• Applicant Signature:  Date Submitted: **1/25/2023**

¹ For cases related to real estate purchase opportunities, the CPC may consider emergency requests for funding outside of their regular meeting schedule. If you think you might be eligible for emergency consideration, please contact the CPC Chair. The CPC Chair has the authority to accept exceptions or extensions. They will consider such requests on a case-by-case basis and is under no obligation to grant any requested extensions or exceptions.



Project Application

Community Preservation Committee

Bridgewater, MA

Complete Application Check List

Please submit the application in this order:

- ☒ Project Application Cover Page (signed)
- ☒ Project Narrative and Timeline
- ☒ Budget Narrative and cost breakdown
- ☐ Required Project Attachments including:
 - ☐ Documentation of who has site control on the property (if other than the applicant)
 - ☐ Photographs of project site (at least three (3))
 - ☐ Map of project site showing nearest major roads or intersections
 - ☐ Letters of support from relevant Town departments, officials, and boards/commissions
 - ☐ Letters of commitment (from any organizations or individuals providing funding to the project)
- ☐ Other attachments as applicable and available to your project.

Note: Applicants may be required to submit additional supporting materials and documentation, as requested by the CPC, to aid the committee in their decision-making process.



Project Application

Community Preservation Committee

Bridgewater, MA

GENERAL INFORMATION

Project Name: Restoration of 6 plaster casts

Project Location (address and neighborhood): Bridgewater Town House

Legal Property Owner of Record: Town of Bridgewater

CPA Program Area (check all that apply):

☐ Open Space ☒ Historic Preservation ☐ Community Housing ☐ Recreation

PROJECT DESCRIPTION

Short Project Description: Restoration and mounting of 6 Parthenon frieze replications

Estimated Start Date: 3/1/20 **Estimated Completion Date:** 7/1/23

Amount Requested: \$18,000 **Total Project Cost:** \$18,000

PROJECT CONTACT

Contact Person: Michael Dutton or Marilee Kenney Hunt

Telephone: 508-627-1658 (MD) or 508-562-2896 (MKH)

Email: mdutton@bridgewaterma.org
marilee@thehunts.org

Project Sponsor/Organization (check one below):

☒ Town Committee or Department ☐ Public Charity/Non-Profit ☐ Private

Have you or this organization applied for or received CPA funding before? ☒ Yes ☐ No

If yes, what project and when? Academy Building, Memorial Building, Town Hall exterior, Music Alley, etc.

ASSURANCE

I, Michael Dutton hereby certify under the penalties of perjury the
(Print the name of the fiduciary agent)

following application information is true and correct to the best of my knowledge and I am legally able to enter into a contract on behalf of The Town of Bridgewater (with the Town of Bridgewater for Community Preservation Funds.

Signature

Date 1/25/2023

Title Town Manager



Project Application

Community Preservation Committee

Bridgewater, MA

Project Narrative

Use as much space as needed and refer to the CPC's Project Application Guidance for requirements

1. **PROJECT DESCRIPTION, TASKS, & ANTICIPATED OUTCOME:** See eligibility form

2. **CPC GOALS AND PRIORITIES:** Restore and preserve historic artifacts.

3. **COMMUNITY NEEDS:** Restoration of the frieze pieces will underscore the cultural priorities of Bridgewater's Town government. The eventual restoration of the Town House will be dependent upon funding from the Commonwealth's Cultural Council---following the Cultural Council grant-funded, undated, Recommendation: to the Town of Bridgewater, MA for the Adaptive Reuse of the Old Town Hall which recommends the building's use as a cultural center. Progress cannot be made on the building's restoration until items stored there are removed. The frieze pieces are being neglected and damaged by leaving them in the Town House. Their restoration not only preserve them but will provide a decorative, cultural statement at the entrance of the Academy Building.

4. **COMMUNITY SUPPORT:** List of Letters of Support

Name (committee, department, official, organization, etc.)	Date Requested	Date Submitted
Bridgewater Wallace Anderson Art Gallery, Jay Block Director	1/25/2023	
Bridgewater Historical Commission, David Moore, Chair	1/25/2023	
Bridgewater Historic District Commission, William Smith, Chair	1/25/2023	

5. **IMPLEMENTATION AND TIMELINE:** The project will begin as soon as funding is available. Contact has already been made with the restoration company and the transportation company

6. **ORGANIZATIONAL EXPERIENCE AND CAPACITY:** The Town Clerk, as Chair of the Town House Restoration Committee, will oversee the transportation to Caproni Collection in Woburn, and the contract with Caproni for restoration. By the time the pieces are ready to be returned to Bridgewater, provisions will be finalized with a contractor to mount them in the Academy Building

7. **MAINTENANCE:** Yearly cleaning maintenance will be provided by the Town of Bridgewater's maintenance department. It will consist of ensuring the stability of the mount, dusting and cleaning each piece and taking note of any need for additional care, cleaning or re-painting.

8. **MULTI-YEAR PROJECTS:** N/A

9. See Attachments Checklist for additional required materials, if applicable and available.

APPLICANT SIGNATURE:

DATE SUBMITTED: 1/25/2023



Project Application

Community Preservation Committee

Bridgewater, MA

Project Application Attachments (see Application Guidance)

1. **SITE CONTROL**
2. **COMMUNITY SUPPORT**
3. **VISUAL MATERIALS:**
4. **MAPS:**
5. **FUNDING SUPPORT REQUIREMENTS**
 - a. Historic Preservation Proposals
 - b. OPEN SPACE PROPOSALS
 - c. RECREATION PROPOSALS
 - d. COMMUNITY HOUSING PROPOSALS
 - e. Proposals Involving Real Property
 - f. Proposals Involving Design and Construction

Check out the CPC's webpage for more information:

<https://www.bridgewaterma.org/1353/Community-Preservation-Committee>

If you have questions, please contact the Community Preservation Committee Chair at cpc@bridgewaterma.org and Community and Economic Development Department (CED) Director, Robert Rulli RRulli@bridgewaterma.org or call at 508-697-0950.



Project Application

Community Preservation Committee

Bridgewater, MA

Project Budget Attachment

BUDGET OVERVIEW

Total Project Cost	CPA Amount Requested	Other Funding Sources	CPA Funds: % of Total
\$18,000	\$18,000	\$None	100%

INCOME – OTHER SOURCES OF PROJECT FUNDING

Source (private, federal, state, or local government)	Amount	Status (received, pending, will apply)
Community Preservation Act	\$ 18,000	
Local Cultural Council (potentially)	\$ \$4,000	Inquiring---timing difficulties anticipated
	\$	
	\$	
	\$	

SUMMARY OF PROJECT EXPENSES²

	CPA Funds	Other Funding	Total
Personnel	\$n/a	\$	\$
Equipment	\$n/a	\$	\$
Supplies	\$n/a	\$	\$
Design and Contracts	\$n/a	\$	\$
Construction	\$n/a	\$	\$
Other	\$18,000	\$4,000 (potential)	\$ 18,000
TOTAL	\$18,000	\$	\$

² Equipment is generally defined as an item with a useful life expectancy of more than one year. Supplies are defined as an item with a useful life of less than one year. Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



Project Application

Community Preservation Committee

Bridgewater, MA

DETAILED PROJECT EXPENSES

Personnel

	CPA Funds	Other Funding	Total
<i>Ex: Project Manager</i>	<i>\$5,000</i>	<i>\$50,000</i>	<i>\$55,000</i>
Ex. Inspectional Services	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Equipment³

	CPA Funds	Other Funding	Total
<i>Ex: Furniture</i>	<i>\$</i>	<i>\$5,000</i>	<i>\$50,000</i>
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Supplies⁴

	CPA Funds	Other Funding	Total
<i>Ex:</i>	<i>\$</i>	<i>\$</i>	<i>\$</i>
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Design and Contracts

	CPA Funds	Other Funding	Total
Ex: Deed Restriction	\$10,000	<i>\$5,000</i>	<i>\$5,000</i>
Ex: Appraisal	\$12,000	<i>\$0</i>	<i>\$12,000</i>
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

³ Equipment is generally defined as an item with a useful life expectancy of more than one year.

⁴ Supplies are defined as an item with a useful life of less than one year.



Project Application

Community Preservation Committee

Bridgewater, MA

Building and Construction⁵

	CPA Funds	Other Funding	Total
<i>Ex: Picnic Pavilion</i>	\$	\$50,000	\$50,000
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$

Other

	CPA Funds	Other Funding	Total
<i>Ex: Land Acquisition</i>	\$1,000,000	\$500,000	\$1,500,000
Restoration of 6 pieces @ 1,600 each	\$9,600	\$	\$9,600
Transportation to/from Woburn	\$4,000	\$	\$4,000
Mounting pieces	\$4,400	\$	\$4,400
TOTAL	\$18,000	\$	\$18,000

Task based task (scope) costs identifying funding source

	CPA Funds	Other Funding	Total
<i>Ex: Accessible Entrance</i>	\$100,000	\$15,000	\$115,000
<i>Ex: Accessible Elevator</i>	\$75,000	\$0	\$75,000
	\$	\$	\$
	\$	\$	\$
	\$	\$	\$
TOTAL	\$	\$	\$190,000

Attach Letters of support and other key documents.

⁵ Construction means all types of work done on a particular property or building including erecting, altering or remodeling.



#1. Boat and Fisher

Top thickness 2"

Bottom thickness 3.25"

Height 24"

Length 51"



#2. Broken Children

Top thickness 2.25"

Bottom thickness 4.5"

Length 38.5"

Height 42.25"



#3. 2 Horse Riders—1st horse braided mane top thickness 2.25"
Bottom thickness 2.15"
Height 42.5"
Length 55 5/8"



#4. 6 Horsemen---right side of curve

Bottom thickness 3"

Bottom length 66.5

Top length 64"

Height 24 (~24.5" where they fit together)



#5: 5 Horsemen, left side of the curve Top thickness 2"
Bottom thickness 3"
Bottom length 66.5
Top length 64"
Height 24 (~24.5" where they fit together)



#6: Two riders ---2nd horse head up

Top thickness 2"

Bottom thickness 2"

Length 55"

Height 42.5"

TOWN OF BRIDGEWATER



Historic District Commission

20 February, 2023

Bridgewater Community Preservation Committee
Academy Building
Bridgewater, MA 02324

Att: Ms. Gina Guasconi, Chair

Re: Letter of Support for Restoration of Parthenon Frieze Casts

Dear Chair Guasconi:

As Chair of Bridgewater's Historic District Commission, I am writing to support the recent CPC application by the Town House Restoration Committee, which requests funding to restore six Parthenon frieze replicas that are owned by the Town.

The history of these friezes is significant for the citizens of Bridgewater. These friezes were donated to the Town by the McElwain family in the early twentieth century, and since 1912 they were displayed in the McElwain School, which was attended by many citizens of Bridgewater. The Town assumed ownership of the friezes when the school was closed in the 1980s, and they have remained in storage since. The Town House Restoration Committee, along with the Town Manager, rightly wants to restore these friezes and display them in the Academy Building for the citizens of Bridgewater and visitors to enjoy. Fortunately, the Town House Restoration Committee researched the history of these friezes and determined that the Caproni Collections in Woburn, which cast the original friezes, is still in business and will be able to restore these six friezes authentically, one of which has been badly broken. Now is the time to restore these important friezes before more damage is done. It is my understanding that these friezes are exact replicas made from the original friezes in the British Museum, known as the "Elgin Marbles," which were brought to from Athens to London in the early 1800s by Lord Elgin and housed in the British Museum. Caproni Collections was one of the few, if not the only, American company approved to cast the replicas of the original Greek friezes. Therefore, Bridgewater's friezes are also significant American treasures. They will make an important educational contribution to the Town as they will be prominently displayed and historically described in the Academy Building, seen by many people. I hope that appropriate plaques and brochures can be designed to describe and explain the friezes to our citizenry and interested visitors.

The Historic District Commission strongly supports this important restoration and preservation project and encourages the CPC to lend its funding support. Thank you.

Sincerely,

William S. Smith

William S. Smith
Chair, Bridgewater Historic District Commission
66 Central Square
Bridgewater, MA 02324

C: Ms. Marilee Hunt
Mr. Michael Dutton

Bridgewater Historical Commission

66 Central Square
Bridgewater, Mass. 02324
508-697-0904

February 24, 2023

Community Preservation Commission
Academy Building
Bridgewater, MA 02324

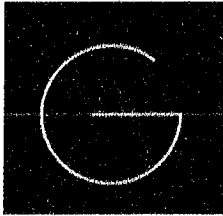
Re: Parthenon Frieze Preservation

Dear Committee Members;

I am writing in support of the efforts to restore and preserve the four Parthenon Frieze panels that are associated with the McElwain School. The items have been discussed among the members a number of times over the years and hope that they can be utilized as a display in one of our historic town buildings.

Sincerely,

David Moore, Chair
Bridgewater Historical Commission



Wallace Anderson Gallery - BSU
40 School Street
Bridgewater, MA 02325

January 31, 2023

Bridgewater Community Preservation Committee
Academy Building
66 Central Square
Bridgewater, MA 02324
Attention: Gina Guasconi, Chair

Re: Support for restoration of Parthenon frieze replications

Dear Chair Guasconi:

I am writing to support a request to the Community Preservation fund to support the restoration of the Parthenon frieze pieces donated to the Town by the McElwain family in the early 20th century.

The frieze replicas were given to and exhibited in the McElwain School soon after its dedication in 1912. They were removed from the school sometime in the 1980's. They have been in storage since then. Currently, lead paint is peeling (requiring expert protection during transportation and restoration) and, recently, one of the pieces was seriously broken. *Caproni Collections* in Woburn, likely their creator, has studied photos of the pieces and states they can be restored, and the broken segments mended.

As Associate Director of Collections and Exhibitions at the Anderson Gallery, Bridgewater State University my committee, and I strongly urge you to support this important historic restoration project. These works are an integral part of Bridgewater's history --- a gift to our Town by the McElwain family, arguably one of Bridgewater most celebrated families. The originals friezes that these copies were modeled after are adorning the Parthenon and for over a millennium have represented the pinnacle of art and democracy.

I urge you to support the request by the Town House Restoration Committee under the auspices of Michael Dutton, Bridgewater Town Manager.

Sincerely,

Jay Block



Bridgewater Town Council

Introduced By: William Wood, Councilor
Erik Moore, Councilor
Date Introduced: 1/24/2023
First Reading: 1/24/2023
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Ordinance D-FY23-009: Capital Expenditure Policy

WHEREAS, The Town Charter, Section 6.5, states, “The Town Council shall provide by ordinance the procedures for administration and fiduciary oversight of the budget.”;

WHEREAS, the Bridgewater-Raynham School District is an independent body from the Town of Bridgewater;

WHEREAS, The Town Council approves Capital Expenditure Requests from the Bridgewater-Raynham School District for Capital items;

NOW THEREFORE, the Capital Expenditure payment policy for the Town of Bridgewater with respect to the Bridgewater-Raynham School District for any Capital Expenditure items shall be:

1. No payment shall be made from the Town of Bridgewater to the Bridgewater-Raynham School District without an executed Purchase Order, Contract, or receipt for reimbursement.
2. Payments should be made in accordance with a “percent complete” method when executing a long-term project.
3. Payments made from the Town of Bridgewater to the Bridgewater-Raynham School District must be used for the specific purpose of the requested funds.

Explanation:

This policy will ensure that the request of funding from Bridgewater-Raynham, and the payments approved by the Town Council, and made by the Town of Bridgewater are tightly coupled so that no audit gaps or uncertainty of how the funds are used will exist.

Committee Referrals and Dispositions:

NOT FOR ACTION - FIRST READING

Referral(s)	Disposition(s)
•	•
•	•
•	•

Attachments: None

Ordinance D-FY23-009: Capital Expenditure Policy

WHEREAS, The Town Charter, Section 6.5, states, “The Town Council shall provide by ordinance the procedures for administration and fiduciary oversight of the budget.”;

WHEREAS, the Bridgewater-Raynham School District is an independent body from the Town of Bridgewater;

WHEREAS, The Town Council approves Capital Expenditure Requests from the Bridgewater-Raynham School District for Capital items;

WHEREAS, the Town of Bridgewater considers Capital Cost Requests under Massachusetts General Laws and the current Regional Agreement in a manner different than Operating and Debt Service Costs;

WHEREAS, Operating and Debt Service Costs are and will continue to be considered pursuant to Massachusetts General Laws Chapter 71 and the terms of the Regional Agreement;

NOW THEREFORE, the Capital Expenditure payment policy for the Town of Bridgewater with respect to the Bridgewater-Raynham School District for any Capital Expenditure items shall be:

1. The School Committee shall submit a complete request package to the Town Manger within seven days of approval. The Town Manager will place the district’s capital request on the agenda for Council approval once a complete request package is received. Said The package shall include the amount of the request, the capital items requested, evidence of a vote of the School Committee approving the capital expense, and any materials provided to the School Committee in their consideration of the Capital Cost request. and the materials supporting the request. No payment shall be made from the Town of Bridgewater to the Bridgewater-Raynham School District without an executed Purchase Order, Contract, or receipt for reimbursement.

Approval and/or disapproval of any such request shall be in compliance with Massachusetts General Laws and the Regional Agreement;

2.

1. Payments should be made in accordance with a “percent complete” method when executing a long-term project.

2.3. Payments made from the Town of Bridgewater to the Bridgewater-Raynham Regional School District for Capital Costs pursuant to this Ordinance and the Regional Agreement must be used for the general specific purpose stated in the above mentioned Capital Cost request. of the requested funds.



Bridgewater Town Council

Introduced By: Dennis Gallagher, Councilor
Date Introduced: 2/21/2023
First Reading: 2/21/2023
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Resolution R-FY23-005: Funds Review Resolution

Whereas, the Town of Bridgewater has multiple special purpose stabilization funds and capital funds which have been utilized for many years, and

Whereas, the Town Charter grants to the Town Council the ability to “establish reasonable standards related to the management of financial systems and practices,” and

Whereas, the Town Council desires to review the functionality and purpose behind each capital fund and stabilization fund to ensure that each meets the long term financial health of the Town;

Now, therefore, the Town Council requests its Budget and Finance Committee and the Bridgewater Financial Committee to review the Town’s capital and stabilization funds and make any recommendations for changes to the Town Council by October 1, 2023.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)

Attachments: None