



Town of Bridgewater

Budget & Finance Committee

November 15, 2022

6:15 PM

MEETING MINUTES

Call to Order

In Councilor Gallagher's absence, Councilor Wood called the meeting to order at 6:17pm. The meeting took place in Conference Room 201A at the Town Offices.

Committee Members Present:

Councilor Wood and Councilor George.

Committee Members Absent:

Councilor Gallagher

Also in attendance Town Manager Michael Dutton.

A. Approval of Meeting Minutes

- a) October 25, 2022 Meeting Minutes

Councilor George made a motion to approve the meeting minutes from October 25, 2022, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

B. Public Comment - None

C. Legislation Referred

- a) Order O-FY23-026: Transfer Order - Town House Roof Project

Town Manager Dutton noted this was for the Town House Roof Project and that the original estimate was \$100k. Mass Historic giving \$100k.

Councilor George suggested a blue tarp be put on the roof to prevent any damage during the winter. Town Manager Dutton noted he would build that into the contract when it was awarded.

Councilor George made a motion to recommend Order O-FY23-026, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

b) Order O-FY23-028: Acceptance of Gift - BSU \$55,000

Town Manager Dutton noted that this was an annual gift from BSU.

Councilor George made a motion to recommend Order O-FY23-028, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

c) Order O-FY23-029: General Fund Transfer Order

Town Manager Dutton noted that this transfer is for fire vacancies, injuries and recreation items that should be paid out of the general fund

Councilor George noted that in the future he would like to see expenses spelled out.

Councilor George made a motion to recommend Order O-FY23-029, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

d) Order O-FY23-030: Transfer Order - Sewer Enterprise Fund

Town Manager Dutton noted that the budget was built based on rate increases and sewer rates were not increased.

Councilor George asked if this was for engineering or salaries. Town Manager Dutton noted it was for engineering and general expenses, adequately staffed.

Councilor George made a motion to recommend Order O-FY23-030, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

D. Public Comment - None

E. Adjournment of Meeting

Councilor George made a motion to adjourn, which was duly seconded by Councilor Wood.

Roll-call vote was taken with the results recorded as follows: George – Yea; Gallagher – Absent; Wood – Yea. The motion passed 2-0.

Meeting adjourned at 6:39pm.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Budget & Finance Committee assembled voted, at their meeting on December 6, 2022, to approve the aforementioned minutes, as submitted.