

TOWN OF BRIDGEWATER

Charter Review Committee

Ed Ivaldi, Chair
Cleonie Mainvielle
Darren Boston
Steve Persell
Thomas Golden
Scott Pitta
Janet Hanson



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Academy Building - 66 Central Square
Bridgewater, MA 02324

Charter Review Committee Meeting Minutes 11/4/2020

Call to Order at 7:01PM (Meeting is recorded)

Members Present: Ed Ivaldi, Cleonie Mainvielle, Thomas Golden, Steven Persell, Darren Boston, Scott Pitta, Janet Hanson

Members not in attendance:

Guests Present: None

Roll Call

Approval of Meeting Minutes on 10/21

Cleonie Mainvielle motioned to approve the minutes from October 21st, 2020, Steven Persell seconded the motion. Approved unanimously.

Public Comment

No public comment.

Old Business

Citizen Survey/Personnel Interview Update

Thomas Golden updated the committee with what the sub-committee approved at their last meeting for the presentation on the Citizen Survey. The presentation will be given at the Town Council Meeting on the November 24th. The committee will review the presentation at the meeting scheduled for November 18th.

Personnel Interview Questionnaire

Ed Ivaldi has distributed the questionnaire and only two completed questionnaires have been returned at this time. The questionnaire has a deadline of November 6th and Ed Ivaldi will be reminding the recipients of the due date.

New Business

Charter Review (Article 1 and Article 2)

Ed Ivaldi began discussion with an overview of Article 1 and Article 2 using the CRC Decision Matrix. The committee will discuss changes and vote on each change individually.

Thomas Golden motioned to vote that each individual item discussed under the Charter Review will be voted on separately, Steven Persell seconded the motion. The motion was approved unanimously.

Janet Hanson motioned that the definitions are separated from Article 1 located at the beginning of the charter, in front of Article 1, Darren Boston seconded the motion. The motion was approved unanimously.

Scott Pitta motioned to strike the definition of "Management" and "Administration" Thomas, seconded the motion. With a vote of 5Y/2N, the motion was approved.

Scott Pitta motioned to adopt the Rules and Procedures Committee version on the administrative code definition, Steve Persell seconded the motion. The motion was approved unanimously.

Scott Pitta motioned to capitalize "administrative code" throughout the charter, Cleonie Mainvielle seconded the motion. The motion was approved unanimously.

Scott Pitta motioned to adopt the Rules and Procedures Committee version that excludes Appointive Administrative Officer, Steven Persell seconded the motion. The motion was approved unanimously.

Janet Hanson motioned to adopt the 2014 Charter Review Committee Review version that keeps the "Advisory Committee" Definition, Scott Pitta seconded the motion. With a vote of 6Y/1N, the motion was approved.

Janet Hanson motioned to keep the "Board" definition from the 2014 Charter Review Committee Review, Scott Pitta seconded the motion. With a vote of 6Y/1N, the motion was approved.

Cleonie Mainvielle motioned that all external documents, which are referenced in the charter, be provided a link or web address in the charter, Janet Hanson seconded the motion. With a vote of 6Y/1N, the motion was approved.

Cleonie Mainvielle motioned to keep the definition of "Chief Administration Officer" as outlined in the 2014 Charter Review Committee Review but improve upon the definition. Janet Hanson seconded the motion. With a vote of 5Y/2N, the motion was approved.

Cleonie Mainvielle motioned to keep the definition of "City" as articulated by the 2017 Rules and Procedures Committee, Steven Persell seconded the motion. The motion was approved unanimously.

Darren Boston motioned to keep the definition of "commission" in list, Cleonie Mainvielle seconded the motion. The motion was approved unanimously.

Janet Hanson motioned to keep the "committee" definition as stated in the 2014 Charter Review Committee Review, Darren Boston seconded the motion. The motion was approved unanimously.

Steven Persell motioned to exclude the "conflict of interest" definition as stated in the 2014 Charter Review Committee Review, Darren Boston seconded the motion. The motion was approved unanimously.

The committee will continue the Charter Review with the "Department Head" definition, that's contained in the 2017 R&P document, at the next scheduled meeting.

Charter Recommendations Timeline

Ed Ivaldi provided the committee with a schedule of recommendation discussions for the remaining CRC meetings. A revision of the schedule will be created to include the amendment process in the timeline and the committee will look to adopt the final timeline.

Public Comment

No public comment.

Additional Items

A review of the presentation for the Town Council Meeting will be discussed at the next meeting. The presentation will be sent to the committee members prior to the next meeting.

Next Meeting – Wednesday, November 18th, 2020 at 7PM

Steven Persell motioned to adjourn the meeting at 9:01PM, Cleonie Mainvielle seconded the motion. The motion was approved unanimously.

Adjourn – 9:01PM