

TOWN OF BRIDGEWATER

Citizens Advisory Committee



Academy Building - 66 Central Square
Bridgewater, MA 02324
Room 201A, 2nd Floor

Agenda for the Citizens Advisory Committee Meeting Convening on November 7th, 2022 at 6:15 PM

A. Call to Order

B. Interviews

1. Cultural Council Interview – Nora Tarr 6:15 PM

C. Adjournment

From: [Town Manager](#)
To: [McGraw, Joshua](#)
Subject: FW: Online Form Submittal: Board/Committee/Commission Application
Date: Tuesday, October 11, 2022 9:30:19 AM

Dawn Menard
Executive Assistant Town Manager's Office
Town of Bridgewater
Municipal Town Offices | Academy Building
66 Central Square
Bridgewater, MA 02324
508-697-0919 x1249 office
dmenard@bridgewaterma.org

From: noreply@civicplus.com <noreply@civicplus.com>
Sent: Monday, October 10, 2022 3:09 PM
To: Town Manager <TOWNMANAGER@bridgewaterma.org>
Subject: Online Form Submittal: Board/Committee/Commission Application

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Board/Committee/Commission Application

Board/Committee/Commission (B/C/C) Application

Select the Board,
Commission, or Committee
applying for

Other

If Other, Which B/C/C are
you applying?

Bridgewater Cultural Council

Personal Information

First Name Nora

Middle Name L

Last Name Tarr

Address1 56 Pleasant Street

City Bridgewater

State MA

Zip	02324
Primary Number	
Alternate Phone	<i>Field not completed.</i>
Email Address	
Are you presently, or have you ever served on a Board, Committees, or Commission in Town of Bridgewater?	Yes
If yes, please provide dates of service and Identify B/C/C:	Bridgewater Cultural Council (several years)
Are you Applying for reappointment?	Yes
If Yes, number of years previously served:	5+ ?
How did you hear about this vacancy?	Other
If other How did you hear about this vacancy?	contacted by email and Town Website
Please Attach Resume	Tarr_Nora_Resume.pdf
In addition to providing a resume, please detail below experience and skills relevant to the B/C/C to which you are applying. List work/volunteer experience, technical skills or other abilities which will make a positive contribution to the B/C/C.	Former chair and member of Bridgewater Cultural Council Musician ("retired" bass player and student of viola) Organize the annual Bridgewater Arts & Music Festival on July 4th since 2010 Please see my resume for skillsets Strong desire to do for the Town and help to bring more events to the Town of Bridgewater

Please be advised that the applicants being considered for appointment to a B/C/C in the Town of Bridgewater, MA may be subject to background investigations and financial disclosure.

I understand that participation in a board or committee is strictly voluntary and is not subject to compensation. I further understand that the Town of Bridgewater does not discriminate its selection process for committee members based on race, color, religion, national origin, disability, gender, age, military status, sexual orientation, or genetic history.

Signing below indicates my understanding of the above disclosures and certifies that the information provided above to me is true and accurate to the best of my ability.

Electronic Signature Agreement	I agree.
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Electronic Signature	Nora L. Tarr
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Date	10/10/2022
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Nora Tarr

Bridgewater, MA 02324-2420

SUMMARY

- Exceptional attention to detail; experienced proofreader
- Confident with most Windows-based computer software
- Strong background in Help Desk/Support and Training to computer end users
- Able to communicate effectively, utilizing strong listening skills
- Strong team creation, support, and team management
- Organizational: successfully plan and execute annual community events from concept to completion, including fundraising
- Marketing, sales; polished phone skills. Enjoy providing excellent customer service skills both in person and over telephone
- Experience in several home health care agencies in areas of recruitment, staff hiring, and management
- Variety of receptionist, secretarial experiences, requiring telephone skills
- Authorized to work in the US for any employer

EXPERIENCE

NATIONAL SAFETY COUNCIL

Certified instructor/facilitator (part-time)

October 2010 to Present

- Facilitate an 8-hour defensive driving class for a student population that generally would not choose to take the class, but are required by the Registry of Motor Vehicles or the court system
- Certified to instruct the Attitudinal Dynamics of Driving program and the Chronic Offender Program
- Confirm student identity, track attendance, report status of student completion after each class
- Renew certification to teach this course annually

Nora Tarr

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SELF HELP, INC.

VITA Site Coordinator

October 2010 to current

(Program runs annually - part-time one evening and one weekend morning)

- Recruit and train volunteers, ensure volunteers have achieved required certification to participate in free tax preparation for the Volunteer Income Tax Assistance Program
- Ensure that site is in full compliance and adheres to all requirements, including procedural and ethical guidelines issued by the IRS.
- Annual reporting in support of grant, community, and government requirements as needed.

North River Home Care - Norwell, MA

On-Call Manager

September 2013 to September 2018

- After hour's coverage for non-medical, private pay, home care staffing agency
- Part-time position, scheduling, working with eRSP Scheduling program
- Developed On-Call Training Guide for future hires.

MISCELLANEOUS

- Small business owner private consultant: NTarr Associates, May 2004-Present.
- Bridgewater Arts & Music Festival, President & Organizer for annual July 4th Festival 2010-Current.
- Former Chair & Treasurer, Bridgewater Cultural Council
- Member of Bridgewater Business Association