

**George H. Mitchell Elementary School Project
School Building Committee Minutes #63
Virtual Meeting
Monday, December 13, 2021**

Voting Committee Members in attendance:

John Gerrish, Chair
Michael Dolan, Vice Chair
Lillian Holbrook
Mark Linde
Joe Oravec
Harsh Rebello
Scott Wauchope
Matthew Rushton

Voting Committee Members not in attendance:

Patrick Driscoll
Michael Losche
John Dzialo

Non-Voting Committee Members in attendance:

Derek Swenson
Dennis Bray
Lisa Ohman
Ryan Powers

Others in Attendance:

Michael McNulty, OPM
Alyssa Chatani
Gene Raymond, RDA
John Bartecchi, RDA

Call to Order by the Chair of the Committee, John Gerrish at 6:37PM

Pledge of Allegiance

Opening Remarks

Superintendent Swenson shared remarks on the project's progress.

Approval of Previous SBC Meeting Minutes

- November 8, 2021
Joe Oravec motioned to approve the November 8, 2021 Meeting Minutes, Lilian Holbrook seconded the motion. The motion was approved unanimously.

OPM Update

Alyssa Chatani updated the committee with the project's progress. Drywall and insulation, AVB and brick veneer installation, window and curtainwall installation, testing and inspections of concrete and masonry are all ongoing and on schedule. The installation of HVAC ductwork and mechanical piping continues. Up to date photos of the HVAC, asphalt paving, granite curbing, air vapor barrier, brick veneer, windows & curtainwall installation were shared with the committee. Building A has been completely closed in. A three week look ahead was also shown to the committee.

Designer Update

Gene Raymond shared details on the changes to the kindergarten room layout. The nursing area has had an additional toilet area added to its layout. The pullover lane is being considered for changes to allow more space for van parking to free up traffic congestion. Pricing to implement these changes are being reviewed and will be presented to the committee once available.

Approval of Bacon Payment Requisition #11

Bacon Payment Requisition #11 is for the November period totaling \$2,668,619.

Mark Linde motioned to approve Bacon Payment Requisition #11 in the amount of \$2,668,619, Matthew Rushton seconded the motion. The motion was approved unanimously.

Approval of Bacon Change Order #8

Bacon Change Order #8 contains 5 P.C.Os totaling \$43,857.98.

Lillian Holbrook motioned to approve Bacon Change Order #8 in the amount of \$43,857.98, Matthew Rushton seconded the motion. The motion was approved unanimously.

Window Testing Proposal

Pricing has been obtained from three companies with the company Intertek offering the most competitive pricing. The full proposal has been provided and reviewed with the committee. The testing should take no more than two days at a cost of \$2,750 per day.

Matthew Rushton motioned to approve Intertek as the window testing agent at the cost of \$2,750 per day and the testing not to exceed a total cost of \$10,000, Lillian Holbrook seconded the motion. The motion was approved unanimously.

Report of Communication Group

The team has recently completed a walkthrough of the project site. The website continues to be updated.

Next Mitchell Elementary School Building Committee Meeting

The next meeting will be on January 11th at 6:30 p.m.

Adjourn

Lillian Holbrook motioned to adjourn the meeting at 7:46PM, Mark Linde seconded the motion. The motion was approved unanimously.

Adjourn at 7:46 p.m.

Lillian Holbrook

January 11, 2022

Lillian Holbrook Secretary-Clerk

Date of Acceptance