

**George H. Mitchell Elementary School Project
School Building Committee Minutes #46
Virtual Meeting
Monday September 28th, 2020 5:30pm**

Voting Committee Members in attendance:

John Gerrish, Chair
Michael Dolan, Vice Chair
Lillian Holbrook
Kathleen Blais
Matthew Rushton
Harsh Rebello
Scott Wauchope
Patrick Driscoll
Joseph Oravec
Michael Losche

Voting Committee Members not in attendance:

Mark Linde
Eric Desrochers
John Dzialo

Non-Voting Committee Members in attendance:

Kathleen Macedo
Robert Pacheco
Dennis Bray

Others in Attendance:

Michael Dutton
Derek Swenson
Mike McNulty, DPI
Joseph Sullivan, DPI
Jeff Yost, RDA
Gene Raymond, RDA
Christina Oppen, DPI

Call to Order by the Chair of the Committee, John Gerrish, at 5:38PM

Pledge of Allegiance

Opening Remarks

Derek Swenson confirmed that everything is on schedule and status quo at this time.

OPM Update

Comments on the 90% Construction Documents Submission have been received and they are currently on track to be submitted on time. Bid construction, Bidding and Award, and Construction milestones are still on schedule. The total project budget remains the same and propay 12 & 13 are being reviewed by MSBA.

Designer Update

Alternate Worksheet Review

Gene Raymond reviewed the bid scope adjustments and add-alternates to the safety glass, playgrounds, tiling, and HVAC filters and how the district and the project team ranks their priority. The SBC has been asked how they would like to rank the alternates at tonight's meeting.

Patrick Driscoll motioned to accept the School District's ranking order for the Add-Alternates, Matthew Rushton seconded the motion. The motion was approved unanimously.

100% Construction Documents Progress Update

Jeffrey Yost reviewed the general conditions for the debris and clean-up once the building is completed. It has been recommended that the requirements be expanded with help and input from Derek Swenson and Robert Pacheco. This will help ensure that the building is "move-in" ready. Gene Raymond has said that sub-committees will be formed to discuss the moving process as the project reaches completion.

Report of Communication Group

Nothing new to report.

Public Comment

No public comment.

Financial Sub-Committee Formation Update

There is no update at this time.

Approval of Demolition Change Order

This was incorrectly listed on the agenda and action has already been taken.

Approval of Previous SBC Meeting Minutes

September 14th, 2020

Michael Dolan motioned to approve the meeting minutes from September 14th, 2020; Matthew Rushton seconded the motion. The motion was approved unanimously.

Adjourn

Lillian Holbrook motioned to adjourn at 7:03PM, Kathleen Blais seconded the motion. The motion was approved unanimously.

Adjourn at 7:03PM.

Prepared by: Joshua McGraw

Lillian Holbrook

Lillian Holbrook Secretary-Clerk

October 19, 2020

Date of Acceptance