

George H. Mitchell Elementary School Project
School Building Committee Minutes #
Virtual Meeting
Monday August 3, 2020, 5:30 p.m.

Voting Committee Members in attendance:

Michael Dolan, Vice Chair
Lillian Holbrook
Scott Wauchope
Mark Linde
Kathleen Blais
Matthew Rushton
Harsh Rebello
Joseph Oravec
Patrick Driscoll

Voting Committee Members not in attendance:

John Gerrish, Chair
Michael Losche
Eric Desrochers
John Dzialo

Non-Voting Committee Members in attendance:

Derek Swenson
Lisa Ohman
Kathleen Macedo
Michael Dutton
Dennis Bray

Others in Attendance:

Joseph Sullivan
Jeff Yost, RDA
Gene Raymond, RDA
Christine Oppen, DPI

Call to order by Vice Chair, Michael Dolan at 5:30 p.m.

Pledge of Allegiance

Opening Remarks:

Derek Swenson commented the demo crew has done a great job, they are currently down to the foundation. Mike Dolan noted an update from demo will be provided in a couple of weeks.

OPM Update

Joe Sullivan presented the progress report speaking about site safety now that demolition has been done. He noted that the memorial tree has been retained and they will not be using any of the existing foundation. The schedule and milestones were outlined, and it was noted that they anticipate removal of the demolition debris by end of week and the 90% construction document are due by end of month. The project budget is good overall, and the design budget is right on track as of now. Upcoming dates were noted below. The committee briefly discussed potentially voting amendments at the 8/17 meeting. Mike Dolan pointed out the 11/23 meeting falls during the week of Thanksgiving. If a quorum can't be reached, the meeting will have to the week prior. Joe Sullivan will look at the date a little closer.

- 8/3 - SBC Meeting 43
- 8/17 - SBC Meeting 44
- 8/31 - SBC Meeting 45
- 9/14 - SBC Meeting 46
- 9/28 - SBC Meeting 47
- 11/23 - SBC Meeting 48

Designer Update

Jeff Yost of RDA spoke briefly about building security. After consulting with Town Manager, Michael Dutton, it was decided that this topic would be further discussed in Executive Session at the next meeting. The document was then withdrawn.

Dominic Punicello presented the mechanical systems and equipment. He spoke about thermostats and the mitigation strategy for COVID-19. At the committee's request, he spoke briefly about the standard for schools. Ventilation plans were presented, and UV-C Technology was explained. Mr. Punicello noted the UV-C system would be the recommendation and outlined the pros and cons. Gene Raymond further explained steps taken in response to COVID-19, agreeing the UV system is probably the best choice. It was decided that this could be added at the 90% drawing stage, so no vote needed to be taken on this tonight. Mike Dolan suggested it makes sense as an alternate and would like the committee to discuss. It was determined that Dom would put together a narrative for infrastructure and will ask the estimators for estimates as an alternate.

Gene Raymond of RDA provided an update on finishes, showing the wayfinding plan and speaking in detail about color schemes on each floor. He noted the leaf patterning in the floors and recommended option "D" for the leaf pattern. The design scheme for the library and areas to be used by all grades was presented. Ms. Blais asked if there would be any written indications of wayfinding in the building. Gene liked the idea for the stairs. Joe Sullivan requested black backing for the wood grid on the acoustical ceiling. It was requested to check in with the manufacturer for the tables in the cafeteria to see what types of separators may be available (i.e., plexiglass). Overall, the committee members expressed favorable opinions on the designs presented.

The bid alternates presented. Gene explained, in the unlikely event the bids come in higher than expected, everything being considered as an add alternate is in the budget now. Included in the presentation was information on playgrounds, curbs, rooftop unit screens (which visually cover electrical units) and spoke about making the front lobby floor Terrazzo and potentially adding another three electrical vehicle charging stations. The question was asked at what point the committee needs to vote on alternatives. Gene confirmed if the next meeting is in a month; that would work. Pat Driscoll would like to keep all 12 until the 90% drawings are complete. The new street sign was shown, which replicates the previous sign, but adds an electronic message board. They just need to determine placement.

Report of Communication Group

Mike Dolan reported; they are currently updating the website; updating documents, etc.

Public Comment - None

Approval of Previous SBC Meeting Minutes

July 13, 2020

Joe Sullivan noted he was at the July 13th meeting. Mike Dolan stated they would amend the minutes accordingly.

Mark Linde motioned to approve the meeting minutes from July 13, 2020. Harsh Rebello seconded the motion. The motion was approved unanimously by a roll call vote.

Next Mitchell Elementary School Building Committee Meetings

The next committee meetings were discussed. Mike Dolan pointed out 11/23 is the week of Thanksgiving. If the date is adjusted, he will let everyone know in plenty of time, but if we hold on that date we need to ensure a quorum is present.

Additional Committee Discussion - None

Adjourn

*Lillian Holbrook made a motion to adjourn. Harsh Rebello seconded the motion.
The motion was unanimously approved by a roll call vote.*

The meeting adjourned at 7:35 p.m.

Prepared by: Ann M. Holmberg

Lillian Holbrook

August 24, 2020