



Town of Bridgewater

Finance Committee

October 5, 2022

7:00 PM

The meeting will be held virtually via Zoom.

To attend via video, click on the link below:

<https://us06web.zoom.us/j/81719633737>

To attend via phone, dial: 1(646) 876-9923

Meeting ID: 81719633737

MEETING AGENDA

Disclosure: Pursuant to Section 20 of Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, this meeting for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. There will be no in person attendance permitted. Citizens who wish to tune in to the meeting may do so via Zoom.

A. Call to Order

B. Approval of Meeting Minutes

- a) August 31st

C. Public Comment

D. New Business

- a) Order O-FY23-009 Acceptance of fund 900 Bedford Street
- b) Order O-FY23-010 Acceptance of Grant COA - CCCG
- c) Order O-FY23-011 Acceptance of AFG Grants
- d) Order O-FY23-014: General Fund Free Cash Allocation to Trust Funds
- e) Order O-FY23-015: Water & Sewer Enterprise Fund Equipment Transfers
- f) Order O-FY23-016: Acceptance of Assistance to Firefighter Grant
- g) Order O-FY23-017: Acceptance of Elder Services Grant
- h) Order O-FY23-018: Acceptance of Elder Services Gift
- i) Order O-FY23-020: Town Clerk Election Stipend

E. Old Business

F. Additional Items for Discussion

G. Adjournment of Meeting

TOWN OF BRIDGEWATER

Finance Committee

Nathan Schofield, Chair
Eric Langone, Vice Chair
Julie Scleparis
Suzi Robinson
Christopher Blunt
MJ Spagone
Rigobert Noel
Lee Beane



Academy Building - 66 Central Square
Bridgewater, MA 02324

Bridgewater Finance Committee Minutes for the FinCom Meeting that Convened on August 31, 2022

Call to order: 7:00

Committee Members Present: Eric Langone, Julie Scleparis, Christopher Blunt, MJ Spagone, Rigobert Noel

Committee Members Not Present: Nathan Schofield, Suzi Robinson, Lee Beane

Guests in Attendance: Anthony Sulmonte – Finance Director

Public Comment - None

Approval of Meeting Minutes – 6/18/2022

Christopher Blunt motioned to approve the meeting minutes from which was duly seconded. The motion was approved unanimously.

New Business

Order O-FY22-008: Capital Leasing Obligations

This transfer will fund the leasing payment obligations as approved in the Master Capital Plan.

MJ Spagone motioned to approve Order O-FY22-008 which was duly seconded. The motion was approved unanimously.

Next Meeting Date – September 28th, 2022

Adjourn – *Christopher Blunt motioned to adjourn the meeting of the FinCom at 7:19 p.m. which was duly seconded. The motion was approved unanimously.*



Bridgewater Town Council

In Town Council, Tuesday, September 13, 2022

Council Order: O-FY23-009

Introduced By: Town Manager
Date Introduced: September 13, 2022
First Reading: September 13, 2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-009

ACCEPTANCE OF GIFT FUNDING

Ordered, that the Town Council assembled voted to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift for Calare Properties, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$20,000.00 from Calare Properties of 900 Bedford St, to expend the gift in accordance with stated purpose thereof.

Explanation:

Recorded Decision of the Planning Board between Calare Properties and the Town to accept \$20,000 to be used for the planting of trees.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



**TOWN OF BRIDGEWATER
PLANNING BOARD**

Academy Building, 66 Central Square, Room 003
Bridgewater, Massachusetts 02324

☎: (508) 697-0942 ✉: CED@bridgewaterma.org

Staff: Jennifer DeBoisbriand, CED Director

*Patrick Driscoll,
Raymond Ajemian,
Jean Guarino,
Michael MacDonald,
Steven Geller*

**DECISION OF THE BRIDGEWATER PLANNING BOARD
ON THE APPLICATION FOR SITE PLAN**

Applicant: Calare Properties
30 Speen Street
Framingham, MA 01701

Owner: Monika G. Marcaccio
Personal Representative
Estate of Ingeborg Kuntz
20 Plowshare Court
Mansfield, MA 02048

Locus: 900 Bedford Street, Assessors Map 88, Lot 133
Bridgewater, MA 02324

RECEIVED
TOWN CLERKS OFFICE
BRIDGEWATER, MA.
2022 MAR 24 P 1:11

RECORD OF PROCEEDINGS

I. SPECIFICATION OF RELIEF SOUGHT BEFORE THE BOARD:

The Town of Bridgewater has received an Application for a Site Plan to construct a 219,000-sf industrial facility with associated infrastructure.

II. ADMINISTRATIVE CALENDAR:

Hearing Notice(s) Publication:	February 2, 2022 & February 9, 2022
Hearing Date:	February 16, 2022 & March 16, 2022
Date of Board Action:	March 16, 2022

The Hearing Officers were:
Patrick Driscoll, Chair
Michael MacDonald
Raymond Ajemian
Jean Guarino
Steven Geller

III. INCLUSIONS TO THE RECORD OF PROCEEDINGS:

The following material is by reference made a part of this Decision:

Planning Board Hearing:	February 16, 2022 & March 16, 2022
Minutes of Public Hearings Dated:	February 16, 2022 & March 16, 2022
Copy of Application Dated:	January 5, 2022

Applicant: Calare Properties | Subject Property: 900 Bedford Street
Town Clerk Initials: GA

Planning Dept. Memorandums Dated: February 10, 2022 & March 10, 2022
Technical Engineering Review Letters Dated: February 11, 2022, March 10, 2022 & March 15, 2022

Materials and Plans Accompanying Application (collectively, the "Control Documents"):

1. Site Plan Review Application & Project Narrative for Proposed Industrial Facility dated December 21, 2021
2. Plan Set entitled *Proposed Site Plan Documents* prepared for Calare Properties, prepared by Bohler dated December 21, 2021, All Sheets last revised March 4, 2022, except Sheets C-402 and C-903 last revised March 14, 2022
3. Traffic Impact Study Proposed Warehouse and Appendix 850 Bedford Street (Route 18/28) Bridgewater, MA, prepared by McMahon Associates, Inc. dated December 2021
4. Drainage Report for Calare properties Proposed Industrial Facility, prepared by Bohler dated December 21, 2021
5. Letter Re: Detention Basins Seasonal High Groundwater Estimates – Proposed Distribution Facility – 850 Bedford Street (Route 28), Bridgewater, MA, prepared by McArdle Gannon Associates, Inc. dated February 25, 2022
6. Site & Area EcoForm ECF-S small area light, Gardco LED Luminaire, Lighting Detail, prepared by Signify, dated June 2020
7. Letter Re: Response to 1st Engineering Comments from Bohler dated March 4, 2022
8. Letter Re: Response to Town Comments from Bohler dated March 4, 2022
9. Supplemental Drainage Package for Proposed Industrial Facility, prepared by Bohler dated March 4, 2022
10. Letter Re: Response to 2nd Engineering Comments from Bohler dated March 14, 2022
11. Supplemental Traffic Assessment – Fireworks Circle prepared by McMahon Associates; Inc. dated March 15, 2022

FINDINGS OF FACT AND LAW

The Board, after hearing the Application makes the following findings of fact general to the Application:

ZONING DISTRICT: South Business District (SBD)

LAND: The locus, shown on Assessor's Map 88, Lot 133 and known as 900 Bedford Street consists of a 45.63-acre parcel with 1,220 feet of frontage along Bedford Street.

SURROUNDING LAND AREA: The locus is situated in the SBD zoning district with the lot fronting on Bedford Street. The general neighborhood uses are a mix of commercial, industrial, and residential in nature.

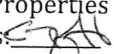
	Required SBD	Provided
Min. Lot Size	40,000 sf	45.63 acres
Min. Lot Frontage	200 ft	1,220 ft
Max Bldg. Coverage	30%	11%
Min. Front Yard Setback	60 ft	113.4 ft
Min. Side Yard Setback	25 ft	146.3 ft
Min. Rear Yard Setback	40 ft	802.3 ft
Max. Lot coverage	75%	21.8%
Min. Open Space	25%	78.2%
Parking	219	223

The Board is of the opinion that all conditions required for the granting of a Site Plan in accordance with Town of Bridgewater, Massachusetts Zoning By-Laws **have** been met.

Therefore, acting under its discretionary powers, the Board, on a motion made by Steven Gellar and seconded by Raymond Ajemian, voted **(5-0-0) to APPROVE the** application for a Site Plan at 900 Bedford Street, Bridgewater, MA 02324, in accordance with the plans and Application materials submitted, subject to the following conditions:

SITE PLAN CONDITIONS

1. No further waivers of the applicable rules and regulations shall be authorized without a formal vote and approval of the Board.
2. The development shall be constructed in strict compliance with the regulations of 28 CFR 35 & 36 the Americans with Disabilities Act and 521 CMR, the Massachusetts Architectural Access Board.
3. Prior to construction, the applicant and/or owner, shall submit a detailed construction plan that provides the following information and appropriate mitigation:
 - The estimated start date of work.
 - The name, telephone number and business address of the general contractor.
 - An emergency number for day and night of the responsible parties shall be provided to the Town's public safety departments, in the case of emergency, and the provisions to be implemented for securing the site from public access.
 - Traffic control and management plan during construction.
4. Hours of construction shall be from 7:00 AM to 5:00 PM, Monday thru Friday, and 9:00 AM to 5:00 PM Saturday. No work shall be allowed on Sunday.
5. If any changes are made, at the request of other Agencies, Boards or Commissions, to the approved plan, the applicant shall be required to come before the Planning Board for a modification hearing to review such changes prior to the commencement of any construction or implementation of the changes.
6. Prior to any construction the developer, his engineer and contractor shall sign a receipt and acknowledgement of all decisions and conditions.

Applicant: Calare Properties | Subject Property: 900 Bedford Street
 Town Clerk Initials: 

7. All drainage basins, swales and structures shall be in working order including, but not limited to, finished grades, landscaping and protection from erosion or siltation contamination prior to the issuance of any building certificate of occupancy.
8. Site Lighting shall be down lighting and shall be erected in a manner that prevents glare onto abutting properties.
9. All curb ramps shall be labeled on the plan and shall conform to the Americans with Disabilities Standards, latest edition.
10. There shall be an erosion and sedimentation control plan submitted prior to endorsement of the plan. The plan shall address how storm water runoff shall be controlled during construction. All sedimentation and erosion controls shall be in place prior to the commencement of any earth moving activities associated with the construction of the site improvement work. Additionally, a dust control plan shall also be submitted as part of the erosion control plan.
11. Prior to endorsement by the Board, the final plans submitted for signatures shall reflect these conditions of approval and all revisions and shall be verified by the Town Engineer or any other engineering review consultant for the Planning Board.
12. This approval is valid for two years from the date the Town Clerk issues a certificate of no-appeal, or the date all judicial appeals have been concluded, unless an extension is granted in writing by the Planning Board prior to the expiration of the two-year period.
13. The Town Engineer or other designee appointed by the Planning Board shall oversee the construction of the drainage systems. The Town Engineer or other designee of the Planning Board (the inspector) shall be present during all critical stages of construction to ensure that proper construction practices are followed. The inspector shall be notified at least 48 hours in advance of each task that needs to be completed and signed off. The applicant shall be responsible for costs of the site inspector. A deposit of \$2500.00 dollars shall initially be submitted to the Planning Board prior to the start of construction to ensure payment of the site inspector; additional moneys shall be deposited in advance if it is anticipated that inspection shall cost more than the original deposit.
14. A pre-construction meeting with the contractor, developer and appropriate Town agencies shall take place before construction begins.
15. Any application for certificate of occupancy shall include a site as-built plan prepared, signed, and stamped by a Massachusetts Registered Professional Engineer and a Massachusetts Registered Professional Land Surveyor for the CED Department's review and approval. The as-built plan shall include a certification clause signed and stamped by the Professional Engineer, noting compliance of the site construction with the approved site plan set. The engineers' and surveyor's stamps and signatures shall be made with original wet ink and stamp, electronic or photocopies of the stamps and signatures shall not be acceptable.
16. Omission of any requirements of the Planning Board's rules and regulations from these conditions of approval or the approved site plan shall not relieve the applicant/developer of his responsibility to comply with the provisions of the site plan rules and regulations.
17. Approval of the site plan by the Planning Board does not relieve the applicant and/or the owner/developer of the responsibility to obtain all other applicable federal, state, and local approvals and permits prior to start of construction.

18. A copy of the project's SWPPP shall be submitted to the CED department and the Town Engineer prior to the issuance of any building permit.
19. Upon completion of the design of the sewer pump station but no later than prior to occupancy permit, the applicant will provide the calculations to the Water & Sewer Superintendent and Town Engineer for review.
20. Upon receipt of approval from MADOT for any curb cuts, a copy of the approval shall be submitted to the Town Engineer for review.
21. If a dumpster is to be used on site, it shall be screened from public view.
22. Prior to the issuance any tree clearing on site, the applicant shall provide a gift to the Town of Bridgewater in the amount of \$20,000 to be used for the planting of trees in Town.

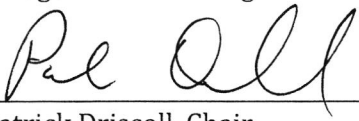
Attention of all parties is drawn to "Section 15 and 17 of Chapter 40A of the General Laws, that all appeals shall be made pursuant to Section 17 and shall be filed within twenty (20) days after the date of the filing of this decision in the office of the Town Clerk.

Attention is drawn to the fact that no special permit approval, or an extension, modification of renewal thereof, shall take effect until a copy of the decision bearing the certification of the Town Clerk that twenty days has elapsed and no appeal has been filed or that if such appeal has been filed, that it has been dismissed or denied is recoded in the Registry of Deeds for the county and district in which the land is located and indexed in the grantor index. It is the responsibility of the applicant to obtain this from the Town Clerk. For procedures for appeal to the Superior Court and the District Court your attention is directed to Federal Laws Chapter 40A, Section 17 and all acts and amendments pertaining thereto.

WITH CONSIDERATION OF THE ABOVE THE ACTION BY THE BOARD IS AS FOLLOWS:

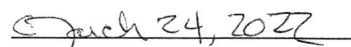
The Application for SITE PLAN APPROVAL is **GRANTED** by a (5-0-0) vote of the Bridgewater Planning Board.

Bridgewater Planning Board


Patrick Driscoll, Chair

I, Marilee Kenney Hunt, hereby do certify that this is a true copy of the above Planning Board of Appeals Decision.


Marilee Kenney Hunt, Town Clerk


Date Filed



Bridgewater Town Council

In Town Council, Tuesday, September 13, 2022

Council Order: O-FY23-010

Introduced By: Town Manager
Date Introduced: September 13, 2022
First Reading: September 13, 2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-010

ACCEPTANCE OF GIFT COA

ORDERED: that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS, The Town of Bridgewater has received a grant award in the amount of \$5,205 from Cultivating Community Connections Grantmakers; and

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$5,205 from Cultivating Community Connections Grantmakers, to expend the gift in accordance with stated purpose thereof.

Explanation: *The COA Director applied for and received \$5,205 from Cultivating Community Connections Grantmakers to help seed new and enhanced initiatives designed to ease social isolation and/or loneliness.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Marketing Guidelines and Media Outreach Recommendations

Cultivating Community Connections Grantmakers is pleased to support your important program.

As part of our grant requirements, we ask that you follow our marketing guidelines (below) when you refer to your grant award from *Cultivating Community Connections Grantmakers*.

Marketing Guidelines

In all external communications, including email blasts, social media and website posts, please include the *Cultivating Community Connections Grantmakers*' logo (provided with this correspondence) with the following reference:

"This program is supported by Cultivating Community Connections Grantmakers, inspired by the documentary film ALL THE LONELY PEOPLE."

Media Outreach

- Consider using the *Cultivating Community Connections Grantmakers* press release template (see attached) as a guide for how to announce your community building grant.
- If your grant-supported program is profiled in the media, please send an email with the article link to cnagle@goddardhouse.org.

Marketing Tips

- Include your event/program listing in local online and printed community calendars.
- Post the dates and start times of your program, and point person's contact information on your website and on social media.
- Create a flyer or postcard to distribute to your target audience.
- Reach out to local health and community reporters and/or bloggers with relevant information and an invitation to attend your program.

➤ Ask participants to share your information with their support groups and others.

Cultivating Community Connections Grantmakers wants your program to be successful. If you need any further non-financial assistance, don't hesitate to contact Christine Nagle at cnagle@goddardhouse.org.

For information on how to access the ALL THE LONELY PEOPLE documentary for your community, please contact The Clowder Group (<https://www.allthelonelypeoplefilm.com/>)

SAMPLE GRANT AWARD PRESS RELEASE TEMPLATE

<Your Organization> Awarded Grant to Help Ease Isolation and Loneliness
in Boston Communities from *Cultivating Community Connections Grantmakers*
Inspired by the documentary film ALL THE LONELY PEOPLE

DATE - *Cultivating Community Connections Grantmakers Inspired by the documentary film ALL THE LONELY PEOPLE* has awarded grant funding to <Your Organization> in <Boston area community> to help ease social isolation and loneliness through its innovative new program targeted to <older adults/teens/single parents/LGBTQ residents/other>.

<Your Organization> will use the \$X,XXX grant to launch <your program> which is designed to foster genuine connections between <describe demographic(s)>. <Your program> is the first of its kind in the Boston area as it <describe the features and intended outcomes of the program>.

“We are grateful for the generous support of *Cultivating Community Connections Grantmakers* to help launch <name of innovative program>. Our goal is to <include mission> and this grant will help our organization reach those most in need in our community”, said <Head of Your Organization>.

<Quote from *Cultivating Community Connections Grantmakers* about your program (Please contact cnagle@goddardhouse.org to request a quote)>

About <Your Organization>:

About Cultivating Community Connections Grantmakers:

Eight Boston area organizations* hosted the first ever screening of the new Stu Maddux and Joe Applebaum documentary film about social isolation, ALL THE LONELY PEOPLE. ([ATLP Trailer](#)) at Brookline’s Coolidge Corner Theatre in December 2021. More than 500 people attended the screening, noting that the film was a call to action to address the growing issues of social isolation and loneliness happening in our community and around the world. As a result of the generosity of the screening event sponsors and individual donors, a portion of the event proceeds were set aside to fund one-time grants to help seed new and enhanced initiatives designed to ease social isolation and/or loneliness based in Boston and Brookline. *Cultivating*

Community Connections Grantmakers includes members of the ALL THE LONELY PEOPLE event committee from the following local organizations: Atkin Associates, Brookline Senior Center and Goddard House.

*2Life Communities, Atkin Associates, Brookline Senior Center, FriendshipWorks, Goddard House, Good Shepherd Community Care, Hebrew Senior Life, LGBTQIA + Aging Project



Bridgewater Town Council

In Town Council, Tuesday, September 13, 2022

Council Order: O-FY23-011

Introduced By: Town Manager
Date Introduced: September 13, 2022
First Reading: September 13, 2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-011

ACCEPTANCE OF AFG GRANTS

ORDERED: that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant from Us Department of Homeland Security through to FEMA, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the AFG (Assistance to FF Grants) of \$101,703.59 and \$91,454.54 from FEMA, to expend the grant in accordance with stated purpose thereof.

Explanation: *US Department of Homeland Security has awarded the Town of Bridgewater \$101,703.59 & \$91,454.54 in Federal Funding to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

Grant Notification and Request for Accounts

Department Fire Department

Contact Michael MacDermott, Fire Chief

Grant Name FY2021 AFG Grants (Wellness Exams \$30,600.00; Air Compressor/Cascade/Fill Station \$70,000.00)
(This is the way in which it will appear on General Ledger and Accounting reports)

Funding Information

Please indicate the type of grant funding.

State Federal X CFDA# Other

Is there a local share commitment in order to receive grant? If yes, identify funding source and amount.

No Yes X Part of Capital Plan:

Amount \$ 9,145.46 Funding Source:

Grant Details

Is this a reimbursable grant? Yes Deadline for application:

Start Date 8/17/2022 Expiration Date 8/16/2024

Additional Information Required

Please attach to this form the following information:

 X Grant award notification Executed copy

 Proposed budget with explanation of work

Procedure

1. The Finance Department will set up the accounts for grant based on the proposed budget approved by the grantor.

2. A listing of all the grant accounts will be sent to the department for their records and use.

3. Each time a reimbursement request is made the department must notify or send a copy to the Finance Department so that the funds can be identifiable when received by the Town. A copy of the reimbursement package **MUST** be provided to the Accounting Office so that any corrections can be made at that time.

cover any expenditures made through the last warrant of the previous fiscal year. ****This will effect the Town's Free Cash**

Grant Notification and Request for Accounts

Department Fire Department

Contact Michael MacDermott, Fire Chief

Grant Name FY2021 AFG Grants (Training Pay \$49,520.79 & 4 Day Tissue & Simulation Lab Rental \$62,353.17)
(This is the way in which it will appear on General Ledger and Accounting reports)

Funding Information

Please indicate the type of grant funding.

State Federal X CFDA# Other

Is there a local share commitment in order to receive grant? If yes, identify funding source and amount.

No Yes X Part of Capital Plan:

Amount \$ 10,170.37 Funding Source:

***Please note that this is a Regional Grant and the Town's share will also include Raynham & West Bridgewater**

Grant Details

Is this a reimbursable grant? Yes Deadline for application:

Start Date 8/19/2022 Expiration Date 8/18/2024

Additional Information Required

Please attach to this form the following information:

X Grant award notification Executed copy

 Proposed budget with explanation of work

Procedure

1. The Finance Department will set up the accounts for grant based on the proposed budget approved by the grantor.

2. A listing of all the grant accounts will be sent to the department for their records and use.

3. Each time a reimbursement request is made the department must notify or send a copy to the Finance Department so that the funds can be identifiable when received by the Town. A copy of the reimbursement package **MUST** be provided to the Accounting Office so that any corrections can be made at that time.

cover any expenditures made through the last warrant of the previous fiscal year. ****This will effect the Town's Free Cash**

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/10/2022



Renee Rushton
BRIDGEWATER, TOWN OF
66 CENTRAL SQUARE
BRIDGEWATER, MA 02324

EMW-2021-FG-03234

Dear Renee Rushton,

Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$91,454.54 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$9,145.46 for a total approved budget of \$100,600.00. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,

A handwritten signature in black ink, appearing to read "Christopher Logan", with a stylized flourish at the end.

Christopher Logan
Acting Assistant Administrator
Grant Programs Directorate

Summary Award Memo

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: BRIDGEWATER, TOWN OF

UEI-EFT: KWD4N5JF4M99

DUNS number: 604318725

Award number: EMW-2021-FG-03234

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

Award Letter

U.S. Department of Homeland Security
Washington, D.C. 20472

Effective date: 08/12/2022



Renee Rushton
BRIDGEWATER, TOWN OF
66 CENTRAL SQUARE
BRIDGEWATER, MA 02324

EMW-2021-FG-07926

Dear Renee Rushton,

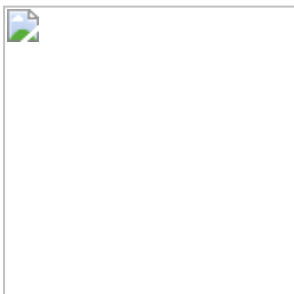
Congratulations on behalf of the Department of Homeland Security. Your application submitted for the Fiscal Year (FY) 2021 Assistance to Firefighters Grant (AFG) Grant funding opportunity has been approved in the amount of \$101,703.59 in Federal funding. As a condition of this grant, you are required to contribute non-Federal funds equal to or greater than 10.0% of the Federal funds awarded, or \$10,170.37 for a total approved budget of \$111,873.96. Please see the FY 2021 AFG Notice of Funding Opportunity for information on how to meet this cost share requirement.

Before you request and receive any of the Federal funds awarded to you, you must establish acceptance of the award through the FEMA Grants Outcomes (FEMA GO) system. By accepting this award, you acknowledge that the terms of the following documents are incorporated into the terms of your award:

- Summary Award Memo - included in this document
- Agreement Articles - included in this document
- Obligating Document - included in this document
- 2021 AFG Notice of Funding Opportunity (NOFO) - incorporated by reference

Please make sure you read, understand, and maintain a copy of these documents in your official file for this award.

Sincerely,



PAMELA WILLIAMS
Assistant Administrator, Grant Programs

Summary Award Memo

Program: Fiscal Year 2021 Assistance to Firefighters Grant

Recipient: BRIDGEWATER, TOWN OF

UEI-EFT: KWD4N5JF4M99

DUNS number: 604318725

Award number: EMW-2021-FG-07926

Summary description of award

The purpose of the Assistance to Firefighters Grant program is to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards. After careful consideration, FEMA has determined that the recipient's project or projects submitted as part of the recipient's application and detailed in the project narrative as well as the request details section of the application - including budget information - was consistent with the Assistance to Firefighters Grant Program's purpose and was worthy of award.

Except as otherwise approved as noted in this award, the information you provided in your application for Fiscal Year (FY) 2021 Assistance to Firefighters Grants funding is incorporated into the terms and conditions of this award. This includes any documents submitted as part of the application.

Amount awarded table

The amount of the award is detailed in the attached Obligating Document for Award.

The following are the budgeted estimates for object classes for this award (including Federal share plus your cost share, if applicable):

TOWN OF BRIDGEWATER
CAPITAL REQUEST FORM ADDENDUM 4

DEPARTMENT NAME **Fire Department**

PROJECT YEAR (Fiscal Year) **2023**
PROJECT NAME **SCBA Air Compressor & Refill Station**
Project No.

PRIORITY **1** (1 - HIGH ... 5 - LOW)
USEFUL LIFE **20** Min. of 5 Years

ASSET:	MACH./ EQUIP/VEHICLES	SOFTWARE	BLDG. & BLDG. IMPRV.	INFRASTRUCTURE	LAND & LAND IMPRV.	TOTAL COST
EST. COST:	\$70,000.00			\$	\$ -	\$ 70,000

FUNDED (Y/N) **N**

DESCRIPTION
SCBA air compressor and refill station

JUSTIFICATION
The Fire Department is in need of replacing the department's SCBA air compressor and refill station. The compressor and refill station were purchased in 2011 and installed in our Fire Station located at 774 Plymouth Street. We have been advised by the service technician that our current refill station has reached its useful life, the model that we have is no longer being manufactured, and is plagued with continuous leaks. We have also been advised that it will be difficult to order replacement parts. The current compressor does not have the capacity to fill 5500-PSI cylinders, nor is it certified for 5500-PSI cylinders, which we are hoping to transition to 45-minute, 4500/5500-PSI cylinders. After assessing the current equipment, it has become evident that we are in need of an SCBA refill station with highpressure and high volume capabilities. A new compressor would also have a filtration system rated to remove 99% of coronaviruses.

OPERATIONAL IMPACT/OTHER
The prevalence of deadly gases and smoke on the fireground is far worse today than ever before. SCBA is worn throughout fireground operations, not just during structural firefighting, but during overhaul and investigation. Today's fire service is exposed to even more dangerous contaminants than years back, and the risk to our Firefighters is even greater. The cost of this project pales in comparison to the cost of longer-term illnesses (cancers) or even a human life (firefighter or civilian). The new equipment will help to reduce the health and safety risks to our firefighters and to improve service to the community.

FINANCE DEPARTMENT NOTES & COMMENTS	Photos: Before	Photos: After
The Town has received notification of the FY2021 AFG Grant Award in the amount of \$70,000.00. As a condition of the grant, the Town would be required to contribute non-Federal funds equal to or greater than 10% of the Federal Funds awarded (\$6,363.64).		



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-014: General Fund Free Cash Allocation to Trust Funds

ORDERED, that the Town Council assembled vote to

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
GF UNDESIGNATED	09905990-596120	TRANSFER OUT TO TRUST	<u>\$3,084,814.00</u>
Total:			\$3,084,814.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
GF STABILIZATION TRUST FUND	80054-497000	TRANSFER FROM GF	\$500,000.00
CAPITAL STABILIZATION TRUST FUND	80104-497000	TRANSFER FROM GF	\$1,800,000.00
OPEB STABILIZATION TRUST FUND	80114-497000	TRANSFER FROM GF	\$100,000.00
EMPLOYEE LIABILITY TRUST FUND	80044-497000	TRANSFER FROM GF	\$659,814.00
ONE TIME/UNFORESEEN	80134-497000	TRANSFER FROM GF	<u>\$25,000.00</u>
Total			\$3,084,814.00

Explanation: Recommend allocation of the General Fund Balance (Certified Free Cash) to the established Trust Funds as noted above.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)

Attachments:

1. Order O-FY23-014 Attachment - General Fund Free Cash Allocation to Trust Funds

Free Cash Certification

Free Cash Calculation - Fiscal Year 2023

Begin:	
Unreserved Undesignated Fund Balance	4,005,237.00
Subtract:	
Personal Property Tax Receivable	55,563.00
Real Estate Tax Receivable	799,626.00
Other Receivables in Deferred Revenue	
	0.00
Total	0.00
OtherOther Receivables, Overdrawn Accounts, Deficits	
SR OCPC	471.00
SR MCOA	8,092.00
SR recreation	509.00
SR MEMA	4,500.00
SR Traffic	277.00
SR E911	1,645.00
SR state bull	11,967.00
SR HAZMAT	24,782.00
Total	52,243.00
Free Cash Voted from Town Meeting Not Recorded	0.00
Add:	
Circuit Breaker, Other Closed Accounts, Adjustments:	
	0.00
Total	0.00
Deferred Revenue (Credit Balance+, Debit Balance-)	-12,991.00
Free Cash Calculation for 2022	3,084,814.00
Reviewed By:	Martin DiMunah
Certified On:	9/2/2022

Free Cash Certification

Retained Earnings Calculation - Water Enterprise Fund - Fiscal Year 2023

Enterprise Fund Number	A-2(1ST)
Type of Enterprise Fund	Water
Name of Enterprise Fund/Statutory Reference	Water Enterprise Fund

Part I Cash	2,164,755.00
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Current Liabilities, Designations of Fund Balance:

Accounts Payable	0.00
Payroll Payable	16,653.00
Warrants Payable	6,347.00
Encumbrances	615.00
Expenditures	108,180.00
Continuing Appropriations	0.00

Other Liabilities

rounding	2.00
Total	131,797.00

Cash less Current Liabilities	2,032,958.00
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Part II Retained Earnings, Undesignated	2,032,958.00
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Accounts Receivable (net):

User Fees	0.00
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Other Accounts Receivable

	0.00
Total	0.00

Undesignated Retained Earnings Less Accounts Receivable	2,032,958.00
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Fixed Assets

Debits:

	0.00
Total	0.00

Credits:

	0.00
Total	0.00

Free Cash Certification
Retained Earnings Calculation - Water Enterprise Fund - Fiscal Year 2023

Fixed Assets Variance (Debits - Credits)	0.00
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Free Cash Certification

Retained Earnings Calculation - Sewer Enterprise Fund - Fiscal Year 2023

Enterprise Fund Number	A-2(2ND)
Type of Enterprise Fund	Sewer
Name of Enterprise Fund/Statutory Reference	Sewer Enterprise Fund

Part I Cash	3,430,693.00
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Current Liabilities, Designations of Fund Balance:

Accounts Payable	0.00
Payroll Payable	16,725.00
Warrants Payable	2,436.00
Encumbrances	4,310.00
Expenditures	590,486.00
Continuing Appropriations	392,126.00

Other Liabilities

	0.00
Total	1,006,083.00

Cash less Current Liabilities	2,424,610.00
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Part II Retained Earnings, Undesignated	2,424,610.00
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Accounts Receivable (net):

User Fees	0.00
Other Accounts Receivable	
	0.00
Total	0.00
Undesignated Retained Earnings Less Accounts Receivable	2,424,610.00

Fixed Assets

Debits:

	0.00
Total	0.00

Credits:

	0.00
Total	0.00

Free Cash Certification

Retained Earnings Calculation - Sewer Enterprise Fund - Fiscal Year 2023

Fixed Assets Variance (Debits - Credits)	0.00
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Free Cash Certification

Retained Earnings Calculation - Transfer Station - Fiscal Year 2023

Enterprise Fund Number	A-2(3RD)
Type of Enterprise Fund	TrashDisposal
Name of Enterprise Fund/Statutory Reference	Transfer Station

Part I Cash	139,752.00
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Current Liabilities, Designations of Fund Balance:

Accounts Payable	0.00
Payroll Payable	1,403.00
Warrants Payable	9,166.00
Encumbrances	10,000.00
Expenditures	0.00
Continuing Appropriations	0.00

Other Liabilities

	0.00
Total	20,569.00

Cash less Current Liabilities	119,183.00
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Part II Retained Earnings, Undesignated	119,183.00
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Accounts Receivable (net):

User Fees	0.00
Other Accounts Receivable	
	0.00
Total	0.00
Undesignated Retained Earnings Less Accounts Receivable	119,183.00

Fixed Assets

Debits:

	0.00
Total	0.00

Credits:

	0.00
Total	0.00

Free Cash Certification
Retained Earnings Calculation - Transfer Station - Fiscal Year 2023

Fixed Assets Variance (Debits - Credits)	0.00
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Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-015: Water & Sewer Enterprise Fund Equipment Transfers

ORDERED, that the Town Council assembled vote to:
pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

<u>Source of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER FUND UNDESIGNATED	6200-359000	TRANSFER OUT TO CAPITAL	\$ 47,000.00
WATER CAPITAL OUTLAY REPURPOSE FUNDS	62105-584001	REPURPOSE OF CAPTL FUNDING	\$ 75,000.00
SEWER FUND UNDESIGNATED	6100-359000	TRANSFER OUT TO CAPITAL	\$ <u>50,000.00</u>
Total:			\$ 172,000.00
<u>Use of Funds</u>	<u>Account No.</u>	<u>GL Account Description</u>	<u>Amount</u>
WATER CAPITAL	TBA	EXCISOR/VACUUM EQUIP/TRAILER	\$ 102,000.00
WATER CAPITAL	TBA	WTP GRG/PLNT FURNISHING/EQUIP	\$ 20,000.00
SEWER CAPITAL	TBA	PORTABLE SWR PUMP/ACCESSOR	\$ <u>50,000.00</u>
Total			\$ 172,000.00

Explanation: This transfer will fund the needed equipment from the Water & Sewer Enterprise Funds Capital Plan - need portable swr pump and accessories, New WTP garage & plant furnishings & equipment, and repurpose of \$75K previously appropriated for painting of site/tower to a later date and used for new valve exercisor/vacuum trailer

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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FIRST READING - NOT FOR ACTION

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-016: Acceptance of AFG Grant

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...” and

WHEREAS: The Town of Bridgewater has received an additional AFG Grant from HHS, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the AFG (Assistance to FF Grant) of \$213,636.36 to expend the grant in accordance with stated purpose thereof.

Explanation: *US Department of Homeland Security has awarded the Town of Bridgewater \$213,636.36 in Federal Funding to protect the health and safety of the public and firefighting personnel against fire and fire-related hazards through FEMA for a \$235,000 New Brush Truck - the Town will need to fund 10% or \$21,363.64.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-017: Acceptance of COA Grant

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant from Cultivating Community Connections Grantmakers (CCCG) for \$5,205.00. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the Activating Connections Together - Intergenerational Expressive Arts in Bridgewater, to expend the grant in accordance with stated purpose thereof.

Explanation: *Greater Boston, Cultivating Community Connections Grantmakers, for reducing Social Isolation and Loneliness to provide an intergenerational Expressive Arts Therapy program to enhancing participants to improve their overall well-being and decrease isolation, depression, anxiety, and loneliness while also improving social connectedness.*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•

FIRST READING - NOT FOR ACTION

Attachments: None



Bridgewater Town Council

Introduced By: Town Manager
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-018: Acceptance of COA Gift

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift from Rockland Trust of \$300 for an upcoming Senior Safety Expo. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift and to expend the gift in accordance with stated purpose thereof.

Explanation: *Donation from Rockland Trust in the amount of \$300 for upcoming Senior Safety Expo*

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•

Attachments: None

FIRST READING - NOT FOR ACTION



Bridgewater Town Council

Introduced By: Councilor Gallagher
Date Introduced: 9/27/2022
First Reading: 9/27/2022
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY23-020: Town Clerk Election Stipend

Review the current Town Clerk Salary and consider establishing a stipend for additional election work.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•
•	•

Attachments: None