

TOWN OF BRIDGEWATER

OFFICE OF THE TOWN COUNCIL



Rules & Procedures Committee Meeting

Committee Members:

*Aisha Losche, Chair
District 1 Councilor*

*Timothy Fitzgibbons, Member
District 2 Councilor*

*William Wood, Member
District 6 Councilor*

Location: Academy Building
66 Central Square
Room 201A
Bridgewater, MA

Date & Time: Monday, October 30, 2017
7:00 p.m.
Agenda

- A. Call to Order
- B. Approval of Minutes
 - September 19, 2017
- C. Measures Referred:
 - Order O-FY18-004: Evening Hours - Office of the Town Clerk
 - Ordinance D-FY18-006: Establish a Search/Review Committee
- D. Discussion: Council Rules and Procedures
- E. Public Comment
- F. Adjourn

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Bridgewater Town Council

In Town Council, Tuesday, September 5, 2017

Council Order: O-FY18-004

Introduced By:	Councilor William Wood
Date Introduced	September 5, 2017
First Reading:	September 5, 2017
Second Reading:	
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY18-004

EVENING HOURS – OFFICE OF THE TOWN CLERK

WHEREAS, the Office of the Town Clerk is a customer facing office of the Town of Bridgewater; and

WHEREAS, the Academy Building is open to the public late for the meeting of the Town Council; and

WHEREAS, there are no standard evening office hours for the Office of the Town Clerk; and

WHEREAS, the Bridgewater Home Rule Charter Section 3-4 allows the Town Council to assign duties not already provided under any general or special law to the Office of the Town Clerk;

THEREFORE, BE IT ORDERED, that the Office of the Town Clerk shall remain open until the start of the Town Council meeting on evenings when a regular Town Council meeting is scheduled.

Explanation:

Board Members, Committee Members, people submitting voting information, and people from the general public that need to conduct business with the Office of the Town Clerk need convenient hours when they work away from Bridgewater and cannot visit the office between 8 AM and 4 PM.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, September 19, 2017

Council Ordinance: D-FY18-006

Introduced By: Councilor Dennis Gallagher

Date Introduced: September 19, 2017

First Reading: September 19, 2017

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Ordinance D-FY18-006

ESTABLISH A SEARCH/REVIEW COMMITTEE

WHEREAS, In accordance with the provisions of Section _____ of the Bridgewater Home Rule Charter, it is therefore;

ORDERED, that the Town Council assembled votes to establish a "search or review" committee to participate in the job description, advertising, applicant screening, interviews and making a recommendation to the Town Manager. The committee will consist of: The Town Manager, Assistant Town Manager, a Councilor, 2 others, one appointed by the Town Council and one appointed by the Town Clerk.

The Committee will convene on all positions (department heads) that fall under the jurisdiction of the Town Manager in accordance with the administrative code.

Explanation:

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•