



BRIDGEWATER TOWN COUNCIL

Tuesday, January 28, 2014

7:00 PM

BTV Studios

80 Spring Street, Bridgewater MA

SPECIAL MEETING - AGENDA

- A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
 - a) December 17, 2013
 - b) January 7, 2014
- B. ANNOUNCEMENTS FROM THE PRESIDENT
- C. PROCLAMATIONS
- D. CITIZEN OPEN FORUM
- E. APPOINTMENTS
 - a) Charter Review Committee (*Council Appointments*):
- F. HEARINGS
- G. LICENSE TRANSACTIONS
- H. PRESENTATIONS
 - a) New Town of Bridgewater website – Town Manager Dutton
 - b) Olde Scotland Links Golf Course Update – Charles Simonds
- I. TOWN MANAGER'S REPORT
- J. DISCUSSIONS
 - a) Department of MA Military Order of the Purple Heart (*President Fitzgibbons*)
 - b) Submission of FY15 Preliminary Budget (*Town Manager*)
- K. SUBCOMMITTEE REPORTS
- L. LEGISLATION FOR ACTION - NONE
- M. OLD BUSINESS - NONE
- N. NEW BUSINESS
 - a) T-2014-002: Golf Carts for Olde Scotland Links
 - b) T-2014-003: Server Maintenance Program
- O. CITIZEN COMMENTS
- P. COUNCIL COMMENTS
- Q. EXECUTIVE SESSION
- R. ADJOURNMENT



Bridgewater Town Council

In Town Council, Tuesday, November 5, 2013

Council Order: O-2013-029

Introduced By:	Councilor Sheila Whitaker and Councilor William Wood
Date Introduced:	August 6, 2013
First Reading:	August 6, 2013
Second Reading:	November 5, 2013
Amendments Adopted:	November 5, 2013
Date Adopted:	November 5, 2013
Date Effective:	December 6, 2013

Order #O-2013-029

ESTABLISHMENT OF BRIDGEWATER HOMERULE CHARTER REVIEW COMMITTEE

ORDERED: That pursuant to the Bridgewater Home Rule Charter, Section 9-4 (b) the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to require that a Bridgewater Home Rule Charter Committee be established and shall have seven (7) members as set forth in the Charter.

FURTHER ORDERED; That the Town Council President shall appoint all members to the committee to be ratified by the Town Council. Each member shall be appointed by an affirmative vote of the full Council.

Members of the committee from the citizenry of the Town of Bridgewater should offer skills in the following areas: planning, knowledge of the community, research oriented, and written/verbal communication skills. Knowledge and or expertise in the areas of law, municipal management, town government, legislative experience/knowledge, contracting and negotiations, and others, at the discretion of the Town Council, are a plus.

No person who is a Town Employee, elected Town Officer, or Finance Committee member, shall be appointed to the Charter Review Committee.

The Charter Review Committee may request subject matter experts, including Town Employees, Town Officials, and members of the Finance Committee, to participate on an ad hoc basis in providing information or opinion concerning their area of expertise.

However in such circumstances, the guest shall not be a member of the Charter Review Committee, but rather a consultant or expert for the limited purpose and time period related to their expertise.

Town and school employees, just as members of the general public, are entitled to attend any Charter Review Committee meeting for the purposes of observation.

The Town Council, or the Town Manager at the direction of the Town Council, shall provide the Charter Review Committee with a meeting place and other resources that the Town Council determines to be necessary and reasonable for the Charter Review Committee to conduct its work.

- 1. VOICE VOTE TO ACCEPT ANY PROPOSED AMENDMENTS**
- 2. ROLL CALL VOTE TO PASS AMENDED LEGISLATION: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**

The committee meetings shall be open to the public. Each meeting shall include a period of public comment.

The members of the committee shall be volunteers and shall not be considered to be employees or officials of the town.

The committee may invite as guest speakers, at its discretion, experts or any other persons, including public officials from surrounding communities that the committee believes may be helpful or necessary to facilitate its work.

The committee shall appoint from its members, a Chairperson, a Vice Chairperson, and a Recording Secretary.

The committee shall prepare a study or report of its findings and recommendations to the voters of the Town of Bridgewater and to the Town Council. .

Appointments shall expire at the end of 12 months.

Explanation:

This new form of government has been in effect since May 2010 with the first sitting council January 2012. There have been many times where Councilors and others have pointed out opportunities to improve the content of the charter. Gaps have also been identified. Where the Charter does support a regular review, the time is right to move forward on it.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Rules & Procedures Committee	10/16/13: vote 3-0 return to full council with recommended amendments.

In accordance with the applicable provisions of the Town of Bridgewater Home Rule Charter and Town Council Rules and Procedures, the Town Council assembled voted, at their meeting on Tuesday, November 5, 2013, to approve the aforementioned Petition by a roll call vote (7-0) (Councilors Pitta and Wright absent).

A TRUE COPY ATTEST:

Ann M. Holmberg
Town Council Clerk

- 1. VOICE VOTE TO ACCEPT ANY PROPOSED AMENDMENTS**
- 2. ROLL CALL VOTE TO PASS AMENDED LEGISLATION: REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.**



Bridgewater Town Council

In Town Council, Tuesday, January 28, 2014

Council Transfer: #T-2014-002

Introduced By:	Town Manager
Date Introduced:	January 28, 2014
First Reading:	January 28, 2014
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Transfer: #T-2014-002

GOLF CARTS PURCHASE FOR OLDE SCOTLAND LINKS

WHEREAS, Country Club Enterprises has proposed a cost effective purchase arrangement according to the useful life of the golf carts to be purchased. With the Council's agreement, the Town Manager will enter into a three-year finance arrangement to procure said property, subject to approval as to form by the Town's legal counsel.

ORDERED, in accordance with Section 6-4 (d) of the Bridgewater Home Rule Charter, that the Town Council vote to ratify the agreement between the Town and Country Club Enterprises relative to the purchase arrangement for golf carts over the next three years.

FURTHER, The Council's affirmative vote permits the Town Manager and other officers, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which we may deem necessary or advisable in order to carry out, give effect to and comply with the terms the Agreement.

Explanation: The Golf Course, as part of their operational budget, plans for the purchase of golf carts to replace failing equipment. This is a budgeted expense and requires no additional funding for the first year of the agreement. The terms of the agreement are for three (3) years and thus the financing requires the approval of the legislative body. The documents are attached.



Bridgewater Town Council

In Town Council, Tuesday, January 28, 2014

Council Transfer: #T-2014-003

Introduced By: Town Manager
Date Introduced: January 28, 2014
First Reading: January 28, 2014
Second Reading:
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: #T-2014-003

SERVER MAINTENANCE PROGRAM

ORDERED, in accordance with Section 6-4 (d) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$5,672.00 the following account(s):

FROM Account:	Number	Amount
Undesignated Fund Balance	001-000-00-0000-359000	\$ 5,672.00
TO Account:	Number	Amount
Network Expense/ Software Maintenance	001-155-01-0102-524026	\$ 5,672.00

This transfer is for the purpose of funding a project relative to the extension of our server maintenance agreements and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

Explanation: Currently, the five (5) year maintenance plan for the servers which host the Town's entire network structure including email, printers, applications and department files have expired. The IT Director advises that the Town extend these maintenance agreements for two years to protect against technological failures. The transfer requested will allow the Town to procure services necessary to implement the solution.