BRIDGEWATER TOWN COUNCIL

Tuesday, January 21, 2014
7:30 PM
BTV Studios
80 Spring Street, Bridgewater MA

AGENDA – Updated

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
   a) December 17, 2013
   b) January 7, 2014

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

   a) Charter Review Committee *(Council Appointments):*

F. HEARINGS

G. LICENSE TRANSACTIONS

   a) Petition #P-2014-006: One Day Alcohol License – VFW Post 2125** Late File**
   ***This measure is a late file and requires 2/3 vote of the Council to accept and consider.*

H. PRESENTATIONS
   a) New Town of Bridgewater website – Town Manager Dutton
   b) Olde Scotland Links Golf Course Update – Ronald Adams and Charles Simonds

I. TOWN MANAGER'S REPORT

J. DISCUSSIONS
   a) Department of MA Military Order of the Purple Heart *(President Fitzgibbons)*
   b) Submission of FY15 Preliminary Budget *(Town Manager)*

K. SUBCOMMITTEE REPORTS

L. LEGISLATION FOR ACTION - NONE

M. OLD BUSINESS - NONE

N. NEW BUSINESS
   a) T-2014-002: Golf Carts for Olde Scotland Links
   b) T-2014-003: Server Maintenance Program

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

R. ADJOURNMENT

Town of Bridgewater
Town Council Meeting
Meeting Minutes
Tuesday, December 17, 2013

CALL TO ORDER:

A quorum being duly present, Town Council President Timothy Fitzgibbons called the meeting of the Bridgewater Town Council to order at 7:31 pm, on Tuesday, December 17, 2013 at BTV Studios, 80 Spring Street, Bridgewater, Massachusetts.

PRESENT:

Council members present were, Peter Colombotos (7:33 p.m.), William Rivers, Timothy Fitzgibbons, William Wood, Kevin Perry, Sheila Whitaker, and John Norris (arriving at 7:48 p.m.). Town Manager Michael Dutton and Town Attorney Mark Gildea (arriving at 7:45 p.m.) were also present.

ABSENT:

- Councilor Scott Pitta
- Councilor Sandra Wright

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

A moment of silence was held for all veterans who have passed including:

- Ernest L. Medina
- Gerald G. Pinault
- Paul D. Nephew

APPROVAL OF MINUTES –

- December 3, 2013

  ***Motion** (at1 min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Rivers.

  Discussion: None

  A voice vote was taken and the motion passed 5-0.

ANNOUNCEMENTS FROM THE PRESIDENT

- Holding joint meeting of Town Council, School Committee and Finance Committee at the January 7th meeting.

PROCLAMATIONS - None

CITIZENS OPEN FORUM – No citizens came forward.

APPOINTMENTS

- Cultural Council – Nora Tarr

  ***Motion** (at 2 min on tape):* A motion to approve was made by Councilor Wood. The motion was seconded by Councilor Perry.

  Discussion: At President Fitzgibbons request, Mr. Dutton spoke briefly on Ms. Tarr's behalf and explained the function of the Cultural Council.

  A voice vote was taken and the motion passed 6-0.
- Finance Committee – Robert Mastria *(Council Appointment)*

  ***Motion** (at 3 min on tape):* A motion to approve was made by Councilor Rivers. The motion was seconded by Councilor Wood

  Discussion: Councilor Rivers noted Mr. Mastria's skills seemed to fit the need of the Finance Committee.

  A voice vote was taken and the motion passed 6-0.
- Board of Assessors – Milton Morris

  ***Motion** (at 5min min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Rivers.

  Discussion: At President Fitzgibbons' request, Mr. Dutton spoke on Mr. Morris' behalf. Councilor Perry also spoke on Mr. Morris' behalf. A brief discussion followed regarding any potential conflict of interest as Mr. Morris is a real estate professional.

DRAFT

A voice vote was taken and the motion passed 6-0.

TOWN MANAGER'S REPORT *(taken out of order without objection)*

Mr. Dutton reported on information about various activities happening around town and highlighted meetings and events. Items of note included: Mr. Dutton is working to negotiate a surrounding community's agreement with the Raynham slots. He is not confident an agreement will be reached by the deadline next week, but is prepared to go to arbitration if necessary. He has met with the Town Accountant about budget season and is looking forward to a more streamlined process this year. Mr. Dutton elaborated on a few items relative to the Management Reports, noting there would need to be a small transfer for the BR Regional Assessment for roughly $19K which will be made at the end of the year. An objective of Mr. Dutton's is to make collective bargaining agreements a lot easier to understand, he noted there are very complex and cause a lot of time to be spend working through the language. Finally, he spoke about BTV and how meetings are broadcast. Mr. Dutton explained; when we move to another facility to hold meetings, we rely on INET system, which is a very old system. He has met with Comcast and BTV to clarify the issues and thinks we can work with Comcast to try and resolve the issues.

Councilor Questions:

Mr. Dutton elaborated on several points based on questions asked by the Council, including an explanation of the allocation on the land bond at the golf course. He also elaborated on the surrounding communities agreements noting he believed all surrounding communities had reached agreements, except Bridgewater. Councilor Rivers requested some ask that some consideration go to the schools as part of Bridgewater's agreement. Councilor Whitaker requested having the golf course come in for an update.

HEARINGS -

- 7:50 p.m.: FY14 Classification – Tax Allocation Adoption of a Residential Factor (Order #O-2013-038)
  President Fitzgibbons re-opened the hearing at 7:52 p.m.
  President Fitzgibbons invited any questions from the public – none came forward.
  President Fitzgibbons asked if there was anyone speaking in favor - none came forward.
  President Fitzgibbons asked if there was anyone speaking in opposition – none came forward.
  President Fitzgibbons entertained any questions from councilors: No questions were asked.
  President Fitzgibbons closed the hearing at 7:52 p.m.
  ***Motion** (at21min on tape):* A motion to approve was made by Councilor Wood. The motion was seconded by Councilor Rivers.
  Discussion: Councilor Wood noted it's been a factor of one for many years and it makes sense. Councilor Rivers noted the measure was unanimously approved by the Budget and Finance and Finance Committees.
  A roll call vote was taken with results recorded as follows:
  Colombotos – YEA; Pitta – ABSENT; Rivers – YEA; Fitzgibbons – YEA; Wood – YEA; Perry – YEA; Whitaker – YEA; Norris – YEA; Wright – ABSENT, the motion passed 7-0.

LICENSE TRANSACTIONS

- Petition #P-2013-045: Annual Automatic Amusement License Renewal
  President Fitzgibbons read the list of licensees
  ***Motion** (at27min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Wood.
  Discussion: None
  A voice vote was taken and the motion passed 7-0.
- Petition #P-2013-046: Annual Auto Dealers License Renewals
  President Fitzgibbons read a summary of the petition for the record.
  ***Motion** (at28min on tape):* A motion to approve was made by Councilor Wood. The motion was seconded by Councilor Whitaker.
  Discussion: Councilor Wood asked the Town Manager to explain about one of the dealers showing a delinquency on taxes. Mr. Dutton explained the town is allowed to deny a license or move to a hearing if the delinquency is

greater than a year. He further explained his office holds licenses until the delinquency is paid. Discussion followed regarding when licenses are released
A voice vote was taken and the motion passed 7-0.

- Petition #P-2013-047: Annual Lodging House License Renewals
  ***Motion** (at 38min on tape):* A motion to approve the first seven licensees on the petition was made by Councilor Rivers. The motion was seconded by Councilor Norris.
  Discussion: Councilor Rivers noted all approvals had been obtained. At President Fitzgibbons' request, Mr. Dutton confirmed inspections were done annually as part of the license renewal process.
  A voice vote was taken and the motion passed 7-0.

*8:10 p.m.: Councilor Wood recused himself and exited the room.
***Motion** (at39min on tape):* A motion to approve the eighth license was made by Councilor Norris. The motion was seconded by Councilor Whitaker.
Discussion: Councilor Norris noted the Yelle house is all up to date and has passed every inspection. President Fitzgibbons asked M. Dutton if there have been any issue with the lodging house at this point. Mr. Dutton responded not at this time.
A voice vote was taken and the motion passed 6-0.

*8:11 p.m.: Councilor Wood returned to the meeting.
*8:11 p.m.: Attorney Gildea exited the room.

- Petition #P-2013-048: Annual Common Victualler's License Renewals
  ***Motion** (at41min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Wood.
  Discussion: Mr. Wood noted there is a similar issue with delinquent taxes on this petition, but is satisfied with the Town Manager's previous explanation.
  A voice vote was taken and the motion passed 7-0.
- Petition #P-2013-049: Annual Alcohol License Renewals
  ***Motion** (at42min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Whitaker.
  Discussion: Councilors asked questions relative to license numbers 15 and 11. Mr. Dutton explained currently there is no business operating relative to number 15, but they have a license and the ABCC has no issue. Mr. Dutton also confirmed there were alcohol licenses available. Councilor Wood noted Broad Street Pub has had a number of issues and asked if we were all set now. Mr. Dutton confirmed the he and the Police Chief have met with the business owner to potentially address issues.
  A voice vote was taken and the motion passed 7-0.

*8:20 p.m.: Attorney Gildea returned to the meeting.

- Petition #P-2013-050: Annual Antique License Renewals
  ***Motion** (at47min on tape):* A motion to approve was made by Councilor Wood. The motion was seconded by Councilor Rivers
  Discussion: None
  A voice vote was taken and the motion passed 7-0.
- Petition #P-2013-051: Annual Taxi Cab License Renewals
  ***Motion** (at48min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor
  Discussion: None
  A voice vote was taken and the motion passed 7-0.

PRESENTATIONS - None
DISCUSSIONS - None
SUBCOMMITTEE REPORTS: - none
LEGISLATION FOR ACTION - None
OLD BUSINESS - None
NEW BUSINESS - None

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CITIZEN COMMENTS – None

COUNCIL COMMENTS

- Councilor Norris: Asked all to reach out others during the holiday season, especially our returning soldiers.
- Councilor Whitaker: Thanked the volunteers. Thanked Shelley McCaulley for putting together the tax allocation analysis. Wished all Happy Holidays have a safe and happy holiday season.
- Councilor Perry: Wished all a happy holiday season. Recognized Operation Santa, noting he thinks they could still use donations for this year.
- Councilor Wood: Thanked all for coming out tonight. Thanked Kim Williams for putting together all the licensing information.
- Councilor Rivers: Wished all happy holidays. Also encouraged people to reach out to others during the holiday season.
- Councilor Colombotos: Seasons greeting. Thanked President Fitzgibbons and Michael Dutton for their leadership.
- Councilor Fitzgibbons: Wished all happy holidays. Encouraged all to think about our unsung heroes: police and fire staff who works the holidays keeping us safe.

EXECUTIVE SESSION – No Executive Session was held.

ADJOURNMENT -

Motion): A motion to adjourn was made by Councilor Perry. The motion was seconded by Councilor Wood. A voice vote was taken and the motion passed 7-0.

The meeting adjourned at 8:24 p.m.

Minutes submitted in draft form by: Ann Holmberg

DRAFT

Town of Bridgewater
Town Council Meeting – Joint Meeting with Finance Committee and School Committee Chair
Meeting Minutes
Tuesday, January 7, 2014

CALL TO ORDER:

A quorum being duly present, Town Council President Timothy Fitzgibbons called the meeting of the Bridgewater Town Council to order at 7:31 pm, on Tuesday, January 7, 2014, 2013 at BTV Studios, 80 Spring Street, Bridgewater, Massachusetts.

PRESENT:

Council members present were, Peter Colombotos (arriving at 7:44 p.m.), Scott Pitta, William Rivers, Timothy Fitzgibbons, William Wood, Kevin Perry, Sheila Whitaker (arriving at 7:41 p.m.), John Norris and Sandra Wright. Town Manager Michael Dutton and Town Attorney Mark Gildea (arriving at 7:37 p.m.) were also present.

ABSENT: No Councilors were absent.

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

A moment of silence was held for all veterans who have passed including:

- Robert Fulton Murray, Jr.
- William J. Rosa
- John J. Hennessey, Jr.

APPROVAL OF MINUTES – None

ANNOUNCEMENTS FROM THE PRESIDENT

PROCLAMATIONS - None

CITIZENS OPEN FORUM –

- **Bryan McSheffrey, High Street:** In terms of budget take a look at having a real finance director. Take a look at Highway Department. But don't want to pay any extra taxes.

APPOINTMENTS – None

HEARINGS -

LICENSE TRANSACTIONS

- 7:35 p.m., Licensing Hearing: Petition #P-2014-001: Change of License and Manager for Saengsophon Corporation dba Sugar Cane

  President Fitzgibbons opened the hearing at 7:35 p.m.

  President Fitzgibbons invited any questions from the public – None came forward.

  President Fitzgibbons asked if there was anyone speaking in favor – None came forward.

  President Fitzgibbons asked if there was anyone speaking in opposition – None came forward.

  President Fitzgibbons entertained any questions from councilors: no questions.

  President Fitzgibbons closed the hearing at 7:35 p.m.

  Motion (at min on tape): A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Rivers.

  Discussion: None

  A voice vote was taken and the motion passed 7-0.

President Fitzgibbons opened the joint meeting by thanking the School Committee and Finance Committee for attending.

School Committee Chair, Patricia Riley opened the School Committee meeting at 7:36 p.m., and introduced all members present.

Finance Committee Chair, Gary Oman introduced all members present and opened the meeting of the Finance Committee at 7:38 p.m.

President Fitzgibbons asked Town Manager Dutton to speak first.

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Town Manager:

Mr. Dutton gave an overview of the financial status of the town noting the town is in better financial condition that it has been. He cited the undesignated fund balance as approaching $3MM which represents just over 6.5% of the general fund expenditures. Mr. Dutton noted the need to continue to improve on stabilization, which currently has a balance of $647,000. Mr. Dutton will be recommending the Council place some capital exclusions on the ballot for FY15. Some of the capital issues include the Senior Center parking lot, aging vehicles, road repair and rebuilding that exceeds chapter 90 funds and significant building repairs. Pension assessment is expected to climb by approximately 12% in 2015 and 8% in 2016. There are four collective bargaining agreements up for renegotiations. There is staffing pressure in the highway department and inspectors office which will need to be addressed. We will have an Administrative Code and have begun a collective bargaining strategy to be treating everyone equitably and fairly. Revenues for FY13 were $4.736MM. Expenses will likely outpace 2.5%. We continue to build over last year. We are no longer in negative free cash, but will take approximately another 5 years to be stable. In terms of process and procedure: the Council is due a preliminary budget on 2/1 and Mr. Dutton will try to follow same format as last year and have as many joint meetings as possible.

Dr. Forbes – Bridgewater-Raynham Regional School District:

Bridgewater Raynham Regional High School is a Level 1 High School, Bridgewater Middle school is also Level 1, and George Mitchell is Level 1. The Intermediate School is Level 2 and trending in a positive direction.

Budget Assumptions: Dr. Forbes does not have revenue forecasts as yet. She is concerned about increased costs. The largest part of budget is instructional services which equals about 50% of budget, fixed costs %20, maintenance/operation 8%, tuition out 8%, other student services 9%, and administration 2%. The process starts in November and runs through May and is a needs based budget. The budget supports strategic plan and improvement plan. Safety is a priority. In the upcoming year they would like to implement full day Kindergarten and are trying to maintain class size. Dr. Forbes addressed the question of "Why do full day Kindergarten?" It would be a onetime expense - they would need to add staff (5 positions), but that could be reduced to 3 through attrition. There's a huge payback - to the children and financially and listed several reasons in support of full day kindergarten. Will double Chapter 70 money that comes back to us.

Enrollment: There are 5,372 students as of 10/1/13. That's a decrease, which is common in New England. The total town resident assessment is 5,550. Bridgewater total school age residents is 3,407. Raynham total school age residents is 2,143. That represents for Bridgewater 61% of budget after local and state revenues will be funded by Bridgewater.

Cost avoidance Measures taken: Participate in the Educational Cooperative. Budget custodial supplies each year to get the best pricing and are part of Southeast Mass Natural Gas Collaborative group for natural gas. Found bringing snow plowing in house is more cost effective. Found it more cost effective to outsource technology/networking. Reorganized bus routes to address the lack of bus seating. Without the re-routing would have needed to add 6 busses, but only added 2. Total cost for roofing project is $3,550,000. Using technology to reduce classroom costs.

Budget timeline for school committee: 3/12/14 is scheduled for the budget public hearing at the High School. 4/15/14 should be the Town of Bridgewater's public hearing, with a final vote on 5/6/14.

Mr. Oman – Finance Committee:

Mr. Oman thanked all for help with filling Finance Committee vacancies. He thinks process will work smoothly again this year and is looking forward to meeting jointly again this year. Mr. Oman noted several successes in past budget seasons as: funding a Town Planner, and additional staffing for building department.

Council Questions:

At Councilor Wood's request, Dr. Forbes confirmed they are currently in the process of collective bargaining now and the process concludes in August 2014.

Councilor Pitta asked Mr. Dutton how he sees the staffing in the Police Department and the condition of the main Fire Station being addressed in the budget process. Mr. Dutton stated he has spoken to both Chiefs to look at proper staffing and has a plan to slowly increase staffing. He does not want to go from one extreme to another.

DRAFT

Several questions were asked of Dr. Forbes relative to the proposed full day Kindergarten program. Dr. Forbes provided a detailed explanation of onetime costs being setup, furniture, etc, noting teachers are not a onetime fee. Dr. Forbes also pointed out the reimbursement would go from $3,155/student to approximately $7,000. Dr. Forbes stated she did not feel full day Kindergarten would be subject to state level funding cuts and estimated approximately $670,000 as a onetime cost, noting there may be some cost savings for eliminating a mid-day bus run. Dr. Forbes spoke to enrollment stating the enrollment projection is that over the next five years, we will probably lose 600 students; however, as the education continues to improve, enrollment will increase.

At Councilor Norris' request, Mr. Dutton stated he anticipates having the Administrative Code completed by the end of January. He also addressed the Human Resources function stating he would not plan to hire someone, rather spend some training dollars to educate one of the Town Manager's Assistants, who has been handling the role

At Councilor Perry's request, both Dr. Forbes and Mr. Dutton briefly outlined needs for vehicles.

Seeing no further questions, President Fitzgibbons thanked all participants for attending and closed the joint meeting 9:01 p.m.

9:01 p.m.: President Fitzgibbons called a brief recess.
9:10 p.m.: President Fitzgibbons called the meeting back in session and resumed regular agenda items.

- Petition #P-2013-002: One Day Alcohol License – Sodexo at BSU
  ***Motion** (at 1hr 30min on tape):* A motion to approve was made by Councilor Norris. The motion was seconded by Councilor Perry.
  Discussion: None
  A voice vote was taken and the motion passed 9-0.
- Petition #P-2014-003: Change of Manager – Citizens Club
  ***Motion** (at1hr 31 min on tape):* A motion to approve was made by Councilor Rivers. The motion was seconded by Councilor Wright.
  Discussion: Councilor Rivers noted he supports the measure and it has been approved by all parties.
  A voice vote was taken and the motion passed 9-0.
- Petition #P-2014-004: New Common Victualler's License – Lori A. Goodwin, DBA Lori & Scotty's Restaurant
  President Fitzgibbons read a summary of the Petition.
  ***Motion** (at1hr 31 min on tape):* A motion to approve was made by Councilor Wood. The motion was seconded by Councilor Rivers.
  Discussion: At Councilor Wood's request, Mr. Dutton confirmed the location of the establishment. Mr. Rivers confirmed all approvals had been received.
  A voice vote was taken and the motion passed 9-0.
- Petition #P-2014-005: Transfer of Common Victualler's License – Kristen D'Agostino, DBA Bridgewater Bagel
  President Fitzgibbons gave a summary of the petition.
  ***Motion** (at1hr 33 min on tape):* A motion to approve was made by Councilor Perry. The motion was seconded by Councilor Wood.
  Discussion: None
  A voice vote was taken and the motion passed 9-0.

PRESENTATIONS - None

TOWN MANAGER'S REPORT

Mr. Dutton reported on information about various activities happening around town and highlighted meetings and events. Items of note included: the Mass Gaming Commission voted to designate Bridgewater as a surrounding community and we are actively trying to negotiate an agreement. We continue to work towards negotiating a PILOT agreement. PRISM Energy was able to complete an energy audit of buildings, make improvements, and secure state

funding all before the end of the year. Mr. Dutton explained 2 trailers are currently being used for file storage for the Building Department and Board of Health. They are also in the early stages of reviewing a digital conversion of the files. The RFP for Community Block Development Grant (CBDG) for central square work is out. Mr. Dutton provided a detailed clarification the portion of the CBDG Grant for homeowner rehab. Mr. Dutton updated the Council that the town is going out to bid again on the Keith Homestead property and his office is compiling the first Annual Report. He has filed complaints related to the property on Mill Street and Bedford Street. Finally, Mr. Dutton addressed snow removal efforts and reviewed the coverage of the most recent storm.

Mr. Dutton explained he would begin providing a regular update on his goals during Town Manager's report at each meeting. He then covered several goals including: Administrative Code which he anticipated having completed by the end of the month. The Business Growth improvement plan – self assessment is underway. Performance Evaluations – have done that and it's underway. He noted goals for FY15 are being developed. New website – working out last details over next week.

Questions:

Councilor Pitta spoke regarding snow removal and suggested moving the matter to the Public Safety Committee through the following motion:

***Motion** (at 1hr 57 min on tape):* A motion to refer the matter of snow removal to the Public Safety committee was made by Councilor Pitta. The motion was seconded by Councilor Perry.

Discussion: Councilor Wood requested the committee also add to their discussion how to keep crosswalks clear.

A voice vote was taken and the motion passed 9-0.

Several questions were asked regarding the CBDG home rehabilitation loan. Mr. Dutton provided a detailed explanation of the program, noting terms of the loan, penalty for early payment and if it is limited to certain areas of the town. Citizens with questions can call the Town Planner's office. At Councilor Rivers' request, Mr. Dutton confirmed they are not reducing the price of the Keith Homestead property, but making other adjustments.

DISCUSSIONS

- Department of MA Military Order of the Purple Heart
  President Fitzgibbons requested this item be move to a future meeting in light of the hour.

SUBCOMMITTEE REPORTS: None

LEGISLATION FOR ACTION - None

OLD BUSINESS - None

NEW BUSINESS

- Transfer #T-2014-001: United Steelworkers Contract Obligation
  ***Motion** (at2hrs 15 min on tape):* A motion to refer the matter to the Budget and Finance committee and the Finance Committee was made by Councilor Rivers. The motion was seconded by Councilor Wood.
  Discussion: None
  A voice vote was taken and the motion passed 9-0.

CITIZEN COMMENTS –

- Bryan McSheffrey, High Street: Mr. McSheffrey noted that he has heard time and time again that the financial condition of the town is strong. However, he feels it's not. Mr. McSheffrey noted several areas still needing improvement.

COUNCIL COMMENTS

- Councilor Wright: Thanked the committees who came in this evening. Asked people to recognize that we're coming into some really cold weather and pay attention to others needs. Remember the Veterans.
- Councilor Norris: No comments.
- Councilor Whitaker: Thanks to the committees who came in tonight. Regarding citizens comments; Mrs. Whitaker thinks "strong" is a relative statement, but think we're stronger than we were. Agree we have to keep the bar high. Acknowledged Brendan Whitaker who took gold in shooting contest.

DRAFT

- Councilor Perry: Hopes everyone had a happy and healthy holiday season. Thanked committees for coming this evening. If anyone in Prescient 4 has questions on budget, e-mail him at Kperry@bridgewaterma.org.
- Councilor Wood: Acknowledged trophy case at High School for Robotics team. The Council has just has its third anniversary. In the three years the Council has been together, there is still more work to do and outlined several items.
- Councilor Rivers: Thanked committees for coming in this evening.
- Councilor Pitta: Happy New Year to town employees and volunteers. To those who have not yet volunteered, consider it.
- Councilor Colombotos: Agrees with Mr. McSheffrey that we should not be complacent, but have to appreciate the progress we have made. Still need more volunteers.
- Councilor Fitzgibbons: Echoed comments of Mr. Pitta and Colombotos. He will be recommending appointments to the Charter Review Committee and asked people to send letters of interest to Mr. Fitzgibbons. He will be submitting for next meeting appointment recommendations.

EXECUTIVE SESSION –

Motion: A motion to move into Executive Session under MGL, Chapter 30A, Section 21 (a) (3): To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares and to adjourn from Executive Session was made by Councilor Pitta. The motion was seconded by Councilor Wood.

A roll call vote was taken with results recorded as follows:

Colombotos – YEA; Pitta – YEA; Rivers – YEA; Fitzgibbons – YEA; Wood – YEA; Perry – YEA; Whitaker – YEA; Norris – YEA; Wright – YEA, the motion passed 9-0.

ADJOURNMENT:

Open meeting adjourned at 10:07 p.m.

Minutes submitted in draft form by: Ann Holmberg

DRAFT

Bridgewater Town Council

Late File

In Town Council, Tuesday, January 21, 2014

Council Petition: P-2014-006

Date Introduced/Public Hearing: January 21, 2014

Amendments Adopted:

Date Adopted:

Date Effective:

Relative to:

THE GRANTING OF A ONE-DAY ALCOHOL LICENSE

WHEREAS, Bridgewater VFW Post 2125 has petitioned for one (1) One-Day Alcohol Permit for a event to be held at its establishment on January 25, 2014; and

WHEREAS, Bridgewater VFW Post 2125 has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with approval Police Department and Fire Department who has oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition that the Bridgewater VFW Post 2125 be granted a One-Day Alcohol Permit for its event on Saturday, January 25, 2014; with both events being held between the hours of 4:00 p.m. and 12:00 p.m..

Meeting Date: January 21, 2014

ONE-DAY ALCOHOL LICENSE

APPLICANT: VFW Post 2125

Date of Event: Saturday, January 25, 2014

Location: Meeting Room/Hall, 40 Orange Street

Hours: 4:00 p.m. - 12:00 a.m.

Approx. number to attend event 60 - 80

Town Documents

1 ☑ One-Day Alcohol Application

All Alcohol ☑ *or* Wine & Malt

One-Day Entertainment Application

2 Applicant will pay at pickup $75.00 - Town License Fee

Recommendations

3 Fire Department

4 ☑ Police Department

NOTES:

1) Will update as soon as Fire Department recommendation is received. Positive recommendation received from Police Department.

Holmberg, Ann

From: Fitzgibbons, Tim
Sent: Monday, December 02, 2013 12:24 PM
To: Holmberg, Ann
Subject: FW: Department of MA Military Order of the Purple Heart
Attachments: 11-01-2013 03;40;29PM Marlboro.JPG; 11-06-2013 08;25;42AM Boxborough.JPG; 10-29-2013 03;54;59PM Sudbury.JPG

for discussion for our first January meeting.

_____

From: Leo Agnew [abn187thpf@aol.com]
Sent: Friday, November 29, 2013 9:12 AM
To: Fitzgibbons, Tim
Subject: Department of MA Military Order of the Purple Heart

President of the Town Council and Council Members.
The Department of Massachusetts Military Order of the Purple Heart is offering the Town of Bridgewater the opportunity in becoming a Purple Heart Town. There is no cost, all that is required is a proclamation be drafted honoring veterans who have made the ultimate sacrifice and shed their blood in all wars from Bridgewater. An honoring August 7 as Purple Heart Day each year, joining many other cities and towns. Check out our web site (www.purpleheartmass.org) department news.
If you decided? You must email or mail a copy of your proclamation to me for approval. it is then forwarded to national.
www.purpleheart.org (programs, purple heart trails, purple heart cities states counties) .
Enclosed is some copies of proclamations you may use as a guide.
If you have any questions? you can contact me. Thank you for your time and consideration.
Le David Agnew Commander
84 Prescott Street
Clinton, MA 01510 508-667-8176
978-733-1499
abn187thpf@aol.com

TOWN OF SUDBURY
Office of Selectmen
www.sudbury.ma.us

Flynn Building
278 Old Sudbury Rd
Sudbury, MA 01776-1843
978-639-3381
Fax: 978-443-0756
Email: selectmen@sudbury.ma.us

Proclamation

WHEREAS: The people of the Town of Sudbury have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS: Veterans have paid a high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS: Contributions and sacrifices of the men and women from Sudbury who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS: Many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS: Our community has a proud tradition of military service and many of our citizens have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service;

NOW, THEREFORE, BE IT

PROCLAIMED: That we, the Sudbury Board of Selectmen, on behalf of the Sudbury community, go on record to hereby proclaim Sudbury, Massachusetts a **Purple Heart Town**, honoring the service and sacrifice of our nation's men and women in uniform that were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

Signed this twenty-second day of October, two thousand and thirteen.

Board of Selectmen

John C. Drobinski, Chairman

Charles C. Woodard, Vice-Chairman

Lawrence W. O'Brien

Robert C. Haarde

Leonard A. Simon

IN CITY COUNCIL

Marlborough, Mass., OCTOBER 21, 2013

ORDERED:

RESOLUTION DESIGNATING
MARLBOROUGH, MASSACHUSETTS
A PURPLE HEART CITY

WHEREAS, the people of the City of Marlborough have great admiration and the utmost gratitude for all men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, veterans have paid a high price for freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Marlborough who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, our community has a proud tradition of military service and many of our citizens have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; now therefore be it

RESOLVED, that the Mayor and City Council hereby proclaim, Marlborough, Massachusetts as a Purple Heart City, one of many communities in Massachusetts so designated, honoring the service and sacrifice of our nation's men and women in uniform that were wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

Approved by:

Arthur G. Vigeant, Mayor

Patricia Pope, City Council President

Be and is herewith **APPROVED**.

ADOPTED
In City Council
Order No. 13-1005579

A TRUE COPY
ATTEST:

City Clerk

PROCLAMATION

TOWN OF BOXBOROUGH

~ A PURPLE HEART TOWN ~

WHEREAS, the people of the Town of Boxborough have great admiration and the utmost gratitude for all the men and women who have selflessly served their country and this community in the Armed Forces; and

WHEREAS, veterans have paid the high price of freedom by leaving their families and communities and placing themselves in harm's way for the good of all; and

WHEREAS, the contributions and sacrifices of the men and women from Boxborough who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, many men and women in uniform have given their lives while serving in the Armed Forces; and

WHEREAS, many citizens of our community have earned the Purple Heart Medal as a result of being wounded while engaged in combat with an enemy force, construed as a singularly meritorious act of essential service; and

WHEREAS, November 4, 2013 has officially been designated as the day in the Town of Boxborough to remember and recognize veterans who are recipients of the Purple Heart Medal.

NOW, THEREFORE, BE IT RESOLVED that the Boxborough Board of Selectmen does hereby proclaim the Town of Boxborough, Massachusetts as a ***Purple Heart Town***, honoring the service and sacrifice of our nation's men and women in uniform wounded or killed by the enemy while serving to protect the freedoms enjoyed by all Americans.

In witness whereof, I have set my hand and caused the seal of Boxborough to be affixed on this 4th day of November in the year 2013.

Boxborough Board of Selectmen,

Vincent M. Amoroso, Chair

Bridgewater Town Council

In Town Council, Tuesday, January 21, 2014

Council Transfer: #T-2014-002

Introduced By:	Town Manager
Date Introduced:	January 21, 2014
First Reading:	January 21, 2014
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Transfer: #T-2014-002

GOLF CARTS PURCHASE FOR OLDE SCOTLAND LINKS

WHEREAS, Country Club Enterprises has proposed a cost effective purchase arrangement according to the useful life of the golf carts to be purchased. With the Council's agreement, the Town Manager will enter into a three-year finance arrangement to procure said property, subject to approval as to form by the Town's legal counsel.

ORDERED, in accordance with Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to ratify the agreement between the Town and Country Club Enterprises relative to the purchase arrangement for golf carts over the next three years.

FURTHER, The Council's affirmative vote permits the Town Manager and other officers, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which we may deem necessary or advisable in order to carry out, give effect to and comply with the terms the Agreement.

Explanation: The Golf Course, as part of their operational budget, plans for the purchase of golf carts to replace failing equipment. This is a budgeted expense and requires no additional funding for the first year of the agreement. The terms of the agreement are for three (3) years and thus the financing requires the approval of the legislative body. The documents are attached.

Bridgewater Town Council

In Town Council, Tuesday, January 21, 2014

Council Transfer: #T-2014-003

Introduced By:	Town Manager
Date Introduced:	January 21, 2014
First Reading:	January 21, 2014
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Transfer: #T-2014-003

SERVER MAINTENANCE PROGRAM

ORDERED, in accordance with Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of $5,672.00 the following account(s):

FROM Account:	**Number**	**Amount**
Undesignated Fund Balance	001-000-00-0000-359000	$ 5,672.00
TO Account:	**Number**	**Amount**
Network Expense/ Software Maintenance	001-155-01-0102-524026	$ 5,672.00

This transfer is for the purpose of funding a project relative to the extension of our server maintenance agreements and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

Explanation: Currently, the five (5) year maintenance plan for the servers which host the Town's entire network structure including email, printers, applications and department files have expired. The IT Director advises that the Town extend these maintenance agreements for two years to protect against technological failures. The transfer requested will allow the Town to procure services necessary to implement the solution.