



BRIDGEWATER TOWN COUNCIL

Tuesday, October 1, 2013

7:30 PM

BTV Studios, 80 Spring Street

AGENDA

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) September 17, 2013

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

- a) Finance Committee (*Council Appointment*) – Mr. Eric Marchetti

F. HEARINGS

G. LICENSE TRANSACTIONS

- a) Petition #P-2013-033: Two (2) One Day Alcohol Licenses – Sodexo @ BSU
- b) Petition #P-2013-034: Annual Entertainment License – 99 Restaurant

H. PRESENTATIONS

- a) Broad Street Development – Mr. James Paskell, West Point Realty and Development

I. TOWN MANAGER'S REPORT

J. DISCUSSIONS

- a) Agenda – Meeting of the General Public, 10/15/13 6:30 p.m. (*President Fitzgibbons*)
- b) Town Manager Goals/Performance (*Councilor Whitaker*)
- c) Strategic Planning Vision Statement (*Councilor Whitaker*)
- d) Zoning Enforcement (*Councilor Colombotos*)

K. SUBCOMMITTEE REPORTS

L. LEGISLATION FOR ACTION –

- a) Ordinance #D-2013-013: Zoning Change – Walnut Street
This measure was referred to the Planning Board and the Council's Community and Economic Development Committee. After being duly advertised, on 9/10/13 a joint public hearing was held and both boards voted to recommend approval of the measure. This measure has been further advertised on 9/20.13, therefore may be finally considered this evening
- b) Order #O-2013-031: Acceptance of a Gift
At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve this measure, therefore it may be finally considered this evening
- c) Order #O-2013-032: Direct Deposit Payment to Employees
At their meeting held 9/17/13, the Council's Budget & Finance Committee voted 2-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.
- d) Transfer #T-2013-017: Relocation of Fiber Optic Cable Project
At their meeting held 9/3/13, the Council's Budget & Finance Committee voted 3-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.
- e) Transfer #T-2013-018: Library Workers Transfer

At their meeting held 9/3/13, the Council's Budget & Finance Committee voted 3-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.

f) Transfer #T-2013-019: Unpaid Invoice for Police/Fire Medical Expenses

At their meeting held 9/3/13, the Council's Budget & Finance Committee voted 3-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.

g) Transfer #T-2013-020: CPC Funds – Memorial Building Restoration Project

At their meeting held 9/17/13, the Council's Budget & Finance Committee voted 2-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.

h) Transfer #T-2013-021: USW Retroactive Funding

At their meeting held 9/17/13, the Council's Budget & Finance Committee voted 2-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve the measure. This measure may be finally considered this evening.

i) Olde Scotland Links Golf Course Equipment Lease

At their meeting held 9/3/13, the Council's Budget & Finance Committee voted 3-0 to recommend approval. At their meeting held 9/18/13, the Finance Committee voted 7-0 to approve. This matter may be finally considered this evening.

M. OLD BUSINESS

a) Reconsideration of Lodging House Application: 28 School Street

b) Ordinance #D-2013-002: Repeal SFI Ordinance #D-2012-007

This measure was referred to the Council SFI Committee who met on 8/6/13 and recommend proposed amendments. This measure requires advertising and may not be finally considered at this evening's meeting.

N. NEW BUSINESS

a) Ordinance #D-2013-014: Medical Marijuana Treatment Facilities (*Councilors Fitzgibbons and Wood*)

b) Ordinance #D-2013-015: Personal Property Assessment (*Councilor Norris*)

c) Order #O-2013-035: Healthcare Audit Creation (*Councilor Norris*)

d) Order #O-2013-036: Revolving Fund – Animal Control

e) Resolution #R-2013-004: FY15 Budget Resolution (*Councilor Wood*)

f) Resolution #R-2013-005: 2014 Town Council Meeting Dates (*Councilor Wood*)

g) Transfer #T-2013-023: Town Website Improvement

h) Transfer #T-2013-024: Appropriation for Enterprise Financial Management System

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

R. ADJOURNMENT



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Petition: P-2013-033

Date Introduced/Public Hearing: October 1, 2013

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: #P-2013-033

Relative to:

THE GRANTING OF ONE-DAY ALCOHOL PERMITS

WHEREAS, Sodexo, Inc. has petitioned for two (2) One-Day Wine and Malt Beverages Permits for the following events to be held on the campus of Bridgewater State University (B.S.U.):

	EVENT	DATE	TIME	APPROXIMATE ATTENDANCE	LOCATION
1	NESAPS	October 11, 2013	5:00 p.m. - 6:30 p.m.	100	Conant Science Atrium
2	Class of 1963 Reunion	October 25, 2013	5:00 p.m. - 9:30 p.m.	75	Dunn Conference Room

; and

WHEREAS, Gary Boothby – Director of Sodexo Food Service for B.S.U. will serve as the manager of record for the events; and

WHEREAS, Sodexo, Inc. has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and in accordance with the affirmative recommendations of the Police and Fire departments who have oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 and Chapter 140 - section 183A of the Massachusetts General Law (MGL), in Town Council assembled approve the petition that Sodexo, Inc. be granted two (2) One-Day Wine and Malt Beverages Permits for the aforementioned events to be held on the campus of Bridgewater State University.

Meeting Date: October 1, 2013

ONE-DAY ALCOHOL LICENSE

	EVENT	DATE	TIME	APPROXIMATE ATTENDANCE	LOCATION
1	NESAPS	October 11, 2013	5:00 p.m. - 6:30 p.m.	100	Conant Science Atrium
2	Class of 1963 Reunion	October 25, 2013	5:00 p.m. - 9:30 p.m.	75	Dunn Conference Room

Town Documents

1 ✓ One-Day Alcohol Request (*email attached*)

2 _____ All Alcohol _____ or Wine & Malt **X**

\$150.00 - Town License Fees
(*\$75.00 per license collected upon approval of the license*)

Recommendations

3	<u>✓</u>	Fire Department
4	<u>✓</u>	Police Department

NOTES:

1) *Favorable recommendations received from both Police and Fire departments.*

2) Sodexo will pay its fees prior to picking up the approved licenses.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Petition: P-2013-034

Date Introduced/Public Hearing: October 1, 2013

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: P-2013-034

Relative to:

THE GRANTING OF AN ANNUAL ENTERTAINMENT LICENSE

WHEREAS, 99 Restaurants of Boston, LLC dba 99 Restaurant & Pub #36003 has submitted all applicable documentation as required for new annual Entertainment License; and

WHEREAS, 99 Restaurants of Boston, LLC dba 99 Restaurant & Pub #36003 has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the license will allow use of the live music on the licensed premises.

WHEREAS, the hours of operation for the events will be: Fridays 8:30 p.m. – 11:00 p.m.

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with approval Police Department and Fire Department who has oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition that the 99 Restaurants of Boston, LLC doing business as 99 Restaurant & Pub #36003, 233 Broad Street, Bridgewater, Massachusetts be granted an Annual Entertainment License as requested.

PETITION: NEW ANNUAL ENTERTAINMENT LICENSE

APPLICANT: 99 Restaurants of Boston, LLC dba 99 Restaurant & Pub #36003, 233 Broad Street

Documents

- 1 ✓ Application Form
- 2 on file Floor Plans
- 3 ✓ \$ 250.00 - Application and License Fees

Recommendations

- 4 ✓ Tax Office
- 5 ✓ Fire Department
- 6 ✓ Police Department
- 7 ✓ Building Department
- 8 N/A Health Department (*If applicable - For transfer of Common Victualler Licenses only*)

NOTES:

1) Hours of operation for the entertainment license will be: Fridays 8:30 p.m. – 11:00 p.m.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Ordinance: D-2013-013

Introduced By:	Sandra Wright
Date Introduced:	August 6, 2013
First Reading:	August 6, 2013
Second Reading:	September 17, 2013
Third Reading:	October 1, 2013
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Ordinance D-2013-013

ZONING MAP AMENDMENT: Residential C and Business B Districts in the Plymouth Street and Walnut Street Area

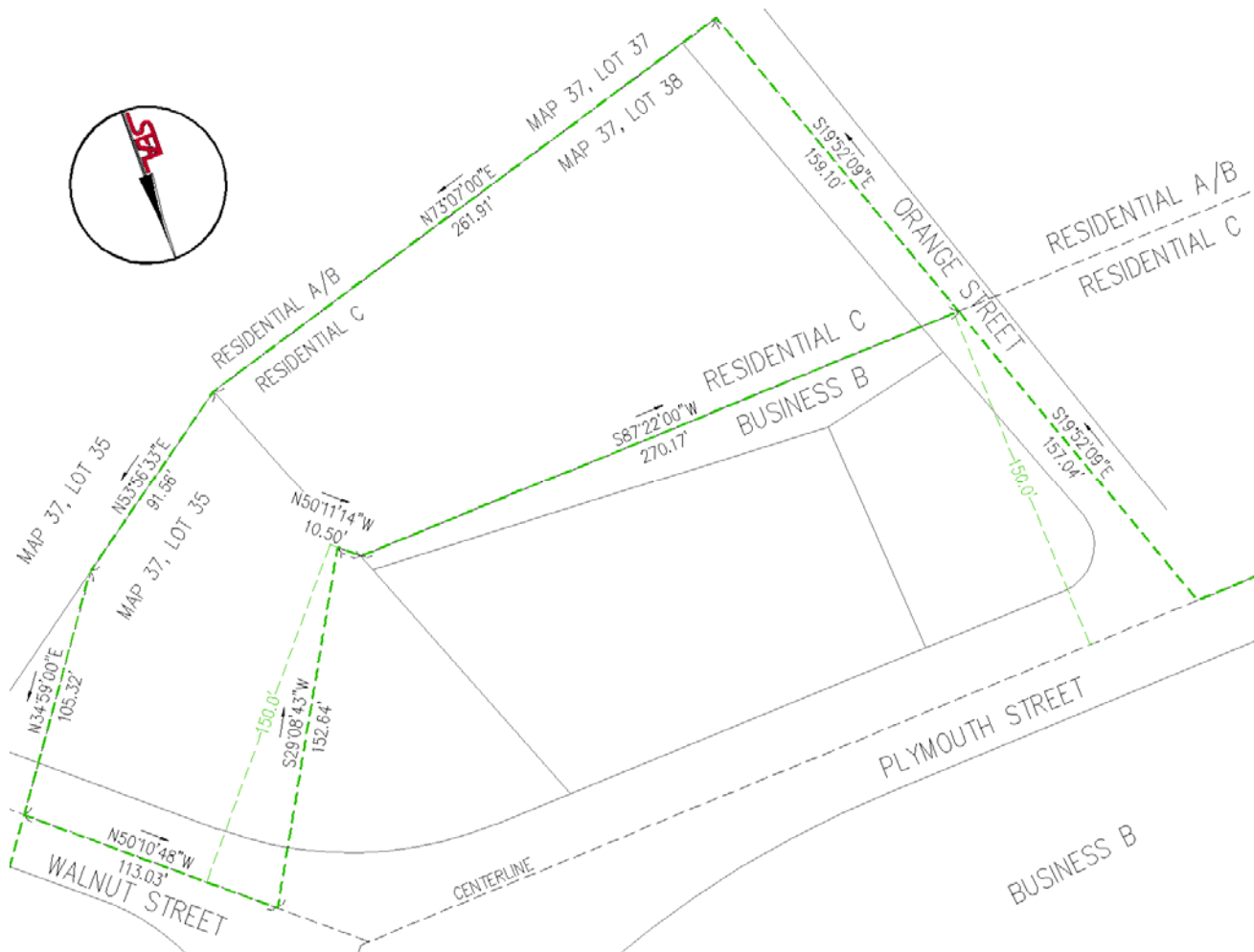
ORDERED that pursuant to M.G.L., Chapter 40A, Section 5; the Town Council of the Town of Bridgewater, Massachusetts, in Town Council, assembled to vote to amend the Bridgewater Zoning Map in the Plymouth, Walnut and Orange Street Area as follows:

- Add a Zoning designation of Residential C (R_C) in the area between Orange Street and Walnut Street to include portions of Assessor's Map 37, Lots 34 and 38.
- Amend the Business B (B_B) boundary to remove a triangular area within Assessor's Map 37, Lot 35.
- Amend the Business B DISTRICT to remove the existing residential dwelling on a portion of Map 37, Lot 34 and designate this area as Residential C.
- The Residential A/B District as amended will follow the northerly property line of Map 37, Lot 37 and a portion of Map 37, Lot 35.
- The proposed changes are illustrated on the attached "Proposed Zoning Change" overlay plan dated August 6, 2013, as prepared by Silva Engineering Associates.

Metes and Bounds

Residential C

Beginning at a point which is S19°52'03"E, 157.04 feet from the centerline Intersection of Orange Street and Plymouth Street; thence S19°52'09"E, 159.10 feet along the centerline of Orange Street; thence N73°08'18"E, 261.91 feet along the northerly property line of Map 37, Lot 37; thence N53°56'33"E, 91.56 feet; thence N34°59'00"E, 105.32 feet to the centerline of Walnut Street; thence along centerline N50°10'48"W, 113.03 feet; thence S29°08'43"W, 152.64 feet; thence N50°11'14"W, 10.50' feet; thence S87°22'00"W, 270.17 feet to the point of beginning. Containing more or less 1 acre.



Committee Referrals and Dispositions:

<i>Referral(s)</i>	<i>Disposition(s)</i>
• This measure received a first reading 8/6/13. • This measure referred to the Planning Board • This measure was referred to the Council's Community & Economic Development Committee • A public hearing was conducted on 9/10/13 which was duly advertised in the Enterprise on 8/27/13 and 9/3/13 • This measure was duly advertised on 9/20/13 in the Enterprise, therefore may be finally considered.	• 9/10/13: Vote to recommend approval. • 9/10/13: Vote to recommend approval (2-0).



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Order: O-2013-031

Introduced By: Town Manager
Date Introduced: September 3, 2013
First Reading: September 3, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Order O-2013-031

ACCEPTANCE OF GIFT

WHEREAS: Massachusetts General Laws, Chapter 44, §53A 1/2, states as follows:

"A city council, with the mayor's approval if the charter so provides, or a board of selectmen or town council may, in its sole discretion and authority, accept gifts of tangible personal property on behalf of the city or town from the federal government, a charitable foundation, private corporation, individual, or from the commonwealth or any political subdivision thereof, and may, in its sole discretion and authority, use said gifts, without specific appropriation thereof, for the purpose of such a gift or, if no restrictions are attached to the gift, for such other purposes as it deems advisable;" and

WHEREAS: The Town of Bridgewater has received the gift of a \$40.00 from Gail M. Cooper.

Now, therefore, in accordance with Chapter 44, §53A ½ of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of \$40.00 from Gail M. Cooper and to expend the gift of in accordance with stated purpose thereof.

Explanation:

Ms. Cooper wishes to donate funds for the restoration of the Rainbow's end playground.

Committee Referrals and Dispositions:

<i>Referral(s)</i>	<i>Disposition(s)</i>
- This measure requires consideration by Finance Committee. 14 Days has elapsed per Section XVIII of the Council Rules & Procedures, therefore this measure may be finally considered.	9/18/13: Vote approve (7-0)

ROLL CALL VOTE – PASSAGE REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Order: # O-2013-032

Introduced By: Town Manager
Date Introduced: September 3, 2013
First Reading: September 3, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Order #O-2013-032

DIRECT DEPOSIT PAYMENT TO EMPLOYEES

WHEREAS, Massachusetts General Law Chapter 41 Section 41B states: *“The treasurer of any city, town or district which accepts this section may pay salaries, wages, or other compensation to any person in the service of such city, town or district by means of deposits to a deposit account or accounts of such person in any one or more savings or cooperative banks, trust companies, or credit unions incorporated in or chartered by the commonwealth; in any one or more national banking associations, federal savings or loan associations or federal credit unions located in the commonwealth; in any one or more banking companies or Morris Plan companies subject to chapter one hundred and seventy-two A; or any one or more savings or loan associations under the supervision of the commissioner of banks; provided, that such person has specifically authorized such deposits, and provided further, that if such deposits are made initially to accounts established for such persons in any one such bank, trust company, credit union, or association, the depository shall have agreed with the treasurer on terms satisfactory to the treasurer for the immediate direct transfer of such deposit to any other such bank, trust company, credit union, or association designated by each such person.*

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept Massachusetts General Laws Chapter 41 Section 41b “payment of public employees by direct bank credits”, or act in relation thereto.

Explanation: This law must be accepted prior to implementing direct deposit payment program for all municipal employees. The Town expects to implement a program to move from paper check payments to direct deposit only payments by early January 2014. This move is expected to improve departmental efficiencies and save the taxpayer money.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• This measure was referred to the Council’s Budget & Finance Committee • This measure was referred to the Finance Committee • 14 Days has elapsed per Section XVIII of the Council Rules & Procedures, therefore this measure may be finally considered.	• 9/17/13: Vote 2-0 recommend approval • 9/18/13: Vote approve (7-0)

ROLL CALL VOTE – PASSAGE REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Transfer: #T-2013-017

Introduced By: Town Manager
Date Introduced: August 6, 2013
First Reading: August 6, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: #T-2013-017

RELOCATION OF FIBER OPTIC CABLE PROJECT

ORDERED, in accordance with Section 6-4 (d) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$13,000.00 the following account(s):

FROM Account:	Number	Name	Amount
MIS/Computer Network	001-155-01-0101-511600	P/T Clerical Salaries	\$ 13,000.00
TO Account:	Number	Name	Amount
MIS/Computer Network	001-155-01-0103-585018	Fiber Relocation Project	\$ 13,000.00

This transfer is for the purpose of funding a project relative to relocation of the Town's fiber optic cables from the Academy Building and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

***Explanation:** Given the rapidly deteriorating conditions in the Academy Building, it necessitates that the Town's fiber optic system be relocated to ensure there would be no damage to or interruptions in the town's network infrastructure. The transfer requested will allow the Town to procure services necessary to implement the solution.*

Referral(s)	Disposition(s)
• Referred to Council Budget & Finance Committee. • Requires consideration by Finance Committee • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed, therefore this measure may be finally considered.	• 9/3/13: Vote 3-0 recommend approval • 9/18/13: Vote approve (7-0)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Transfer: T-2013-018

Introduced By: Town Manager
Date Introduced: August 6, 2013
First Reading: August 6, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer #T-2013-018

LIBRARY WORKERS TRANSFER

ORDERED, pursuant to M.G.L. Chapter 44 §68, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer the sum of \$6,141.59 from the following accounts and to be distributed to the following budget accounts to pay for settlement of a final settlement contractual issues or take any other action relative thereto.

FROM Account:	Name	Amount
001-610-01-0101-511453	LIBRARY AIDES	\$ 2,186.91
001-610-01-0101-511454	CIRCULATION LIBRARIAN	1,171.37
001-610-01-0101-511456	REFERENCE LIBRARIAN	1,033.56
001-610-01-0101-511457	TECHNICAL SVC LIBRARIAN	826.85
001-610-01-0101-511458	SR. LIBRARY ASSISTANT	922.90
TO Account:	Name	Amount
001-000-00-0000-211001	ENCUMBERED PAYROLL PAYABLE	\$ 6,141.59

Explanation: The Town Manager reached a collective bargaining agreement with the Bridgewater Library Staff Association covering the period July 1, 2011 to June 30, 2014. The amount of requested transfer fulfills the town's obligations for FY2012 under this agreement. There were sufficient funds indentified is the Library's FY13 operating budget to fulfill the commitment. This settlement was anticipated and funds were encumbered for this purpose. However, because the obligation stems from a previous fiscal year, approval of such payment must be approved by the Town Council, pursuant to M.G.L. Chapter 44§68. Approval of this request settles all matters with the library workers relative to this agreement.

Referral(s)	Disposition(s)
• Referred to Council Budget & Finance Committee. • Requires consideration by Finance Committee • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed, therefore this measure may be finally considered.	• 9/3/13: Vote 3-0 recommend approval. • 9/18/13: Vote approve (7-0)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Transfer: #T-2013-019

Introduced By: Town Manager
Date Introduced: August 6, 2013
First Reading: August 6, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: T-2013-019

PAYMENT OF A POLICE/FIRE MEDICAL EXPENSES INVOICE

ORDERED, pursuant to Section 6-4 (d) of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from the Insurance budget account # 001-910-01-0102-574002 *Insurance/Blanket* to budget account #001-915-01-0102-530024 *Fire/Police Medical Expenses (Prior Year)* the sum of \$2,254.00 to pay for police/fire medical expenses not covered by the town insurance policy or take any other action relative thereto.

Explanation: A vendor has billed for expenses that were incurred in a prior fiscal year. This was an unanticipated cost; and therefore funds were not encumbered for this purpose. This expense is not covered by the town insurance policy as the service pre-dated the coverage agreement.

Referral(s)	Disposition(s)
• Referred to Council Budget & Finance Committee. • Requires consideration by Finance Committee • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed, therefore this measure may be finally considered.	• 9/3/13: Vote 3-0 approve. • 9/18/13: Vote approve (7-0)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Transfer: T-2013-020

Introduced By: Town Manager
Date Introduced: September 3, 2013
First Reading: September 3, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer - # T-2013-020

Memorial Building Ceiling Restoration Project

ORDERED that, the Town Council appropriate and transfer from the account #201-000-00-0000-324200 Reserve for Historic Resources to the account #201-172-25-1023-582003 (*Bldg Improv – Restoration*) the sum of \$ 40,265.00 as unanimously recommended by the Community Preservation Committee. The purpose of which is to contract with a firm to complete the interior renovations in a manner and within a budget consistent with the contract approved by the Town Manager or take any other action relative thereto.

Explanation: The purpose of this project is to restore the plaster ceiling in the Town-owned Memorial Building. Specifically, the scope of work will include project management by an architectural historian with specialty in traditional mortars and plasters and a plasterer trained in the preparation and installation of traditional lime mortars. The scope of work includes repair using original materials and will be in full compliance with the Secretary of the Interior's Standards for Rehabilitation.

Several months ago funds were approved for the repair of the original plaster ceiling. However, before the work could begin a large portion of the main room's ceiling collapsed and it has become necessary to request these additional funds before launching the project.

Committee Referrals and Dispositions:

<i>Referral(s)</i>	<i>Disposition(s)</i>
• This measure was referred to the Council's Budget & Finance Committee • This measure was referred to the Finance Committee • 14 Days has elapsed per Section XVIII of the Council Rules & Procedures, therefore this measure may be finally considered.	• 9/17/13: Vote 2-0 recommend approval • 9/18/13: Vote approve (7-0)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Transfer: T-2013-021

Introduced By: Town Manager
Date Introduced: September 3, 2013
First Reading: September 3, 2013
Second Reading: October 1, 2013
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer - #T-2013-021

USW RETROACTIVE INCREASE FUNDING

ORDERED, in accordance with MGL, Chapter 44, Section 68, that the Town Council votes to appropriate and transfer the sum of \$72,606.06 from the following accounts and to be distributed to the following budget accounts to pay for settlement of a collective bargaining agreement, or take any other action relative thereto.

FROM Account	Name	Amount
001-990-00-0000-497006	Stabilization	\$54,776.36
206-990-00-0000-497006	Stabilization	\$1,897.47
601-990-00-0000-497006	Stabilization	\$2,466.48
602-990-00-0000-497006	Stabilization	\$2,466.48
603-990-00-0000-497006	Stabilization	\$10,999.27
TOTAL:		\$72,606.06
TO Account	Name	Amount
800-145-00-8051-596100	General Fund	\$54,776.36
800-145-00-8051-596200	Special Revenue	\$1,897.47
800-145-00-8051-596500	Enterprise Funds	\$15,932.23
TOTAL:		\$72,606.06

Explanation: The Town Manager settled a collective bargaining agreement with the United Steel Workers, professional union. The amounts of transfer requested fulfill the town's obligations for retroactive pay.

Committee Referrals and Dispositions:

<i>Referral(s)</i>	<i>Disposition(s)</i>
• This measure was referred to the Council's Budget & Finance Committee • This measure was referred to the Finance Committee • 14 Days has elapsed per Section XVIII of the Council Rules & Procedures, therefore this measure may be finally considered.	• 9/17/13: Vote 2-0 recommend approval • 9/18/13: Vote approve (7-0)

ROLL CALL VOTE – PASSAGE REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

TOWN OF BRIDGEWATER

OFFICE OF THE TOWN MANAGER

Michael M. Dutton
Town Manager



508.697.0919
508.697.1468 (Fax)
mdutton@bridgewaterma.org

Academy Building, 66 Central Square
Bridgewater, MA 02324

TO: Town Council

FROM: Michael Dutton, Town Manager

DATE: August 1, 2013

RE: Golf Course Equipment Leases

The Golf Course, as part of their operational budget, plans for the lease purchase of equipment and golf carts to replace failing equipment. This is a budgeted expense. However, it is considered debt and thus the financing requires the approval of the legislative body. *This is similar to the financing of the public safety vehicle that would have appeared on a Town Meeting warrant.* The leasing documents are attached.

PNC Equipment Finance, LLC (the "Corporation") has proposed a cost effective lease purchase financing arrangement according to the useful life of the items to be purchased. With the Council's agreement, I will enter into a Lease with Option to Purchase (the "Lease") with the Corporation to finance the Property, subject to approval as to form by the Town Attorney.

The Council's affirmative vote permits the Town Manager and other officers, jointly and severally, to take any and all actions and to execute and deliver any and all agreements, documents and certificates which we may deem necessary or advisable in order to carry out, give effect to and comply with the terms the Lease.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Ordinance: D-2013-002

Introduced By:	Councilor Sandra Wright and Councilor Scott Pitta
Date Introduced:	May 21, 2013
First Reading:	May 21, 2013
Second Reading:	September 3, 2013
Third Reading:	September 17, 2013
Fourth Reading:	October 1, 2013
Amendments Adopted:	September 17, 2013
Date Adopted:	
Date Effective:	

Proposed Ordinance D-2013-002

AMEND SFI ORDINANCE #D-2012-007

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote that Ordinance #D-2012-007: Town of Bridgewater Code of Conduct and Ethics Statement of Financial Interest and Financial Disclosure Form (SFI) is hereby amended Pursuant to Section 2-7(a) of the Bridgewater Home Rule Charter and the newly revised form be implemented.

Explanation: The purpose of this ordinance is to amend and replace the original Ordinance voted in 2012.

Committee Referrals and Dispositions:

<i>Referral(s)</i>	<i>Disposition(s)</i>
• This measure received a first reading 5/21/13. • This measure was referred to the Council's SFI Committee • This measure requires advertising pending acceptance of any amendments offered/accepted, therefore may not be finally considered.	• Committee met on 7/9/13 and 8/6/13 to put forward proposed amendments and a new draft form.



TOWN OF BRIDGEWATER

For Official Use Only

STATEMENT OF FINANCIAL INTERESTS FOR THE CALENDAR YEAR

This form is prepared pursuant to Article IX, Section 9-1
of the Bridgewater Town Charter

When properly stamped by the Bridgewater Town
Clerk, this will constitute receipt of the filing.

Filing period
January 1, 20__ -December 31, 20__

Name: _____

Address: _____

Title: _____

Phone: _____ E-Mail: _____

Instructions:

- All questions must be completed. Attach additional pages if more space is needed.
- If a question does not apply, check the “not applicable” box on the bottom line of the question box. If any questions are left blank, the form will be sent back to you.
- Sign the last page.
- Return your form to:
Bridgewater Town Clerk
64 Central Square
Bridgewater, MA 02324
- If you have any questions, please call 508-659-1220 or email RAdams@BridgewaterMA.org

Due Dates:

Municipal Employees: Your form must be returned to the Town Clerk by **June 1** each calendar year.

All Other Reporting Officials: If an elected official, your form must be returned **on or before the date your nomination papers are due.** Write-in candidates are required to file no later than 15 days prior to the date of the election. If you are an appointed official, your form is due **upon appointment.**

1. State the name and address of each business (defined as any legal entity organized for profit, non-profit or charitable purposes) from which income in excess of one thousand dollars (\$1,000.00) is received and the nature of your or your family's association with each business.

This information need not be provided unless the business has matters pending before, does any business with, or is subject to regulation, supervision or oversight by the agency, department, board, election commission or other city office which employs you, or over which you have administrative or legislative control.

Payer	Address	Association
[] not applicable		

2. State the name and address for each business transacting business in Bridgewater for which more than one percent (1%) of the beneficial ownership is held directly or indirectly by a family member.

[] not applicable

3. State the name and address of each creditor located within or doing business with the Town of Bridgewater to which more than one thousand dollars (\$1,000.00) was owed on December 31 of the reporting year, the original amount owing, the amount outstanding, the general nature of the security pledged for each obligation, and the terms of repayment (the annual interest rate and either the year final repayment is due).

The following need not be reported: mortgages on the primary residence, obligations on retail installment transactions, educational loans, medical and dental expenses, debt incurred in the ordinary course of an active ongoing business, alimony or support obligations, and any obligation in which the creditor is related within the third degree of consanguinity or affinity.

Creditor	Address	Original amount	Amount owing	Terms Rate/time	Security
[] not applicable					

4. If you are a member of a municipal body (defined to include any agency, committee, council, board, department or other legal entity within Town government), state the name and address of any person who reimbursed you for any expense aggregating more than one hundred dollars (\$100.00) during the reporting period and the cash value of such reimbursement.

This information need not be reported unless the reimbursor has an interest that is distinguishable from the public generally in legislation, legislative action, administrative action, or a matter before that municipal body.

Reimbursor	Address	Amount
[] not applicable		

5. If you are a member of a municipal body, state the name and address of any donor of gifts aggregating more than one hundred dollars (\$100.00) during the reporting period and the fair market value of such gifts as best determinable.

This information need not be reported unless the donor is a person with direct interest in legislation, legislative action, or a matter before that municipal body.

Donor	Address	Value
☐ not applicable		

6. Describe (using the description on the most recent tax bill), including address, all real property in which direct or indirect financial interest was held which has an assessed value greater than one thousand dollars (\$1,000.00). If the real property was transferred during the reporting period, state the name and address of the person furnishing consideration to, or receiving it from, you.

Realty	Transferor/transferee (if during reporting period)
☐ not applicable	

7. If a legislative agent (a person who is compensated for acting to promote, oppose or influence local legislation) is the source of honoraria aggregating more than one hundred dollars (\$100.00), state the agent's name and address and fair market value of the honoraria.

If you are a member of a municipal body, such honoraria shall only be reported if the source is a person having a direct interest in legislation, legislative action, or a matter before that municipal body.

Agent paying honoraria	Address	Value
[] not applicable		

8. State the name and address of any creditor who voluntarily forgave a debt of over one thousand dollars (\$1,000.00) and the amount forgiven.

This information need not be provided if the creditor is your relative within the third degree of consanguinity or affinity, or your spouse.

Creditor	Address	Amount forgiven
[] not applicable		

9. State the name and address of any business from which you are taking a leave of absence.

[] not applicable

- 10.** Identify the equity (defined as any stock, interests in capital or profits and losses, or similar ownership interest) in any business with which you are associated that has been transferred to a member of your family. A family member who transfers equity to you need not report such an intra-family transfer.

Equity transferred	Recipient family member
☐ not applicable	

- 11.** State the nature, amount, and date of any commercial or business transaction worth two hundred and fifty dollars (\$250.00) or more between any municipal official and you.

Transaction	Amount	Name of official	Date
☐ not applicable			

I swear under the pains and penalties of perjury that the information in this Statement of Interests, and on any attached pages, is true to the best of my knowledge. I understand that filing a deficient or false Statement of Interests may result in disciplinary or legal action being taken against me.

Signature

Date



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Ordinance: D-2013-014

Introduced By:	Councilors Timothy Fitzgibbons and William Wood
Date Introduced:	October 1, 2013
First Reading:	October 1, 2013
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Ordinance D-2013-014

ZONING ORDINANCE – MEDICAL MARIJUANA TREATMENT CENTER(S)

ORDERED that pursuant to M.G.L., Chapter 40A, Section 5; the Town Council of the Town of Bridgewater, Massachusetts, in Town Council, assembled to vote to amend the Bridgewater Zoning Bylaws as follows:

Article A: To add a new section to the by-law.

19.0. Medical Marijuana Treatment Center

19.01 Purpose and Intent

A Medical Marijuana Treatment Center is hereby allowed by special permit in the Industrial E district of the town. The intent of this section is to:

- establish specific zoning standards and regulations for medical marijuana treatment centers, and medical marijuana growing and cultivation operations;
- protect the public health, safety and welfare of Bridgewater residents;
- regulate the siting, design, placement, safety, monitoring, modification, and removal of a Medical Marijuana Treatment Center (RMD); and marijuana cultivation; and
- to minimize the adverse impacts of a RMD on adjacent properties, residential neighborhoods, schools and other places where children congregate, local historic districts, and other land uses potentially incompatible with said facilities.

19.2 Special Permit Granting Authority:

For all purposes pursuant to this bylaw of the Medical Marijuana Treatment Center the Zoning Board of Appeals is hereby designated as the Special Permit Granting Authority (SPGA). All Special Permit applications made pursuant to this bylaw shall conform to the standards and criteria and procedural provisions as required by the rules and regulations of the Zoning Board of Appeals.

19.3 Standards and Criteria

In addition to the specific criteria contained within this section the SPGA shall consider the following criteria, where relevant before issuing a special permit for development within the Medical Marijuana Treatment Center:

1. Must comply with all requirements of 105 CMR 725.000;
2. Adequacy of the site in terms of the size of the proposed use(s);
3. Suitability of the site for the proposed use(s), a RMD shall not be sited within a radius of five hundred feet of a school, daycare center, or any facility in which children commonly congregate. The 500 foot distance under this section is measured in a straight line from the nearest point of the facility in question to the nearest point of the proposed RMD;
4. Suitability of security for the proposed use(s);

5. Impact on traffic and safety;
6. Impact on the visual character and security the surrounding neighborhood;
7. Adequacy of parking;
8. Adequacy of utilities, including sewage disposal, water supply and stormwater drainage.

19.4 Cultivation Activities

Cultivation, as defined in this bylaw, by any qualifying patient, personal care-Giver, or Medical Marijuana Treatment Center in any location other than where specifically permitted shall be disallowed. This disallowance shall include cultivation, even where proposed as an accessory use, by any qualified patient, personal caregiver, or Medical Marijuana Treatment Center.

19.5 Conformance to Zoning Requirements

A Medical Marijuana Treatment Center shall be designed and constructed in accordance with the underlying zoning district and the requirements of all applicable provisions of the Bridgewater Zoning Bylaw including Section 8 Land Space Requirements .

19.6 Compliance:

An as built, certified by a registered professional land surveyor or engineer shall be submitted to the SPGA and Building Inspector before the issuance of a permanent occupancy permit. The as-built plan shall attest to a development's conformity to its approved site plan by indicating landscaping, buildings, drainage flow, number of parking stalls, and limits of parking areas and drives.

Any changes in the approved special permit shall be submitted to the Zoning Board of Appeals for review and approval prior to issuance of permanent occupancy permit.

The special permit is granted for a period of two years and shall lapse if substantial use or construction has not been commenced by such date, except for good cause shown and provided that said construction once begun shall be actively and continuously pursued to completion within a reasonable time. Good cause and reasonable time shall be determined by a vote of the SPGA.

19.7 Appeals:

Any person aggrieved by a decision of the Zoning Board of Appeals under this section may appeal to the Superior Court, the Land Court or the District Court pursuant to Chapter 40A of the Massachusetts General Laws.

Article B: To be added to Section II Definitions of the Zoning By-Law **Definitions:**

Dispensary Agent: means a board member, director, employee, executive, manager, or volunteer of a RMD, who is at least 21 years of age. Employee includes a consultant or contractor who provides on-site services to a RMD related to the cultivation, harvesting, preparation, packaging, storage, testing, or dispensing of marijuana.

Duress Alarm: means a silent security alarm system signal generated by the entry of a designated code into an arming station in order to signal that the alarm user is being forced to turn off the system.

Edible Marijuana-Infused Products: (edible MIPs) means a Marijuana-Infused Product (MIP) that is to be consumed by eating or drinking.

Enclosed, Locked Area: means a closet, room, greenhouse, or other indoor or outdoor area equipped with locks or other security devices, accessible only to dispensary agents, registered qualifying patients, or personal caregivers.

Limited Access Area: means a building, room, or other indoor or outdoor area on the registered premises of a RMD where marijuana, MIPs, or marijuana by-products are cultivated, stored, weighed, packaged, processed, or disposed, under control of a RMD, with access limited to only those dispensary agents designated by the RMD.

Marijuana: means all parts of the plant *Cannabis sativa* L., whether growing or not; the seeds thereof; and resin extracted from any part of the plant; and every compound, manufacture, salt, derivative, mixture, or preparation of the plant, its seeds or resin. It does not include the mature stalks of the plant, fiber produced from the stalks, oil, or cake made from the seeds of the plant, any other compound, manufacture, salt, derivative, mixture, or preparation of the mature stalks, except the resin extracted therefrom, fiber, oil, or cake or the sterilized seed of the plant which is incapable of germination. The term also includes MIPs except where the context clearly indicates otherwise.

Marijuana Agricultural: Marijuana agricultural any uses or activities associated with Medical Marijuana Treatment and Dispensing Facilities or Marijuana Cultivation.

Marijuana Cultivation: The process of propagation, including germination, using soil, hydroponics, or other mediums to generate growth and maturity. The intended process of bringing a plant or other grown product to maturity for harvesting, sale, refining or use as an ingredient in further manufacturing or processing. This definition encompasses marijuana cultivation related to medical marijuana treatment centers, personal cultivation by qualifying patients or cultivation by personal caregivers on behalf of qualifying patients.

Marijuana-Infused Product (MIP): means a product infused with marijuana that is intended for use or consumption, including but not limited to edible products, ointments, aerosols, oils, and tinctures. These products, when created or sold by a RMD, shall not be considered a food or a drug as defined in M.G.L. c. 94, s. 1.

Medical Marijuana Treatment Center: means a not-for-profit entity registered under 105 CMR 725.100, to be known as a registered marijuana dispensary (RMD), that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Production Area: means any limited access area within the RMD where marijuana is handled or produced in preparation for sale.

Qualifying Patient: means a Massachusetts resident 18 years of age or older who has been diagnosed by a Massachusetts licensed certifying physician as having a debilitating medical condition, or a Massachusetts resident under 18 years of age who has been diagnosed by two Massachusetts licensed certifying physicians, at least one of whom is a board-certified pediatrician or board-certified pediatric subspecialist, as having a debilitating medical condition that is also a life-limiting illness, subject to 105 CMR 725.010(J).

Registration Card: means an identification card issued by the Department to a registered qualifying patient, personal caregiver, or dispensary agent. The registration card verifies either that a certifying physician has provided a written certification to the qualifying patient and the patient has been registered with the Department: that a patient has designated the individual as a personal caregiver; that a patient has been granted a hardship cultivation registration; or that a dispensary agent has been registered with the Department and is authorized to work at a RMD. The registration card allows access into appropriate elements of a Department-supported, interoperable database in which detailed information regarding certifications and possession criteria are stored. The registration card identifies for the Department and law enforcement authorities, those individuals who are exempt from Massachusetts criminal and civil penalties for the medical use of marijuana in compliance with 105 CMR 725.000 and the Act.

Registered Marijuana Dispensary (RMD) means a not-for-profit entity registered under 105 CMR 725.100, to be known as a Medical Marijuana Treatment Center that acquires, cultivates, possesses, processes (including development of related products such as edible MIPs, tinctures, aerosols, oils, or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to registered qualifying patients or their personal caregivers. Unless otherwise specified, RMD refers to the site(s) of dispensing, cultivation, and preparation of marijuana.

Sixty-Day Supply: means that amount of marijuana, or equivalent amount of marijuana in MIPs, that a registered qualifying patient would reasonably be expected to need over a period of 60 calendar days for his or her personal medical use, which is ten ounces, subject to 105 CMR 725.010(I).

Article C: To Be added to Section Six Use Regulations of the Zoning By-laws

E. Retail, Business and Consumer Service Establishments

		RA/B	RC	RD	CBD	SBD	BusB	Gate-way	E. Gate-way	IA	IB	IE	PD	MHEC	
16.	Registered Marijuana Dispensary (RMD)	N	N	N	N	N	N	N	N	N	N	SP	N	N	



Bridgewater Town Council

In Town Council, Tuesday, October 1 2013

Council Ordinance: D-2013-015

Introduced By: Councilor John Norris

Date Introduced: October 1, 2013

First Reading: October 1, 2013

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Ordinance D-2013-015

PERSONAL PROPERTY ASSESSMENT

WHEREAS the Town of Bridgewater had an auditor assess the financial status of The Town and made specific recommendations on assessing and collecting taxes on personal property of less than \$5000 in value. Also seeing that a large percent of our personal property tax income generates very little revenue but a large volume of work.

IT IS ORDERED that The Town no longer assess nor levy a personal property tax on personal property valued at \$5000 or less.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Order: #O-2013-035

Introduced By: Councilor John Norris

Date Introduced: October 1, 2013

First Reading: October 1, 2013

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Order #O-2013-035

HEALTHCARE AUDIT CREATION

WHERE AS the Town of Bridgewater had an auditor assess the financial status of The Town and made specific recommendations on our lack of a system to determine ongoing eligibility of those who are enrolled in the Town's healthcare insurance.

Ordered that The Town creates and implements an auditing system of those who are enrolled in the Town's healthcare insurance to be finished and enforced by the end of FY15. The audit will be repeated every five years. The audit will consist of no less than determining eligibility and assessing proper coverage of each person and their dependants.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Order: O-2013-036

Introduced By: Town Manager (at the request of the Town Accountant)

Date Introduced: October 1, 2013

First Reading: October 1, 2013

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Order #O-2013-036

REVOLVING FUND – Animal Control

ORDERED that the Town Council vote to establish revolving funds for certain Town Departments under the provisions of G.L. c.44, §53E ½ for the fiscal year beginning July 1, 2013, with specific receipts credited to each fund, the purposes for which each fund may be spent, and the maximum amount that may be spent from each fund for FY2014 as follows:

Spending Authority	Fund	Receipts	Expenditures	FY14 Spending Limit
Town Manager	Animal Control	Fines and fees	Costs associated with providing animal control, animal inspection services, education programs and other related expenses	\$5,000

Explanation: This vote is for the annual authorization of the revolving fund for animal control. It is accounted for separately from all other monies in town and is credited only of the departmental receipts received in connection with animal control operations.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Resolution: R-2013-004

Introduced By:	Councilor William Wood and Councilor William Rivers
Date Introduced:	October 1, 2013
First Reading:	October 1, 2013
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Effective Date:	

Resolution #R-2013-004

BRIDGEWATER'S FY 2015 BUDGET POLICY GUIDELINES

WHEREAS: The Town Council established orderly steps for the FY15 Budget creation process; and

WHEREAS: The Town Manager delivered a high-level overview of the FY15 Budget to the Town Council; and

WHEREAS: The economic outlook for FY15 continues to be uncertain, and a cautious approach to the budget is warranted; and

WHEREAS: Budget guidelines need to be clearly communicated from the Town Council to the Town Manager for effective Budget management.

RESOLVED: Pursuant to establishing guidelines and priorities for the Town Manager to develop the Annual Budget, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to adopt the following Policy Guidelines for the Town Manager to use in creating the FY15 Budget:

The Town Council is adopting these budget policy guidelines pursuant to Section 6-1 of the Bridgewater Home Rule Charter. Based on these guidelines, the Town Manager will develop budgetary goals and the Town Budget for Fiscal Year 2015.

ONGOING BUDGET PRACTICES

In preparing the budget for FY15, the Town Manager should continue to use the following budget practices:

- Continue the Town's efforts within all departments to obtain grant funding from federal, state, and other sources, including the implementation of a college internship program.
- Continue the Town's efforts to maximize the use of Chapter 90 monies to expand upon the road repair program started in FY12.
- Review the possibilities and cost implication of contracted services vs. staffing in various departments.
- Continue to enhance the Town's website and use other technologies as cost effective means for delivering information and services, increasing public awareness, and encouraging public feedback.

FINANCIAL POLICIES

The first and foremost goal of the FY15 budget must be to continue to build undesignated fund balances and to build reserves for Stabilization. The budget should be constructed to anticipate positive Free Cash which will

enable the Town greater budgetary flexibility in future years, and will continue to enhance the Town's bond rating. At the same time, the budget should maintain Town services.

Revenue:

- The Tax Levy is governed by statute and has a high confidence for receipt. For FY15 budget planning purposes, spending shall use 100% of the anticipated Tax levy amount after accounting for the appropriate overlay amount reduction.
- The value of the actual Tax Levy New Growth is affected by many factors including prevailing interest rates and unemployment rates. Given the uncertain economic forecast, New Growth projections shall be limited to \$250,000.
- Local Receipts are highly influenced by economic conditions and forecasts. Therefore, for FY15 planning purposes, spending shall be limited to 85% of FY14 actual values per revenue classification plus 85% of FY14 prison mitigation revenue.
- Revenue from State Aid should be the numbers used in the Cherry Sheet estimates released March 1. If no FY2015 Cherry Sheets are available, use the final FY2014 Cherry Sheet values.
- General Fund revenues from Ambulance Receipts should be limited to \$1 million.
- Gifts should not be used to calculate revenue estimates. Yearly formula grants from state and federal sources can be used to calculate revenue estimates.
- Grants may be used to calculate revenue if allowed by the terms of the grant.

Expenses:

- Expect that the Retirement Assessment from Plymouth County will increase by approximately \$150,000.
- Identify all employees and their salary costs. Include written summaries of all initiatives greater than maintenance with the breakdown of expenditures and FTEs.
- The budget should consider impact of fixed costs including health insurance, retirement, sick leave buyback, transportation, and other costs and should be treated on a consistent basis with all departments including the schools.
- Submit FY 14, 15 and 16 budgets simultaneously with the primary purpose of sustaining services for the entire community including the town and schools and that will be supported by the Council. This budget should also reflect FTE information for all departments for all years. (FY 16 budget may only include major changes that should be anticipated if known)
- Provide and include maintenance budgets for FY 15 and FY 16 for all departments including schools.
- Continue same budget format that was used last year which included both the 101 for each department and the 102-103 for each department as separate line items. (use same spreadsheet)

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Resolution: R-2013-005

Introduced By: Councilor William Wood
Date Introduced: October 1, 2013
First Reading: October 1, 2013
Second Reading:
Amendments Adopted:
Date Adopted:
Effective Date:

Resolution #R-2013-005

TOWN COUNCIL MEETING DATES - 2014

WHEREAS: The Bridgewater Town Council Rules and Procedures, Section III Meetings states, "The Town Council will hold regular meetings on the first and third Tuesdays of each month beginning at 7:30 p.m. In the months of June, July and August, the Council will meet monthly on the first Tuesday, following the first Monday"; and

WHEREAS: Adoption of this Resolution, establishes regular meeting dates which are an exception to the aforementioned rule; and

RESOLVED: The following dates are established as regular meetings for the calendar year 2014 and regular meetings will be held either in the Memorial Building, 25 South Street, Bridgewater, MA or at BTV Studios, 80 Spring Street, Bridgewater MA, beginning at 7:30 p.m., unless otherwise noted.

January 7, 2014	July 8, 2014
January 21, 2014	August 5, 2014
February 4, 2014	September 9, 2014*
February 25, 2014*	September 23, 2014*
March 4, 2014	October 7, 2014
March 18, 2014	October 21, 2014
April 1, 2014	November 4, 2014
April 15, 2014	November 18, 2014
May 6, 2014	December 2, 2014
May 20, 2014	December 16, 2014
June 3, 2014	

*Exceptions to Section III of the Council Rules and Procedures are noted with an asterisk.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Transfer: #T-2013-023

Introduced By: Town Manager
Date Introduced: October 1, 2013
First Reading: October 1, 2013
Second Reading:
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: #T-2013-023

TOWN WEBSITE IMPROVEMENTS

ORDERED, in accordance with Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$5,000.00 the following account(s):

FROM Account:	Number	Name	Amount
MIS/Computer Network	001-155-01-0101-511600	P/T Clerical Salaries	\$ 5,000.00
TO Account:	Number	Name	Amount
MIS/Computer Network	001-155-01-0102-524026	Network Expense/ Software Maintenance	\$ 5,000.00

This transfer is for the purpose of funding a project relative to the aesthetic and functional improvement of the town's website and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

Explanation: The IT Director has been working to improve the town's web presence. The transfer requested will allow the Town to procure services necessary to implement the solution.



Bridgewater Town Council

In Town Council, Tuesday, October 1, 2013

Council Transfer: T-2013-024

Introduced By:	Town Manager
Date Introduced:	October 1, 2013
First Reading:	October 1, 2013
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Transfer - #T-2013-024

APPROPRIATION FOR ENTERPRISE FINANCIAL MANAGEMENT SYSTEM

ORDERED, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$ 100,000.00 from Prison Mitigation (*account #204-123-2051-596001*) to General Fund Capital (*account #100-135-00-1029-585015*) for the purposes of funding and purchases; and that the Town Manager is authorized to take any other action necessary or convenient to carry out this project.

Explanation: The Town's enterprise financial management software is antiquated and ineffective to handle the immediate and long-term needs of the organization. There is also some real concern about the viability of the company currently supporting the product. Continued use of the current product hampers the efforts and effectiveness of departments. Internally, timely reporting and the exporting of data is cumbersome; and decentralization efforts have been stalled. It is now imperative that the Town employ a solution to ensure there would be no further interruptions in its abilities to perform daily business tasks. The transfer requested will allow the Town to procure services necessary to implement a solution.