



BRIDGEWATER TOWN COUNCIL

Tuesday, October 30, 2012

7:30 PM

Memorial Building, 25 South Street

AGENDA

Special Meeting

- A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS
- B. ANNOUNCEMENTS FROM THE PRESIDENT
- C. PROCLAMATIONS - None
- D. CITIZEN OPEN FORUM
- E. APPOINTMENTS - None
- F. HEARINGS – None
- G. LICENSE TRANSACTIONS - None
- H. PRESENTATIONS - None
- I. TOWN MANAGER’S REPORT
- J. DISCUSSIONS
 - a) Planning Workshop
 - Economic Development
 - Financial Outlook
 - Public Safety
 - b) FY13 Fire Department Budget Options (*relative to budget shortfall*) - Town Manager Kerbel
- K. SUBCOMMITTEE REPORTS
- L. LEGISLATION FOR ACTION
 - a) Order #O-2012-041: Contract Approval for Police Chief
 - At their meeting held on October 23, 2012, the Contracts Review Committee voted 3-0 to recommend.
 - b) Transfer #T-2012-025: Appropriation for Police Chief Contract
 - The Town Council vote to appropriate and transfer the sum of \$20,000 from account 001-910-01-0102-574003, to account 001-210-01-0101-511100, to fund the executed contract for the Chief of Police for the remainder of FY13
 - At their meeting held 10/24/12, the Finance Committee voted 5-0 to approve the transfer.
 - The Council Budget & Finance Committee meets on 10/29/12 and will provide a disposition to the full Council on 10/30/12.

M. OLD BUSINESS

a) T-2012-022: Police/Fire Medical Invoices

*At their meeting held on 9/26/12, the Finance Committee returned a disposition of approved (6-1).
The Council Budget & Finance Committee will return a disposition at the meeting of 10/30/12.*

b) T-2012-024: Transfer Appropriation – OSLGC

*At their meeting held on 10/24/12, the Finance Committee returned a disposition of approved (5-0).
The Council Budget & Finance Committee will return a disposition at the meeting of 10/30/12.*

c) D-2012-019: Definition of Capital Items

*At their meeting held on 10/10/12, the Finance Committee returned a disposition of approved (7-0).
The Council Budget & Finance Committee will return a disposition at the meeting of 10/30/12.*

N. NEW BUSINESS - None

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION - Massachusetts General Laws - Chapter 30A sec. 21, subsection 3 *(To discuss strategy with respect to collective bargaining or litigation if an open meeting may have a detrimental effect on the bargaining or litigating position of the public body and the chair so declares).*

R. ADJOURNMENT



Bridgewater Town Council

In Town Council, Tuesday, October 30, 2012

Council Order: #O-2012-041

Introduced By:	Town Manager
Date Introduced	October 23, 2012
First Reading:	October 23, 2012
Second Reading:	October 30, 2012
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Order #O-2012-041

CONTRACT APPROVAL: POLICE CHIEF

ORDERED, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated agreement with the Chief of Police.

Explanation:

The Town Manager negotiated a five-year agreement with the Police Chief that was signed on October 23, 2012. An affirmative vote of the Council will approve the contract as presented. A subsequent transfer request will fund the appropriation thereof.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Referred to Council Contracts Committee 10/23/12. • 14 day requirement (per Council Rules & Procedures XVIII - Readings) <i>has not elapsed</i>, thus a Suspension of the Council Rules is required to consider this measure.	• 10/23/12: Vote - recommend (3-0)



Bridgewater Town Council

In Town Council, Tuesday, October 30, 2012

Council Transfer: #T-2012-025

Introduced By: Town Manager
Date Introduced: October 23, 2012
First Reading: October 23, 2012
Second Reading: October 30, 2012
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: #T-2012-025

POLICE CHIEF CONTRACT FUNDING

ORDERED, in accordance with section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council vote to appropriate and transfer the sum of \$20,000.00 from account #800-145-00-8051-596100 (*Stabilization Fund*) to account #001-210-01-0101-511100 (*Department Head*), to fund the executed contract for the Chief of Police for the remainder of FY13.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Measure referred to Council Budget & Finance Committee • Measure requires consideration by Finance Committee. • 14 day requirement (per Council Rules & Procedures XVIII - Readings) <i>has not elapsed</i>. Thus, a suspension of the rules is required to consider the matter.	• Meeting 10/29/12. Disposition to be provided during Council Meeting 10/30/12. • 10/24/12: Vote – approve (5-0)

¹ 1. VOICE VOTE REQUIRED TO SUSPEND THE RULES
2. ROLL CALL VOTE – PASSAGE REQUIRES 2/3 OF THE COUNCIL MEMBERSHIP (6)



Bridgewater Town Council

In Town Council, Tuesday, October 30, 2012

Transfer: #T-2012-022

Introduced By: Town Manager *at the request of the Town Accountant*
Date Introduced: September 18, 2012
First Reading: September 18, 2012
Second Reading: October 30, 2012
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer: T-2012-022

ESTABLISH THE POLICE/FIRE MEDICAL EXPENSES ACCOUNT

WHEREAS: The FY13 approved Town Budget did not fund the Police/Fire Medical Expenses budget account.

Now, Therefore, it is hereby:

ORDERED, pursuant to Section 6-4 (d) of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from the Insurance budget account # 001-910-01-0102-574002 *Insurance/Blanket* to budget account #001-915-01-0102-530024 *Fire/Police Medical Expenses* the sum of \$3,078.62 to pay for police/fire medical expenses not covered by the town insurance policy or take any other action relative thereto.

Explanation: Per the Town Accountant, in past fiscal years budgets, there was a department #915 for police/fire medical expenses. This budget was not funded in FY13. The Town now has an insurance policy that was to cover all the costs. The insurance policy was accounted for in the department #910 budget. This transfer would establish the budget for Police/Fire Medical Expenses (costs not covered by the town insurance policy) and appropriately transfer monies for a related invoice that was paid in the amount of \$78.62.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Referred to Finance Committee • Referred to Budget & Finance Committee • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed.	• 9/26/12 – vote approved 6-1 • Budget & Finance meeting 10/29/12 and will provide disposition at meeting of 10/30/12.

ROLL CALL VOTE: PASSAGE REQUIRES MAJORITY



Bridgewater Town Council

In Town Council, Tuesday, October 30, 2012

Transfer: #T-2012-024

Introduced By: Town Manager
Date Introduced: October 16, 2012
First Reading: October 16, 2012
Second Reading: October 30, 2012
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer #T-2012-024

TRANSFER for OLDE SCOTLAND LINKS GOLF COURSE EXPENDITURE

ORDERED that, Pursuant to M.G.L. Chapter 44 Section 64, Ch. 41 Section 56 and Section 6-4 (d) of the Town of Bridgewater Charter, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to transfer and appropriate \$274.60 to account 603-655-05-1022-570000 (*Other Expenditures*) from the Olde Scotland Links Golf Course budget account 603-655-01-0102-575003 (*Pro Shop Operating Expenses*) or take any other action relative thereto.

Explanation:

The Olde Scotland Links golf course had presented for payment an invoice related to gift cards purchased through ETS with an order date of 4/30/2012. The invoice noted that the amount owed would be electronically drafted from the Town's bank account via an ACH debit. The accounting office contacted the Treasurer/Collector to determine when the funds left the Town bank account. The date of this transaction was 7/5/2012. This obligation was not reported to the Accounting office during the yearend encumbrance process and therefore is considered a bill of a prior year and cannot be charged against the FY12 budget.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Referred to Finance Committee • Referred to Budget & Finance Committee • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed.	• 10/24/12: vote approved 5-0. • Budget & Finance committee meets 10/29/12. Will provide disposition at meeting of 10/30/12.

ROLL CALL VOTE: PASSAGE REQUIRES 2/3 VOTE OF THOSE PRESENT & VOTING (PRIOR YEAR BILL)



Bridgewater Town Council

In Town Council, Tuesday, October 30, 2012

Council Ordinance: D-2012-019

Introduced By:	Councilor Timothy Fitzgibbons
Date Introduced:	September 18, 2012
First Reading:	September 18, 2012
Second Reading:	October 30, 2012
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Proposed Ordinance #D-2012-019

DEFINITION OF CAPITAL ITEMS

WHEREAS: The Bridgewater Home Rule Charter, Section 6-6 sets forth the requirements of a five year capital plan; and

WHEREAS: The Charter does not define items appropriate for inclusion in said plan

Now, therefore, in accordance with the authority so vested in it by the Bridgewater Home Rule Charter, the Town Council votes to take the following action:

ORDERED that the definition of a capital item for inclusion in the capital plan is as follows:

- Items requiring an expenditure of at least \$10,000 and having a useful life of more than three years;
- Projects consisting of real property acquisitions, construction, capital asset improvements, long-life capital equipment, or major maintenance/repair of an existing capital item, as distinguished from a normal operating or maintenance expenditure;
- Items obtained under a long-term lease; and
- Bulk purchases of similar items, such as computers or copy machines, with an aggregate purchase value exceeding \$10,000.

Explanation:

This definition will provide clear guidance on items to be included in the current and future capital plans.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Referred to Finance Committee • Referred to Budget & Finance Committee • This measure requires advertising.	• 9/26/12: voted "table" 7-0 • 10/10/12: vote recommend 7-0. • Budget & Finance committee meet 10/29/12. Will provide disposition at 10/30/12 meeting.