



BRIDGEWATER TOWN COUNCIL

Tuesday, August 7, 2012

7:30 PM

Memorial Building, 25 South Street

AGENDA

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) March 29, 2012
- b) May 21, 2012
- c) June 28, 2012
- d) July 10, 2012

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS - None

D. CITIZEN OPEN FORUM

E. APPOINTMENTS - None

F. HEARINGS

G. LICENSE TRANSACTIONS

- a) PUBLIC HEARING: 7:45 P.M. – Petition # P-2012- 024:
Transfer/Issuance of Stock - Thirty-Nine Broad Street Pub, Inc. (Also to be considered is the approval of New Officers/Directors)
- b) Petition # P-2012- 025: One-Day Alcohol License: Bridgewater VFW Post 2125, 40 Orange Street
- c) Petition # P-2012- 026: One-Day Entertainment License: Spirit of the Wolf Family Riders, VFW Post 2125 - 40 Orange Street
- d) Petition # P-2012- 027: One-Day Alcohol License: James Coen, Petitioner, *The Bridge Center, 470 Pine Street*

H. PRESENTATIONS – None

I. TOWN MANAGER’S REPORT

J. DISCUSSIONS

- a) Town Council September Planning Workshop
- b) Discussion on the Sewer Line Improvement project
 - \$5MM Loan Order approved previously
 - BSU contract relative to project
- c) Finance Committee vacancies

K. SUBCOMMITTEE REPORTS

L. LEGISLATION FOR ACTION

- a) Order #O-2012-035: 2012 State Primary Warrant

M. OLD BUSINESS

- a) Ordinance #D-2012-007: Code of Conduct and Ethics, Statement of Financial Interest and Financial Disclosure Form
This ordinance establishes a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials. It also establishes a requirement and procedure for the filing of financial interests by the Town Manager, Town Council, certain Town Officials (elected or appointed). The provisions of this legislation supplement the conflict of interest provisions of the State Ethics Law.

*** This measure was duly advertised on 7/26/2012 pursuant to Section 2-9 of the Home Rule Charter and may be acted upon should there be no further amendments offered.*

- b) Ordinance #2011-013: Administration and Fiduciary Oversight of Budget – Approval Requirements
*** This measure was relieved from the Rules & Procedures committee on 11/22/2011 by vote of the Town Council (7-2).
** The Finance Committee voted to “not recommend” this item: 6-0 (meeting held 12/28/2011).*

*** This measure was duly advertised on 1/5/2012 pursuant to Section 2-9 of the Home Rule Charter and may be acted upon should there be no further amendments offered.*

- c) Ordinance #D-2012-010: Town Council Approval of Employment Contracts
*** The Budget & Finance Committee voted to return the measure to the Town Council with the recommendation that the matter be referred to the council’s Contracts Committee: 3-0 (meeting held 5/30/2012).
** The Finance Committee voted to table this item: 5-0 (meeting held 5/2/2012).
** The Contracts Committee voted to approve this measure with amendments: 2-0 (meeting held 7/16/2012).*

*** This measure was duly advertised on 7/26/2012 pursuant to Section 2-9 of the Home Rule Charter and may be acted upon should there be no further amendments offered.*

N. NEW BUSINESS

- a) Transfer #T-2012-018: Community Preservation Transfer Request - Payment For Consultant Services
-- Appropriate and transfer from the account # 201-000-00-0000-324200 Community Preservation Historic Reserve and Undesignated Fund to account #201-172-18-1012-520000 Academy Building Phase II Feasibility Study the sum of \$2,309.35 as unanimously recommended by the Community Preservation Committee to pay for consultant services in a manner consistent with the contract approved by the Town Manager or take any other action relative thereto

- b) Transfer #T-2012-019: Transfer Station – FY12 Prior Year Invoices
--Transfer and appropriate \$36,200.38 to account #604-510-04-0102-520000 (FY12 Unpaid Bills) from the FY13 Transfer Station Enterprise budget accounts 604-510-01-0102-529008 (Hauling Rubbish) in the amount of \$9,450.00 and 604-510-01-0102-529009 (Rubbish Disposal) in the amount of \$26,651.47 and 604-510-01-0102-521001 (Electricity) in the amount of \$98.91 or take any other action relative thereto.

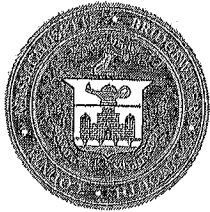
- c) Ordinance #D-2012-015: Regulation of Vacant and Abandoned Properties (*Sponsor: Councilor Pitta*)
- d) Ordinance #D-2012-016: Availability of Town Bylaws, Municipal Codes, Ordinances, Orders, Resolutions, and Town Charter (*Sponsor: Councilor Pitta*)
- e) Resolution #R-2012-010: A Resolution Regarding Disposal of Town-Owned Land (*Councilor Colombotos*)

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

R. ADJOURNMENT



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Petition: #P-2012-024

Date Introduced/Public Hearing: August 7, 2012

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: #P-2012-024

Relative to:

APPOINTMENT OF NEW OFFICER/DIRECTOR and TRANSFER OF OWNERSHIP (STOCK)
for an ALCOHOL LICENSEE

WHEREAS, Thirty Nine Broad Street Pub, Inc. has petitioned the local licensing authority to approve the appointment a new officer/director and transfer of ownership (stock); and

WHEREAS, approval of the petition for appointment a new officer/director affirms Michael A. Agresta as President, Vice-President, Clerk and Agent for Thirty Nine Broad Street Pub, Inc. and affirms the removal of James M. Barbati and Christopher DisAngro from such posts; and

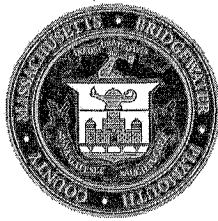
WHEREAS, approval of the petition for transfer of ownership affirms that 100% shares of stock are transferred from James M. Barbati, Christopher DisAngro and Michael A. Agresta to Michael A. Agresta (solely); and

WHEREAS, approval of such request is permitted by Massachusetts General Law – Chapter 138, section 15A; and

WHEREAS, Thirty Nine Broad Street Pub, Inc. has complied with the policies and requirements of the Town of Bridgewater and Commonwealth of Massachusetts in making this request; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority, and with the affirmative recommendation of the Tax Collector's Office, it appears that the public good so requires such approvals be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138, section 15A of the Massachusetts General Law (MGL), in Town Council assembled approve the petitions of Thirty Nine Broad Street Pub, Inc. for the appointment a new officer/director and transfer of ownership (stock) as requested.



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Petition: P-2012-025

Date Introduced/Public Hearing: August 7, 2012

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: P-2012-025

Relative to:

THE GRANTING OF A ONE-DAY ALCOHOL LICENSE

WHEREAS, Bridgewater VFW Post 2125 has petitioned for one (1) One-Day Alcohol Permit for an event to be held at its establishment on August 12, 2012; and

WHEREAS, Bridgewater VFW Post 2125 has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with approval Police Department and Fire Department who has oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition that the Bridgewater VFW Post 2125 be granted a (1) One-Day Alcohol Permit for its event on Sunday, August 12, 2012 to be held between the hours of 12:00 p.m. and 6:00 p.m..



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Petition: P-2012-026

Date Introduced/Public Hearing: August 7, 2012

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: P-2012-026

Relative to:

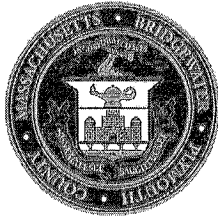
THE GRANTING OF A ONE-DAY ENTERTAINMENT LICENSE

WHEREAS, the Spirit of the Wolf Family Riders has petitioned for one (1) One-Day Entertainment Permit for an event to be held outdoors on the grounds of the Bridgewater VFW Post 2125, 40 Orange Street on August 12, 2012; and

WHEREAS, the Spirit of the Wolf Family Riders has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with approval Police Department and Fire Department who has oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 140 - section 183A of the Massachusetts General Law (MGL), in Town Council assembled approve the petition that the Spirit of the Wolf Family Riders be granted a (1) One-Day Entertainment Permit for an event to be held outdoors on the grounds of the Bridgewater VFW Post 2125, 40 Orange Street on Sunday, August 12, 2012 to be held between the hours of 12:00 p.m. and 4:00 p.m..



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Petition: P-2012-027

Date Introduced/Public Hearing: August 7, 2012

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Petition: #P-2012-027

Relative to:

THE GRANTING OF A ONE-DAY ALCOHOL LICENSE

WHEREAS, James R Coen, event manager, has petitioned for a One-Day Alcohol Permit for an event to be held at the The Bridge Center, Rudofsky Building, 470 Pine Street; and

WHEREAS, James R Coen has complied with the policies and requirements of the Town of Bridgewater; and

WHEREAS, the Bridgewater Town Council, acting as the Legislative body of the Town has such licensing authority and with approval Police Department and Fire Department who has oversight authority, it appears that the public good so requires such license be granted;

The Town Council of the Town of Bridgewater, Massachusetts, pursuant to Chapter 138 - section 14 of the Massachusetts General Law (MGL), in Town Council assembled approve the petition of James R. Coen be granted a One-Day All Alcohol Permit for an event on Sunday, September 2, 2012 to be held between the hours of 12:30 p.m. and 5:00 p.m.



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Order: O-2012-035

Introduced By:	President Kristy Colon and Vice President Timothy Fitzgibbons (At the request of the Town Clerk)
Date Introduced	July 10, 2012
First Reading:	July 10, 2012
Second Reading:	August 7, 2012
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Order O-2012-035

2012 STATE PRIMARY WARRANT

ORDERED: that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the attached Warrant for 2012 State Primary

Explanation:

It is required that the Town Council accepts and approves the attached Warrant for State Primary as a matter of record.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• This measure received a first reading 7/10/12. • No referral needed. • 14 day requirement (per Council Rules & Procedures XVIII - Readings) has elapsed.	

COMMONWEALTH OF MASSACHUSETTS
WILLIAM FRANCIS GALVIN
SECRETARY OF THE COMMONWEALTH

WARRANT FOR 2012 STATE PRIMARY

SS.

To the Constables of the Town of Bridgewater

GREETING:

In the name of the Commonwealth, you are hereby required to notify and warn the inhabitants of said town who are qualified to vote in Primaries to vote at

Precincts 1,2,3,4,5,6,& 7
(ward/precinct numbers)

Bridgewater Middle School, 166 Mount Prospect Street
(polling location)

on **THURSDAY, THE SIXTH DAY OF SEPTEMBER, 2012**, from 7:00 A.M. to 8:00 P.M. for the following purpose:

To cast their votes in the State Primaries for the candidates of political parties for the following offices:

SENATOR IN CONGRESS.	FOR THIS COMMONWEALTH
REPRESENTATIVE IN CONGRESS.	<u>9th Congressional</u> DISTRICT
COUNCILLOR.	<u>1st Councillor</u> DISTRICT
SENATOR IN GENERAL COURT.	<u>1st Plymouth & Bristol</u> DISTRICT
REPRESENTATIVE IN GENERAL COURT.	<u>8th Plymouth</u> DISTRICT
REGISTER OF DEEDS.	<u>Plymouth County</u> DISTRICT
CLERK OF COURTS.	<u>PLYMOUTH</u> COUNTY
COUNTY COMMISSIONERS (if applicable)	<u>PLYMOUTH</u> COUNTY

Hereof fail not and make return of this warrant with your doings thereon at the time and place of said voting.

Given under our hands this _____ day of _____, 2012.
(month)

_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

Town Council of: Bridgewater
(Town)

(Indicate method of service of warrant.)

_____, 2012.
Constable (month and day)

Warrant must be posted by **August 30, 2012**, (at least *seven days prior* to the **September 6, 2012** State Primary).



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Ordinance: D-2012-007

Introduced By:	Councilor Kristy Colon
Date Introduced/Public Hearing:	April 3, 2012
Second Reading:	June 5, 2012
Third Reading:	August 7, 2012
Amendments Adopted:	June 5, 2012
Date Adopted:	
Date Effective:	

Proposed Ordinance # D-2012-007

TOWN OF BRIDGEWATER CODE OF CONDUCT AND ETHICS: STATEMENT OF FINANCIAL INTEREST AND FINANCIAL DISCLOSURE FORM

Be it ordained by the Town Council of the Town of Bridgewater as follows:

ORDERED that the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled vote that an ordinance of the town of Bridgewater, Massachusetts, to establish a procedure to disclose potential conflicts of interest and substantial interests for certain municipal officials.

BE IT ENACTED BY THE TOWN COUNCIL OF THE TOWN OF BRIDGEWATER, MASSACHUSETTS, AS FOLLOWS:

1. Declaration of Purpose. The proper operation of municipal government requires that public officials and employees be independent, impartial, and responsible to the people; that government decisions and policy be made in the proper channels of the governmental structure; that public office not be used for personal gain; and that the public have confidence in the integrity of its government. In recognition of these goals, there is hereby established a standard of conduct for town employees and municipal agents. It also establishes a requirement and procedure for the filing of financial interests by the Town Manager, Town Council, certain Town Officials (*elected or appointed*).
2. Conflicts of Interest. The provisions of this article supplement the conflict of interest provisions of the State Ethics Law. All town employees shall comply with the requirements of the State Ethics Law, including, but not limited to, Sections 2, 3, 17-20, and 23 of the State Ethics Law, in addition to the provisions of this Article. Note persons who are not considered town employees under this chapter may still be considered a "municipal employee" under the State Ethics Law M.G.L. c. 268A.

Further, this provision will establish conflict of interest guidelines as it pertains to the following areas:

- Improper Influence
- Gifts Among Town Employees
- Illegal Gifts. Surrendered to Town Treasurer-Collector
- Town-Owned Property
- Use or Disclosure of Confidential information
- Interest in Town Business
- Conferring Benefits to Others: Employment of Immediate Family
- Prohibited Acts by Members of the Town Manager/Town Council
- Duty to Disclose and Recuse

3. Statement of Financial Interest. The provisions of the article for Statement of Financial Interest are to ensure the public’s trust and confidence that decisions of Town Officials and Town Employees are not contaminated by such Town Official and Town Employee’s personal financial interests. The article requires certain Town Employees, and Town Officials to make certain financial disclosures.

Further, this provision will establish Statement of Financial Interest guidelines as it pertains to the following areas:

- Required Reporting Persons
- Financial Statements
- Advisory Opinions
- Penalties
- Recovery of Damages and Other Remedies
- Conflict with other law
- Distribution of Chapter; Training Provisions; Town Website
- Retaliatory Action

4. Effective Date. This ordinance shall be in full force and effect from and after the date of its passage and approval and shall remain in effect until amended or repealed by the Town Council.



Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Postponed to 5/1/12 meeting (4/24/12) • This measure requires advertisement pending amendments offered 5/1/12. • 5/1/12: Postponed • Measure amended 6/5/12 • Measure advertised in Enterprise 7/26/12 • This measure may be voted.	•

The full text of the proposed Ordinance has been posted in the office of the Town Clerk, Town Manager’s Office and the Town’s website (www.bridgewaterma.org) for public examination.

ROLL CALL VOTE: PASSAGE REQUIRES AFFIRMATIVE VOTE OF MAJORITY OF FULL COUNCIL (5)



TOWN OF BRIDGEWATER

Ordinance: Code of Conduct and Ethics;

Financial Disclosure



Town of Bridgewater
Statement of Financial Interest
For Calendar Year 2011

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Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

Article 1: INTRODUCTORY PROVISIONS

1.1 PURPOSE

This chapter establishes a Standard of Conduct for Town employees and Town officials. This ordinance satisfies section 9-1 of the Bridgewater Home Rule Charter by requiring the filing of a Statement of Financial Interest by Reporting persons.

1.2 DEFINITIONS

Whenever used in this chapter, the following terms shall have the following meanings unless the context requires otherwise:

- A. **"Amount/Assessed Value/ Value"**: A category of value, rather than an exact dollar figure, as follows:
 - a. \$ 1,000 or less
 - b. \$ 1,001 to 5,000
 - c. \$ 5,001 to 10,000
 - d. \$ 10,001 to 20,000
 - e. \$ 20,001 to 40,000
 - f. \$ 40,001 to 60,000
 - g. \$ 60,001 to 100,000
 - h. \$ 100,001 or more
- B. **"Appointed Official"**: A Town official who is not an Elected official.
- C. **"Business"**: Any corporation, partnership, sole proprietorship, firm, franchise, association, organization, holding company, joint stock company, receivership, business or real estate trust, or any other legal entity organized for profit or charitable purposes.
- D. **"Charitable Trust"**: A type of business trust, generally a not-for-profit entity organized for charitable purposes, such as supporting certain educational, scientific or religious goals. The provisions of a Charitable trust are usually enforceable by the Attorney General and such Trusts are sometimes tax-exempt pursuant to IRC ss 501(c)(3).
- E. **"Close Relative"**: A person whose relationship to either you or your spouse is that of a parent, grandparent, great grandparent, child, great grandchild, aunt, uncle, sister, brother, niece or nephew, or the spouse of any such relative.
- F. **"Contract Management Authority"**: Personal involvement in or direct supervisory responsibility for the formulation or execution of a Town contract, including without limitation, the preparation of specifications, evaluation of bids or proposals, negotiation of contract terms or supervision of performance.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

- G. **“Covered Town Official”**: All officials elected by popular vote; or the head, or deputy or assistant head, of any department, board, commission or division of the Town government.
- H. **“Elected Official”**: A Town official who holds an elected office.
- I. **“Equity”**: Any stock or similar ownership interest in a business.
- J. **“Fair Market Value”**: The Value that a willing buyer would pay and a willing seller would accept, for property in an arm’s length transaction.
- K. **“Gift”**: A delivery of goods, payment, entertainment, subscription, advance services or anything of Value, unless consideration of equal or greater Value is received; or the difference in an Amount paid for goods or services less their Fair market value; but it shall not mean a political contribution reported as required by law, a commercially reasonable loan made in the ordinary course of Business, anything of Value received by inheritance, or good or services received from a relative within the third degree of consanguinity of the recipient, the recipient’s spouse or the spouse of any such relative.
- L. **“Honoraria”**: Payment of money or anything of Value as consideration for an appearance, speech, the writing of an article or any other similar activity.
- M. **“Immediate family”**: The required Reporting person’s spouse or domestic partner, dependent children residing in the household, or anyone the Reporting person or his or her spouse or domestic partner has legal guardianship over.
- N. **“Income”**: Income from whatever source derived, whether in the form of a fee, salary, allowance, forbearance, forgiveness, interest, dividend, royalty, rent, capital gain, or any other form of recompense or any combination thereof; provided, however, that interest from savings accounts or from government obligations other than those of the Commonwealth or any political subdivision thereof or any public agency or authority created by the general court, alimony and support payments, proceeds from a life insurance policy, retirement or disability benefits, and social security payments shall not be considered Income for the purposes of this chapter.
- O. **“Investment”**: Any tangible or intangible property, whether personal property or realty, held primarily for the purpose of attaining an economic advantage, whether directly (as in the case of Income or appreciation) or indirectly (as in the case of tax shelters). Investment **shall not include**: Cash and bank accounts; money market funds; certificates of deposit; tangible personal property held and used for non-commercial purposes, such as antiques or artwork; property held chiefly for personal or family use; or Investments held by you and or your Immediate family member as a trustee, nominee or agent for another person, unless held for you and or an Immediate family member.
- P. **“Legislation”**: Ordinances, resolutions and proposals of every kind, character or description considered by the Town Council or any committee thereof.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

- Q. **“Person”**: A Business, individual, corporation, union, association, firm, partnership, committee, or other organization or group of persons.
- R. **“Reimbursement”**: Payment for money expended or to be expended (e.g., travel, meals or lodging). A Reimbursement must be for actual expenses incurred or to be incurred.
- S. **“Reporting person”**: Any person who is required to file a Statement of Financial Interest per this Ordinance in Article 3.2.
- T. **“Security”**: Any note, stock, bond, debenture, other evidence of a debt owed to you and/or an Immediate family member, including, but not limited to, certificates of interest or participation in any profit-sharing arrangement, certificates of interest in any mutual fund, stock commodity option, or similar evidence of ownership of interest, or receipts or certificates of deposit for any of the foregoing, or warrants or rights to subscribe to or purchase any of the foregoing.
- U. **“State Ethics Law”**: Chapter 268A of the Massachusetts General Laws.
- V. **“Statement of Financial Interest”**: The form approved by the Town Council of the Town of Bridgewater to satisfy the recording requirements of the Code of Conduct and Ethics; Financial Disclosure.
- W. **“Town”**: The body politic and corporate called the Town of Bridgewater.
- X. **“Town Agency”**: A board, commission, committee, department, or office of Town government, whether elected, appointed or otherwise constituted.
- Y. **“Town Contractor” and “Town Employee”**: Any person (including agents or employees acting within the scope of their employment) who is paid from the Town treasury or under Town auspices, for goods or services, regardless of the nature of the relationship of such person to the Town for purposes other than this chapter.
- Z. **“Town Official”**: Any person who holds any elected position in the Town.
- AA. **“Trusts”**: A legal entity in which the actual or beneficial ownership of property is separated from its legal ownership. The legal ownership is held by a trustee who owes certain duties to the beneficiaries.

Note: persons who are not considered Town employees under this chapter may still be considered a “Municipal employee” under the **State Ethics Law** M.G.L. c. 268A.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

Article 2: CONFLICT OF INTEREST

2.1 STATEMENT OF POLICY

The provisions of this article supplement the State Conflict Law. All Town employees shall comply with the provisions of this article in addition to the requirements M.G.L 268A, including, but not limited to, Sections 2, 3, 17-20, and 23.

2.2 IMPROPER INFLUENCE

No Town official or Town employee shall make or participate in making any decision on any issue in which he or she has an economic interest, unless they comply with the State Ethics Commission's advice or rulings under the Conflict of Interest Law, G.L. c.268A. If a conflict is only perceived, then the Town official or Town employee may provide a written disclosure to the Town Clerk, prior to becoming involved in such discussions or decision making processes. If a conflict or perceived conflict arises after the fact, a written disclosure must be filed within 30 days of the discovery. No Town official or Town employee shall, in any way, attempt to use his or her position to influence any Town governmental decision or action in which he or she has an economic interest distinguishable from its effect on the public, generally or, with respect to the Town Council, any economic interest distinguishable from its effect on all Councilors generally. Town officials or Town employees may request advice from the State Ethics Commission in accordance with the State Conflicts of Interest law, M.G.L. c. 268A. If a particular matter can be split into sections, a member may participate in a discussion and vote on any particular matter in which he or she does not have a financial interest and recuse himself or herself from discussing or voting on the section in which he or she may have a financial interest. It is not uncommon for boards or committees to divide items into sections for discussion and voting to allow members to participate in a decision to the extent possible.

2.3 GIFTS AMONG TOWN EMPLOYEES

No Town employee shall knowingly and willfully offer or give to another Town employee or member of such employee's Immediate family; and no Town employee or member of such employee's Immediate family shall knowingly and willfully solicit or accept from another Town employee, Gifts with an aggregate Value of fifty dollars (\$50.00) or more in a calendar year.

2.4 ILLEGAL GIFTS SURRENDERED TO TOWN TREASURER-COLLECTOR

Any Gift given in violation of the provisions of chapter 268A of the Massachusetts General Laws shall be surrendered to the Treasurer-Collector, who shall add the Gift to the inventory of Town property.

2.5 TOWN OWNED PROPERTY

No Town official, Town employee or Town contractor shall engage in or permit the unauthorized use of Town-owned property or any other property for personal benefit.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

2.6 USE OR DISCLOSURE OF CONFIDENTIAL INFORMATION

- A. No current or former Town employee shall knowingly, or with reason to know, engage in any Business or professional activity which will require him or her to disclose confidential information which he or she has gained by reason of his or her official position or authority.
- B. No current or former Town official or Town employee shall use or disclose, other than in the performance of his or her official duties and responsibilities, or as may be required by law, confidential information gained in the course of, or by reason of, his or her position or employment.
- C. For purposes of this section, confidential information means any information that is not made available to the general public on request or could not be obtained pursuant to the Massachusetts Public Records Act, chapter 66 of the Massachusetts General Laws, as amended.

2.7 INTEREST IN TOWN BUSINESS

- A. No Town official or Town employee or member of his or her Immediate Family shall have an economic interest, directly or indirectly, in work or Business of the Town, or in the sale to the Town of any property or service when consideration for the contract, work, business or sale is paid with funds belonging to or administered by the Town. Compensation for property taken pursuant to the Town's eminent domain power shall not constitute a financial interest within the meaning of this section. Unless sold pursuant to a process of competitive bidding following public notice, no Town official or Town employee shall have a financial interest in the purchase of any property that the Town or Town agency is selling.
- B. To the degree allowed under the State Conflict of Interest Law (*M.G.L. c. 268A*) it shall not be a violation of this section if:
 - 1) The sale of property or services is wholly unrelated to the duties and responsibilities of the Town official or Town employee and the Town employee discloses his or her employment to the individual responsible for the purchase of any such goods or services; or in the case of a Town official, files a disclosure with the Town Clerk;
 - 2) A Town employee acting in good faith discovers an actual or perceived violation of this section and, within 30 days, files a disclosure of such economic interest with the Town Clerk and either terminates his or her relationship with the Town or disposes of the economic interest; or
 - 3) The economic interest constitutes compensation for property taken pursuant to the Town's eminent domain power.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

2.8 CONFERRING BENEFITS TO OTHERS: EMPLOYMENT OF IMMEDIATE FAMILY

- A. No Town official or Town employee may appoint or advocate for employment, in any Town agency in which said official or employee serves, or over which he or she exercises authority, supervision, or control, any person (i) who is a relative of said official or employee, or (ii) attempt to influence any Town official to do the same.
- B. No Town official or Town employee shall exercise Contract Management Authority over a contract involving any relative of the Town official or Town employee.
- C. No Town official or Town employee shall use or permit the use of his or her position to assist any relative in negotiating a contract or securing employment with any Town office or Town agency.

2.9 PROHIBITED ACTS BY MEMBERS OF THE TOWN COUNCIL, TOWN EMPLOYEES, AND TOWN MANAGER

The Town Manager, Town Employees, and members of the Town Council shall not make loans, Gifts of Value equal to or exceeding fifty dollars, offers of employment or future employment, or offers of Business or Investment opportunities, except within the discharge of their official capacities, to heads of Town agencies, to the Town Counsel or to members of any boards or commissions involved in the granting of variances, permits, licenses or other such discretionary, or adjudicatory functions.

2.10 DUTY TO DISCLOSE AND RECUSE

When any individual or entity appears before the Town Council, and/or any Town board that has the authority to grant or recommend any license, permit, certificate, variance, site plan approval, or any other request; and such individual or entity has, within the preceding five (5) years, paid compensation to a Town Councilor or such a board member, or has paid compensation to any entity or Person from which such Town Councilor or board member has derived income; the Town Councilor or board member who has received such compensation, directly or indirectly, shall publicly disclose orally and in writing that he or she has received such compensation, directly prior to each appearance of such individual or entity before the respective Town Council, or Town board. Such written disclosure shall be filed with the Town Clerk, and on a form provided by this Ordinance. No Town Councilor or board member may take any official action on matters which would foreseeably affect his or her own financial interests, or the financial interests of his or her Immediate family members, partners, employers (other than the municipality), prospective employers, or organizations for which he or she serves as an officer, director, partner or trustee. When such matters come before Town Councilors or board members, they shall recuse themselves by departing the room wherein any discussion relating to such matters is to take place. The recused Town Councilor or board member shall not return until all such discussions relating in any way to such matters have been completed. If a Councilor or board member chose to seek an opinion from the State Ethics Commission and has received a favorable written opinion from the State Ethics Commission regarding a perceived or potential conflict of interest and if a written disclosure has been filed at the Town Clerk's office the Councilor or board member may take part in discussions and voting relating to the matter discussed in the opinion. Town officials or Town employees may request



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

advice from the State Ethics Commission in accordance with the Conflicts of Interest Law, M.G.L. c. 268A that may allow for participation under certain conditions.

ARTICLE 3: STATEMENT OF FINANCIAL INTEREST

3.1 STATEMENT OF POLICY

The provisions of this Article are intended to ensure the public's trust and confidence that decisions of Town officials and Town employees are not contaminated by personal financial interests. This Ordinance requires Town officials, and certain Town employees, to make certain financial disclosures in the form of a Statement of Financial Interest. One who is required to do so is a Reporting person as defined in Section 1.2.

3.2 REQUIRED REPORTING PERSONS

The following is a list of required Reporting persons. The list will be reviewed no less than annually by the Town Manager and approved, or amended by Ordinance, by a majority vote of the full Town Council (five votes).

- ❖ Heads of the following departments:
 - Assessors
 - Fire Department
 - Highway and Forestry
 - Inspector of Buildings
 - Inspectional Services
 - Plumbing and Gas Inspector
 - Police Department
 - Sealer of Weights and Measures
 - Treasurer/Collector
 - Town Accountant/Director of Finance
 - Wiring Inspector/Assistant Inspector
- ❖ The following Town officials and Town employees:
 - Conservation Agent
 - Health Agent and Assistant Health Agent
 - Town Council
 - Town Counsel and Associate Town Counsel
 - Town Manager and Assistant Town Manager
 - Veterans Agent
- ❖ All members of the following Boards, Committees, or Commissions:
 - Board of Health
 - Community Preservation Committee
 - Conservation Commission



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

- Library Trustees
- Olde Scotland Links Golf Commission
- Planning Board
- Senior Center Trustees
- Zoning Board of Appeals

3.3 FINANCIAL STATEMENTS – STATEMENT OF FINANCIAL INTEREST

- A. Every candidate for local public office shall receive a copy of the Statement of Financial Interest Form, from the Town Clerk's Office, upon pulling papers. The elected candidate will have 30 days from the date of election to submit his or her completed Statement of Financial Interest. The Elected official will be notified, by the Town Clerk's Office, within five days of the missed deadline, if delinquent. If the Statement of Financial Interest is not filed within 45 days of the date elected a fine of \$25.00 per day will be assessed thereafter.
- B. Every Reporting person shall file a Statement of Financial Interest for the preceding year with the Town Clerk's Office:
- 1) On or before May 15th, or the first business day thereafter, of each year that such Reporting person is employed or in office, or within 30 days of becoming a Reporting person.
 - 2) On or before May 15th, or the first business day thereafter, of the year after such Person ceases to be a Reporting person; provided, however, that the person is exempt from filing a Statement of Financial Interest for any year in which such Person was in a position on the required list for less than thirty days.
- C. The Town Manager shall provide the Town Clerk's Office and the Town Council Clerk with a list of all Reporting persons by May 1st, or the first business day thereafter, which shall include:
- 1) Name
 - 2) Contact Information
 - 3) Title of Position that causes the required filing
- D. The Town Clerk's Office shall, upon receipt of a Statement of Financial Interest pursuant to the provisions of this article, issue to the Person filing such statement a receipt verifying the fact that a Statement of Financial Interests has been filed and a receipted copy of such statement.
- E. The Town Clerk's office shall, upon receipt of a Statement of Financial Interest, reconcile the name of the Reporting person with the list of required Reporting persons, provided by the Town Manager.
- F. The Town Clerk's Office shall notify, in writing, those Reporting persons who have not submitted a completed Statement of Financial Interest form, within five business days of the missed deadline.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

- G. The Town Clerk shall, by May 30th, or the first regular business day thereafter, submit a copy of the reconciled list of Reporting persons, clearly indicating those reporters who are delinquent and verifying that he or she has been notified in writing.
- H. No Town official shall be allowed to continue in his or her duties or to receive compensation from public funds unless he or she has filed a Statement of Financial Interest with the Town Clerk's Office as required by this article. After June 15th, or the first business day thereafter, any delinquent Reporting persons are subject to the fine of \$25.00 per business day. The assessment of fines may be appealed to the Town Council and may be amended with a majority vote of the full Council. Appeals may be based on good cause, such as leave of absence, maternity leave, or extended illness.
- I. The Statement of Financial Interest filed pursuant to the provisions of this article shall be on the official Bridgewater, MA Statement of Financial Interest form, available at the Town Clerk's Office or on the Town of Bridgewater website, and shall be signed under penalty of perjury by the Reporting person.
- J. The Town Clerk's Office shall make available, within ten days, any individual's Statement of Financial Interest, for public inspection and copying, during regular business hours after a written request has been submitted and a fee of \$25.00 has been paid.
 - 1) The home address and names of minor children shall be redacted from the form prior to release.
 - 2) The Person who submits the written request appears, in person, with a US Government issued photo ID, to the Town Clerk's office and a ledger will be kept of all such requests, including name, address, and Government issued ID number.
 - 3) The Town Clerk shall forward a copy of the written request to the individual whose statement has been examined; provided, however, that such requests from the Attorney General of the Commonwealth of Massachusetts, the District Attorney of Plymouth County, or the State Ethics Commission shall be confidential.
- L. Reporting persons shall disclose the financial information required on the Statement of Financial Interest form prescribed by this Ordinance.
- M. Nothing in this section shall be construed to require the disclosure of information which is privileged by law.
- N. Failure of a Reporting person to file a Statement of Financial Interest within ten days (10) after receiving notice as provided in this article, or the filing of an incomplete Statement of Financial Interest after receipt of such a notice, is a violation of this article.
- O. The forms will be stored in a secure location in the Town Clerk's Office.
- P. The Town Council in cooperation with the Town Manager and the Town Clerk will be responsible for the general oversight of the processes described in this Ordinance relating to the filing of Statement of Financial Interest forms.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

3.4 ADVISORY OPINIONS

- A. Any Town official or Town employee or Candidate for elected office shall be entitled to the opinion of the Town Counsel upon any question arising under this article relating to the duties, responsibilities and interests of such Person. All requests for such opinions by Reporting persons shall be made in confidence directly to the Town Counsel. The Town Counsel shall file such opinion in writing with the Town Clerk and such opinion shall be a matter of public record; however, no opinion will be rendered by the Town Counsel except upon the submission of a detailed request setting forth existing facts and a specific question relative to an actual or prospective violation of any provision of this chapter.
- B. Any Person who acts in reliance on an opinion of the Town Counsel shall be exempt from the penalties provided in this chapter if that Person has made a good faith disclosure of all material facts related to the opinion. Any Person may also request an advisory opinion from the State Ethics Commission.

3.5 PENALTIES

- A. Any Town official or Town employee who violates this Ordinance shall be subject to appropriate discipline by the appointing authority including suspension, termination or censure, consistent with any requirements of the state civil service law and the Town Charter, as well as to civil or criminal prosecution under any other applicable state laws. In the case of Equities, all alleged violations shall be reviewed by the Town Council, or an appropriate Committee thereof, to determine an appropriate course of action.
- B. Alleged violations of the State Ethics Laws or this chapter by the Town Manager, a Town Councilor, or any Reporting person shall be directly filed with the District Attorney, and the State Ethics Commission.
- C. All Town contracts shall include therein a clause for termination in the event of a violation of this Ordinance in connection with the bidding, awarding, administration or performance of the contract.
- D. Any permit, license, ruling, determination or other official action taken in violation of this Ordinance shall be void; provided however, that in the event that voiding would substantially damage the Town or innocent third parties, then the Town entity responsible for such official action may, subject to the prior approval of the appropriate body, preserve, in whole or in part, the permit, license, ruling, determination or other action.
- E. A knowing or willful violation of this Ordinance shall be punishable by no more than the maximum allowable fine per M.G. L ch.40 s.21.

3.6 RECOVERY AND DAMAGES AND OTHER REMEDIES

- A. M.G.L. ch 268A and ch 268B provide for the appropriate remedies for any violations of either of these statutes.



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

3.7 CONFLICT WITH OTHER LAWS

In the event of any conflict or inconsistency of this Ordinance with any state law, the provision of broadest or strictest coverage shall control for purposes of this Ordinance. No provision of this Ordinance shall be construed so as to be inconsistent with state law.

3.8 DISTRIBUTION; TRAINING; TOWN WEB SITE LINKS

- A. The Town Clerk shall cause a copy of this Ordinance to be distributed to every Reporting person within thirty (30) days of their entering their duties. The Town Manager shall cause a copy of this Ordinance to be distributed to all other employees of the Town within thirty (30) days of commencement of their employment.
- B. In order to ensure that all Town officials and Town employees of Bridgewater are familiar with their responsibilities and obligations under this Ordinance and the State Ethics Laws, the Town Manager shall annually provide for training on their meaning and application, and every elected and appointed Town official and Town employee shall be required to attend at least one (1) such session after beginning the duties of his or her employment.
- C. On its website the Town shall provide a link to:
 - 1) This Ordinance;
 - 2) The Massachusetts State Ethics Commission (<http://www.mass.gov/ethics/>);
 - 3) The Massachusetts Office of Campaign and Political Finance, or OCPF - (<http://www.mass.gov/ocpf/>); and
 - 4) The Massachusetts Attorney General's Office (<http://www.mass.gov/?pageID=cagohomepage&L=1&L0=Home&sid=Cago>)

3.9 RETALIATORY ACTION

No Town official or Town employee shall intimidate, threaten, coerce, or otherwise take adverse action against any individual who in good faith makes a complaint to the Town Manager or Town Council or the State Ethics Commission regarding any alleged violation of this Ordinance or the State Ethics Law by any Town official or Town employee of Bridgewater.

ARTICLE 4: EFFECTIVE DATE

This Ordinance shall become effective on _____



Town of Bridgewater
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Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

Please provide the requested information. As required by Chapter 9.1 of the Bridgewater Town Charter. If your answer to any question is “none” or if any question is not applicable to you, check “Not Applicable”. If extra space is needed to complete a response, attach additional pages, clearly noting to which question the information relates. Nothing in this section shall be construed to require the disclosure of information which is privileged by law.

Failure of a Reporting person to file a statement of financial interest within ten days after receiving notice as provided in Article 3.3 of the Town Ordinance, or the filing of an incomplete Statement of Financial Interest after receipt of such a notice, is a violation of this article and is punishable.

For the purposes of this form the following definitions apply:

Amount; Assessed Value; Value: A category of value, rather than an exact dollar figure, as follows:

- A. \$ 1,000 or less
- B. \$ 1,001 to 5,000
- C. \$ 5,001 to 10,000
- D. \$ 10,001 to 20,000
- E. \$ 20,001 to 40,000
- F. \$ 40,001 to 60,000
- G. \$ 60,001 to 100,000
- H. \$ 100,001 or more

* When the text box requests an Amount, Assessed Value, or Value put the letter in the box that corresponds with the value range. If the text box asks for a percentage please list the actual percentage number rather than the value range.

Immediate Family: The Reporting person’s spouse or domestic partner, any dependent children residing in the Reporting person’s household, or any person over whom the Reporting person or his or her spouse or domestic partner has legal guardianship.



Town of Bridgewater
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1: REPORTING DATA

Person Reporting:	
Address:	
City	
State:	
Zip:	
Office Number:	
Fax Number:	
Email:	
Name of spouse or domestic partner	☐ Not Applicable
Name of dependent child(ren) residing in your household:	☐ Not Applicable

Name of person you , your spouse, or domestic partner have legal guardianship over	☐ Not Applicable
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Town of Bridgewater
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2: POSITIONS HELD

List the positions that you currently hold, or have held within the reporting period, for the Town of Bridgewater. If you earned an income by serving in the position, please list the annual **Amount**. If you did not earn any Income from this position in the past year, complete the question but check the Income Not Applicable box. For **Amount** see previously listed categories.

Position in which you serve(d):	
Your Position Start Date:	
End Date if applicable:	
Amount of Income Earned in previous calendar year:	☐ Income Not Applicable for previous calendar year

3: OTHER GOVERNMENT POSITION(S)

Identify any other government position(s) held by you, or any Immediate family member, in any federal, state, county, district or municipal agency, compensated or uncompensated, full or part-time in the previous calendar year.

☐ **Not Applicable**

Name of Governmental Entity:	
Position Held:	
Filer or Immediate family member:	
Amount of Income (Filer Only):	☐ Income Not Applicable for previous calendar year



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4: EMPLOYMENT AND OTHER ASSOCIATIONS WITH BUSINESSES AND NON-GOVERNMENTAL ENTITIES (INCLUDING NON- PROFIT ORGANIZATIONS)

Identify each Business and/or non-profit organization with which you, or any Immediate family member, were associated in the previous calendar year as an employee, partner, proprietor, officer, director, or other managerial position, full or part-time, compensated or uncompensated. The name and address of, the nature of association with, and the share of equity (1% or greater) in (if applicable) each business with which you are associated.

☐ **Not Applicable**

Name of Business:	
Address:	
Position Held:	
Filer or Immediate Family Member:	
Percent Owned (Filer Only):	

5: TRANSFER OF OWNERSHIP/EQUITY INTERESTS

Identify any Equity in a Business (reported in Question 4) with which you are or were associated that you transferred to any Immediate Family Members during the previous calendar year.

☐ **Not Applicable**

Name of Business:	
Address:	
Position Held:	
Filer or Immediate Family Member:	

6: LEAVES OF ABSENCE

Identify any Business from which you (not an immediate family member) are currently on leave of absence.

☐ **Not Applicable**

Name of Business:	
Address:	



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

7: GIFTS

Identify any Gifts received by you, or any immediate family member, during the previous calendar year, aggregating more than one hundred dollars (\$100). List the name and address of the donor, and the Fair market value, if determinable, if the recipient is a Town official, employed or appointed, and the source of such gift(s) is a person having a direct interest in Legislation, legislative action, or a matter before a Town agency; or if the recipient is an Appointed official and the source of such gift(s) is a person having a direct interest in a matter before the Town agency by which the recipient is employed or appointed.

☐ **Not Applicable**

Name of Source:	
Address of Source:	
Affiliation (if applicable):	
Recipient:	
Value (Filer Only):	
Nature of Services or Other Consideration Given in Exchange:	

8: HONORARIA

Identify any Honoraria received by you, or any Immediate family member, during the previous calendar year, aggregating more than one hundred dollars (\$100). The name and address of the source, and the Fair market value, if the source of such Honoraria is a Covered town official; or if the recipient is an Elected official and the source of such Honoraria is a Person having a direct interest in Legislation, legislative action, or a matter before a Town agency; or if the recipient is an Appointed official and the source of such Honoraria is a Person having a direct interest in a matter before the Town agency by which the recipient is employed or appointed.

☐ **Not Applicable**

Name of Source:	
Address of Source:	
Affiliation (if applicable):	
Recipient:	
Value (Filer Only):	
Nature of Services or Other Consideration Given in Exchange:	



**Town of Bridgewater
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9: REIMBURSEMENTS

Identify any Reimbursements received by you, or any Immediate family member, during the previous calendar year, aggregating more than one hundred dollars (\$100). The name and address of the source, and the Fair market value, if the source of such Reimbursements is Municipal agent; or if the recipient is an Elected official and the source of such Reimbursements is a Person having a direct interest in Legislation, legislative action, or a matter before a Town agency; or if the recipient is an Appointed official and the source of such Reimbursements is a person having a direct interest in a matter before the Town agency by which the recipient is employed or appointed.

☐ **Not Applicable**

Name of Source:	
Address of Source:	
Affiliation (if applicable):	
Recipient:	
Value (Filer Only):	
Nature of Services or Other Consideration Given in Exchange:	

10: STATE OR LOCAL GOVERNMENT SECURITIES

Identify each Security, with a Fair market Value in excess of \$1,000, issued by the Commonwealth, any public agency or municipality located in the Commonwealth owned by you or any Immediate family member, and report the Amount of any Income in excess of \$1,000 received by you in the previous calendar year by such Securities.

☐ **Not Applicable**

Name of Issuer:	
Description of Security:	
Amount of Income (filer only) if > \$1,000.00	☐ Income not applicable



Town of Bridgewater Statement of Financial Interest For Calendar Year 2011

11: SECURITIES AND INVESTMENTS

Identify each Security or other Investment, with a Fair market value in excess of 1% of the outstanding stock, beneficially owned by you, or any immediate family member, as of December 31 of the previous calendar year. Securities held in trust will be reported in a separate question. **Exclude** Cash and bank accounts, any cash equivalency; money market funds; certificates of deposit; retirement plans; profit-sharing plans; 401(k) or other deferred compensation plans; Keogh plans; insurance policies; tangible personal property held and used for non-commercial purpose, such as antiques and artwork; interest in real property located in Massachusetts; and investments held by you and/or an immediate family member as trustee, nominee, or agent for another person, unless held for you and/or immediate family member.

☐ **Not Applicable**

Name of Issuer:	
Description of Security:	
Principal Place of Business:	
Name of owner (filer or immediate family member)	

12: CREATION OF BUSINESS AND CHARITABLE TRUSTS

This and each of the following Questions (13-18) is concerned with a specific aspect of any beneficial interests held by you, or any immediate family member, in a Trust as of December 31 of the prior calendar year. Please respond to each question, including those which do not apply (by checking not applicable). Please disclose the creation of any Trusts below and disclose the holdings in the following questions.

☐ **Not Applicable**

Name of Trust:	
Address:	
Date Trust Created:	
Name of Grantor(s):	
Trustee(s):	
Beneficiaries:	
Percent of Equity Owned (Filer Only):	

13: BUSINESS AND CHARITABLE TRUST HOLDINGS

Respond to this question only if you, or any Immediate family member, have a beneficial interest in any of the Trusts identified in question 12 above.

☐ **Not Applicable**

Name of Trust:	
Name of Issuer:	
Description of Security:	



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14: FAMILY TRUSTS

Report all securities and other investments with a Fair market value in excess of \$1,000 held in the Trust(s) and beneficially owned by you, or any immediate family member, as of December 31, of the previous calendar year.

☐ **Not Applicable**

Beneficiaries (Filer or Immediate Family Members Only):	
Name of Issuer:	
Description of Security:	

15: CREATION OF REALTY TRUSTS

If you, or any Immediate family member, have a beneficial ownership interest or serve as a trustee in a realty trust, you need to answer this question.

☐ **Not Applicable**

Name of Trust:	
Address:	
Date Trust Created:	
Name of Grantor(s):	
Trustee(s):	
Beneficiaries (Filer or Immediate Family Members Only):	
Percent of Equity Owned (Filer Only):	

16: REALTY TRUST: REAL PROPERTY HOLDINGS

If you or any immediate family member has a beneficial ownership interest in any realty trust, report its property holdings as of December 31 of the previous calendar year.

☐ **Not Applicable**

Name of Trust:	
Address of Property Held in Trust:	
Description of Property Held in Trust:	
Assessed Value (Filer Only) (Massachusetts Property Only):	
Record Owner(s) (Name(s) on Deed):	



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17: REALTY TRUST: MORTGAGE OBLIGATIONS

Report realty Trust mortgage obligations you or any immediate family member, have including second mortgage loans, home equity and reverse mortgage loans as of December 31 of the previous calendar year. If your primary residence is held in Trust, report only the address and name and address of the creditor.

☐ **Not Applicable**

Address of Property:	
Creditor Name:	
Creditor Address:	

18: TRUSTS: PURCHASES/TRANSFERS OF PROPERTY

Report all purchases/sales/transfers of any Trust property which occurred during the previous calendar year by any Trust in which you, or any Immediate family member has beneficial interest.

☐ **Not Applicable**

Address of Property:	
Description of Property Held in Trust:	
Name and Address of Seller or Transferor:	
Please indicate whether it is a Purchase, Sale, or Transfer:	

19: REAL PROPERTY OWNED

Identify any real property with an Assessed value in excess of \$1,000 in which you, or any Immediate family member, held an interest as of December 31, for the previous calendar year. **Exclude** out-of-state primary residence, and all properties held for investment or rental purposes. The description, as appearing on the most recent tax bill, and the range Amount of Assessed value of all real property, in which a direct or indirect financial interest was held, and if the property was transferred during the year, the name and address of the person furnishing consideration to the Reporting person or receiving it from him in respect to such transfer. Property held in a realty trust should be reported in Question 16. **You do not need to list the assessed value of your primary residence.**

☐ **Not Applicable**

Address:	
Description of Property:	
Person Holding Interest Record Owner(s):	
Assessed Value (Filer Only):	



Town of Bridgewater
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20: INVESTMENT AND RENTAL PROPERTIES

Identify any real property with an Assessed value in excess of \$1,000, as of December 31, of the previous calendar year, regardless of location, including time sharing arrangements, held for Investment or rental purposes, in which you, or any immediate family member, had a direct interest or indirect financial interest, the description, as appearing on the most recent tax bill, and the Amount of Assessed value of all real property, in which a direct or indirect financial interest was held. Property held in a realty trust should be reported in Question 16. **Exclude:** properties held primarily for personal or family use and not used for generating revenue.

☐ **Not Applicable**

Address:	
Description of Property:	
Person Holding Interest Record Owner(s):	
Assessed Value (Filer Only):	

21: REAL PROPERTY PURCHASES

Identify any real properties which were purchased or otherwise transferred to you, or any Immediate family member, at any time during the previous calendar year. Property purchases held in a realty trust should be reported in Question 16.

☐ **Not Applicable**

Address:	
Description of Property:	
Name and Address of Seller or Transferor:	

22: REAL PROPERTY SALES

Identify any real properties which were sold or otherwise transferred from you or any Immediate family member at any time during the previous calendar year. Property sales held in a realty trust should be reported in Question 16.

☐ **Not Applicable**

Address:	
Description of Property:	
Name and Address of Purchaser or Transferee:	



Town of Bridgewater
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23: MORTGAGE LOAN INFORMATION

Identify each mortgage loan including second mortgage loans, home equity and reverse mortgage loans in excess of \$1,000 outstanding on December 31, of the previous calendar year, for which you, or any Immediate family member were obligated.

☐ **Not Applicable**

Address of Property:	
Creditor Name:	
Creditor Address:	

24: MORTGAGE RECEIVABLE INFORMATION

Identify each parcel of real estate located in Massachusetts, or out of state, on which you or any Immediate family member held a mortgage. Report the name and address of the payee, i.e., the person obligated to you in the previous calendar year, and the Assessed value by category. If the mortgage is held **only** by an Immediate family member, exclude the Assessed value, by category, of the property.

☐ **Not Applicable**

Address:	
Description of Property:	
Name of Payee:	
Payee's Address:	
Assessed Value (Filer Only):	

25: OTHER CREDITOR INFORMATION

Identify each debt, loan, or other liability in excess of \$1,000 owed by you, or any Immediate family member on December 31, of the previous calendar year. You must report the loan collateral, which is the property (including insurance policies used to guarantee a loan) assigned to guarantee payment of funds. Certain personal and business loans are excluded. **Exclude:** installment loans (cars, household effects, etc.); educational loans; medical and dental debts; credit card purchases; support or alimony obligations; debts owed to spouse or close relative or debts incurred in the ordinary course of a Business.

☐ **Not Applicable**

Creditor Name:	
Creditor Address:	

26: DEBTS FORGIVEN

Identify each creditor who, at any time during the previous calendar year, forgave any indebtedness in excess of \$1,000 owed by you, or any Immediate family member. Certain loans are excluded. **Exclude:** Debts forgiven by a spouse, a close relative, or the spouse of a close relative.

☐ **Not Applicable**

Creditor Name:	
Address:	



Town of Bridgewater
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27: CERTIFICATION

I _____ certify that:
(signature)

- I made a reasonably diligent effort to obtain reportable information concerning myself; and
- The information contained on this form is true and complete, to the best of my knowledge.

Submitted under the pains and penalties of perjury _____
(date)

IMPORTANT:

1. No designated Reporting Person shall be allowed to continue in his or her duties or to receive compensation from public funds unless he or she has filed a Statement of Financial Interest with the Town Clerk's. The Clerk will notify the Town Manager if a Reporting Person fails to comply.
2. Faxed Statement of Financial Interest Forms cannot be accepted.
3. You must submit the original **plus one** copy. The Clerk's office will date stamp one copy and return to you as proof of filing and to keep in your records.
4. Please check to see that you answered every question. Remember, if a question is not applicable or the answer is "none", you must check the box "not applicable".



Bridgewater Town Council

In Town Council, August 7, 2012

Council Ordinance: 2011-013

Introduced By:	Councilor Michael Berolini
Date Introduced/First Reading:	October 18, 2011
Second Reading:	December 6, 2011
Third Reading:	February 7, 2012
Fourth Reading:	August 7, 2012
Amendments Adopted:	None
Date Adopted:	
Date Effective:	

Proposed Ordinance #2011-013

ADMINISTRATION AND FIDUCIARY OVERSIGHT OF BUDGET **APPROVAL REQUIREMENTS**

Due to the ongoing need to ensure that Bridgewater continues to hold spending to the budgeted appropriations approved and set by the Council and because the hiring of staff has long term budget implications beyond the current fiscal year, and because the Town Council needs to be able to provide policy oversight on the long term spending requirement of the budget.

ORDERED: Pursuant to Section 6-5 of the Bridgewater Home Rule Charter, which allows the Town Council to provide ordinances on procedures for the administration and fiduciary oversight of the budget, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to require the Town Manager to:

- Get approval from the Town Council by majority vote prior to taking any steps to backfill or hire any new personnel in any town department;
- Get approval from the Town Council by majority vote prior to taking any steps to reallocate, reclassify, upgrade or downgrade any position in any town department;
- Prior to bring forward any request to do any of the above, the town manager will provide documentation to the Town Council at least one week in advance of the Council meeting to support any request by the Town Manager to hire, backfill, reallocate, reclassify, upgrade, or downgrade any position. This information will include the impact on salary amounts, fringe benefits, sick leave buyout and any other expenditure relating to this action.

Explanation:

Due to the ongoing need to ensure that Bridgewater continues to hold spending to the budgeted appropriations approved and set by the Council and because the hiring of staff has long term budget implications beyond the current fiscal year, and because the Town Council needs to be able to provide policy oversight on the long term spending requirement of the budget.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Rules & Procedures Committee (10/18/11) • Measure referred to Finance Committee • This measure has been duly advertised on 1/5/12. • This measure was included on the 1/17/12 and 2/15/12, 2/28/12 3/6/12 and 3/20/12 agendas, but not taken up. • This measure was postponed on 3/29/12 for further council considerations for amendments. • Measure included on 4/24/12 agenda, but not taken up. • 5/1/12: Measure postponed to 5/8/12. • 5/8/12: Measure postponed to 5/15/12. • 5/15/12: Measure postponed to 5/21. • 5/21/12: Postponed to 6/5/12 • 6/5/12: Postponed to 7/10/12 • 7/10/12: Postponed to 8/7/12	• 11/22/11: Reported deadlocked. Measure relieved from further consideration by Rules & Procedures. Bring back before Council 12/6/11. • 12/28/11: Finance Committee voted Not Recommended (6-0)



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Ordinance: D-2012-010

Introduced By:	Councilor William Wood
Date Introduced:	April 17, 2012
First Reading:	April 24, 2012
Second Reading:	June 5, 2012
Third Reading:	July 17, 2012
Fourth Reading:	August 7, 2012
Amendments Adopted:	July 17, 2012
Date Adopted:	
Date Effective:	

Proposed Ordinance #D-2012-010 (as amended)

TOWN COUNCIL APPROVAL OF EMPLOYMENT CONTRACTS

WHEREAS, Charter Section 6-5 - Administration and Fiduciary Oversight of the Budget - grants the right to the Town Council to provide by ordinance the procedures for administration and fiduciary oversight of the budget;

WHEREAS, Charter Section 4-2(13) tasks the Town Manager to administer all collective bargaining agreements entered into by the town;

WHEREAS, Charter Section 4-2(15) grants the right to negotiate all contracts with town employees over wages, and other terms and conditions of employment, to the Town Manager;

WHEREAS, Charter Section 4-2(15) grants the right to approve employment contracts when they require appropriation to the Town Council;

WHEREAS, Charter Section 6-4(a) –Supplemental Appropriations - recognizes that the budget is an appropriation;

WHEREAS, Charter Section 6-4(d) – Transfer of Appropriations – recognizes that any transfer is an appropriation;

WHEREAS, Charter Section 4-2(22) allows the Town Council to define, by Ordinance, additional duties of the Town Manager;

ORDERED: That the Town Council of the Town of Bridgewater, Massachusetts in Town Council assembled, vote to establish a procedure for the Administration and Fiduciary Oversight of the Budget relative to employment contracts, such that,

1. All employment contracts shall be presented to the Town Council for approval;
2. All contracts that require appropriations in current or future years shall be presented to the Town Council for approval;
3. In keeping with Charter Section 4-2(15), no employment contract may be negotiated or modified by the Town Council except for a contract for Town Manager, Assistant Town Manager, and any staff hired under Charter Section 2-8 (Council Staff).

Explanation: The Town of Barnstable shifted to the Town Manager/Town Council form of government in 1989 and the Town of Watertown has been a Town Manager/Town Council form for about a decade. The language found in charter section 4-2(15) is identical to a similar passage in the Barnstable Charter

except that the Barnstable Charter adds exclusions for the School and Airport contracts. In practice, both the Barnstable and Watertown Town Council approve employment contracts. The Bridgewater Charter specifically states that under Section 4-2 (15): The town manager shall be the chief administrative officer of the town and shall be responsible to the town council for the proper operation of town affairs for which the town manager is given responsibility under this charter. The powers, duties and responsibilities of the town manager shall apply to all municipal departments excluding the Bridgewater Raynham Regional School District, and shall include, but shall not be limited to, the following: (15) to be responsible for the negotiation of all contracts with town employees over wages, and other terms and conditions of employment. The town manager may employ special counsel to assist in the performance of these duties. Insofar as they require appropriations, contracts shall be subject to the approval of the town council. Since multi-year contracts require appropriation in future years, set by the council, any contracts for multi year purposes shall require approval from the town council. This is also important to maintain accountability and the necessary checks and balances in our government that was a key concept in developing our Charter.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Included on 4/17/12 agenda, but not taken up. • 4/24/12: Referred to Finance Committee • 4/24/12: Referred to Budget & Finance Committee • 6/5/12: Measure referred to Contracts Review Committee • Amendments adopted 7/17/12 and approved for advertising. • Measure advertised 7/26/12 in Enterprise • This measure may be acted upon.	• 5/2/12: vote tabled 5-0 • 5/7/12: vote tabled • 5/30/12: Vote return to full council recommend referral to Contracts Committee. • Committee voted to recommend with amendments.



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Transfer: T-2012-018

Introduced By:	Town Manager <i>at the request of the Community Preservation Committee</i>
Date Introduced:	August 7, 2012
First Reading:	August 7, 2012
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Date Effective:	

Proposed Transfer: #T-2012-018

COMMUNITY PRESERVATION TRANSFER REQUEST: PAYMENT FOR CONSULTANT SERVICES

WHEREAS: The Community Preservation Committee has rendered its unanimous recommendation to approve the request from Municipal Building Committee through the Town Planner to transfer the requested funds from the Community Preservation Account.

Now, Therefore, it is hereby:

ORDERED, pursuant to Section 6-4 (d) of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from the account # 201-000-00-0000-324200 *Community Preservation Historic Reserve and Undesignated Fund* to account #201-172-18-1012-520000 *Academy Building Phase II Feasibility Study* the sum of \$2,309.35 as unanimously recommended by the Community Preservation Committee to pay for consultant services in a manner consistent with the contract approved by the Town Manager or take any other action relative thereto.

Explanation: This action will pay for services of consultant Sharon Travers Gay which she provided during the RFP process for the Academy Building Phase II Feasibility Study.



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Transfer: T-2012-019

Introduced By: Town Manager *at the request of the Town Accountant*
Date Introduced: August 7, 2012
First Reading: August 7, 2012
Second Reading:
Amendments Adopted:
Date Adopted:
Date Effective:

Proposed Transfer #T-2012-019

TRANSFER STATION – FY12 PRIOR YEAR INVOICES

ORDERED, pursuant to M.G.L. Chapter 44 § 64 and Section 6-4 (d) of the Home Rule Charter, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to transfer and appropriate \$36,200.38 to account #604-510-04-0102-520000 (*FY12 Unpaid Bills*) from the FY13 Transfer Station Enterprise budget accounts 604-510-01-0102-529008 (*Hauling Rubbish*) in the amount of \$9,450.00 and 604-510-01-0102-529009 (*Rubbish Disposal*) in the amount of \$26,651.47 and 604-510-01-0102-521001 (*Electricity*) in the amount of \$98.91 or take any other action relative thereto.

Explanation: The Town Accountant recommends the attached FY12 invoices be approved as prior year bills and that the funding source is the FY13 budget. Once the retained earnings has been certified for FY12, there will be a follow up request to replenish the FY13 budget from retained earnings. This provides the quickest solution for the vendors to be paid and allows the Town Council to be aware of the use of retained earnings.



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Ordinance: D-2012-015

Introduced By: Councilor Scott Pitta

Date Introduced: August 7, 2012

First Reading: August 7, 2012

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Ordinance D-2012-015

AN ORDINANCE REGULATING VACANT AND ABANDONED PROPERTIES

Be it ordained by the Town Council of the Town of Bridgewater;

Regulation of Vacant and Abandoned Properties

1-1 Purpose

The Town of Bridgewater has found that vacant and abandoned properties are a public health and safety risk, as well as the potential to become public nuisances and decrease the value of surrounding properties, provide a location for criminal activity, and create significant costs to the town by virtue of the need for constant monitoring and occasional cleanup. Accordingly, the purpose of this article requiring the registration of all vacant or abandoned buildings, both residential and commercial, is to assist the town government in protecting the public health, safety and welfare of its residents by encouraging the prompt repair, rehabilitation, and subsequent occupancy of vacant or abandoned properties.

1-2 Definitions

- (a) Abandoned Building: A vacant building, the ownership responsibilities of which have been surrendered or relinquished whether intentionally or by failure to occupy and maintain such property. Buildings, structures and premises for which the owner cannot be identified or located by delivery of certified mail at the last known or registered address, which persistently or repeatedly becomes unprotected or unsecured or which is or has been occupied by unauthorized persons.
- (b) Building:
- (c) Dangerous Building: Any unoccupied building that has been neglected and deteriorated; or abandoned, vacated, unused or open to weather to such an extent that it is a danger or potential danger to life or property.
- (d) Dilapidated: A condition of decay or partial ruin by reason of neglect, misuse, or deterioration. Including, but not limited to:

- (1) Buildings having deteriorated or ineffective waterproofing of exterior walls, roofs, foundations or floors, including broken or inadequately secured windows or doors;

- (2) Buildings having defective weather protection (such as paint, stain, siding, or tarpaulin) for exterior wall covering; deleterious weathering due to lack of such weather protection or other protective covering.
- (e) Hazard: A condition likely to expose persons to injury, or property to damage, loss or destruction.
- (f) Legal Occupancy: Human habitation that is legal by virtue of compliance with State Building, State Fire Safety, local zoning, Article II of the State Sanitary Code, Minimum Standard of Fitness for Human Habitation and all other pertinent codes and which is further demonstrated by proof of occupancy evidenced through a bona fide lease agreement or rent receipt.
- (g) Owner: Every person who alone or jointly or severally with others (1) has legal title to any building, structure or property pursuant to this ordinance; or (2) has care, charge, or control of any such building structure or property in any capacity including but not limited to agent, executor, executrix, administrator, trustee, or guardian of the estate of the holder of legal title; or the estate of the holder of legal title; or (3) lessee under a written lease agreement; or (4) mortgagee in possession; or (5) agent, trustee or other person appointed by the courts.
- (h) Responsible Party: The owner of property that is the subject of proceeding under this ordinance. The singular use of the term includes the plural when the context so indicates.
- (i) Unsecured Building: Any vacant or abandoned building not continuously secured, maintained, locked or boarded to prevent unauthorized entry or which fails to provide protection from weather damage.
- (j) Vacant Building: Any commercial building in which no person or entity actually conducts a lawful business in such building; or any residential building in which no person lawfully resides in any part of the building; or a mixed-use building in which neither a business nor a lawful residence exists. Further, any building in which more than one half of the total exterior windows and doors are broken, boarded or open without a functioning lock may be deemed “vacant” regardless of occupancy.

1-3 Vacant or Abandoned Buildings Determination

The Inspector of Buildings or local inspector shall evaluate all buildings in the city that are believed to be vacant or abandoned and make a determination for each as to whether the building is a “Vacant Building” or “Abandoned Building” in accordance with (IAW) this ordinance. The determination shall be in writing. For buildings that are determined to be “Vacant Buildings” or “Abandoned Buildings”, the Inspector of Buildings or a local inspector shall send notice of the written determination to the owner of record. Said notice of determination shall be sent by certified United States mail, with proper postage prepaid, or otherwise in the manner as is in the manner of service of all other ordinances of the Town of Bridgewater. Failure of delivery shall not excuse a person from complying with this ordinance. The Inspector of Buildings may personally serve or cause personal service of the notice of determination. Any person making such service shall execute an affidavit attesting to the facts of service. The Inspector of Buildings or a local inspector shall maintain an affidavit of such mailing for each notice of determination sent. The Inspector of Buildings or a local inspector may post the notice on the vacant or abandoned building.

The notice shall contain a statement of the obligations of the owner of a building determined to be a vacant or abandoned building, a copy of the registration form the owner is required to file pursuant to

section 1-XX of this ordinance and a notice of the owner's right to appeal the Inspector of Buildings determination. The notice shall specify a date and time on which the owner shall allow for a code compliance inspection of the interior of the vacant or abandoned building to determine the extent of compliance with city property, building codes, health, fire, water and sewer codes.

1-4 Registration

Within ninety (90) days of a building becoming vacant or abandoned, each owner of such vacant or abandoned building shall register said building with the Inspector of Buildings by completing and submitting a registration form to such department, as well as paying the registration fee set forth in section 1-5 below. The failure to timely register a vacant or abandoned building shall be a violation of this ordinance.

1-5 Annual Registration Fees

On or before April 1 of each calendar year, the owner(s) of any vacant or abandoned building shall pay to the Town of Bridgewater a registration fee to cover the administrative cost of monitoring and ensuring the proper maintenance of such vacant or abandoned buildings, said fees may also be utilized to fund proper maintenance of such buildings by the Town of Bridgewater, which costs will become a lien on the property as provided in section 1-XX herein. The annual registration fee shall be based on the duration of the vacancy as April 1 of such year according to the following schedule:

\$150	For properties that have become vacant or abandoned within the past ninety (90) days.
\$300	For properties that have been vacant or abandoned from ninety one (91) days to less than one year.
\$500	For properties that have been vacant or abandoned for at least one year and less than two years.
\$1,000	For properties that have been vacant or abandoned for at least two years and less than three years.
\$1,500	For properties that have been vacant or abandoned for three years or more.

A failure to pay the registration fee, in a timely manner, shall be a violation of this ordinance, and the full fee shall be deemed an assessment resulting from a violation of this ordinance and is subject to becoming a lien on the property.

1-6 Change of Status

Within seven (7) days of a change of the status of a vacant or abandoned building, due to the sale of the building, new occupancy or other circumstance, the owner shall notify the Inspector of Buildings of such change of status.

1-7 Billing Statement

On or before March 1 of each calendar year, the Inspector of Buildings shall send a billing statement, setting forth the required registration fee, to each owner of a vacant or abandoned building. The registration fee set forth in this ordinance shall be due and payable within thirty (30) days of the date of notice regardless of the delivery or receipt of such billing statement.

1-8 Appeal

Any owner assessed a registration fee under this ordinance shall have the right to appeal the imposition of such fee to the Inspector of Buildings upon the filing of an application in writing, with a

fifty (\$50) dollar filing fee, no later than fifteen calendar days after mailing of the billing statement. The appeal shall be limited to solely to the issues of whether the building is vacant or abandoned and how long the building has been vacant or abandoned. The owner shall have the burden of proof on appeal. Upon the proper filing of an appeal, payment of the registration fee shall be stayed pending the outcome of the appeal. A hearing shall be held within thirty (30) days of the request for the same. The Community & Economic Development Committee (The Committee) of The Bridgewater Town Council shall preside over the hearing. The applicant shall have the right to present any and all evidence in support of the appeal. The committee chairperson shall issue the committee's decision, in writing, within thirty (30) days of the hearing. The committee's decision shall be final. Payment of the registration fee shall be due within ten (10) days of the committee's decision which is adverse to the owner. If the owner shall prevail in the appeal, the filing fee shall be refunded.

1-9 Posting

Within fifteen (15) days of the time a building is required to be registered as specified herein, the owner shall post upon their building which is vacant, abandoned or boarded, a sticker provided by the Town of Bridgewater indicating that said building is registered and other such information as required by the Inspector of Buildings. Stickers may be obtained from the Inspector of Buildings.

1-10 Maintenance Requirements

Properties subject to this section must be maintained in accordance with all applicable Sanitary Codes, Building Codes, Town Ordinances and Fire Codes. The owner or local property manager must inspect and maintain the property for the duration of the abandonment or vacancy. Failure to maintain the property may result in the Town of Bridgewater correcting the deficiencies of the property with the cost, fees and associated fines placed as a lien upon the property.

1-11 Other Violations

The provisions of this ordinance are in addition to, and not in lieu of any and all other applicable provisions of the By-Laws and Ordinances of the Town of Bridgewater, or any provisions of the regulations and laws of the Commonwealth of Massachusetts.

1-12 Failure to register; enforcement

Any person or entity violating this ordinance, by failing to register a vacant or abandoned building, failing to pay the registration fee or otherwise, shall be subject to a fine of three hundred (\$300) dollars per offense, not to exceed nine thousand (\$9,000) dollars. Each day that the owner is in violation shall constitute a separate offense. The Inspector of Buildings shall have the right to enforce this article pursuant to noncriminal disposition procedures.

1-13 Secure Database

A secure online database shall be created by the Information Technology Department that will be available 24 hours a day, 7 days a week, to the Fire and Police departments. The information in this database shall include, at a minimum the following information: the property address and contact information for responsible parties. The Inspector of Buildings or a local inspector shall be responsible for maintaining accurate and current information in this database.

Vacant or Abandoned Property Registration Form

Property Address

Number:
Street:
Parcel Number:

Owner's Information

Name of Owner:
Name of Responsible Contact Person:
Address:
Business Phone:
Other Phone (if applicable):
Other Address (Billing, local, etc.)
Email:

Emergency Contact

Name
Phone Number
Email

Please add any notes about this property as applicable:

Utilities: (check as appropriate)

	On	Off	Unknown	N/A
Gas				
Water				
Electricity				
Telephone				
Cable				



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Ordinance: D-2012-016

Introduced By: Councilor Scott Pitta

Date Introduced: August 7, 2012

First Reading: August 7, 2012

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Ordinance D-2012-016

BYLAW AVAILABILITY

ORDERED: All town Bylaws, Municipal Codes, Ordinances, Orders, Resolutions, and the Town Charter shall be made available to the citizens through the official website of the Town of Bridgewater at no cost. The Town of Bridgewater may charge a fee, in accordance with appropriate State laws, for providing paper copies of the above referenced documents.

Explanation:



Bridgewater Town Council

In Town Council, Tuesday, August 7, 2012

Council Resolution: R-2012-010

Introduced By: Councilor Peter Colombotos

Date Introduced: August 7, 2012

First Reading: August 7, 2012

Second Reading:

Amendments Adopted:

Date Adopted:

Date Effective:

Proposed Resolution #R-2012-010

A Resolution Regarding Disposal of Town-Owned Land

Whereas the Town's Master Plan charts a course for future growth in the Town that considers many factors affecting the welfare of the Town, and

Whereby the Town has been and will be obtaining land through the tax title process,

It is therefore resolved that before Town-owned lands are disposed of, interested stakeholders (including but not limited to the Town Council, the Planning Board, the Master Plan Implementation Committee, the Housing Partnership, the Open Space Committee, the Conservation Commission, and citizens at large) will have an opportunity to provide input to the disposal process.