BRIDGEWATER TOWN COUNCIL

Tuesday, November 5, 2019
7:30 p.m.
Academy Building
66 Central Square
Council Chamber, Room 203
Bridgewater MA

MEETING AGENDA

RECEIVED
TOWN CLERKS OFFICE
BRIDGEWATER, MA.
2019 NOV -1 A 11: 33

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

a) October 15, 2019

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

F. HEARINGS

a) **7:33 p.m.**: Petition P-2019-024: Class II Auto Dealer License - JCC Motor Sales Inc. 808 Bedford Street
This measure has been duly advertised for a public hearing and may be finally considered at the close of the hearing.

b) **7:35 p.m.**: Order O-FY20-014: Transfer Order - High Street Dam & Bridge Preliminary Work
At their meeting held 9/3/19, the Budget & Finance Committee voted 3-0 to recommend approval of this measure. This measure was duly advertised in the Enterprise and on the Town's website for a public hearing. On 9/3/19, the Town Council continued this hearing to 9/17/19 pending a disposition by Finance Committee. On 9/17/19 the Town Council continued the hearing to 10/1/19 pending a disposition from Finance Committee. On 10/1/19 the Town Council further continued this measure to 10/15/19 at 7:35 p.m. On 10/15/19, the measure was further continued to 11/5/19 pending disposition from Finance Committee. At their meeting held 10/28/19, the Finance Committee voted 5-0 to return this measure to the Town Council with suggestions for amendments to be considered. This measure may be finally considered this evening at the conclusion of the hearing.

c) **7:40 p.m.**: Order O-FY20-023: Loan Order - Community Septic Management Program (CSMP) Loans
At their meeting held 10/1/19, the Budget & Finance Committee voted 2-0 to recommend approval. The Finance Committee voted 5-0 to recommend approval at their meeting held 10/28/19. This measure has been duly advertised in the Enterprise and on the Town's website for a public hearing and may be finally considered upon the conclusion of the hearing.

d) **7:45 p.m.**: Order O-FY20-026: Free Cash Allocation to Trust Funds
At their meeting held 10/15/19, the Budget & Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 5-0 to recommend approval at their meeting held 10/28/19. This measure has been duly advertised in the Enterprise and on the Town's website for a public hearing and may be finally considered upon the conclusion of the hearing

e) **7:50 p.m.**: Order O-FY20-027: Transfer Order – Capital Transfer Roadway Drainage – Flagg Street
At their meeting held 10/15/19, the Budget & Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 5-0 to recommend approval at their meeting held 10/28/19. This measure has been duly advertised in the Enterprise and on the Town's website for a public hearing and may be finally considered upon the conclusion of the hearing

G. LICENSE TRANSACTIONS

a) Petition P-2019-025: New Common Victualler's License - K&A Enterprises LLC dba Honey Dew 1485 Pleasant Street

b) PetitionP-2019-026: Change in Officer and Change of Beneficial Interest: The 99 Restaurants of Boston, LLC

H. PRESENTATIONS

I. TOWN MANAGER'S REPORT

a) Updates:
- Broad Street
- North Street
- Rainbow's End *(Councilor Chase)*
- Heavy Truck Engine Braking Ordinance Options *(Councilor Chase)*
- Town Manager Goals *(Town Manager)*

b) Downtown Revitalization Document – Parallel Parking *(Councilor Wood)*

c) Status of Mass Cultural Council Grant Award/Implementation *(Councilor Colombotos)*

d) Status of Effort to Relocate Fire Station 1 *(Councilor Colombotos)*

e) Status of Ongoing Traffic Assessment Project *(Councilor Colombotos)*

f) My Sister and I Closing *(Councilor Colombotos)*

J. DISCUSSIONS

a) Town Manager Annual Review *(Councilor George)*
b) Possible Charter Changes – Finance Committee Membership *(Town Manager)*

K. COMMITTEE REPORTS

a) Public Safety Committee Update

L. LEGISLATION FOR ACTION

a) Order O-FY20-024: Transfer Order - Capital Sewer Special Purpose Transfer
At their meeting held 10/1/19, the Budget & Finance Committee voted 2-0 to recommend approval. The Finance Committee voted 5-0 to recommend approval at their meeting held 10/28/19. This measure may be finally considered this evening.
b) Order O-FY20-028: Transfer Order - Capital Transfer - FY20 Lease Payments
At their meeting held 10/15/19, the Budget & Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 5-0 to recommend approval at their meeting held 10/28/19. This measure may be finally considered this evening
c) Order O-FY20-031: Town River Landing Improvements
At their meeting held 10/25/19, the Community & Economic Development Committee voted 3-0 not to recommend approval of this measure. This measure may be finally considered this evening.
d) Order O-FY20-032: Declaring the Highway Barn Surplus Property
At their meeting held 10/25/19, the Community & Economic Development Committee voted 3-0 to recommend this measure with proposed amendments. This measure may be finally voted this evening upon consideration of proposed amendments.

M. OLD BUSINESS - *None*

N. NEW BUSINESS

a) Ordinance D-FY20-002: General Ordinance - Dumpsters in Residential Zoning Districts *(Councilor Colombotos)*
b) Order O-FY20-033: Acceptance of a Gift – Bridgewater Savings Bank *(Town Manager)*
c) Resolution R-FY20-005: FY2021 Budget Resolution *(Councilor Wood)*
d) Resolution R-FY20-006: Supporting the Reduction of Underage Vaping in Bridgewater Schools *(Councilor Rushton)*

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

R. ADJOURNMENT

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-014

Introduced By:	Town Manager
Date Introduced	August 6, 2019
First Reading:	August 6, 2019
Second Reading/Public Hearing:	September 3, 2019
Amendments Adopted:	
Third Reading/Public Hearing:	September 17, 2019, October 1, 2019, October 15, 2019, November 5, 2019
Date Adopted:	
Date Effective:	

Order O-FY20-014

TRANSFER ORDER - HIGH STREET DAM & BRIDGE PRELIMINARY WORK

ORDERED, in accordance with Section 6-4 of the Bridgewater Home Rule Charter, that the Town Council assembled vote to transfer and appropriate the following funds for the purposes as intended:

Source of Funds	Account No.	GL Account Description	Amount
CAPITAL STABILIZATION	80105-596110	TRANSFER TO CAPITAL OUTLAY	$ 45,000.00
Total:			$ 45,000.00
Use of Funds	Account No.	GL Account Description	Amount
PRELIM DESIGN WORK	10123220-584000	Professional Services	$ 45,000.00
Total			$ 45,000.00

Explanation: The Massachusetts Division of Ecological Restoration from the Massachusetts Department of Fish and Game, in conjunction with numerous state, federal, and non-governmental organizations are partnering up for Town River Restoration and Dam and Bridge redesign and restoration projects. This appropriation for the Preliminary Design Services will match other funds to complete this design work.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee	• 9/3/19: Vote 3-0 recommend approval.
• Finance Committee	8/19/19: Postpone pending additional information. 9/16/19: No vote taken. 9/30/19: Meeting Cancelled 10/28/19: Vote Recommend approval with suggested amendment.
• This measure was duly advertised in the Enterprise and on the Town's website for a public hearing on 9/3/19. At their meeting held 9/3/19, the Town Council continued the	

ROLL CALL VOTE – REQUIRES 2/3 VOTE OF FULL COUNCIL (6)

hearing to 9/17/19 pending a disposition from Finance Committee. On 9/17/19, the Town Council re-opened and continued the hearing to 10/1/19, then 10/15/19 pending a disposition by Finance Committee.	

ROLL CALL VOTE – REQUIRES 2/3 VOTE OF FULL COUNCIL (6)

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-023

Introduced By:	Town Manager
Date Introduced	September 17, 2019
First Reading:	September 17, 2019
Second Reading:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-023

LOAN ORDER - COMMUNITY SEPTIC MANAGEMENT PROGRAM (CSMP) LOANS

ORDERED, that, **$400,000** is appropriated for the purpose of financing the repair, replacement, and/or upgrade of septic systems, pursuant to agreements between the Board of Health and residential property owners, including without limitation all costs thereof as defined in Section 1 of Chapter 29C of the General Laws; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow $400,000 and issue bonds or notes therefore under G.L. c.111, ss.127B ½ and/or Chapter 29C of the General Laws; that project and financing costs shall be repaid by the property owners, in accordance with those agreements, but such bonds or notes shall be general obligations of the Town; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust (MCWT) established pursuant to Chapter 29C and in connection therewith to enter into a loan agreement and/or security agreement with the Trust and otherwise to contract with Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the projects or for the financing thereof; that the Town Manager or the Treasurer is authorized to enter into a project regulatory agreement with the Department of Environmental Protection; and that the Town Manager or any other appropriate Town officials are authorized to expend all funds available for the projects and take any other action necessary or convenient to carry out the projects.

Explanation

The Community Septic Management Program was created in 1995 by the state legislature to assist homeowners to defray the cost of septic system repair or replacement. Using State Revolving Fund (SRF) loans for the MCWT (the Trust) communities such as Bridgewater can provide betterment loans to assist homeowners who must address septic system failures.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee • Finance Committee	• 10/1/19: Vote 2-0 recommend approval. • 10/28/19: Vote 5-0 recommend approval.

ROLL CALL VOTE – REQUIRES 2/3 OF FULL COUNCIL (6)

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-026

Introduced By:	Town Manager
Date Introduced	October 1, 2019
First Reading:	October 1, 2019
Second Reading/Public Hearing:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-026

FREE CASH ALLOCATION TO TRUST FUNDS

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
GENERAL FUND UNDESIGNATED BALANCE	09905990-596120	TRANS OUT TO TRUST FUNDS	$ 2,501,366.00
Total:			$ 2,501,366.00

Use of Funds	Account No.	GL Account Description	Amount
GF STABILIZATION TRUST FUND	80054-497000	TRANSFER FROM GF	$ 483,102.00
CAPITAL STABILIZATION FUND	80104-497000	TRANSFER FROM GF	$ 1,531,188.00
OPEB STABILIZATION FUND	80114-497000	TRANSFER FROM GF	$ 100,000.00
EMPLOYEE LIABILITY STABILIZATION FUND	80044-497000	TRANSFER FROM GF	$ 250,000.00
OTHER ONE TIME UNFORESEEN STABILIZATI	80134-497000	TRANSFER FROM GF	$ 137,076.00
Total			$ 2,501,366.00

Explanation:

Recommended Allocation of the General Fund Undesignated Fund Balance (Certified Free Cash) to the established Trust Funds as noted in above.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee • Finance Committee • This measure has been duly advertised for a public hearing in the Enterprise and on the Town's website for a public hearing.	• 10/15/19: Vote 3-0 recommend approval. • 10/28/19: Vote 5-0 recommend approval.

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-027

Introduced By:	Town Manager
Date Introduced	October 1, 2019
First Reading:	October 1, 2019
Second Reading/Public Hearing:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-027

TRANSFER ORDER - CAPITAL TRANSFER ROADWAY DRAINAGE - FLAGG STREET

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer **from** below schedule Source of Funds **to** below schedule of Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
CAPITAL FUND STABILIZATION	80105-596110	TRANSFER TO CAPITAL	$ 500,000.00
Total:			$ 500,000.00
Use of Funds	Account No.	GL Account Description	Amount
ROADWAY DRAINAGE EMERGENCY	10420219-580000	O-FY20-0XX FLAGG ST DRAINAGE	$ 500,000.00

Explanation:

The Roadways Superintendent has arranged for the underground assessment of the drainage systems on several Town streets. After completing the "scoping" of Flagg Street, it is evident that most of the drainage systems beneath the street have failed or are in imminent threat of failure. This transfer will pay for engineering services to design the road reconstruction, secure proper easements and drainage basins, and the cost of drainage installation. This transfer does not pay for full depth reclamation and repaving. That appropriation order will come at a later date once these costs have been better identified.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee • Finance Committee • This measure has been duly advertised in the Enterprise and on the Town's website for a public hearing.	• 10/15/19: Vote 3-0 recommend approval. • 10/28/19: Vote 5-0 recommend approval.

ROLL CALL VOTE – REQUIRES 2/3 OF FULL COUNCIL (6).

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-024

Introduced By:	Town Manager
Date Introduced	September 17, 2019
First Reading:	September 17, 2019
Second Reading:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-024

TRANSFER ORDER - CAPITAL SEWER SPECIAL PURPOSE TRANSFER

ORDERED pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer **from** below schedule Source of Funds **to** below schedule of Use of Funds:

Source of Funds	**Account No.**	**GL Account Description**	**Amount**
SWR Reserved for Special Purpose	6100-358000	SWR Reserved Special Purpose	$ 217,500
Total:			$ 217,500
Use of Funds	**Account No.**	**GL Account Description**	**Amount**
Sewer Capital	61105-586XXX	Purchase of Equipment	$ 217,500
Total:			$ 217,500

Explanation: This transfer will fund the capital expense associated with replacing a 1987 Volvo L90 loader which is beyond its useful life expectancy.

Committee Referrals and Dispositions:

Referral(s)	**Disposition(s)**
• Budget & Finance Committee • Finance Committee	• 10/1/19: Vote 2-0 recommend approval. • 10/28/19: Vote 5-0 recommend approval.

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-028

Introduced By:	Town Manager
Date Introduced	October 1, 2019
First Reading:	October 1, 2019
Second Reading:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-028

TRANSFER ORDER - CAPITAL TRANSFER - FY20 LEASE PAYMENTS

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

Source of Funds	Account No.	GL Account Description	Amount
Capital Stabilization Trust Fund	80105-596010	Transfer to GF Capital Project Fund	$ 141,852.46
Ambulance Fund	25015-596010	Transfer to GF Capital Project Fund	$ 128,843.30
Total:			$ 270,695.76
Use of Funds	Account No.	GL Account Description	Amount
FY 2020 Capital Items 2020	10220220-586000	Ambulance Lease Payment#4	$ 61,025.03
FY 2020 Capital Items 2020	10220220-586001	Ambulance Lease Payment#2	$ 67,818.27
FY 2020 Capital Items 2020	10420220-586000	Plow & Sand Lease Payment#2	$ 47,136.61
FY 2020 Capital Items 2020	10420220-585005	Sweeper Vac Lease Payment#5	$ 53,497.90
FY 2020 Capital Items 2020	10420220-586000	DPW Sidewalk Plow Payment#2	$ 41,217.95
Total			$ 270,695.76

Explanation:
Transfer of Funding for Lease Payments previously approved in Town's Capital Plan.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Budget & Finance Committee • Finance Committee	• 10/15/19: Vote 3-0 recommend approval. • 10/28/19: Vote 5-0 recommend approval.

ROLL CALL VOTE – REQUIRES 2/3 FULL COUNCIL (6)

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-031

Introduced By:	Councilor Gallahger
Date Introduced	October 15, 2019
First Reading:	October 15, 2019
Second Reading:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-031

TOWN RIVER LANDING IMPROVEMENTS

ORDERED, that the Town Council assembled vote to direct the Town Manager to obtain Engineering costs associated with improving the Town River Landing area including but not limited to: walkways, and trails which will connect to the Styles and Hart Park and to report said costs to the Town Council by the first meeting in January 2020.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Community & Economic Development Committee	• 10/25/19: Vote 3-0 not to recommend.

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-032

Proposed Amendments

Introduced By:	Councilor Gallahger
Date Introduced	October 15, 2019
First Reading:	October 15, 2019
Second Reading:	November 5, 2019
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-032

~~DECLARING THE~~ HIGHWAY BARN ~~SURPLUS PROPERTY~~

~~**ORDERED**, that the Town Council assembled vote to declare the building on Spring Street known as the "Highway Barn" as surplus property~~.

~~**FURTHER**~~ **ORDERED**; that the Town Council directs the Town Manager to obtain cost estimates to demolish the Highway Barn ~~and pave the cleared area for parking~~ and to report said costs to the Town Council by the first meeting in January 2020.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• Community & Economic Development Committee •	• 10/25/19: Vote 3-0 recommend with proposed amendments. •

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Order: O-FY20-033

Introduced By:	Town Manager
Date Introduced	November 5, 2019
First Reading:	November 5, 2019
Second Reading:	
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY20-033

ACCEPTANCE OF A GIFT - BRIDGEWATER SAVINGS BANK

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:
"An officer ... of any city or town … may accept grants or gifts of funds from … from the commonwealth … or an agency thereof, … and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a financial gift from Bridgewater Savings Bank for the purpose of providing a secure mailbox/lockbox;

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the gift of $2,500.00 from Bridgewater Savings Bank to expend the gift in accordance with stated purpose thereof.

Explanation:

Bridgewater Savings Bank has donated monies to be used for the purpose of purchasing a secure mailbox/lockbox.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION – FIRST READING ONLY

Bridgewater Town Council

In Town Council, Tuesday November 5, 2019

Council Resolution: R-FY20-005

Introduced By:	Councilors William Wood and Dennis Gallagher
Date Introduced:	November 5, 2019
First Reading:	November 5, 2019
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Effective Date:	

Resolution R-FY20-005

BRIDGEWATER'S FY 2021 BUDGET POLICY GUIDELINES

WHEREAS: A methodical and disciplined approach to the operating budget is warranted.

RESOLVED: Pursuant to establishing guidelines and priorities for the Town Manager to develop the Annual Budget, the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to adopt the following Policy Guidelines for the Town Manager to use in creating the FY 2021 Budget:

The Town Council is adopting these budget policy guidelines pursuant to Section 6-1 of the Bridgewater Home Rule Charter. Based on these guidelines, the Town Manager will develop budgetary goals and the Town Budget for Fiscal Year 2021.

Introduction

The following financial principles set forth the framework for our overall fiscal planning and management of the Town of Bridgewater's resources and are designed to ensure the Town's sound financial condition, now and in the future.

Sound Financial Condition is defined as:

- Cash Solvency - the ability to pay bills in a timely fashion
- Budgetary Solvency - the ability to annually balance the budget
- Long Term Solvency - the ability to pay for future costs
- Service Level Solvency - the ability to provide needed and desired services
- Reserve Solvency – the ability to adapt and respond to economic conditions
- Bond Rating-AA

To this end we will adhere to the following financial policies.

Financial Policies and Guidelines:

The Town will adopt their Multi-Year forecast for fiscal years 2019-2023, prior to the submission of the FY Town Managers FY 2021 Budget. This will give the Town, a broader more forwarding looking perspective to better understand the budgetary cost drivers and our revenue capacity.

- Cost drivers outpacing our revenue capacity determines our ability to deliver town services into the future.
- Projecting forward allows us to foresee where a structural deficit may exist - structural deficit: where the towns cost drivers increase at a pace which exceeds our revenue growth.

These are a valuable component of sound long-term financial estimating practices.

The Town will maintain the historical data and a clear chronology of the budgeted to actual estimates and results. **The following guidelines will be applied in preparing the FY 2021 Budget.**

1. The town will avoid budgetary practices that balance current expenditures at the expense of meeting future year's expenses, **such as postponing maintenance and upkeep of our facilities and equipment.**

2. Recurring operating costs will be funded by recurring sources of revenue. In addition, to budget prudently and plan for contingencies the town sets the following **reserve objectives for FY 2021:**

a. **Unreserved Fund Balance** (free cash) for FY 2021 (07/01/2020) will be targeted at **1.75% of the 2021** operating budget and used only for one-time expenditures such as capital improvements, capital equipment, unexpected or extraordinary expenses such as unbudgeted snow and ice removal expenses and/or to meet the stabilization reserve policy objectives.

b. The Town will maintain a **Stabilization Fund** as its main financial reserve in the event of an emergency, unforeseen circumstances or an extraordinary need. It shall be the goal of the town to achieve and maintain a balance in the Stabilization Fund equal to **10% of its operating budget**.

3. Revenue: Our Revenue objectives will address the need for diversification and stabilization, revenue estimating, user fee methodology and taxes.

a. Revenue Estimating: the revenues will be estimated conservatively, using an objective analytical approach. The goal is to predict revenues as accurately as possible while erring on the side of caution, for FY 2021 we set the projected revenue surplus to be 1.75% of the 2021 operating budget. Methodologies established that best fit the accuracy of forecasting, different methods for different revenue types: **Property Tax, Local Aid, Local Receipts, and Other Available Funds.**

4. Expenditures:

a. The budget should consider impact of fixed costs including health insurance, retirement, sick leave buyback, transportation, COLA adjustments/Contractual Step Increases, and other costs and should be treated on a consistent basis with all departments for comparison purposes. **These cost drivers must not outpace our projected revenue growth.**

b. Maintenance of Capital Assets: The Town will maintain capital assets and infrastructure at a sufficient level to protect the Town's investment, minimize future replacement and maintenance costs, and to continue service levels.

FY 2021 Town Manger's Budget Objectives

1. Continue the Town's efforts within all departments to obtain grant funding from federal, state, and other sources, including the implementation of internship programs.

2. Review cost implication of contracted services vs. staffing in various departments.

3. Continue to enhance the Town's website and use other technologies as cost effective means for delivering information and services, increasing public awareness, and encouraging public feedback.

4. Submit a budget which maintains the Towns current service level & a budget which will meet the Town Managers service priorities.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

Bridgewater Town Council

In Town Council, Tuesday, November 5, 2019

Council Resolution: R-FY20-006

Introduced By:	Councilor Rushton
Date Introduced:	November 5, 2019
First Reading:	November 5, 2019
Second Reading:	
Amendments Adopted:	
Date Adopted:	
Effective Date:	

Resolution R-FY20-006

SUPPORTING THE REDUCTION OF UNDERAGE VAPING IN BRIDGEWATER SCHOOLS

WHEREAS: The Centers for Disease Control and Prevention (CDC) and the Food and Drug Administration (FDA) are currently investigating a multi-state outbreak of lung disease that has been associated with the use of e-cigarettes or vaping products (devices, liquids, refill pods, and/or cartridges).

WHEREAS: In Massachusetts, 41 percent of all youth in 2017 reported trying e-cigarettes and 1 in 5 reported using e-cigarettes regularly. Current use of e-cigarettes among high school students is 6 times higher than that for adults

WHEREAS: The Massachusetts Department of Public Health (DPH) has had 61 reported cases of unexplained vaping-associated pulmonary disease

RESOLVED: That the Bridgewater Town Council supports the installation of vaping detection devices in our Bridgewater schools, to further the deterrence and reduction of youth vaping within Bridgewater's schools.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION – FIRST READING ONLY.