



BRIDGEWATER TOWN COUNCIL

Tuesday, February 1, 2022

7:00 p.m.

The meeting will be held virtually via Zoom.

To attend via video, click on the link below:

<https://us06web.zoom.us/j/83903807704>

To attend via phone, dial: 1(646) 876-9923

Meeting ID: 839 0380 7704

MEETING AGENDA

Disclosure: Pursuant to Section 20 of Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, this meeting of the Town Council for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. There will be no in person attendance permitted. Citizens who wish to tune in to the meeting may do so via Zoom or Facebook Live.

A. APPROVAL OF MINUTES FROM PREVIOUS MEETINGS

- a) January 18, 2022

B. ANNOUNCEMENTS FROM THE PRESIDENT

C. PROCLAMATIONS

D. CITIZEN OPEN FORUM

E. APPOINTMENTS

F. HEARINGS

- a) **Continued:** Order O-FY22-033: Loan Order – For Upgrade of Wastewater Treatment Facility (*Town Manager*)

At their meeting held 1/24/22 the Budget and Finance Committee voted 2-1 to recommend. The Finance Committee voted 7-0 to approve on 1/12/22.

G. LICENSE TRANSACTIONS

H. PRESENTATIONS

I. TOWN MANAGER'S REPORT

- a) Mitchell School Update
- b) COVID-19 Update
- c) FY2023 Budget

J. DISCUSSIONS

- a) Joint Meeting with Town Manager, Finance Committee and School Committee Chair (or Designee)
- b) Using "City" vs "Town" in the Town Charter (*Moore*)
- c) Charter Change Update and Approach Options (*Moore*)

K. COMMITTEE REPORTS

L. LEGISLATION FOR ACTION

- a) Order O-FY22-034: Acceptance of Non Recurring Revenue to Capital (*Town Manager*)
At their meeting held on 1/24/22 the Budget and Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 7-0 to approve on 1/12/22.
- b) Order O-FY22-035: Contractual Buyouts (*Town Manager*)
At their meeting held on 1/24/22 the Budget and Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 6-0 to approve on 1/12/22.
- c) Order O-FY22-036: Acceptance of Donation – Resident (*Town Manager*)

At their meeting held on 1/24/22 the Budget and Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 7-0 to approve on 1/12/22.

- d) Order O-FY22-037: Acceptance of Donation – Chuckran’s (Town Manager)

At their meeting held on 1/24/22 the Budget and Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 6-0 to approve on 1/12/22.

- e) Order O-FY22-038: Capital Plan Fall 2022 (Town Manager)

At their meeting held on 1/24/22 the Budget and Finance Committee voted 3-0 to recommend approval. The Finance Committee voted 4-2 to approve on 1/12/22.

- f) Resolution R-FY22-006: A Resolution Establishing the Town Council’s Vision for Bridgewater (Moore)

At their meeting held on 1/20/22 the Strategic Planning Committee voted 3-0 to recommend adoption.

M. OLD BUSINESS

N. NEW BUSINESS

- a) Order O-FY22-041: Transfer Order – Contractual Buyouts (Town Manager)
- b) Order O-FY22-042: Acceptance of Fire Safety Equipment Grant (Town Manager)
- c) Order O-FY22-043: Acceptance of Grant COA – MCOA (Town Manager)
- d) Order O-FY22-044: Acceptance of Grant COA – FD (Town Manager)
- e) Order O-FY22-045: Acceptance of Grant COA – BPD (Town Manager)
- f) Order O-FY22-046: Annual Town Website Content Clean-Up (Moore)

O. CITIZEN COMMENTS

P. COUNCIL COMMENTS

Q. EXECUTIVE SESSION

- a) To discuss strategy with respect to litigation where discussing the matter in open meeting will have a detrimental effect on the bargaining or litigating position of the public body; and
- b) To consider the purchase, exchange, lease or value of real property where an open meeting may have a detrimental effect on the negotiating position of the public body.

R. ADJOURNMENT



Town of Bridgewater
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CALL TO ORDER:

A quorum being duly present, Town Council President Matthew Rushton called the meeting of the Bridgewater Town Council to order at 7:00pm, on January 18, 2022, via Zoom.

PRESENT

Peter Colombotos, Francis Sousa, Fred Chase, Matthew Rushton, Erik Moore, Dr. Kevin Perry, William Wood and Dennis Gallagher. Town Manager Michael Dutton and Town Attorney Jason Rawlins were also present.

ABSENT

Shawn George

PLEDGE OF ALLEGIANCE

MOMENT OF SILENCE

A moment of silence was held for 3 veterans who recently passed away, John DiLoreto, Charles Halajian and Ronald Wagman and for former Town Councilor Tim Fitzgibbons father, Robert Fitzgibbons.

President Rushton announced: Pursuant to Section 20 of Chapter 20 of the Acts of 2021, An Act Relative to Extending Certain Covid-19 Measures Adopted During the State of Emergency, this meeting of the Town Council for the Town of Bridgewater will be fully remote and accessible to the public through remote participation to the greatest extent possible. There will be no in person attendance permitted. Citizens who wish to tune in to the meeting may do so via Zoom or Facebook Live.

A. APPROVAL OF MINUTES

a. January 4, 2022

Councilor Wood motioned to approve the meeting minutes from January 4, 2021, which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

B. ANNOUNCEMENTS FROM THE PRESIDENT - None

C. PROCLAMATIONS – None

D. CITIZENS OPEN FORUM

Pat Neary, Lakeside Drive: Would like the councilors to gather input, do their homework and work with the residents

E. APPOINTMENTS - None

F. HEARINGS

a. **Order O-FY22-033: Loan Order – For Upgrade of Wastewater Treatment Facility** (*Town Manager*)

Council President Rushton opened the Public Hearing at 7:06 p.m.

Town Manager Dutton noted that no vote can be taken and gave a brief update on specific benchmarks and why more funding is needed.

Ms. Helen Gordon (OPM) gave a brief presentation on the original cost estimate done in 2019 based on 2017 ENR of 10737 and what the cost estimate is now based on 2021 ENR of 12647.

Councilor Rushton asked if there were any questions from the public:



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Dr. Hunt, Austin Street: Inquired what Phase 1 and Phase 2 are and asked if we are looking at alternative energy. Town Manager Dutton noted that Phase 1 is nitrogen removal and Phase 2 is hydrogen removal. Ms. Gordon noted that they did not look at other options, tight site but a VFDO is included as part of the project.

Councilor Rushton asked if anyone wished to speak in favor – None

Councilor Rushton asked if anyone wished to speak in opposition – None

Councilor Rushton entertained questions from Councilors:

Councilor Wood asked how the rates would impact the residents and when they would see it. Finance

Director Anthony Sulmonte noted that there would be a significant increase for Phase 1 and a slight increase for Phase 2. Town Manager Dutton noted that we do not go out to bond until the project is finished and we will seek assistance to offset the costs.

Councilor Gallagher asked why so long getting the numbers and when was Environmental Partners brought on board. Ms. Gordon noted that they were brought on board in 2020 and it is a 3 year process. Councilor Gallagher further asked who the ratepayers were. Town Manager Dutton noted that it was those that are tied into the sewer.

Councilor Rushton noted that he was opposed to delaying the project and asked Ms. Gordon if she thought material costs would go down. Ms. Gordon noted that she does not see material costs going down anytime soon.

Councilor Rushton closed the hearing at 8:11 p.m.

Councilor Gallagher made a motion to continue the Public Hearing until the February 1, 2022 meeting, which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – No; Chase – No; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

b. Order O-FY22-012: Zoning Map Amendment 168-180 Broad Street (Gallagher)

Council President Rushton opened the Public Hearing at 8:17 p.m.

Councilor Gallagher noted that approving this order would allow the developers of Perkins Foundry land to move forward.

Community & Economic Development Director Jennifer Deboisbriand noted that the Planning Board voted unanimously to recommend this order.

Applicant Steve Meltzer noted that this property currently has split zoning and approving the change to CBD would allow them to move to the next step.

Councilor Rushton asked if there were any questions from the public – None

Councilor Rushton asked if anyone wished to speak in favor:

Dr. Hunt, Austin Street – In favor of the project.

Councilor Rushton asked if anyone wish to speak in opposition: None

Councilor Rushton then opened up questions from the Town Council.

Councilor Wood asked if this would be entirely mixed use and no set back restrictions. Ms. Deboisbriand noted yes.

Councilor Rushton closed the Public Hearing at 8:22 p.m.



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Councilor Chase made a motion to approve Order O-FY22-012, which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea ; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

G. LICENSE TRANSACTIONS - None

H. PRESENTATIONS - None

I. TOWN MANAGER'S REPORT

a) Mitchell School Update

Work continues as planned and on schedule. Target completion date of July 2022. Next Mitchell School meeting will be on Tuesday, February 7, 2022 at 6:30pm via Zoom.

b) Covid-19 Update

The Town Manager reported that there are currently between 100 and 120 active cases (no hospitalizations) of Covid-19 within the Town of Bridgewater. 62% of residents are fully vaccinated and 70% have one shot.

J. DISCUSSIONS – None

K. SUBCOMMITTEE REPORTS

Budget & Finance: Councilor Wood noted that the Budget & Finance committee did not meet tonight so no action can be taken on Order O-FY22-034, O-FY22-035, O-FY22-036, O-FY22-037 and O-FY22-038. The Budget & Finance Committee meeting is scheduled for Monday, January 24th at 6:00 pm.

L. LEGISLATION FOR ACTION

a) Order O-FY22-034: Acceptance of Non Recurring Revenue to Capital (Town Manager)

No action taken. Will be on the February 1, 2022 agenda.

b) Order O-FY22-035: Contractual Buyouts (Town Manager)

No action taken. Will be on the February 1, 2022 agenda.

c) Order O-FY22-036: Acceptance of Donation – Local Resident (Town Manager)

No action taken. Will be on the February 1, 2022 agenda.

d) Order O-FY22-037: Acceptance of Donation – Chuckran's (Town Manager)

No action taken. Will be on the February 1, 2022 agenda.

e) Order O-FY22-038: Capital Plan Fall 2022 (Town Manager)

No action taken. Will be on the February 1, 2022 agenda.

M. OLD BUSINESS – None

N. NEW BUSINESS

a) Order O-FY22-039: Laying Out and Accepting a Private Way – Dew Drop Lane (Chase)

Councilor Chase noted that all requirements have been observed and recommended that this Order be referred to Planning and the Laying Out of the Way approved.

Councilor Chase made a motion to approve the laying of the way, which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

Councilor Chase made a motion to refer Order O-FY22-039 to the Planning Board, which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

b) Order O-FY22-040: Transfer Order – Contractual Settlement BPA (Town Manager)

Town Manager Dutton noted that this was the first year for the contractual contract.



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Councilor Perry made a motion to refer O-FY22-040 to Budget & Financing and Finance Committee which was duly seconded.

Roll-call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

O. CITIZEN COMMENTS - None

P. COUNCIL COMMENTS

Councilor Perry: extended his condolences to Tim Fitzgibbons and his family on the passing of his dad, Robert Fitzgibbons.

Councilor Moore – also extended his condolences to Tim Fitzgibbons and his family and also to the family of Jason Saccocia.

Councilor Rushton – informed the community about the post office distributing free at home covid tests.

Q. EXECUTIVE SESSION

Councilor Chase motioned to enter executive session at 8:41 p.m.

A roll call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

Councilor Chase motioned to adjourn at 9:16 p.m.

A roll call vote was taken with results recorded as follows:

Colombotos – Yea; Wood – Yea; Moore – Yea; Sousa – Yea; Rushton – Yea; Chase – Yea; Perry – Yea; Gallagher – Yea; George – Absent. The motion passed.

R. ADJOURN

Minutes submitted in draft form by: Debra Ward



Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-033

Introduced By:	Town Manager
Date Introduced	December 21, 2021
First Reading:	December 21, 2021
Second Reading:	January 18, 2022
Amendments Adopted:	
Third Reading:	February 1, 2022
Date Adopted:	
Date Effective:	

Order O-FY22-033

LOAN ORDER - FOR UPGRADE OF THE WASTEWATER TREATMENT FACILITY

ORDERED, that, **\$43,000,000** is appropriated, to be expended, for the purpose of financing the design and construction of upgrades to the Town's existing Wastewater Treatment Facility located at the end of Morris Avenue including without limitation all costs incidental or related thereto; that to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow said amount and issue bonds or notes therefor under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount. Order O-FY19-052 approved on May 7, 2019 is hereby rescinded and of no further force or effect.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• Voted 7-0 to approve on 1/12/22.
• B&F	• Voted 2-1 to recommend on 1/24/22.

ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL

November 22, 2021

Michael Dutton
Town Manager
Municipal Office Building
66 Central Square
Bridgewater, MA 02324

**RE: Bridgewater Morris Avenue WWTP Phase 1 Upgrades
 Application for Financial Assistance
 Clean Water State Revolving Fund – Construction Stage
 CWSRF - 6838**

Dear Mr. Dutton:

The Town of Bridgewater recently applied for financial assistance through the Clean Water State Revolving Fund (CWSRF) Program for the Bridgewater Morris Avenue Wastewater Treatment Plant Phase 1 Upgrades project (CWSRF-6838).

The Town is conducting this project in accordance with an Administrative Consent Order (CWA-AO-R01-FY17-10) the town is being held to by the EPA (Environmental Protection Agency) and MassDEP. The consent order includes strict timelines to complete construction of Phase 1 and Phase 2 Nutrient Removal Projects. Phase I is required to be completed by May 1, 2024. The project is on track to meet this deadline.

The 95% design was submitted to MassDEP on October 15, 2021 by Stantec, the design Engineer. Environmental Partners, the Owners Project Manager has completed the peer review of the 95% design and Stantec is currently working on the 100% design, to be completed by January 2022. Local permit approvals are underway.

To receive the Clean Water Trust and MassDEP Project Approval Certificate (PAC) and Permission to Advertise in February 2022, certification of the appropriation for the entire project from design/construction through startup is required. The Town appropriated a total of **\$33,750,000 in 2019** for the project based on the Weston and Sampson Comprehensive Wastewater Management Plan cost estimates (2017, ENR 10737), as approved by MassDEP in 2019.

As part of the 95% design submission, an Opinion of Probable Construction Cost (OPCC) was prepared by an independent construction cost estimator utilizing the 95% design drawings and specifications. The OPCC, plus the maximum SRF allowable pre-bid contingency of 10%, increases the construction estimate to **\$35,382,323**. Including construction administration, Resident Project Representatives, and Startup and Training, the total project cost is now **\$42,843,377** (November 2021, ENR 12647).

In order to keep our low-interest Clean Water Trust loan, and to remain eligible for Zero Percent Interest and Principal Forgiveness, we must appropriate the **\$9,100,000** gap prior to advertising for construction bids. We cannot receive our full PAC without having the Town Council appropriation.

Several factors contributed to the increased construction cost estimates for Phase 1 Upgrades to the Bridgewater WWTF. Specifically:

1. **Escalation to Midpoint and Inflation Uncertainty.** There is a great deal of uncertainty as inflation continues to ramp up. Specifically, supply chain disruption due to the long-term effects of COVID 19 have resulted in an increase of escalation to mid-point of construction rate increased from **3.5% to 5.0%**.
2. **Water & Wastewater Equipment Costs.** Supply chain uncertainty and lead time issues are affecting cost and openness of suppliers to hold pricing firm. Some suppliers will now only quote firm prices at order time.
3. **Average labor cost** increased from \$94.50/hr. to \$101.64/hr.
4. **Concrete material cost** increased.
 - a. Wall concrete unit cost increased from \$190/CY to \$495/CY.
 - b. Elevated framed slabs cost increased from \$180/CY to \$505/CY.
5. **Electrical material cost** increased impacted by the following increases in average cost:
 - a. Fitting prices increased by 1.5x.
 - b. Copper price/LB increased by 2x.
 - c. Conduit price/LF increased by 3x.

We respectfully request that you present the need for additional funding of **\$9,100,000** to the Town Council for a **first hearing on December 7, 2021 and second/third reading on December 21, 2021**. We cannot receive a PAC and advertise for construction without an updated Town Council Appropriation. It is imperative to our Consent Order to stay as close to our estimated schedule as possible.

Please find attached a summary of project costs and a draft appropriation for additional funding based on the requirements of the CWSRF program. Please feel free to contact me at (781) 856-2611 or htg@envpartners.com with any questions you may have or if you need any additional information.

Sincerely,



Environmental Partners Group, LLC
Helen Gordon, P.E., MCPPO, BCEE
Senior Program Manager | Associate

cc: Kimberly Williams, Assistant Town Manager
Debra Ward, Executive Assistant to Town Council
Anthony Sulmonte, Finance Director, Town of Bridgewater

Azu Etoniru, DPW Director, Town of Bridgewater
Gregory Tansey, Town Engineer, Town of Bridgewater
Jonas Kazlauskas, Water and Sewer Superintendent, Town of Bridgewater
Brian Shea, P.E., Stantec
David Graham, P.E., Stantec
Kate Roosa, P.E., Environmental Partners

1. Funding Sources		Funding FY19						
Order O-FY19-052: Loan Order for Upgrade of the Wastewater Treatment Facility		\$	32,000,000					
Order O-FY19-008: Phase 1 Pre-Design Work		\$	250,000					
Sewer Reserve Fund		\$	1,500,000					
2. Design Phase Work			Total Costs 2021	SRF Eligible Cost	SRF Ineligible Cost			
Stantec Pre-Design Services			\$	249,500	\$	249,500		
Stantec Preliminary and Final Design (Change Order 01)			\$	1,790,500	\$	1,790,500		
EP Task 1A Project Management			\$	263,900	\$	263,900		
EP Task 2B Pre-Design, Design and Construction Procurement Phase			\$	312,859	\$	312,859		
		Subtotal	\$	2,616,759	\$	2,616,759		
3. Expected Construction Costs			Total Costs 2022 - 2024	SRF Eligible Cost	SRF Ineligible Cost			
Construction Estimate (95% OPCC)			\$	32,165,748	\$	32,165,748		
Construction Contingency (max. 10% pre-bid)			\$	3,216,570	\$	3,216,570		
OPM and Resident Project Representative (EP)			\$	2,074,300	\$	2,074,300		
Design Engineer Construction Administration (Stantec)			\$	2,550,000	\$	2,550,000		
Other (specify)								
Utility Fee			\$	200,000	\$	200,000		
Police – Traffic Detail			\$	20,000	\$	20,000		
		Subtotal	\$	40,226,618	\$	40,226,618		
4. Project Totals		\$33,750,000	\$	42,843,377	\$	40,226,618	\$	2,616,759
SRF Funding Gap			\$	(9,093,377)				

Bridgewater Town Council
In Town Council, December 21, 2021
Council Order: O-FY22-

Introduced By:	Town Manager
Date Introduced:	December 7, 2021
Second Reading/Public Hearing:	December 21, 2021
Amendments Adopted:	None
Third Reading	December 21, 2021
Date Adopted:	
Date Effective:	

Order O-FY

LOAN ORDER - FOR UPGRADE OF THE WASTEWATER TREATMENT FACILITY

ORDERED, that, \$9,100,000 is appropriated for the purpose of financing the additional costs of the design and construction of upgrades to the Town's existing Wastewater Treatment Facility located at the end of Morris Avenue including without limitation all costs incidental or related thereto; to meet this appropriation the Treasurer with the approval of the Town Manager is authorized to borrow \$9,100,000 and issue bonds or notes therefore under Chapter 44 of the General Laws and/or Chapter 29C of the General Laws; that the Treasurer with the approval of the Town Manager is authorized to borrow all or a portion of such amount from the Massachusetts Clean Water Trust established pursuant to Chapter 29C; and in connection therewith to enter into a financing agreement and/or a security agreement with the Trust and otherwise to contract with the Trust and the Department of Environmental Protection with respect to such loan and for any federal or state aid available for the project or for the financing thereof; that the Town Manager is authorized to enter into a project regulatory agreement with the department of Environmental Protection, to expend all funds available for the project and to take any other action necessary or convenient to carry out the project. Any premium received upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of the costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with M.G.L. c. 44, §20, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Explanation:

- *This loan funds the additional anticipated costs for the rehabilitation work to the Town's existing wastewater treatment facility and is required to modernize old systems and equipment, provide odor control, and upgrade the treatment process to meet new effluent discharge limits set by the*

EPA and Massachusetts DEP and as agreed to by the Town per an administrative consent order signed in 2018.

- *Phase I work was funded with a **\$250,000** transfer from Reserve Capital for pre-design tasks, and was approved under Order O-FY19-008.*
- ***\$1.5M** for Preliminary and Final Design will be funded through Sewer Reserve Funds*
- ***\$32,000,000** was appropriated for Procurement, construction and project closeout through Council Order O-FY19-052*
- *This project is on the Clean Water State Revolving Fund (CWSRF) Intended Use Plan FY21.*
- *Additional funds are required due to escalation costs on equipment and materials due to COVID 19 impacts.*



Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-034

Introduced By:	Town Manager
Date Introduced	December 21, 2021
First Reading:	December 21, 2021
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY22-034

ACCEPTANCE OF NON RECURRING REVENUE TO CAPITAL

ORDERED, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 40, §5B requires the Town Council to accept and authorize the expenditure of revenue sources that are deemed one-time revenue or take any other action relative thereto and

WHEREAS: The Town of Bridgewater has received a payment of \$324,778.33 from the Department of Corrections' FY 2022 budget earmarked for cities and towns hosting correctional facilities.

ORDERED: that the Town Council of Bridgewater, Massachusetts in Town Council assembled to vote to accept payment of \$324,778.33 into the Capital Stabilization Funds to appropriate for Capital needs

Explanation:

This order accepts one time non-recurring revenues from the DOC earmarked 2022 budget to the Capital Stabilization Fund for Capital Appropriations for the Towns Capital Needs

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 7-0 to approve.
• B&F	• 1/24/22: Voted 3-0 to recommend.

ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL



CHARLES D. BAKER
Governor

KARYN E. POLITO
Lieutenant Governor

TERRENCE M. REIDY
Secretary

The Commonwealth of Massachusetts
Executive Office of Public Safety & Security

Department of Correction
50 Maple Street, Suite 3
Milford, MA 01757
Tel: (508) 422-3300
www.mass.gov/doc



CAROL A. MICI
Commissioner

PATRICK T. DEPALO, JR.
MICHAEL G. GRANT
ROBERT P. HIGGINS
MITZI S. PETERSON
THOMAS J. PRESTON
Deputy Commissioners

December 3, 2021

Mr. Michael Dutton
Town Manager
Municipal Office Building
66 Central Square
Bridgewater, MA 02324

Dear Mr. Dutton:

The Department of Correction's FY 2022 operating budget contains funds earmarked for cities and towns hosting correctional facilities.

Based on the average state inmate population housed in your community from July 1, 2020 through June 30, 2021, a payment in the amount of **\$324,778.33** will be processed for the City of Bridgewater. This payment will be issued via the State Treasurer's Office and sent to your local Treasurer by electronic transfer. This payment has a scheduled disbursement date of December 8, 2021.

If there are any questions, I can be reached at 508-422-3332.

Sincerely,

Thomas Brennan
Budget Director

Cc: Thomas J. Preston, Deputy Commissioner Administration
Tara Calhoun, Director of Legislative Affairs
Kristine Marcotte, Director, Fiscal Services



Bridgewater Town Council

In Town Council, Tuesday, December 21, 2021

Council Order: O-FY22-035

Introduced By: Town Manager
Date Introduced: December 21, 2021
First Reading: December 21, 2021
Second Reading: February 1, 2022
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-035

CONTRACTUAL BUYOUTS

ORDERED, that the Town Council assembled vote to:

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$100,748 from Employer's Liability Trust Fund to accounts as outlined

Source of Funds	Account No.	GL Account Description	Amount
EMPLOYEE SLLB LIABILITY TRUST	80045-596100	TRANSFER TO GF	\$ 100,748.00
Total:			\$ 100,748.00

Use of Funds	Account No.	GL Account Description	Amount
Salaries Police	02105001-519005	Salary Contractual Pay	\$ 87,651.00
Salaries Fire	02205001-519005	Salary Contractual Pay	\$ 13,097.00
Total			\$ 100,748.00

Explanation:

Contractual Buyouts for Retirement

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 6-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend

ROLL-CALL VOTE REQUIRES MAJORITY OF FULL COUNCIL



Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-036

Introduced By:	Town Manager
Date Introduced	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY22-036

ACCEPTANCE OF DONATION

ORDERED, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a donation from bequest of the Estate of Richard Hayes. Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the donation/grant of \$27,278.84 from the Estate of Richard A Hayes to expend the gift in accordance with stated purpose thereof.

Explanation:

Local resident of Bridgewater bequest to the Fire Department in the Town of Bridgewater. Richard Hayes, wished to use the funds to purchase safety equipment and tools to assist the firefighters of Bridgewater. The Fire chief can better update the use of this general donation.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 7-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend.



Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-037

Introduced By: Town Manager
Date Introduced: January 4, 2022
First Reading: January 4, 2022
Second Reading: February 1, 2022
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-037

ACCEPTANCE OF DONATION

ORDERED, that the Town Council assembled vote to:

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

"An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;" and

WHEREAS: The Town of Bridgewater has received a donation from local business Chuckran Auto Parts, Inc.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$10,000.00 from Chuckran's to expend the gift in accordance with stated purpose thereof.

Explanation:

Local business support for the Fire Department's "Mark-A-Hydrant program from Chuckran's Auto Parts for purchasing Maltese Cross reflective identification markers for the fire hydrants in the Town of Bridgewater.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 6-0 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend



Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Order: O-FY22-038

Introduced By:	Town Manager
Date Introduced	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Third Reading:	
Date Adopted:	
Date Effective:	

Order O-FY22-038

Capital Plan Fall 2022

Ordered; pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds:

FUND		SOURCES OF FUNDING		Amount
8010	Capital Stabilization	Capital Stabilization Trust Funds		\$ 2,502,315.61
Total				\$ 2,502,315.61
PROJECT	DEPT.	ASSET TYPE	USES OF FUNDING	AMOUNT
155.22	IT	Software	PeopleGIS: Software for Town GIS	\$ 19,500.00
155.28	IT	Mach/Equip/Vehicles	PD Cruiser Computers Replacement	\$ 20,000.00
155.33	IT	Mach/Equip/Vehicles	Memorial Building Renovation - Technology Improvements	\$ 75,000.00
155.35	IT	Software	Software Integration and Implementation	\$ 75,000.00
155.37	IT	Mach/Equip/Vehicles	Video System for Town Common	\$ 34,409.00
155.40	IT	Software	HRIS Software	\$ 80,000.00
155.41	IT	Mach/Equip/Vehicles	Fire Apparatus Computer Upgrade	\$ 10,000.00
161.05	CLERK	Mach/Equip/Vehicles	New Precinct Voting Equipment	\$ 17,355.00
192.16	B & M	Infrastructure	Taking of Mobil Station 46 Summer Street	\$ 245,000.00
192.19	B & M	Infrastructure	80 Spring Street Paving & Parking Project	\$ 50,000.00
192.24	B & M	Bldgs. & Property	Senior Center - Roof Repairs	\$ 20,000.00
192.25	B & M	Bldgs. & Property	Library - Roof Repairs	\$ 30,000.00
192.26	B & M	Infrastructure	Library - Parking Lot Repairs and Repave	\$ 50,000.00
192.27	B & M	Bldgs. & Property	Library - Carpet Replacement	\$ 25,000.00
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#2 Buyout	\$ 18,101.15
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#3 Buyout	\$ 18,189.35
192.54	B & M	Mach/Equip/Vehicles	Electric Vehicle Leased EV#4 Buyout	\$ 12,233.50
192.55	B & M	Mach/Equip/Vehicles	Garage Heaters - Fire Station 1	\$ 12,300.00
210.09	POLICE	Mach/Equip/Vehicles	Replace Fire Arms Simulator - 2 of 5	\$ 41,403.73
210.10	POLICE	Mach/Equip/Vehicles	Replace One Police Vehicles (1 4WD)	\$ 75,000.00
210.11	POLICE	Mach/Equip/Vehicles	Replace Firearms	\$ 95,000.00
210.15	POLICE	Mach/Equip/Vehicles	Replace All Issued Tasers (1 of 5)	\$ 25,000.00
210.20	POLICE	Mach/Equip/Vehicles	Body Worn Camera System (1 of 5)	\$ 65,318.00
220.12	FIRE	Mach/Equip/Vehicles	Fire Engine (E2) Lease 3 of 5	\$ 137,491.80
220.15	FIRE	Mach/Equip/Vehicles	Radio Equipment Upgrades: Vehicle Mounted & Portable (1 of 5)	\$ 100,000.00
220.16	FIRE	Mach/Equip/Vehicles	Ballistic Equipment: Armored Vest / Helmets / Protective Shields	\$ 24,000.00
220.29	FIRE	Mach/Equip/Vehicles	SUV/Command Vehicle (VIN 4567)	\$ 56,331.00
220.41	FIRE	Mach/Equip/Vehicles	Engine 3	\$ 59,000.00
300.19	B-R	Mach/Equip/Vehicles	DW 59.97% 4x4 Plow Truck with Utility Body	\$ 27,586.20
300.27	B-R	Infrastructure	HS 59.97% Replace Track	\$ 509,745.00
300.35	B-R	Bldgs. & Property	HS 59.97% Replace PVI Hot Water Tank No. 1	\$ 50,974.50
300.36	B-R	Bldgs. & Property	HS 59.97% Replace PVI Hot Water Tank No. 2	\$ 50,974.50
300.54	B-R	Bldgs. & Property	WIS Rebuild 2 of the 4 Boilers	\$ 80,000.00
300.55	B-R	Bldgs. & Property	WIS Replace Steamer	\$ 20,000.00
300.56	B-R	Mach/Equip/Vehicles	DW 59.97 % 3-D Printer	\$ 6,648.27
410.01	ENG	Engineering	Engineering Plotting Plan & Survey	\$ 80,000.00
420.07	HW	Mach/Equip/Vehicles	No. 2 - 17 Freightliner - Lease Payment 4 of 5	\$ 47,136.61
420.13	HW	Mach/Equip/Vehicles	No. 2 - 24 Six Wheeler - Lease Payment 1 of 5	\$ 48,700.00
420.14	HW	Mach/Equip/Vehicles	No. 2 - 18 Six Wheeler - Lease Payment 1 of 5	\$ 48,700.00
420.17	HW	Mach/Equip/Vehicles	Sidewalk Plow - Lease Payment - 4	\$ 41,218.00
Total				\$ 2,502,315.61

Explanation: This transfer will fund the Capital Plan Projects as outlined in the Capital Plan

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
• FinCom	• 1/12/22: Voted 4-2 to approve
• B&F	• 1/24/22: Voted 3-0 to recommend



Bridgewater Town Council

In Town Council, Tuesday, January 4, 2022

Council Resolution: R-FY22-006

Introduced By:	Councilor Moore
Date Introduced:	January 4, 2022
First Reading:	January 4, 2022
Second Reading:	February 1, 2022
Amendments Adopted:	
Date Adopted:	
Effective Date:	

Resolution R-FY22-006

A Resolution Establishing the Town Council's Vision for Bridgewater

WHEREAS, any council member may submit to the Town Council proposed town goals and other objectives for its consideration; and

WHEREAS, a community vision statement is a simple statement describing an idealistic picture of what we collectively want for our community in the long-term. A vision is aspirational and inspirational and, unlike a mission, does not define our purpose or strategies, but rather a desired state of being; and

WHEREAS, a community vision statement is necessary to guide our community's priorities, strategies, and actions by providing a clear and collectively agreed upon foundation for planning; and

WHEREAS, towns without a declared community vision spend considerable energy on wrong or irrelevant issues, bouncing reactively from one topic to another; and

WHEREAS, the Bridgewater Comprehensive Master Plan describes a community vision that should be condensed and made actionable by the Town Council; and

WHEREAS, a community vision statement will help the Town Council, Town Manager and other town committees, boards and groups make decisions for the future;

NOW, THEREFORE, LET IT BE RESOLVED that we, the Town Council of Bridgewater, agree that the following vision statement represents the desired future state for the Town of Bridgewater and will serve as a clear foundation for all planning, prioritization, management and investment decisions and activities conducted by or for the Town of Bridgewater:

"By the year 2035, Bridgewater will have established itself as the region's most accessible and desirable hub of culture, commerce, education, and open space recreation with a thriving downtown area, a breadth of housing choices, sustainable infrastructure, green initiatives and a connected network of scenic outdoor recreation options, all of which preserve our quaint small-town aesthetic and highlight our historic heritage and charm.

ROLL CALL VOTE – REQUIRES MAJORITY OF THOSE PRESENT AND VOTING.

This will be supported by a best-in-class town government that prioritizes sound fiscal management, fast and reliable municipal services, community engagement and inclusivity, and economic prosperity to create better everyday lives for all generations and cultures.”

Explanation: Intended to initiate and baseline planning activities within the Strategic Planning Committee. Effective policy-making and town management starts with a clear “big picture” vision and timeframe for the community. Once a vision is established, the Town Council and Town Manager can then identify the components necessary for achieving the vision and provide direction for implementation in the form of prioritized goals and measurable objectives.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
Strategic Planning Committee	1/20/22: Vote of 3-0 to recommend adoption



Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-041

Introduced By: Town Manager
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-041

TRANSFER ORDER – CONTRACTUAL BUYOUTS

ORDERED, that the Town Council assembled vote to

Pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer \$92,670 from Employer's Liability Trust Fund t accounts as outlined

Source of Funds	Account No.	GL Account Description	Amount
EMPLOYEE SLLB LIABILITY TRUST	80045-596100	TRANSFER TO GF	\$ 92,670.00
Total:			\$ 92,670.00
Use of Funds	Account No.	GL Account Description	Amount
Salaries	06305001-519005	Salary Contractual Pay	\$ 92,670.00
Total			\$ 92,670.00

Explanation:

Contractual buyouts for Retirement

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

NOT FOR ACTION – FIRST READING



Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-042

Introduced By: Town Manager
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-042

ACCEPTANCE OF FIRE SAFETY EQUIPMENT GRANT

ORDERED, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a grant award from the Executive Office of Public Safety to the MA Department of Fire Services.

Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$19,000.00 from the EOPS - MA Department of Fire Services, to expend the grant in accordance with stated purpose thereof.

Explanation:

To purchase Thermal Imaging Camera – Vehicle Stabilization Struts; The grant will purchase pair of Rescue 42 vehicle stabilization struts to support responding vehicles and 4 SEEK Reveal handheld thermal imagers to be used on scenes for 360 degree sizeup at fire incidents and any other application where source of heat or smoke needs to be discovered.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-043

Introduced By: Town Manager
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-043

ACCEPTANCE OF GRANT COA

ORDERED, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift award from the Mass Council on Aging (MCOA), Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$7,800.00 from the MCOA, to expend the grant in accordance with stated purpose thereof.

Explanation:

The Bridgewater Council on Aging has been awarded a \$7800.00 Grant for the purposes of building a connected community through a new initiative entitled: Cohesive Bridgewater. This six-month project encompasses a COA rebranding by creating new messaging and educational programs, while engaging the older adult and caregiver communities. The project includes onboarding a marketing internship position to create new printed materials, imagery, and content for the COA, as well as a marketing campaign targeting older adults with cognitive changes, caregivers, and older men as they often are not active participants at our COA. The project also creates a new opportunity for a hybrid volunteer/paid stipend Information and Referral Specialist position to perform community outreach, marketing, and intakes. It is our goal for this project to provide a high touch, hyper-local, service delivery model to benefit the needs of the citizens of Bridgewater.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-044

Introduced By: Town Manager
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-044

ACCEPTANCE OF GRANT COA

ORDERED, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift award from the Mass Council on Aging (MCOA), Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$7,800.00 from the MCOA, to expend the grant in accordance with stated purpose thereof.

Explanation:

The Bridgewater Council on Aging has been awarded a \$7800.00 Grant for the purposes of building a connected community through a new initiative entitled: Cohesive Bridgewater. This six-month project encompasses a COA rebranding by creating new messaging and educational programs, while engaging the older adult and caregiver communities. The project includes onboarding a marketing internship position to create new printed materials, imagery, and content for the COA, as well as a marketing campaign targeting older adults with cognitive changes, caregivers, and older men as they often are not active participants at our COA. The project also creates a new opportunity for a hybrid volunteer/paid stipend Information and Referral Specialist position to perform community outreach, marketing, and intakes. It is our goal for this project to provide a high touch, hyper-local, service delivery model to benefit the needs of the citizens of Bridgewater.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-045

Introduced By: Town Manager
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-045

ACCEPTANCE OF GRANT COA

ORDERED, that the Town Council assembled vote to

WHEREAS: Massachusetts General Laws, Chapter 44, §53A, states as follows:

“An officer ... of any city or town ... may accept grants or gifts of funds from ... from the commonwealth ... or an agency thereof, ... and may expend such funds for the purposes of such grant or gift ... with the approval of the city manager and city council...;” and

WHEREAS: The Town of Bridgewater has received a gift award from the Bridgewater Police Association Union, Now, therefore, in accordance with Chapter 44, §53A of the Massachusetts General Laws, the Town Council votes to take the following action:

ORDERED that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to accept the grant of \$2,000.00 from the Bridgewater Police Union, to expend the grant in accordance with stated purpose thereof.

Explanation:

Each year, the Bridgewater Police Department participates in "No Shave November" as a fundraising event. As a result of the 2021 event, the Police Department has generously donated \$2600.00 to the Senior Center for the purposes of contributing towards a replacing the tent which was destroyed in the Noreaster as well as providing safety items to Seniors throughout Town.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
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Bridgewater Town Council

In Town Council, Tuesday, February 1, 2022

Council Order: O-FY22-046

Introduced By: Councilor Moore
Date Introduced: February 1, 2022
First Reading: February 1, 2022
Second Reading/Hearing:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY22-046

ANNUAL TOWN WEBSITE CONTENT CLEAN-UP

ORDERED: The Town Council assembled vote that the Town Manager shall ensure that all Town of Bridgewater departments, boards, committees, councils, and roles that share information with the public via the Town's official www.bridgewaterma.org website shall review their published content and drive compliance with the following guidelines on or before Monday May 2, 2022.

- (1) all contact information and membership rosters on the website must be current and accurate
- (2) all available agendas and meeting minutes from 2021 and 2022 must be uploaded to the website
- (3) all website menu links must be functional and accurate
- (4) all department or area pages must have accurate and current content

Explanation:

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•