

**BRIDGEWATER PUBLIC LIBRARY
TRUSTEE COMMITTEE BOARD MEETING
MINUTES
December 17, 2019**

Meeting Called By	BWPL Trustees
Type of Meeting	Monthly
Recording Secretary	Matthew Gerritsen
Attendees	Trustees: Janet Dye, Connie Franciosi, Matthew Gerritsen, Pamela Hayes-Bohanan (Chair), Nancy Sarno
Call to Order	7:02 p.m.
Meeting Adjournment	7:31 p.m.

1. AGENDA APPROVAL:

It was moved (Dye), seconded (Franciosi) to approve the Agenda, passed unanimously.

2. SECRETARY'S REPORT:

It was moved (), seconded () to approve the Minutes of November, passed unanimously.

3. CHAIR'S REPORT

Leslie Reed's' written resignation as of January 1, 2020 has been accepted by the Chair. Trustees should present the names of potential candidates to replace Leslie at the January 21, 2020 meeting.

4. CORRESPONDENCE:

The Board is in receipt of the above referenced resignation of Leslie Reed dated December 11, 2019, attached.

The Board is in receipt of correspondence from the Commonwealth's Board of Library Commissioners ("BLC") dated November 12, 2019, attached. The BLC has certified the Library to receive fourteen thousand six hundred ninety-eight dollars and twelve cents (\$14,698.12) through the FY2020 State Aid to Public Libraries Program. This is not the full potential amount of the grant, due to partial non-compliance. The Chair will contact the BLC and determine the areas of non-compliance and potential remediation steps.

5. DIRECTOR'S REPORT

No report submitted to the Board.

6. COMMITTEE REPORTS:

No reports submitted to the Board.

7. OLD BUSINESS:

The town manager has selected and hired a new library director, Jed Phillips. The Board noted that the Town Code required that the Board recommend the hiring of the Director. Following discussion, it was motioned (Gerritsen) and seconded (Dye) that the Secretary submit to the Town a written recommendation to hire Mr. Phillips, subject to the following conditions:

- 1) The Board receive a copy of the Director's Employment Agreement;
- 2) The Board be consulted in the Director's Annual Review;
- 3) The Board receive a copy of the Director's Annual Review; and
- 4) The recommendation must be renewed in order to extend, amend or renew the Employment Agreement.

Passed unanimously.

8. NEW BUSINESS:

The Chair will clarify that the BLC aid referred to above will be included in the Library's operating budget and not subject to allocation by the Board.

9. DATE OF NEXT MEETING: Tuesday, January 21, 2020 at 7:00 p.m.

There being no further business the meeting was, upon motion duly made and seconded, adjourned at 7:31 PM.