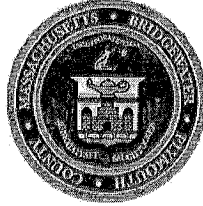


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2019 DEC 12 A 8:24



TOWN OF BRIDGEWATER

Notice of Posted Meeting to all
Town Departments, Boards and Committees and the General Public:
(as required by Chapter 30 A, M.G.L.)

NAME: Bridgewater Finance Committee
DATE: December 16th, 2019
TIME: 7:00PM
PLACE: 66 Central Square (Municipal Office Building)

Call to Order at 7:00PM

Public Comment

Approval of Meeting Minutes from 11.25.2019

New Business

- Resolution R-FY20-005: FY2021 Budget Resolution
- Order O-FY20-038: Contract Ratification - AFSCME
- Order O-FY20-039: Contract Ratification - Library
- Order O-FY20-040: Transfer Order - Funding of AFSCME Contractual Settlement
- Order O-FY20-041: Transfer Order - Funding of Library Contractual Settlement
- Order O-FY20-042: Transfer Order - Funding of Non-Union Employees

Old Business

- Transfer T-2016-006: CPA Transfer Housing Trust

Additional Items

- Capital Plan – FinCom's Role

Adjournment of Meeting

TOWN OF BRIDGEWATER

Finance Committee

Eric Langone, Chair
George Haley, Vice Chair
Robert Rees
Nathan Schofield
Michael Mainvielle
Jerry Muller
Kathleen Blais
Lea Wyatt
Julie Scleparis



Joshua McGraw, Staff Assistant
E-Mail: jmcgraw@bridgewaterma.org

Academy Building - 66 Central Square
Bridgewater, MA 02324

Bridgewater Finance Committee (Fin Com) Agenda for the Fin Com Meeting Convening on 12.16.19 at 7:00PM

66 Central Square - Municipal Office Building Bridgewater, MA 02324

Call to Order at 7:00PM

Public Comment

Approval of Meeting Minutes from 11.25.2019

New Business

- Resolution R-FY20-005: FY2021 Budget Resolution
- Order O-FY20-038: Contract Ratification - AFSCME
- Order O-FY20-039: Contract Ratification - Library
- Order O-FY20-040: Transfer Order - Funding of AFSCME Contractual Settlement
- Order O-FY20-041: Transfer Order - Funding of Library Contractual Settlement
- Order O-FY20-042: Transfer Order - Funding of Non-Union Employees

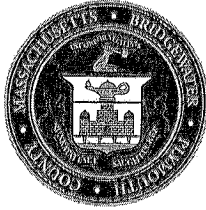
Old Business

- Transfer T-2016-006: CPA Transfer Housing Trust

Additional Items

- Capital Plan – FinCom's Role

Adjournment of Meeting



Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-039

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-039

CONTRACT RATIFICATION - LIBRARY

ORDERED, pursuant to Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated Memorandum of Agreement covering July 1, 2018 through June 30, 2021 with the Bridgewater Public Library Staff Association, MLSA, AFT-MA.

Explanation:

The Town Manager negotiated an agreement with the Bridgewater Public Library Staff Association. An affirmative vote of the Council will approve the contract as presented. A transfer request will fund the appropriation thereof.

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-041

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-041

TRANSFER ORDER - FUNDING OF LIBRARY CONTRACTUAL SETTLEMENT

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds \$27,753.51

SOURCES OF FUNDING		Amount
09145170-517013	FMLA MA TOWN SHARE	\$ 27,753.51
		\$ 27,753.51

USES OF FUNDING		FY19 Retro	FY20 Budget Adj	Amount
0610 LIBRARY	SALARIES & WAGES	\$ 7,765.59	\$ 17,187.92	\$ 24,953.51
0610 LIBRARY	SALARIES & WAGES - LONGEVITY	\$ 1,400.00	\$ 1,400.00	\$ 2,800.00
				\$ 27,753.51

Explanation:

Funding of Settlement of Library Union Contract

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•

TOWN OF BRIDGEWATER

Finance Committee

Eric Langone, Chair
George Haley, Vice Chair
Robert Rees
Nathan T. Schofield
Jerry Muller
Kathleen Blais
Julie Scleparis
Lea Wyatt



Joshua McGraw, Staff Assistant
E-Mail: jmcgraw@bridgewaterma.org

Academy Building - 66 Central Square
Bridgewater, MA 02324

Bridgewater Finance Committee (FinCom) Minutes for the FinCom Meeting that Convened on November 25th, 2019

Meeting called to order as formal session by Eric Langone (Chairman of the Committee) in accordance with rules governing meetings and quorum filled. Meeting starts at 7:03PM.

Committee Members Present: Eric Langone, Robert Rees, Kathleen Blais, Julie Scleparis, Lea Wyatt

Committee Members Not Present: George Haley, Nathan Schofield, Jerry Muller

Public Officials in Attendance: Anthony Sulmonte – Finance Director

Public Comment

Michael Dolan from the School Committee attended and stated he has started the teachers and custodial negotiations. He understands the position and constraints of the town and will consider those as we move forward.

New Business

Order O-FY20-033: Acceptance of a Gift - Bridgewater Savings Bank

Order O-FY20-033 was approved unanimously with a vote of 5 yea and 0 nay.

Resolution R-FY20-005: FY2021 Budget Resolution

R-FY20-005 will be discussed at the next meeting of the Finance Committee.

Order O-FY20-034: Transfer Order - Collective Bargaining Agreement Obligation - United Steelworkers

Order O-FY20-034 was approved unanimously with a vote of 5 yea and 0 nay.

Order O-FY20-035: Transfer Order - Collective Bargaining Agreement Obligation -Bridgewater Firefighters Association

Order O-FY20-035 was approved unanimously with a vote of 5 yea and 0 nay.

Order O-FY20-036: Transfer Order - Collective Bargaining Agreement Obligation - Bridgewater Administrators Association

Order O-FY20-036 was approved unanimously with a vote of 5 yea and 0 nay.

Old Business

Transfer T-2016-006: CPA Transfer Housing Trust

Additional Items for Discussion

Discussion of Budget Resolution Sub-committee role

Discussion of FY19-058 – Update for data analytic services

RFP was completed, the firm Berksin was hired. When the time is right the committee would like to ask Mr. Dutton to invite Jen Burke to present progress. The progress report may not be available until January or February 2019.

Discussion and review of FY19 Final Budget General Report and Enterprise Report

A number of reports were requested by Kathleen Blais. The biggest discussion point centered on updating the enterprise funds. A number of the enhancements are things the Anthony Sulmonte and team have considered and will just need to look to implementation and timing involved.

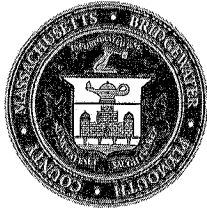
With all business having had formal consideration, the motion is made to adjourn: *The motion to adjourn the current meeting is offered. By unanimous approval of the Committee, the meeting is hereby adjourned. The next meeting will be on December 9, 2019.*

Meeting is hereby adjourned by unanimous consensus of the members in attendance in accordance with rules governing meetings. Meeting adjourns at 8:12PM.

I hereby affix my hand to this document that the minutes of this meeting are true and accurate to the best of my ability, note-taking, and penmanship as so ordered by the Chair of the Committee this 25th Day of November, Two Thousand and Nineteen.

A True Copy Attest,

Joshua McGraw, Staff Assistant of the Committee



Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-038

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-038

CONTRACT RATIFICATION - AFSCME

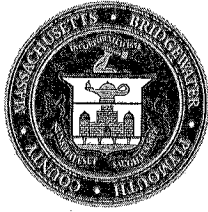
ORDERED, Pursuant to Section 4-2 (15) of the Bridgewater Home Rule Charter, that the Town Council assembled vote to approve the negotiated Memorandum of Agreement covering July 1, 2018 through June 30, 2020 with the AFSCME COUNCIL 93, LOCAL 1700 members.

Explanation:

The Town Manager negotiated an agreement with the AFSCME members. An affirmative vote of the Council will approve the contract as presented. A transfer request will fund the appropriation thereof

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-040

Introduced By: Town Manager
Date Introduced: December 3, 2019
First Reading: December 3, 2019
Second Reading:
Amendments Adopted:
Third Reading:
Date Adopted:
Date Effective:

Order O-FY20-040

TRANSFER ORDER - FUNDING OF AFSCME CONTRACTUAL SETTLEMENT

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below scheduled of Use of Funds \$57,028.47.

SOURCES OF FUNDING		Amount
0100-322000	OVERLAY SURPLUS	\$ 16,287.91
09145170-517013	FMLA MA TOWN SHARE	\$ 8,732.52
6100-359000	RETAINED EARNINGS	\$ 15,631.40
6200-359000	RETAINED EARNINGS	\$ 16,376.64
		\$ 57,028.47

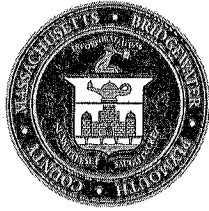
USE OF FUNDING		FY19 Retro	FY20 Budget Adj.	Amount
420 HIGHWAY	SALARIES & WAGES	\$ 11,177.80	\$ 11,978.47	\$ 23,156.27
6100 SEWER	SALARIES & WAGES	\$ 7,691.36	\$ 7,940.04	\$ 15,631.40
6200 WATER	SALARIES & WAGES	\$ 7,543.71	\$ 8,832.93	\$ 16,376.64
630 RECREATION	SALARIES & WAGES	\$ 928.51	\$ 935.65	\$ 1,864.16
				\$ 57,028.47

Explanation:

Funding of AFSCME Union Contract

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•



Bridgewater Town Council

In Town Council, Tuesday, December 3, 2019

Council Order: O-FY20-042

Introduced By: Town Manager
 Date Introduced: December 3, 2019
 First Reading: December 3, 2019
 Second Reading:
 Amendments Adopted:
 Third Reading:
 Date Adopted:
 Date Effective:

Order O-FY20-042

TRANSFER ORDER - FUNDING OF NON-UNION EMPLOYEES

ORDERED, pursuant to Section 6-4 of the Town of Bridgewater Charter, that the Town Council of Bridgewater, Massachusetts in Town Council assembled vote to appropriate and transfer from below schedule Source of Funds to below schedule of Use of Funds \$9575.19

SOURCES OF FUNDING		Amount
0100-322000	OVERLAY SURPLUS	\$ 9,319.10
6200-359000	RETAINED EARNINGS	\$ 256.09
		\$ 9,575.19

USES OF FUNDING		FY19 Retro	FY20 Budget Adj	Amount
111 TOWN COUNCIL	SALARIES & WAGES	\$ 304.76	\$ -	\$ 304.76
135 ACCOUNTING	SALARIES & WAGES	\$ 701.42	\$ 1,963.20	\$ 2,664.62
123 TOWN MANAGER	SALARIES & WAGES	\$ 105.75	\$ -	\$ 105.75
145 TREASURER	SALARIES & WAGES	\$ 296.51	\$ 502.66	\$ 799.17
182 CED	SALARIES & WAGES	\$ 910.62	\$ 1,694.41	\$ 2,605.03
292 ACO	SALARIES & WAGES	\$ 435.67	\$ 787.15	\$ 1,222.82
450 WTR	SALARIES & WAGES	\$ 256.09	\$ -	\$ 256.09
541 COUNCIL ON AGING	SALARIES & WAGES	\$ 242.80	\$ -	\$ 242.80
543 VETERANS' AGENT	SALARIES & WAGES	\$ 566.09	\$ 808.06	\$ 1,374.15
				\$ 9,575.19

Explanation:
Funding of Non-Union Employees

Committee Referrals and Dispositions:

Referral(s)	Disposition(s)
•	•